

Solicitation 12-008
Staff Identification Badge System & Related
Services

State of California

Bid 12-008

Staff Identification Badge System & Related Services

Bid Number **12-008**
 Bid Title **Staff Identification Badge System & Related Services**
 Expected Expenditure **\$0.00** (This price is expected - not guaranteed)

Bid Start Date **Sep 5, 2012 3:43:38 PM PDT**
 Bid End Date **Oct 12, 2012 2:00:00 PM PDT**
 Question & Answer
 End Date **Sep 27, 2012 2:00:00 PM PDT**

Bid Contact **William Collard**
 916-255-6046
 William.Collard@cdcr.ca.gov

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Description

The Department of Corrections and Rehabilitation (CDCR), IT Acquisitions Unit is releasing this Request for Information (RFI) from providers of Staff Identification Badge Equipment Systems to gather contract information and comments from the vendor community regarding Staff Identification Badge Equipment Systems for CDCR's Staff Identification Badge Systems statewide and associated costs of such equipment and services.

ENTERPRISE INFORMATION SERVICES
INFORMATION TECHNOLOGY ACQUISITIONS UNIT
9838 Old Placerville Road, Suite B, Sacramento, CA 95827
P.O. Box 942883, Sacramento, CA 94283-0001



September 06, 2012

All Interested Providers

SUBJECT: Request for Information from Staff Identification Badge Equipment Systems Providers

INTRODUCTION

The Department of Corrections and Rehabilitation (CDCR), IT Acquisitions Unit is releasing this Request for Information (RFI) from providers of Staff Identification Badge Equipment Systems to gather contract information and comments from the vendor community regarding Staff Identification Badge Equipment Systems for CDCR's Staff Identification Badge Systems statewide and associated costs of such equipment and services.

Note: The cost for developing a response to this RFI is entirely the responsibility of the respondent and shall not be chargeable to the State, CDCR or any other agency thereof.

OBJECTIVE OF THIS SOLICITATION

The overall objective of this solicitation is to identify providers who can provide Staff Identification Badge Equipment Systems and related Services for CDCR under an existing Leveraged Procurement Agreement. In addition, responses may aid in the development of a Request for Proposal (RFP) that will:

- Provide a list of responsible pre-qualified providers of Staff Identification Badge Equipment Systems and related Services;
- Reduce costs associated with printer ink, staff badges and system maintenance;
- Consolidate maintenance for CDCR's Staff Identification Badge Equipment Systems statewide.

KEY ACTION DATES

Release of RFI	Wednesday, September 05, 2012
Last Day to Submit Responses	Friday, October 12, 2012

BACKGROUND

This solicitation will help gather necessary information to assist CDCR in determining whether there are responsible providers of Staff Identification Badge Equipment Systems and related Services under an existing Leveraged Procurement Agreement (i.e., California Multiple Awards

Schedules). If necessary, responses will aid in the development of an RFP to provide such services.

PROCUREMENT APPROACH

Based on provider responses to this solicitation, CDCR plans to release a Request for Offer (RFO) under a Leveraged Procurement Agreement (i.e., California Multiple Awards Schedules), or develop and release an RFP, to which bidders may submit a response to be considered for a Staff Identification Badge Equipment Systems and related Services engagement with CDCR.

REQUESTED INFORMATION

CDCR is requesting interested providers of Staff Identification Badge Equipment Systems and related Services to respond to this solicitation. Providers are asked to review Attachment 1 and provide information and/or comments. All comments that recommend a requirement or course of action should be accompanied by a brief explanation as to why the requirement or course of action is necessary and provide a suggested alternative.

RESPONSE INSTRUCTIONS

Please submit your responses on Attachment 1. Additional sheets of paper may be used, if responses do not fit in the space allotted. If using additional sheets of paper, identify each of comment by the number of the corresponding item on Attachment 1.

Please respond with information and/or comments by the Key Action Date provided on the first page of this solicitation. Each response should include a cover page that indicates:

- company name;
- company address; and
- contact person (name, title, phone number and email address).

Submitting a response to this solicitation is not a requirement to receive a subsequent RFO or RFP. For immediate notification of future bid releases (i.e., RFP), providers are encouraged to register on BidSync at www.bidsync.com. Providers may register at no cost or for a fee at the providers' option. All State of California solicitations are available through the no-cost option.

Please email or send RFI responses to:

Deborah.Chu@cdcr.ca.gov

or

California Department of Corrections and Rehabilitation
Enterprise Information Services – IT Acquisitions Unit
Attention: Deborah Chu, DPM II
9838 Old Placerville Road, Suite B
Sacramento, CA 95827

If you have any questions, please feel free to contact me at (916) 255-3867.

Respectfully,

Deborah Chu

Deborah Chu
IT Acquisitions Manager
Enterprise Information Services – IT Acquisitions Unit
California Department of Corrections and Rehabilitation

ATTACHMENT 1**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
STAFF IDENTIFICATION BADGE EQUIPMENT SYSTEM
AND
RELATED SERVICES**

If additional space is needed for a response, please use a separate piece of paper and reference the question number for each response.

1. Does your company provide Staff Identification Badge Equipment System and related Services?
 Yes
 No

2. What types of services are included in the Staff Identification Badge Equipment System and related Services your company provides? Check all that apply.
 Consumables (i.e., Badges, Ink, etc.)
 Preventative Maintenance
 Software Upgrades
 Other

3. Are services included under Staff Identification Badge Equipment System and related Services pre-packaged or a la carte?
 Pre-packaged Services
 A la Carte Services

4. If pre-packaged services exist, can the package(s) be modified to meet the needs of the State?
 Yes
 No

5. Which Staff Identification Badge Equipment System brand(s) does your company provide Managed Print Services for?

6. What types or classes of equipment do you provide for Staff Identification Badge Equipment System and related Services?

7. Does your company provide Staff Identification Badge Equipment System and related Services under a Leveraged Procurement Agreement? If no, skip to question number 10.

- Yes
- No

8. Under which Leveraged Procurement Agreement does your company provide Staff Identification Badge Equipment Systems and related Services?

- California Multiple Award Schedules (CMAS)
- Master Agreement (MA)
- Western States Contract Alliance (WSCA)

9. What Leveraged Procurement Agreement number has been assigned to your company?

10. Does your company have a Government Schedules Award (GSA) contract with the Federal Government for Staff Identification Badge Equipment System and related Services?

- Yes
- No

11. Please provide any information on Staff Identification Badge Equipment System and related Services that may add value to the State.

12. Do you have any questions regarding contracting with the State?

13. Does your company provide 24 hour "telephone hotline" service for the Staff Identification Badge Equipment System and related Services?
- Yes
- No
14. Does your company offer support services for the Staff Identification Badge Equipment System and related Services for California statewide?
- Yes
- No

Question and Answers for Bid #12-008 - Staff Identification Badge System & Related Services

OVERALL BID QUESTIONS

There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.

Question Deadline: Sep 27, 2012 2:00:00 PM PDT