TO: Prospective Bidders
INVITATION TO BID NUMBER: 16-13 Full document available at http://paca.jccal.org
INVITATION TO BID: “CADAVER TRANSPORT BAGS”
INVITATION TO BID RESPONSES WILL BE RECEIVED BY: SANDRA TELLIS, PRINCIPAL BUYER
Room 830
716 Richard Arrington Jr. Blvd North
Birmingham, AL 35203-0009

***IMPORTANT SOLICITATION DATES***

<table>
<thead>
<tr>
<th>BID DUE DATE:</th>
<th>BID OPENING DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOVEMBER 1, 2012 (Central Standard Time)</td>
<td>NOVEMBER 2, 2012 (Central Standard Time)</td>
</tr>
</tbody>
</table>

Return responses to this Invitation to Bid in a sealed envelope marked: BID 16-13 “CADAVER TRANSPORT BAGS”

BID OPENING WILL BE HELD AT:
Jefferson County Courthouse
Purchasing Department, Room 830
716 Richard Arrington Jr. Blvd North
Birmingham, Alabama 35203-0009

TELEPHONE INQUIRIES – NOT ACCEPTED:
All recipients of this solicitation notice must indicate intent to submit a bid no later than October 22, 2012 by 5:00P.M. CST. Those vendors submitting a Notification of Intent will be sent any related addendum, answers to inquiries, Excel Pricing Spreadsheet, etc. pertaining to this ITB. Notification of intent must be e-mailed to Sandra Tellis at telliss@jccal.org. The Notification of Intent to Respond is located on page 14.

Submissions may be withdrawn, modified, and resubmitted prior to the formal bid opening due date. Any submission modification(s) submitted after the “Bid Opening Due Date” may not be considered.

The County reserves the right to accept or reject any or all bids, or any part of any bid, and to waive any informalities or irregularities in the bid.

All costs incurred by the company to respond to this solicitation will be wholly the responsibility of the Bidder. All copies and contents of the proposal, attachments, and explanations thereto submitted in response to this ITB, except copyrighted material, shall become the property of the Jefferson County Commission regardless of the Consultant selected. Response to this solicitation does not constitute an agreement between the Bidder and the County.

The County is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the County, or any other means of delivery employed by the bidder. Similarly, the County is not responsible for, and will not open, any bid responses which are received later than the date and time indicated above. Late bid responses will be retained in the bid file, unopened.

Released by:
INVITATION TO BID

# 16-13

“CADAVER/TRANSPORT BAGS”

SANDRA TELLIS, PRINCIPAL BUYER

Room 830*716 Richard Arrington Jr. Blvd North

Birmingham, Alabama 35203

Phone: (205) 325-5382
Email: telliss@jccal.org

PURCHASING ASSOCIATION OF CENTRAL ALABAMA
TO ALL BIDDERS:

The attached ITB/RFP presents a cooperative bid/proposal for the Purchasing Association of Central Alabama (PACA) members below:

Adamsville, City of
Alabama School of Fine Arts

Alabaster, City of

Bessemer Board of Education

Bessemer, City of

Bibb County Commission
Bibb County Firefighters Assoc
Birmingham Board of Education
Birmingham-Jefferson Civic Center
Birmingham Public Library
Birminghamport Fire Districts
Brighton, City of
Brookside, City of
Cahaba Valley Fire & Rescue
Center Point, City of
Chelsea, City of
Chilton/Shelby Mental Health Board
Clay, City of
Concord Fire Department
Copeland Ferry Fire Department
Eastern Valley Volunteer Fire Dept
Fairfield, City of
Fairfield Board of Education
Forestdale Fire Department
Four Mile Fire Department
Fultondale, City of
Glenwood Fire District
Gardendale, City of
Auburn d/b/a Harris Early Learning Center
Helena, City of
Homewood, City of
Hoover, City of
Hueytown, City of
Irondale, City of
Jefferson County 911 Emergency.

Communication District, Inc.
Jefferson County Board of Education
Jefferson County Commission
Jefferson County Assisted Housing Corp
Jefferson County Housing Authority
Jefferson County Library Coop
Jefferson State Community College
Kimberly, Town of
Lakeview Fire Department
Lawley Fire Department
Lawson State Community College
Leeds Board of Education
McAdory Fire Departments
Midfield, City of
Minor Heights Fire Department
Morris, City of
Mountain Brook, City of
Mountain Brook Board of Education
Mt Olive Fire & Rescue
North Shelby Fire Department
Palmerdale Fire Department
Pelham, City of
Pelham Civic Center
Pelham Water Department
Pell City Fire Department
Pleasant Grove, City of
Jefferson County Regional Comm

Rocky Ridge Fire/Rescue
Shannon Fire Department
Sylvan, Town of
Tarrant, City of
Tarrant City Board of Education
Trafford, City of
Trussville Board of Education
Trussville Volunteer Fire
Tuscaloosa County Board of Edu
Tuscaloosa County Commission
Vestavia Hills, City of
Vestavia Hills Board of Education
Warrior, City of
Warrior River Fire & Rescue Service
Water River Water Authority
West Blocton Volunteer Fire &
Westwood Rescue 209

Other government entities and all school systems within Jefferson County and counties adjoining thereto may elect to participate in this cooperative bid. Vendors must agree that if any additional government entity does join the Association, vendors shall honor prices on this Invitation to Bid for those additional entities that may join the Association.

ITB/RFP #: 16-13
Commodity: “CADAVER/TRANSPORT BAGS”
Principal Buyer: SANDRA TELLIS
Telephone: (205) 325-5381

The proposal award will be made by the Jefferson County Commission on behalf of the Association in accordance with the provision of the intergovernmental agreement between the Jefferson County Commission and the members of the Association. Each participating governmental entity of the Association will be responsible for issuing its own purchase orders, delivery instructions, invoicing, insurance requirements, and issue its own tax exemption certificate as required by vendors.

This cover letter is considered an integral part of this Request for Proposal document and shall be included by reference into any contract.

Acknowledged by

_______________________________________________
Vendor Name

__________________________________________
Authorized Signature/Title
INVITATION TO BID

Sealed bids marked "CADAVER/TRANSPORT BAGS FOR JEFFERSON COUNTY CORONER" will be received by the Purchasing Manager, Room 830 * 716 Richard Arrington Jr. Blvd N, Birmingham, Alabama.

Bids will be accepted until 5:00 P.M. central time (standard or daylight savings time, as applicable) on November 1, 2012. Bids submitted after this date and time will not be considered.

Bids will be publicly opened at 2:00 P.M. on November 2, 2012.

The County is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the County, or any other means of delivery employed by the bidder. Similarly, the County is not responsible for, and will not open, any bid/proposal responses, which are not received later than the date and time, indicated above. Late bids/proposals will be retained in the bid/proposal file, unopened.

CONTRACT PERIOD
Contract will be good for the period to 11/27/2012 – 09/30/2013 with renewal, at County’s option, each fiscal year until 2015.

STATEMENT OF PURPOSE
Jefferson County’s Coroner/Medical Examiner, located @ 1515 6th Avenue South, Birmingham, AL (inside of Cooper Green Mercy Hospital) is seeking a reliable vendor to supply Cadaver/Transport Bags. To be purchased as on an as needed basis as requested by the Coroner.

Use of specific names and numbers is not intended to restrict the bidding of any seller and/or manufacturer, but is solely for the purpose of indicating the type, size and quality of materials, products, service, or equipment considered best adapted to the County's intended use.

Proprietary specifications may be waived for functional equivalents offered.

Said functional equivalents are subject to approval by the Jefferson County Coroner/Medical Examiner and the Jefferson County Purchasing Department.

TERM OF CONTRACT
Any contract resulting from this ITB will become effective upon bid award (or within 30 days of award notification, approval of the County Commission and purchase order is issued). Contract will expire on 9/30/2013. However, the contract may be extended, at the County’s option, for a period of up to (2) additional 1 year terms.

CONDITIONS
Bidders are required to state in their bid response the model or catalog number, and manufacturer of the item or items that they are bidding. Bidders must submit specification information and/or descriptive literature to completely identify the items which they consider equal to that specified. Said information shall have county code numbers i.e. 1, 2, etc, to identify on top of first sheet of said literature.
INVITATION TO BID

No bidder shall be allowed to offer more than one price on each item even though he/she may feel that he/she has two or more type or styles that will meet specifications. Bidder must determine for themselves which to offer. If said bidder should submit more than one person any item, all prices for the item shall be rejected.

SPECIFICATIONS

CADAVER BAGS/TRANSPORT BAGS (AS SPECIFIED BELOW OR APPROVED EQUAL):

Approximate usage, 1200-1500

- #BBDE-50-CF; MEDIUM DUTY TRANSPORT BAG, 38” WIDTH X 96” LONG
- 2 LAYERS OF 3 MIL POLYETHYLENE FILM WITH 1000 DENIER SCRIM REINFORCEMENT CEMENT AND LAMINATED MOLTEN POLYETHELENE, RESULTING IN 80 MIL STRENGTH RATED MATERIAL IMPREGNATED WITH ANTIMICROBIAL AGENT TO REDUCE ODOR
- EPA CHLORINE- FREE BURN REQUIREMENTS FOR INCINERATION DISPOSAL
- ENVELOPE ZIPPER REINFORCED W/NYLON TAPE TO AVOID ZIPPER TEAR-OUT
- ZIPPER LOOP LOCK FOR MAXIMUM SECURITY
- 300 LB LIFTING CAPACITY
- WHITE, 24/CASE, BAGS TESTED
- 3 IDENTIFICATION TAGS, 1 BIOHAZARD TAG, 1 YELLOW CONTAMINATION TAG, AND PERSONAL BELONGINGS TAG
- HEAT SEALED CONSTRUCTION (COMPLIANT W/ OSHA REGULATION #3130)

QUANTITIES

Quantities shown are estimates, and are not a guarantee to buy in the amount shown. All Item usage is based on Coroner’s needs. Any questions regarding usage should be directed to Sherry Tidwell, (205) 930-3603.

LANGUAGE, WORDS USED INTERCHANGEABLY

The word COUNTY refers to the JEFFERSON COUNTY COMMISSION and/or JEFFERSON COUNTY, ALABAMA throughout this document. Similarly, RESPONDENT, VENDOR, and BIDDER refer to the person or company submitting an offer to sell its goods or services to the COUNTY. The words PROPOSAL, QUOTATION, and BID are all offers from the BIDDER. The County has established for the purposes of this RFP that the words SHALL, MUST or WILL are equivalent in this RFP and indicate a mandatory requirement or condition, the material deviation from which shall not be waived by the County. A deviation is material if, at the sole discretion of the County, the deficient response is not in substantial accord with this RFP’s mandatory condition requirements. The words SHOULD and MAY are equivalent in the RFP and indicate very desirable conditions or requirements but are permissive in nature. Deviation from, or omission of, such a desirable condition or requirement will not in and of itself cause automatic rejection of a proposal, but may result in being considered as not in the best interest of the County.
JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
ROOM 830 * 716 RICHARD ARRINGTON JR BLVD N
BIRMINGHAM, AL 35203
(205) 325-5382

SANDRA TELLIS, PRINCIPAL BUYER
OCTOBER 15, 2012
M.D. MATTHEWS, PURCHASING AGENT
ITB NO: 16-13

INVITATION TO BID

DELIVERY:

Will be to: Cooper Green Mercy Hospital
Attention: Coroner/Medical Examiner
Room 220
1515 6th Avenue South
Birmingham, AL 35233

PRICES
Include all transportation (including fuel surcharge, if applicable), handling, packaging, service charges, assembly, installation, operator instructions and training.

Bidder agrees that Jefferson County will be charged no more for Cadaver Bags than the State of Alabama, and that in the event of a price reduction the County will receive the benefit of such reduction on any undelivered portion of contract.

INVOICING
All invoices must agree with the purchase order in description and price and include the following information: 1) Purchase Order Number; 2) Ship-to Department name and address.

In order to ensure prompt payment, ALL ORIGINAL INVOICES* MUST BE SENT TO:

Jefferson County Commission
Finance Department
Room 820 Courthouse
716 Richard Arrington Jr. Blvd, North
Birmingham, AL 35203

*If invoice does not agree with purchase order, credits or a corrected invoice will be required in order for the County to process payment.

THIRD-PARTY “REMIT-TO”:
If Bidder has a third-party “remit-to” company, that information must appear on the Bidder’s response. Jefferson County will send payment to the company designated by Bidder on its response, but will not be responsible for resolving payment issues, should the Bidder change payment processing companies after a payment has been mailed or without 45-day written notification to the Purchasing and Accounting division of Jefferson County.

No prepayments of any kind will be made prior to shipment.

F.O.B. Destination via best way.

CANCELLATION:
Failure to deliver as specified and in accordance with the bid submitted, including promised delivery will constitute sufficient grounds for cancellation of the order at the option of the County Commission.
INVITATION TO BID

TERMINATION OF CONTRACT: This contract may be terminated by the County with a thirty (30) day written notice to the other party regardless of reason. Any violation of this agreement shall constitute a breach and default of this agreement. Upon such breach, the County shall have the right to immediately terminate the contract and withhold further payments. Such termination shall not relieve the contractor of any liability to the County for damages sustained by virtue of a breach by the contractor.

TAX: Jefferson County is exempt from all tax. Provided however, bidder shall be responsible for payment of all sales, use, lease, ad valorem and any other tax that may be levied or assessed by reason of this transaction.

If mutually agreed upon, additional contracts may be executed, based upon this bid for the same item(s) or related types and/or sizes.

If requested, bidder will furnish a sample of each item on which he has bid under separate cover, plainly referenced to the bid number. Samples will be returned, if picked up by bidder within thirty (30) days following bid opening.

SAMPLES
Cadaver/Transport Bags samples should be sent directly to Cooper Green Mercy Hospital, County Coroner/Medical Examiner, Room 220, 1515 6th Avenue South, Birmingham, AL 35233.
All samples should reference Bid #16-13 with Company’s name affixed on the bag.

GUARANTEE
Bidder certifies by bidding, that he is fully aware of the conditions of service and purpose for which item(s) included in this bid are to be purchased, and that his offering will meet these requirements of service and purpose to the satisfaction of the Jefferson County Commission and its agent.

GENERAL
The Jefferson County Commission expressly reserves the right to reject any or all bids, or parts of bids, or to re-bid and to make the award or awards as the best interest of the County appears.

HOLD HARMLESS AND INDEMNIFICATION:
Contracting party agrees to indemnify, hold harmless and defend Jefferson County, Alabama, its elected officers and employees (hereinafter referred to in this paragraph collectively as “County”), from and against any and all loss expense or damage, including court cost and attorney’s fees, for liability claimed against or imposed upon County because of bodily injury, death or property damage, real or personal, including loss of use thereof arising out of or as a consequence of the breach of any duty or obligations of the contracting party included in this agreement, negligent acts, errors or omissions, including engineering and/or professional error, fault, mistake or negligence of Integrator, its employees, agents, representatives, or subcontractors, their employees, agents or representatives in connections with or incident to the performance of this agreement, or arising out of Worker’s Compensation claims, Unemployment Compensation claims, or Unemployment Disability compensation claims of employees of company and/or its subcontractors or claims under similar such laws or obligations. Company obligation under this Section shall not extend to any liability caused by the sole negligence of the County, or its employees. Before beginning work, contract party shall file with the County a certificate from his insurer showing the amounts of insurance carried and the risk covered thereby.
INVITATION TO BID

Liability insurance coverage must be no less than $1,000,000. During performance the company must effect and maintain insurance from a company licensed to do business in the State of Alabama. Coverage required includes 1) Comprehensive General Liability; 2) Comprehensive Automobile Liability; 3) Worker’s Compensation and Employer’s Liability.

INSURANCE
The successful bidder will maintain such insurance as will protect him and the County from claim under Workmen’s Compensation Acts, and from claims for damage and/or personal injury, including death, which may arise from operations under this contract. Insurance will be written by companies authorized to do business in Jefferson County, Alabama and shall include Jefferson County, Alabama as Added. Additional Insured By Endorsement including a thirty (30) day(s) written cancellation notice. Evidence of insurance will be furnished to the Purchasing agent not later than seven (7) day(s) after Purchase Order/contract date. Successful bidder is also required to include the bid number on the evidence of insurance.

Insurance Minimum Coverage:
Contracting party shall file the following insurance coverage and limits of liability with the County's Risk Management Office and Purchasing Department before beginning work with the County.
General Liability:
- $1,000,000 - Bodily injury and property damage combined occurrence
- $1,000,000 - Bodily injury and property damage combined aggregate
- $1,000,000 - Personal injury aggregate
- Comprehensive Form including Premises/Operation, Products/Completed Operations, Contractual, Independent contractors, Broad Form property damage and personal injury.
Automobile Liability:
- $1,000,000 - Bodily injury and property damage combined coverage
- Any automobile including hired and non-owned vehicles
Workers Compensation and Employers Liability:
- $100,000 - Limit each occurrence
Umbrella Coverage:
- $1,000,000 - Each occurrence
- $1,000,000 - Aggregate
Added Additional Insured By Endorsement:
Jefferson County, Alabama
30 day(s) written cancellation notice

AWARD
Award will be made all or none to the lowest responsive, responsible bidder provided that all conditions and specifications required by the County are met. County may award contract in whole or in part based on the needs of the County.

PUBLIC DISCLOSURE:
Subject to applicable law or regulations, the content of each Bidder’s Proposal shall become public information upon the effective date of any resulting contract.
INVITATION TO BID

NON-DISCRIMINATION POLICY
The Jefferson County Commission is strongly committed to equal opportunity in solicitation of ITB’s and RFP’s. The County encourages bidders and proposers to share this commitment. Each bidder submitting a proposal agrees not to refuse to hire, discharge, promote, demote, or to otherwise discriminate against any person otherwise qualified solely because of race, creed, sex, national origin or disability.

SINGLE BID
If a single bid response is received for this ITB, the bid will be rejected in accordance with Title 41-16-50-a-1 of the Alabama Code. The bid will be opened, but will not be read publicly. We will proceed with negotiations for a lower price with the rejected bidder and other bidders by means of sealed quotes. The rejected bidder’s initial offer will not be disclosed to other bidders, prior to the awarding of a contract. The award will be made to the company offering the lowest negotiated quotation, provided that all conditions and specifications required by the County are met.

NEGOTIATIONS
Jefferson County reserves the right to enter into contract negotiations with the selected bidder. If the County and the selected bidder cannot negotiate a successful contract, the County may terminate negotiations and begin negotiation with the next selected bidder. This process will continue until a contract has been executed or all proposals have been rejected. No bidder shall have any rights against the County arising from such negotiations.

GOVERNING LAW/DISPUTE RESOLUTION
Any contract agreement that is issued based on this ITB, the parties shall agree that the contract agreement is made and entered into in Jefferson County, Alabama, and that all services, materials and equipment to be rendered pursuant to said contract agreement are to be delivered in Jefferson County, Alabama. The interpretation and enforcement of this contract agreement will be governed by laws of the State of Alabama. The parties agree that jurisdiction and venue over all disputes arising under this contract agreement shall be the Circuit Court of Jefferson County Alabama, Birmingham Division.

BUSINESS LICENSE
Currently, Jefferson County does not have a business license requirement; however, in the event you receive a notification of intent to award letter, you will be required to provide your Jefferson County business account number within 7 days of receipt of notice of intent to award. If you are not currently registered with Jefferson County Revenue Department, and do not have a business account number, applications may be printed at http://jeffconline.jccal.org. Failure to submit the requested information may result in the notice of intent to award being revoked.

PRICE GUARANTEE FOR ENTIRE CONTRACT PERIOD
Bidder agrees that he will deliver any items awarded to him, that such items will be manufactured to quote specifications that prices billed will be no higher than those quoted herein and that delivery will be made within the time specified herein or within a reasonable time, if not so specified. Bidder hereby guarantees delivery of all items awarded to him hereunder, without any qualification or limitation whatsoever. In making this guarantee, bidder confirms that he has secured the subject items or has obtained guarantee of their availability sufficient to his satisfaction.
INVITATION TO BID

Bidder further agrees that in the event bidder fails to deliver any items awarded to him in accordance herewith for any reason whatsoever, Jefferson County may, at its option, accept the next lowest and best bid for such items, or re-bid such items, or obtain substitute items elsewhere. Bidder agrees to pay Jefferson County the difference between the bidder's bid for such items and the cost to Jefferson County to obtain the items elsewhere, if greater, and other incidental and consequential damages. Jefferson County may elect not to affect such cover, and may enforce all remedies authorized by law.

STATEMENT REGARDING BANKRUPTCY
Jefferson County filed for chapter 9 bankruptcy protection on November 9, 2011. The County filed for chapter 9 so it can pursue a readjustment of its debts under the protection of the federal bankruptcy laws. While it is in chapter 9, the County will continue to operate its business and affairs in the ordinary course. Maintaining business relationships with the County’s vendors and suppliers is critical to the County’s restructuring efforts. Accordingly, the County Commission has resolved that it will pay its trade debts that arose before the County filed for chapter 9 as and when those debts become due, so long as the vendor to whom such debt is due continues to provide goods and services to the County while it is in chapter 9 on the same terms that it provided goods and services to the County before it filed for chapter 9. Also, any goods and services provided to the County after it filed for chapter 9 will, of course, be paid by the County in accordance with the parties’ agreed upon terms.

The County appreciates greatly the support that our vendors and suppliers have provided us over the years, and will continue to provide during this time of restructuring.

Sandra Tellis
Principal Buyer

{Remainder of page is intentionally left blank}
BID  
(Bidder must use this form)  
Fill in all spaces.

Items to be bid as specified or Coroner approved equal:

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ITEM #</th>
<th>PERIOD</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cadaver/Transport Bags, #BBDE-50-CF</td>
<td></td>
<td>11/27/2012-09/30/2013</td>
<td>$_____</td>
</tr>
<tr>
<td>Cadaver/Transport Bags #BBDE-50-CF</td>
<td></td>
<td>10/01/2013-09/30/2014</td>
<td>$_____</td>
</tr>
<tr>
<td>Cadaver/Transport Bags #BBDE-50-CF</td>
<td></td>
<td>10/01/2014-09/30/2015</td>
<td>$_____</td>
</tr>
</tbody>
</table>

Name of Your Manufacturer_____________________________________________

Attach a letter stating differences between County specifications and specifications of item(s) offered.

Delivery is guaranteed not later than _______ days after order date.
Non-Collusion Affidavit

I, ____________________________________________, an authorized agent/representative of __________________________attest that the Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the Bid is genuine and not collusive or sham; that the Offeror has not directly or indirectly induced or solicited any other Offeror to put in a false or sham ITB, and has not directly or indirectly colluded, conspired, connived or agreed with any Offeror or anyone else to put in a sham ITB, or than anyone shall refrain from proposing; that the Offeror has not in any manner, directly or indirectly sought by agreement, communication or conference with anyone to fix the ITB of the Offeror or any other Offeror, to fix any overhead profit, or cost element of the ITB price or of that of any Offeror, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the ITB are true; and further, that the Offeror has not, directly or indirectly submitted his/her ITB price or any breakdown thereof or the contents thereof, of divulged information or data relative thereto, or paid, and will not pay any fee to any corporation, partnership, company, association, organization, ITB depository, or to any member or agent thereof, to effectuate a collusive or sham ITB.

I, the undersigned, hereby certify that I have read and understand this Non-Collusion Affidavit and guarantee complete compliance with all the terms, conditions and stipulations.

Subscribed and Sworn to
Before me this _______ day
of ___________ 20____.

Authorized Signature of Offeror                 Date

Print or Type Name of Offeror

_____________________________________
Notary Public of
My Commission expires
JEFFERSON COUNTY, ALABAMA
EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION FORM

Contractor/Vendor Name: __________________________________________________
Address: __________________________________________________________________

The Contractor acknowledges receipt of Jefferson County’s Equal Employment Opportunity Contractor Compliance Administrative Order and certifies that it is an equal opportunity employer and agrees to the requirements of the Policy and the Equal Employment Opportunity Clause therein. It further certifies that it will require all subcontractors to execute an Equal Employment Opportunity statement and certification of compliance in accordance with Jefferson County Administrative Order 08-4 as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, disability or veteran status pursuant to the provisions of Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 1981, 1983, 1986 and all amendments thereto relative to discriminatory employment practices. The Contractor will ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, age, disability or veteran status. Such action shall include, but not be limited to the following: employment, promotion, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

2. In the event of the Contractor’s non-compliance with the equal employment opportunity clause of this contract, this contract may not be awarded or may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further County contracts.

3. The Contractor will include the provisions of paragraph (1) in every subcontract or purchase order.

4. The Contractor shall certify to the County its compliance with this policy prior to receipt of any contract or business with the County.

The Contractor will furnish to the County, upon request, reports, notices, policies and/or information certifying compliance with this policy.

In the event of the Contractor’s non-compliance with the equal employment opportunity clause of this contract, this contract may not be awarded or may be cancelled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further County contracts.

Date ________________________ Signature ________________________
Title ________________________
AFFIDAVIT OF CONTRACTOR
Alabama Act 2011-535

I affirm the following:

1. I will not knowingly employ, hire for employment, or continue to employ an unauthorized alien; and,

2. I affirm that the below listed Business Organization is enrolled in the E-Verify program, that the Business Organization listed below will remain enrolled in the E-Verify program during the term of the contract and that every employee that is required to be verified will be verified according to the applicable federal rules and regulations; and

3. I acknowledge that §9(e) Alabama Act 2011-535 authorizes the County to terminate this contract for a first violation of §9(a) of said Act, and requires the County to terminate this contract for a second violation of §9(a) of said Act.

Printed Name of Contract (or Authorized Representative) ____________________________
Title ____________________________

Signature of Contract (or Authorized Representative) ____________________________
Date Signed ____________________________

Name of Business Entity ____________________________
Phone Number ____________________________

State of ____________________________
County of ____________________________

Sworn to and subscribed before me on this _______ day of ____________, 20____.

___________________________________________
NOTARY PUBLIC

My Commission Expires: ____________________________
NOTIFICATION OF INTENT TO RESPOND

ITB# 16-13 “CADAVER/TRANSPORT BAGS”

( ) On behalf of myself/my firm/institution, I hereby certify that I/we intend to submit a response.

( ) On behalf of myself/my firm/institution, I hereby certify that I/we do not intend to submit a response.

__________________________________________________________  __________________________
Authorized Signature                                           Individual/Institution/Firm

__________________________________________________________  __________________________
Title                                                        Date
JEFFERSON COUNTY COMMISSION
PURCHASING DEPARTMENT
ROOM 830 * 716 RICHARD ARRINGTON JR BLVD N
BIRMINGHAM, AL 35203
(205) 325-5382

SANDRA TELLIS, PRINCIPAL BUYER
M.D. MATTHEWS, PURCHASING AGENT

OCTOBER 15, 2012
ITB NO: 16-13

BID (CONTINUED)

The Jefferson County Commission, or its Agent, shall have the right to waive any informality or irregularity. Under certain limited conditions, the Purchasing Department may apply a local preference option in determining the low bid for purchases of personal property.

All provisions of this Invitation are accepted by bidder as part of any contract or purchase resulting therefrom.

Please specify terms of payment below; otherwise, the terms will be 2% 10th Prox.

Date:_______ Company Name:______________________________ Web Address:____________________________

Terms:_______ Address:________________________________________ City:__________________________

County:________________ State:____ Zip:_________ Phone:(_____)________________________

If Jefferson County Business Licenses were issued to your company for the past twelve (12) months, please list numbers:__________________________________________.

Vendor's Federal I.D. Number:____________________________

I certify that ___________________________ has ___ has not ___ been in operation for one year at

(Company Name) (Check one)

Location zoned for the type of business conducted by my company at the address stated above.

______________________________
(Authorized Signature)

______________________________
(Print Name)

______________________________
(E-Mail Address)

Toll Free Phone:___________________________ Fax Number:_____________________________________

Return original bid in sealed envelope. Authorized signature of bidder must be in ink.

Bids received in our office after the specified date and hour will not be considered.

INDICATE THE FOLLOWING ADDRESSES IF DIFFERENT FROM ABOVE:

1. BID AWARD NOTICE ADDRESS
2. PURCHASE ORDER ADDRESS
3. REMITTANCE ADDRESS (AND NAME IF DIFFERENT THAN ABOVE)