Westmoreland County Managed Print Services

Bid Specifications

October 2012

GENERAL INSTRUCTIONS TO BIDDERS

1. <u>General</u>: Separate and sealed bids for the <u>MANAGED PRINT SERVICES</u> will be received at the Office of the County Controller, 2 North Main Street, Suite 111, Greensburg, Pennsylvania 15601 until 2:00 P.M. on November 14th, 2012.

LATE BIDS WILL NOT BE ACCEPTED OR CONSIDERED

Bids will be opened and read aloud on November 14th, 2012 at approximately 2:15 P.M.

2. <u>Submission of Bids</u>: An original and two (2) copies of the Official Bid Form must be submitted in a sealed envelope, and addressed to the Westmoreland County Controller and clearly marked on the outside of the envelope with the Bidder's name and address and the designation:

"BID: MANAGED PRINT SERVICES"

No responsibility will be attached to any County representative for premature opening of a bid not properly addressed and identified.

- 3. <u>Bid Security</u>: Each bid must be accompanied by a certified, good faith check drawn upon a bank authorized to do business in the Commonwealth of Pennsylvania, cashier's check, or by a bid bond with corporate surety, in the amount of ten percent (10%) of the highest total bid price (whether it be option 1,2 or 3). Bid bonds must be signed by an authorized representative of both the bidder and the surety company, and accompanied by a power of attorney authorizing execution of the bond on behalf of the surety company, or the bid will be rejected.
- 4. <u>Performance bond</u>: The successful bidder will be required to furnish a bond guaranteeing performance of the contract, with sufficient surety in the amount of fifty percent (50%) of the amount of the contract within fifteen (15) days of the date of written notice of award of the contract.

NOTE: IF APPLICABLE FAILURE TO FURNISH SUCH BOND WITHIN THIS TIME PERIOD SHALL, AT THE OPTION OF THE COUNTY, CONSTITUTE GROUNDS TO REVOKE THE BID AWARD AND DECLARE THE BID SECURITY FORFEITED.

5. <u>Tax Exemptions</u>: The County is exempt from all Federal excise and transportation taxes, the provisions of the Fair Trade law, and the Pennsylvania sales and use tax for purchase of tangible personal property. The registration number with Internal Revenue Service is 25-6001046. No Exemption certificates are required and none will be issued. Nothing in this paragraph is meant to exempt a construction contractor from the payment of sales tax or use tax required to be paid with respect to its purchase or use of tangible personal property used or transferred in connection with the performance of a

construction contract. If the County is required by law to pay any excise tax and then seek a refund or credit, the contractor may add the amount of the tax to the bid price as a separate item.

- 6. <u>IRS W-9 Form</u>: The successful bidder will be required to complete an Internal Revenue Service Form (W-9) attached hereto as Attachment "D" providing the bidder's taxpayer identification number and, if applicable, certification regarding backup withholding and submit the completed (W-9) Form along with the executed contract.
- 7. Right to Accept or Reject Bids: The Westmoreland County Commissioners reserve the right to waive informalities for the best interest of the County, approve sufficiency of surety and reject any and all bids. Failure of the bidder to sign the bid or have the signature of an authorized agent or representative on the official bid form will be cause for rejection of the bid. Signature must be written in ink; typing or printing is not acceptable. Bidders must include all information required on the Official Bid Form. Failure to comply may be cause for rejection of the bid. Award of the contract will be made at the County's option to the lowest responsible bidder.
- 8. Approved Equal (Where Applicable): Whenever a product is defined in this invitation by trade name and catalogue number of a manufacturer or vendor, the term "or approved equal," if not inserted therewith shall be implied. Any reference to a particular manufacturer's product either by trade name or by limited description is solely for the purpose of more clearly indicating the minimum standard of quality desired, except where a no substitution is requested. When a "no substitute" is requested, the County will consider bids for the referenced item only. The term "or approved equal" is defined as meaning any other make which, in the sole opinion of the County, is of such character, quality and performance equivalence as to meet the standard of quality of items specified for which it is to be used equally as well as that specified. The bidder quoting on a commodity other than as specified shall furnish complete identification on the bid proposal of the product he is offering by trade name brand and/or model number. The bidder shall also furnish descriptive literature and date with respect to the alternative commodity he proposed to furnish. Bidders offering an alternate shall also indicate any known specification deviations from the referenced item.
- 9. <u>Unit Prices</u>: In the event Unit Prices are required, the County reserves the right, should there be any discrepancy, inconsistency or difference between the Unit Price(s) and Total Price(s), to choose the lowest of the prices listed and the vendor shall be bound to provide the goods and/or services in question at the lower cost.
- 10. <u>Withdrawal of bids</u>: Bids may be withdrawn at any time prior to the designated time of the opening of bids. All bids must be firm for thirty (30) days following the bid opening, and no bids will be permitted to be withdrawn during such period. Bids will be awarded or rejected within thirty (30) days from opening. In the event award of Bid cannot be made within thirty (30) days from date of Bid Opening, bidders will be afforded the opportunity to extend their bid for an additional thirty (30) days by completing and submitting to the County a Consent to Extension of Date for Bid Award Form, a copy of

which is attached hereto as Attachment "E."

- 11. <u>Provisions Required by Law Deemed Inserted</u>: Each and every Provision of law and clause required by law to be inserted in the Contract for this project will be deemed to be inserted therein and the Contract will be read and enforced as though it were included herein, and if through mistake or otherwise and such provision is not inserted, or is not correctly inserted, then upon the application of either party, the Contract shall forthwith be physically amended to make such insertion.
- 12. <u>Insurance</u>: During the term of this contract, the Contractor shall maintain in effect insurance policies covering the following:
 - 1) General Liability- \$500,000 per person, \$1,000,000 per occurrence of personal injury; \$500,000 per person, \$1,000,000 per occurrence of property damage.
 - 2) Automobile \$500,000.
 - 3) Workmen's Compensation In amounts required by law.

Proof of Insurance must be provided along with Performance Bond.

- 13. <u>More Than One Bid</u>: If more than one bid is offered by any one bidder, in his own name or in the name of his agent, partner, or other person, all bids submitted by such bidder shall be rejected.
- 14. <u>Bid Exceptions</u>: Please include <u>ANY</u> exceptions that you are making part of your bid. This includes but is not limited to overages, underages, billing, equipment not supported, etc.
- 15. <u>Non-Discrimination Clause</u>: The successful bidder will be required to comply with the terms of the attached Non-Discrimination Clause herein marked Attachment "F."
- 16. <u>Contractor Integrity Clause</u>: The successful bidder will be required to comply with the terms of the attached Contractor Integrity Clause herein marked Attachment "G."
- 17. <u>Subcontractor</u>: The County shall have the right to approve subcontractors prior to the commencement of their work. Any approved subcontractor does not relieve the bidder of full compliance with the specifications. The bidder will be responsible for all work performed under these specifications whether the Bidder performs the work himself or through a subcontractor.

- 18. Addenda to Specifications: During the bidding period the County may issue written Addenda to each person, firm or corporation which has secured a copy of these specifications, making changes or corrections to the specifications as issued. Such changes or corrections shall be included in the work and/or materials covered by the bid proposal, and such Addenda shall become part to the specifications and contract. Bidders who secure Bid Specifications via the internet are cautioned to verify if Addenda have been issued by the County prior to submission of bid. The County assumes no responsibility to notify any prospective bidder of Addenda to Bid Specifications that are secured via the internet.
- 19. <u>Additional Work</u>: No additional work shall be done unless agreed to in writing by the County.
- 20. <u>Term of Agreement</u>: Term of the Agreement shall begin on January 1, 2013 through December 31, 2014 with a mutual option to extend for one additional year at the same prices.
- 21. <u>Payment</u>: The County will make payment to the successful bidder, in accordance to usage, in quarterly installments, after invoices are submitted and approved.
 - All invoices are to be submitted to: Westmoreland County Information Systems
- 22. <u>Cancellation:</u> Westmoreland County reserves the right to cancel the contract at any time if the vendor's performance is, in the opinion of the county, deemed unsatisfactory. In such event, however, the county shall give written notice of the unsatisfactory performance and expected remedies along with the termination notice. The vendor shall be given thirty (30) days to remedy all situations for the county to withdraw the termination notice. If conditions do not meet with Westmoreland County's approval, the contract will be terminated on the 30th day.
 - Westmoreland County shall be obligated only for those services rendered and accepted prior to the date of Notice of Termination.
- 23. <u>Vendor Repair Form:</u> The County mandates that the Vendor Repair Form in Attachment C be completed to close every service call.
- 24. <u>Contact Person</u>: Any questions regarding this bid should be directed to Rick Svesnik 724.830.3166 <u>rsvesnik@co.westmoreland.pa.us</u> or David Ridilla 724.830.3871 <u>dridilla@co.westmoreland.pa.us</u>.
- 25. <u>Working Hours</u>: Work shall be done on this job between 8:00 AM and 4:00 PM, Monday through Friday excluding all county holidays.

- 26. In accordance with Pennsylvania's "Right to Know" Laws, (Act 3 of 2008; **65 PS 67.101 et seq**), the County may make available for viewing or provide copies of all bids received and all associated contract documents following awarding of same.
- 27. The submission of a Bid shall constitute and establish the Bidders intent to enter into a binding contract with Westmoreland County for the goods or services solicited. Additionally, should any bid submitted contain defect(s) that in the County's opinion, is of a non-material nature, the Bidder agrees that by the submission of a Bid, Bidder will correct any defect(s) upon request of the County.
- 28. <u>Unit Prices</u>: In the event Unit Prices are required, the County reserves the right, should there be any discrepancy, inconsistency or difference between the Unit Price(s) and Total Price(s), to choose the lowest of the prices listed and the vendor shall be bound to provide the goods and/or services in question at the lower cost. The County reserves the right to award contracts for individual items, groups or combined award as may be in the County's best interest.
- 29. The County reserves the sole & exclusive right to award this contract, whether it be option 1, 2, or 3, as may be in the County's best interest.

Section I - Overview

This bid document is an invitation to interested Manage Print Services vendors to prepare and submit bids to Westmoreland County for a Managed Print Services (MPS) solution. The goal is to select a partner with the ability to provide the most cost effective solution to maintain the Westmoreland County printer fleet. The successful bidder must provide a reliable print service that includes supplies (ink and toner), Break/fix service, replacement of non-repairable devices and any other value added service one might offer. The county is looking for a fixed cost per image solution.

1.1 Brief Project Overview

Westmoreland County currently has a contract for managed print services that expires 12/31/2012. We are looking for available vendors that are capable of maintaining the county's printer fleet and offer additional savings.

1.2 Current Print Environment

We own approximately 350 printers / small Multi-Function Printers (MFP) in 43 departments. We currently pay a blended per page rate of \$0.0187 (1.87 cents) to print about one million images a quarter of which about 3% are color images. 278 of our devices are on the network and 72 are locally attached to a PC. See Attachment A for a detailed list of devices and a full year's usage.

The vast majority of our devices are located at the Courthouse Complex and the South Greensburg Complex but the vendor is required to travel to any county operated facility located in Westmoreland County.

Attachment A does include 8 devices that are no longer in service (listed as recycled). These printers we included on the list just to maintain the integrity of our print volume. The attached list is as of June 30, 2012. Devices will be added and deleted during the 3rd and 4th quarter of 2012 before this contract is in effect on January 1, 2013.

If a printer needs supplies (Ink, Toner, Etc) a Westmoreland County employee who works in the department where the printer is located will call the vendor directly and order supplies.

When a device needs service, a Westmoreland County employee who works in the department where the printer is located will call the Information Systems Help Line and a technician will visit the device and determine the plan of action. If a service call needs to be placed, the Information Systems technician will place the service call. In the last 12 months, we had 139 service calls. A detailed list of service calls for the past 12 months is listed in Attachment B.

If you would like to receive an electronic copy of Attachment A or B, please email Rick Svesnik at rsvesnik@co.westmoreland.pa.us with a subject line of Managed Print Services Bid. Be sure to indicate Excel or PDF format.

Section II – Bid Format and Evaluation Process

The following items are requirements with which the successful bidder must comply:

- **2.1 Vendor Profile and Qualifications –** Successful bidder must be able to include vendor and executive information, including management team, and qualifications of key staff (Project Managers, etc) that would be assigned to the implementation and execution of satisfying the Bid.
- **2.2 Experience/References** Successful bidder must be able to provide a description of Managed Print Service experience (current and/or previous customers) especially managed print services and projects similar in size to Westmoreland County.
- **2.3** Technicians and Service Support Personnel Successful bidder must employ sufficient qualified staff to service an organization of this size. The vendor must have the ability to service all 12 manufacturers included in Westmoreland County's printer fleet. If there is a model currently in use at the County that is not supported by the vendor, the vendor has the right to replace the device with a similar model at no cost to the County.
- **2.4 Subcontract Support** Any subcontracting must first be approved by the County.
- **2.5 Identify the Devices** Successful bidder must provide a tag to each piece of equipment so that when the departments call for supplies or repairs, they only have to give an ID number.
- **2.6 Replenish Supplies** To ensure the viability of our print network, the successful bidder must provide supplies in the following manner. By supplies, we are referring to Ink sticks, toner cartridges, ink cartridges, etc. and excludes only paper. All cost for replenishing supplies must be included in your proposal.
 - a) Two days is preferred and four days is the maximum acceptable wait time for delivery of supplies to the county.
 - b) Your organization does not have to supply OEM/refilled/refurbished products; however, in the event that the IT staff at Westmoreland County would deem your replacement products to be producing less than desirable output; OEM equipment will need to be used in this circumstance.

Westmoreland County will not be responsible for any defective supplies provided by the vendor. If a defective cartridge causes damage to the printer, the vendor will be responsible for the repair under all the terms of the service agreement. If a defective cartridge causes damage to any county or personal property, the vendor will be responsible for cleanup / replacement of damaged property. Once supplies are delivered to the county, they become the property of and are owned by the county.

2.7 Preventive Maintenance: Printer maintenance must be done in accordance with the manufacturer's guidelines at the beginning of the service start date and shall include all repairs, parts, and labor.

2.8 Printer Maintenance Request (Service Calls) – To ensure the viability of our print network, service calls must be handled in the following manner. By service calls, we are referring to break/fix, maintenance kits, poor image quality, etc. All cost for maintenance must be included in your bid price.

The following criteria must be met in order to be eligible for bid:

- a) A 4 hour response time is preferred and before 1:00 PM the next business day is the maximum acceptable to the county. A functional device must be in place on the 3rd business day from the date the call was placed.
- b) Our IT staff must be able to check the status of a call placed with your organization.
- c) You must have a method to record service level response's to make sure they are meeting the expectations on Westmoreland County.

Vendor has the option to replace, rather than repair, a printer if it is deemed more cost effective. Replacement device must be within the same specs as the device it is replacing. Westmoreland County will determine if print quality is acceptable.

- **2.9 Software Description** The successful bidder must include print management software to be able to read print counts of network devices to eliminate the need to visit every device for quarterly print counts. The County's local devices will still need to be visited for print counts, and will be done so with an employee of the bidding vendor as well as an IT employee from the County.
- **2.10** Adding Devices The County reserves the right to add additional devices to the contract as needed. If the devices are "similar" (meaning same manufacturer and similar in size and model) to what we currently have, we will give the information to the vendor to have the device added. If the device is not similar, we will contact the vendor for approval before adding the device to the agreement. Vendor must provide the necessary supplies, service, and maintenance in accordance with this agreement.
- **2.11** Total Cost Section III contains the Bid Calculation Form followed by the Official Bid Form. There are three (3) options and you <u>must</u> complete all three (3).

The image quantities in options 1 and 2 are estimates based on the last 12 months.

Section III - Bid Calculation Form

Option 1 - Fixed Cost Per Image

In this option, you are being asked to present a cost per image solution for all devices in our printer fleet. You multiply your proposed cost per image for local and networked devices by our expected yearly volume. If you are proposing a blended rate (same cost per image for monochrome & color) you can simply enter the same cost per image amount on both lines (1a & 1b). With this option, we will have to visit all locally attached devices each quarter to obtain printer counts.

1a. Enter your cost per monochrome image	X	3,709,082	=
1b. Enter your cost per color image	x	113,211	=
1c. Add the totals from 1a and 1b to obtain vo	ur Option 1 To	tal Bid	=

Option 2 – Fixed Cost per Image for Network Devices and Fixed Cost per Device for Local Printers

In this option, you are being asked to present a cost per image solution for all networked devices and a fixed yearly cost for each locally attached device. You multiply your proposed cost per image for networked devices by our expected yearly volume. If you are proposing a blended rate, you can simply enter the same cost per image amount on both lines (2a & 2b). You then add your yearly cost for each locally attached device to obtain your total bid. With this option, we will **NOT** have to visit all locally attached devices each quarter to obtain printer counts. In this option, all printing to local devices is unmetered.

2a. Enter your cost per Network monochrome image	x	3,265,736	=
2b. Enter your cost per Network color image	x	112,608	=
2c. Enter your Yearly cost per Local Device	x	72	=
2d. Add the totals from 2a, 2b and 2c to obtain your ©	ption 2 Total E	<u>Bid</u>	=

Option 3 – Fixed Cost per Devices

In this option, you are being asked to present a cost per device solution for all local and networked devices. You multiply your proposed cost per device by the number of devices in our printer fleet. If you are proposing a blended rate (same cost per device for monochrome & color) you can simply enter the same cost per device amount on both lines (3a & 3b). With this option, we will **NOT** have to obtain counts from any printers and all printing to all devices is unmetered.

3a. Enter your Yearly cost per monochrome device	X	308	=	_
3b. Enter your Yearly cost per color device	x	42	=	_
3c. Add the totals from 3a and 3b to obtain your Optic	on 3 Total Bid		=	_

You MUST copy all Three Total Bids from 1c, 2d, and 3c to the official bid form on the next page.

OFFICIAL BID FORM

The undersigned bidder agrees, if awarded a contract by the County of Westmoreland, to provide <u>Managed Print Services</u> in accordance with the foregoing Bid Specifications for the price specified below.

TOTAL BID PRICE	\$	\$	\$
	Option 1	Option 2	Option 3
Does your bid contains	ain any exceptions: exceptions, explain the	☐ Yes ☐ No em in detail on the Bi	d Exceptions Page
		NAME OF BIDDER (Type or print)
		ADDRESS	
		AUTHORIZED SIGN	ATURE
AFFIX CORPORATE SEAL HERE (if bidder is		PRINT NAME AND	TITLE OF SIGNER
a corporation)		AREA CODE & TELE	PHONE
Bidder is a (check o	ne):	FAX NUMBER	
Corporation	incorporated in the Sta	ate of	
General Par	tnership		
Limited Part	:nership		
Limited Liab	ility Company		
Sole Proprie	etorship		
Other (speci	ifv)		

Attachment A

This attachment contains a	detailed device re	port along with a full	vear (4 gu	uarters) of usage.

This attachment contains 7 pages and is available in Microsoft Excel format as explained above.

Description	County		Ι	1	Corial			2011 254	2011 1+h	2012 1ct	2012 2nd	Total	Total	Crand
193136 PATWORK PSYCK PSY	County	Typo	Maka	Model	Serial	Description	Duilding	2011 3rd	2011 4th		2012 2nd	Total	Total	Grand Total
								Quarter	Quarter					7,630
33776 ICOLAL GESTERNER DSM 725 GSSE000888 CORRES/CAMBER/AN/ENTWORK PINITER CRIST 2, 185 2, 150 3, 485 3, 485 2, 385	-									7,320	104	0,965	047	7,030
CONTROL INTERNOON CESTITINE DESA415# C211-6202333 COPER/CAMBER/SAN/ETVOOR PRINTER MARKE 1.126 3.800 3.800 1.1021 1.1026 1									-	-	406	106	-+	196
EAADT PINODER OSSITTINE DIAMOZID D								2 105	2.150	2.005				486
SSYPER SSYPER SSYPER SSYPER SSYPER PYTON PSYTON PS	-													11,001
31056 NETWORK GSTETNER 17126N PR227100996 GSTETNER 7126N PR327100996 GSTETNER 7126N PR327109996 GSTETNER 712										_				33,459
31000 NETWORK GESTERNER 9712891 PRASTICUODED GESTERNER PSAST NETWORK PP CO202A PP						· · ·								7,311
MODISH COLAR PP														1,722
MAISSA CACAL MP	-			 				513		1,1/6	9/1	3,466		3,466
MIASSA INTUNON IP	-							- 067		- 4 274	050	- 4 704	-	- 1 701
MITTAGE 19										•		,	-	4,701
M34386 NETWORK IF C3952A PMX09692 LASENLET SH 12PPM 68W MANOR 3.593 3.928 4.182 2.700 1.14,093 1.041386 NETWORK IF C3952A PMX096939 LASENLET SH 12PPM 68W MANOR 3.66 82M 1.031 8H7 3.518 1.0414389 NETWORK IF C3952A PMX096232 LASENLET SH 12PPM 68W MANOR 3.66 82M 1.031 8H7 3.518 1.0414389 NETWORK IF C C8952A PMX096232 LASENLET SH 12PPM 68W MANOR 7.07 12 58 90 889 1.0014 1.00											.		-	1,913
M14360 ITMODRK IP											.			36,620
MAIASIN MATONIX PR														14,403
MASS NETWORK P	-													9,241
1900346 10CAL HP														3,518
1903/86 ICOAL IP														869
901484 IOCAL NP											971			3,708
3786														199
901158								1,736	1,877	2,062	.			6,355
90160 LOCAL HP C.4170A USGG112522 LASER JET 210 10 10PPM 88W PESAFE 2 1 10 1 12										-				373
29976 LOCAL HP C4172A								-		,				5,502
MOD274 NETWORK HP								-	1,958	1,172				3,745
33738 NCTWORK HP									-	-				12
MODIFICAL HP	-										.			4,020
3188 COCAL HP								8,537	6,629					33,616
37168 IOCAL HP														778
900363 COCAL HP								-			2,730			9,573
MO1127 LOCAL HP														148
MO0275 NETWORK P						LASERJET 4050 PRINTER 17PPM B&W								1,328
31871 NETWORK HP				C4251A	USBC161534	LASERJET 4050 PRINTER 17PPM B&W	ANNEX		148	351	147	822		822
WMP36 LOCAL HP				C4254A	USAB063959	HP LASERJET 40501 TN 17PPM B&W	MANOR	919	1,045	1,055	1,419	4,438		4,438
MO0556 LOCAL HP			HP	C4266A	JPDLR42524	HP LASERJET 8150N MONOCHROME PRINTER	ANNEX	14,656	15,509	13,852	17,542	61,559		61,559
901126 LOCAL HP C8050A USBDK04113 HP 4100N NETWORK LASER PRINTER ANNEX 967 1,042 1,336 914 4,259 901128 LOCAL HP C8050A USLND12843 HP 4100N NETWORK LASER PRINTER ANNEX 4,069 3,894 4,191 3,369 15,523 901129 LOCAL HP C8050A USLND20706 HP 4100N NETWORK LASER PRINTER ANNEX 1 1 901130 LOCAL HP C8050A USLND20706 HP 4100N NETWORK LASER PRINTER ANNEX 469 765 475 349 2,058 31169 NETWORK HP C9661A JPCKC36710 HP LASERIET 4600DN NETWORK PRINTER PBSAFE 589 249 1,775 827 1,218 2,222 37131 NETWORK HP C9661A JPHMC61898 HP LASERIET 4600DN NETWORK PRINTER CRTEXT 2,078 2,332 2,281 2,110 2,934 5,867 36040 NETWORK HP C8507A CNDX109647 LASERIET P4014N ANNEX 35 5 6 2 48 36041 NETWORK HP C8507A CNDX211145 LASERIET P4014N ANNEX 21 27 - 2 50 36040 NETWORK HP C8507A CNDX211145 LASERIET P4014N ANNEX 21 27 - 2 50 36043 NETWORK HP C8507A CNDX110208 LASERIET P4014N CRTHSE 1,660 1,723 1,856 2,154 7,393 901167 LOCAL HP C8667A CND3172ZZDSCQ HP OFFICEIET 4500 VANEER 21 2,063 1,070 523 3,677 - 901425 NETWORK HP C8662A VIN3800054 LASER JET P2035N MANOR 218 4 5 2 229 29924 NETWORK HP C462A VIN3800054 LASER JET P2035N MANOR 218 4 5 2 229 29924 NETWORK HP D1334A CNB230918 HP LASER JET 4550 SERIES PBSAFE 31 236 249 120 298 338 901112 LOCAL HP D1334A CNB230918 HP LASER JET 4550 SERIES PBSAFE 31 236 249 120 298 338 90112 LOCAL HP D1334A CNB230918 HP LASER JET 4500 NETWORK PRINTERS CRTHSE 1,569 3,468 14,446 12,891 53,205 C5106 NETWORK HP Q2425A CNBX703696 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 1,569 5,138 4,740 19,422 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS	WMP36	LOCAL	HP	C6487C	MY29B14474	HP DESKJET 5550 COLOR PRINTER	MANOR	-	-	-	-	-	-	-
901128 LOCAL HP C8050A USLND12843 HP 4100N NETWORK LASER PRINTER ANNEX 4,069 3,894 4,191 3,369 15,523 901129 LOCAL HP C8050A USLND20706 HP 4100N NETWORK LASER PRINTER ANNEX 1 1 901130 LOCAL HP C8050A USLND20706 HP 4100N NETWORK LASER PRINTER ANNEX 469 765 475 349 2,058 31169 NETWORK HP C9661A JPCKC36710 HP LASERJET 4600DN NETWORK PRINTER PBSAFE 589 249 1,775 827 1,218 2,222 37131 NETWORK HP C9661A JPHMC61898 HP LASERJET 4600DN NETWORK PRINTER CRTEXT 2,078 2,332 2,281 2,110 2,934 5,867 36040 NETWORK HP C8507A CNDX109647 LASERJET 49014N ANNEX 35 5 6 2 48 36041 NETWORK HP C8507A CNDX211452 LASERJET 49014N ANNEX 21 27 2 50 36042 NETWORK HP C8507A CNDX211442 LASERJET 49014N CRTHSE 726 1,690 2,129 2,093 6,638 36043 NETWORK HP C8507A CNDX11142 LASERJET 49014N CRTHSE 726 1,690 2,129 2,093 6,638 36043 NETWORK HP C8507A CNDX110208 LASERJET 49014N CRTHSE 726 1,690 2,129 2,093 6,638 36041 NETWORK HP C8507A CNDX110208 LASERJET 49014N CRTHSE 1,660 1,723 1,856 2,154 7,393 901167 LOCAL HP C8667A CNDX110208 LASERJET 4500 NETWORK PRINTER 2,063 1,070 523 3,677 901425 NETWORK HP C8667A VNB3M05248 LASER JET P2035N MANOR 2,514 2,704 293 312 5,823 901481 NETWORK HP C462A VNB3M0548 LASER JET P2035N MANOR 2,514 2,704 293 312 5,823 901481 NETWORK HP C462A VNB3M0548 LASER JET P2035N MANOR 2,514 2,704 293 312 5,823 901481 NETWORK HP C462A VNB3M0548 LASER JET P2035N MANOR 2,514 2,704 293 312 5,823 901481 NETWORK HP C462A VNB3M0548 LASER JET P2035N MANOR 2,514 2,704 293 312 5,823 901481 NETWORK HP C462A VNB3M0548 LASER JET P2035N MANOR 2,514 2,704 293 312 5,823 901481 NETWORK HP C462A VNB3M0	M00556	LOCAL		C7061A	USBRB23336	HP LASERJET 2200 19PPM B&W	MANOR	1,097	1,768	1,132	759	4,756		4,756
901129 LOCAL HP C8050A	901126	LOCAL	HP	C8050A	USBDK04113	HP 4100N NETWORK LASER PRINTER	ANNEX	967	1,042	1,336	914	4,259		4,259
901130 LOCAL HP C8050A	901128	LOCAL	HP	C8050A	USLND12843	HP 4100N NETWORK LASER PRINTER	ANNEX	4,069	3,894	4,191	3,369	15,523		15,523
31169 NETWORK HP C9661A	901129	LOCAL	HP	C8050A	USLND20706	HP 4100N NETWORK LASER PRINTER	ANNEX	1	-	-		1		1
37131 NETWORK HP C9661A	901130	LOCAL	HP	C8050A	USLNF02210	HP 4100N NETWORK LASER PRINTER	ANNEX	469	765	475	349	2,058		2,058
36040 NETWORK HP CB507A CNDX109647 LASERJET P4014N ANNEX 35 5 6 2 48	31169	NETWORK	HP	C9661A	JPCKC36710	HP LASERJET 4600DN NETWORK PRINTER	PBSAFE	589	249	1,775	827	1,218	2,222	3,440
36041 NETWORK HP CB507A CNDX211145 LASERJET P4014N ANNEX 21 27 - 2 50	37131	NETWORK	HP	C9661A	JPHMC61898	HP LASERJET 4600DN NETWORK PRINTER	CRTEXT	2,078	2,332	2,281	2,110	2,934	5,867	8,801
36042 NETWORK HP CB507A CNDX211842 LASERJET P4014N CRTHSE 726 1,690 2,129 2,093 6,638	36040	NETWORK	HP	CB507A	CNDX109647	LASERJET P4014N	ANNEX	35	5	6	2	48		48
36043 NETWORK HP CB507A CNDX110208 LASERJET P4014N CRTHSE 1,660 1,723 1,856 2,154 7,393	36041	NETWORK	HP	CB507A	CNDX211145	LASERJET P4014N	ANNEX	21	27	-	2	50		50
901167 LOCAL HP CB867A CN031F72ZZ05CQ HP OFFICEJET 4500 VANEER 21 2,063 1,070 523 3,677 - 901425 NETWORK HP CE462A VNR3M05248 LASER JET P2035N MANOR 2,514 2,704 293 312 5,823	36042	NETWORK	HP	CB507A	CNDX211842	LASERJET P4014N	CRTHSE	726	1,690	2,129	2,093	6,638		6,638
901425 NETWORK HP CE462A VNR3M05248 LASER JET P2035N MANOR 2,514 2,704 293 312 5,823 901481 NETWORK HP CE462A VNB3F00054 LASER JET P2035N MANOR 218 4 5 2 229 29924 NETWORK HP J4169A JPNCC28880 COLOR LASERJET 4550 SERIES PBSAFE 31 236 249 120 298 338 901112 LOCAL HP Q1334A CNB8230918 HP LASERJET 1300 CRTEXT - 33 83 12 128 C5105 NETWORK HP Q2425A USBNL15470 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 14,549 9,484 6,766 3,809 34,608 C5106 NETWORK HP Q2425A CNBX703693 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 10,884 14,984 14,446 12,891 53,205 C5107 LOCAL HP Q2425A CNBX703696 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 1,209 1,081 1,381 887 4,558 C5108 NETWORK HP Q2425A CNBX142864 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 93 212 222 440 967 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138	36043	NETWORK	HP	CB507A	CNDX110208	LASERJET P4014N	CRTHSE	1,660	1,723	1,856	2,154	7,393		7,393
901481 NETWORK HP CE462A VNB3F00054 LASER JET P2035N MANOR 218 4 5 2 229	901167	LOCAL	HP	CB867A	CN031F72ZZ05CQ	HP OFFICEJET 4500	VANEER	21	2,063	1,070	523	3,677	-	3,677
29924 NETWORK HP J4169A JPNCC28880 COLOR LASERJET 4550 SERIES PBSAFE 31 236 249 120 298 338 901112 LOCAL HP Q1334A CNBB230918 HP LASERJET 1300 CRTEXT - 33 83 12 128 C5105 NETWORK HP Q2425A USBNL15470 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 14,549 9,484 6,766 3,809 34,608 C5106 NETWORK HP Q2425A CNBX703693 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 10,884 14,984 14,446 12,891 53,205 C5107 LOCAL HP Q2425A CNBX703696 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 1,209 1,081 1,381 887 4,558 C5108 NETWORK HP Q2425A CNBX142864 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 93 212 222 440 967 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS	901425	NETWORK	НР	CE462A	VNR3M05248	LASER JET P2035N	MANOR	2,514	2,704	293	312	5,823		5,823
901112 LOCAL HP Q1334A CNBB230918 HP LASERJET 1300 CRTEXT - 33 83 12 128 C5105 NETWORK HP Q2425A USBNL15470 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 14,549 9,484 6,766 3,809 34,608 C5106 NETWORK HP Q2425A CNBX703693 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 10,884 14,984 14,446 12,891 53,205 C5107 LOCAL HP Q2425A CNBX703696 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 1,209 1,081 1,381 887 4,558 C5108 NETWORK HP Q2425A CNBX142864 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 93 212 222 440 967 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422	901481	NETWORK	НР	CE462A	VNB3F00054	LASER JET P2035N	MANOR	218	4	5	2	229		229
C5105 NETWORK HP	29924	NETWORK	НР	J4169A	JPNCC28880	COLOR LASERJET 4550 SERIES	PBSAFE	31	236	249	120	298	338	636
C5105 NETWORK HP Q2425A USBNL15470 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 14,549 9,484 6,766 3,809 34,608 C5106 NETWORK HP Q2425A CNBX703693 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 10,884 14,984 14,446 12,891 53,205 C5107 LOCAL HP Q2425A CNBX703696 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 1,209 1,081 1,381 887 4,558 C5108 NETWORK HP Q2425A CNBX142864 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 93 212 222 440 967 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422	901112	LOCAL	НР	Q1334A		HP LASERJET 1300	CRTEXT	-			12			128
C5106 NETWORK HP Q2425A CNBX703693 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 10,884 14,984 14,446 12,891 53,205 C5107 LOCAL HP Q2425A CNBX703696 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 1,209 1,081 1,381 887 4,558 C5108 NETWORK HP Q2425A CNBX142864 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 93 212 222 440 967 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422	C5105	NETWORK	НР	1		HEWLETT PACKARD HP 4200 NETWORK PRINTERS		14,549	9,484	6,766				34,608
C5107 LOCAL HP Q2425A CNBX703696 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 1,209 1,081 1,381 887 4,558 C5108 NETWORK HP Q2425A CNBX142864 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 93 212 222 440 967 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422														53,205
C5108 NETWORK HP Q2425A CNBX142864 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 93 212 222 440 967 C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422										_				4,558
C5109 NETWORK HP Q2425A CNBX142908 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 4,280 5,264 5,138 4,740 19,422														967
														19,422
C5111 NETWORK HP Q2425A CNBX142860 HEWLETT PACKARD HP 4200 NETWORK PRINTERS CRTHSE 2,084 2,461 2,913 2,802 10,260														10,260

County			Ī	Serial	1	1	2011 3rd	2011 4th	2012 1st	2012 2nd	Total	Total	Grand
ID	<u>Type</u>	Make	Model	Number	Description	Building	Quarter	Quarter	Quarter		Monochrome	Color	Total
			B500DN	L3YE000194	COLOR PRINTER	CRTHSE	Quarter	Quarter	7,526	104	6,983	647	7,630
-	NETWORK		Q2425A	CNBX142875	HEWLETT PACKARD HP 4200 NETWORK PRINTERS	CRTHSE	75	15	25	47	162	047	162
	NETWORK		Q2425A	USBNM12667	HEWLETT PACKARD HP 4200 NETWORK PRINTERS	CRTHSE	610	1,275	2,709	3,278	7,872		7,872
	NETWORK		Q2425A	USBNM12670	HEWLETT PACKARD HP 4200 NETWORK PRINTERS	CRTHSE	2,078	1,423	2,371	3,327	9,199		9,199
	NETWORK		Q2425A	CNBX142910	HEWLETT PACKARD HP 4200 NETWORK PRINTERS	CRTHSE	1,087	1,766	1,646	1,114	5,613		5,613
	NETWORK		Q2426A	CNDX601689	HP LASERJET 4200N	CRTHSE	1,007	2,700	16,899	18,945	35,844		35,844
-	NETWORK		Q3939A	JPCL8BVODQ	COLOR LASER JET CM6050F	PBSAFE	3,013	4,254	4,335	3,348	10,828	4,122	14,950
	NETWORK		Q5736A	MY83H51013	HP PHOTOSMART PRO B9180 PRINTER	CRTEXT	482	220	235	268	-	1,205	1,205
	NETWORK		Q5957A	CNDJD01638	HP LASER JET 2420	PRISON				793	793		793
		IBM	4019-E01	11BNN66	LASER	ANNEX	-	-	-	,,,,	-		-
25180		IBM	4029-020	11Z4057	IBM 4029 LASERPRINTER 6	ANNEX	179	271			450		450
25209		IBM	4029-020	11AV710	IBM 4029 LASERPRINTER 6	ANNEX	412	259	580		1,251		1,251
25795		IBM	4029-020	11AT961	IBM 4029 LASERPRINTER 6	ANNEX	421	713	2,815	303	4,252		4,252
24071		IBM	4029-030	11N8895	LASER	CRTEXT	617	734	194		1,545		1,545
\vdash		IBM	4039-10D	11X2957	DUPLICATING LASER PRINTER	CRTEXT	623	862	975	455	2,915		2,915
25193		IBM	4039-10D	11DL944	DUPLICATING LASER PRINTER	RECYCLED	549	615			1,164		1,164
25195		IBM	4039-10D	11DL927	DUPLICATING LASER PRINTER	RECYCLED	440	722	966	1,061	3,189		3,189
\vdash		IBM	4039-10D	11DL949	DUPLICATING LASER PRINTER	CRTEXT	325	277	348	278	1,228		1,228
-		IBM	4332-001	0103280	IBM INFOPRINT 32 NETWORK PRINTER 24MB MEMORY	CRTEXT	12	2	14	6	34		34
\vdash		IBM	4332-001	0101743	IBM INFOPRINT 32 NETWORK PRINTER 24MB MEMORY	CRTEXT	2,486	1,582	1,132	641	5,841		5,841
-			BIZHUB 20P	A32P011003517	KONICA BIZHUB PRINTER	ANNEX	,	,	, -	925	925		925
		KYOCERA	FS-3920DN	XVJ0X13831	LASER PRINTER 42PPM B&W	CRTEXT	1,437	1,628	2,293	1,957	7,315		7,315
35109		KYOCERA	FS-3920DN	XVJ0408416	LASER PRINTER 42PPM B&W	CRTEXT	992	1,311	1,464	1,514	5,281		5,281
\vdash		KYOCERA	FS-3920DN	XVJ0408211	LASER PRINTER 42PPM B&W	ANNEX	10,721	6,588	12,217	12,154	41,680		41,680
\vdash		KYOCERA	FS-3920DN	XVJ0812218	LASER PRINTER 42PPM B&W	ANNEX	4,012	3,041	5,474	4,693	17,220		17,220
-		KYOCERA	FS-3920DN	XVJ0812109	LASER PRINTER 42PPM B&W	ANNEX	6,820	7,370	10,445	8,178	32,813		32,813
\vdash		KYOCERA	FS-3920DN	XVJ0812138	LASER PRINTER 42PPM B&W	ANNEX	2,850	4,999	4,646	4,777	17,272		17,272
37013		KYOCERA	FS-3920DN	XVJ0812410	LASER PRINTER 42PPM B&W	ANNEX	2,942	4,172	4,629	6,208	17,951		17,951
	NETWORK	KYOCERA	FS-3920DN	XVJ0X13842	LASER PRINTER 42PPM B&W	ANNEX	314	947	696	385	2,342		2,342
-	NETWORK		FS-3920DN	XVJ0Y15379	LASER PRINTER 42PPM B&W	ANNEX			1	12	13		13
37067	LOCAL	KYOCERA	FS-3920DN	XVJ0Y15371	LASER PRINTER 42PPM B&W	CRTEXT	615	654	842	853	2,964		2,964
37068	LOCAL	KYOCERA	FS-3920DN	XVJ0Y15369	LASER PRINTER 42PPM B&W	CRTEXT	303	573	651	389	1,916		1,916
37169	LOCAL	KYOCERA	FS-3920DN	XVJ0711906	LASER PRINTER 42PPM B&W	PRISON	222	184	1,100	908	2,414		2,414
37697	LOCAL	KYOCERA	FS-3920DN	XVJ1922324	LASER PRINTER 42PPM B&W	ANNEX		1,210	2,255	1,483	4,948		4,948
37719	LOCAL	KYOCERA	FS-3920DN	KD41965381	LASER PRINTER 42PPM B&W	CRTEXT		202	2,123	847	3,172		3,172
37822	NETWORK	KYOCERA	FS-3920DN	XVJ1Z24964	LASER PRINTER 42PPM B&W	ANNEX			185	432	617		617
37898	NETWORK	KYOCERA	FS-3920DN	XVJ2228406	LASER PRINTER 42PPM B&W	ANNEX				1,310	1,310		1,310
37899	NETWORK	KYOCERA	FS-3920DN	XVJ2228288	LASER PRINTER 42PPM B&W	ANNEX				5,662	5,662		5,662
37900	NETWORK	KYOCERA	FS-3920DN	XVJ2228200	LASER PRINTER 42PPM B&W	CRTHSE				182	182		182
37901	NETWORK	KYOCERA	FS-3920DN	XVJ2228392	LASER PRINTER 42PPM B&W	ANNEX				615	615		615
37902	NETWORK	KYOCERA	FS-3920DN	XVJ2228419	LASER PRINTER 42PPM B&W	CRTHSE				586	586		586
37903	NETWORK	KYOCERA	FS-3920DN	XVJ1Z25381	LASER PRINTER 42PPM B&W	CRTHSE				226	226		226
33901	NETWORK	KYOCERA	FS-4000DN	XPK8833193	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	CRTEXT	2,033	734	469	251	3,487		3,487
33902	NETWORK	KYOCERA	FS-4000DN	XPK8833243	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	CRTEXT	1,420	1,594	2,080	2,563	7,657		7,657
33931	NETWORK	KYOCERA	FS-4000DN	XPK8833391	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	ANNEX	3,392	2,476	4,181	4,089	14,138		14,138
33932	NETWORK	KYOCERA	FS-4000DN	XPK8833421	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	ANNEX	2,623	3,540	2,781	2,770	11,714		11,714
35779	NETWORK	KYOCERA	FS-4000DN	K8630374	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	PBWRKS	1,191	526	701	889	3,307		3,307
35780	LOCAL	KYOCERA	FS-4000DN	K7Z25094	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	ANNEX	1,027	864	974	383	3,248		3,248
36050	NETWORK	KYOCERA	FS-4000DN	K7917796	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	JUVNLE	1,611	2,310	2,000	2,605	8,526		8,526
36051	NETWORK	KYOCERA	FS-4000DN	K8833395	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	JUVNLE	219	303	327	337	1,186		1,186
36052	NETWORK	KYOCERA	FS-4000DN	K8833394	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	JUVNLE	222	271	833	286	1,612		1,612
36053	NETWORK	KYOCERA	FS-4000DN	K8833405	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	JUVNLE	178	203	256	218	855		855
36090	NETWORK	KYOCERA	FS-4000DN	K7917554	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	ANNEX	3,651	3,907	3,237	3,725	14,520		14,520
36091	NETWORK	KYOCERA	FS-4000DN	K7917552	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	ANNEX	4,043	2,704	2,670	3,410	12,827		12,827
36210	NETWORK	KYOCERA	FS-4000DN	K8834297	DIGITAL PRINT SYSTEM LASER PRINTER 128MB RAM	ANNEX	6,199	9,749	11,358	9,845	37,151		37,151

County		Ī		Serial	1		2011 3rd	2011 4th	2012 1st	2012 2nd	Total	Total	Grand
County	Type	Make	Model	Number	Description	Building	Quarter	Quarter	Quarter		Monochrome	Color	Total
-	<u>Type</u> NETWORK		B500DN	L3YE000194	COLOR PRINTER	CRTHSE	Quarter	Quarter	7,526	104	6,983	647	7,630
-		KYOCERA	FS-4020DN	XVK8Z02376	LASER PRINTER 47PPM B&W	CRTEXT	361	868	7,320	599	2,560	047	2,560
	NETWORK	KYOCERA	FS-4020DN	XVK9Y09335	LASER PRINTER 47PPM B&W	ANNEX	6,664	6,449	5,634	4,871	23,618		23,618
		KYOCERA	FS-4020DN	XVK9Y09539	LASER PRINTER 47PPM B&W	CRTEXT	1,581	2,435	3,386	3,069	10,471		10,471
		KYOCERA	FS-4020DN	XVK8Z01270	LASER PRINTER 47PPM B&W	JUVNLE	5,328	5,463	9,457	8,368	28,616		28,616
	NETWORK	KYOCERA	FS-4020DN	XVK9504505	LASER PRINTER 47PPM B&W	ANNEX	5,118	6,356	6,136	7,440	25,050		25,050
		KYOCERA	FS-4020DN	XVK8Z01654	LASER PRINTER 47PPM B&W	ANNEX	5,570	2,543	2,974	3,227	14,314		14,314
		KYOCERA	FS-4020DN	XVK9203775	LASER PRINTER 47PPM B&W	TROUT	2,622	1,809	1,721	4,774	10,926		10,926
-	LOCAL	KYOCERA	FS-4020DN	XVK9804763	LASER PRINTER 47PPM B&W	PRISON	193	209	270	249	921		921
		KYOCERA	FS-4020DN	XVK9804758	LASER PRINTER 47PPM B&W	PRISON	690	902	1,000	624	3,216		3,216
	NETWORK	KYOCERA	FS-4020DN	XVK9804661	LASER PRINTER 47PPM B&W	PRISON	346	356	103	218	1,023		1,023
		KYOCERA	FS-4020DN	XVK9804669	LASER PRINTER 47PPM B&W	PRISON	6,418	6,945	8,131	7,709	29,203		29,203
-	NETWORK	KYOCERA	FS-4020DN	XVK9805248	LASER PRINTER 47PPM B&W	ANNEX	2,880	3,764	3,489	3,378	13,511		13,511
-		KYOCERA	FS-C5030N	E8913422	COLOR LASER PRINTER 24PPM	ANNEX		-	-	-	-	-	-
		KYOCERA	FS-C5100DN	XVE0X03873	COLOR LASER PRINTER 21PPM	CRTHSE	2,198	6,537	697	233	5,379	4,286	9,665
	NETWORK	KYOCERA	FS-C5150DN	Q510Y00119	COLOR LASER PRINTER 23PPM	CRTEXT	110	174	84	74	24	418	442
-			FS-C5300DN	XVG0604955	COLOR LASER PRINTER 28PPM	TROUT	5,205	3,156	4,234	3,558	9,889	6,264	16,153
-	LOCAL	LANIER	LP131N	\$4609300009	NETWORK PRINTER, 31 PPM, 256 MB	DRC	6,632	7,642	4,189	2,540	21,003		21,003
-		LANIER	LP131N	S4609100005	NETWORK PRINTER, 31 PPM, 256 MB	ANNEX	1,099	2,719	2,628	2,861	9,307		9,307
		LANIER	LP131NL	S4609200023	NETWORK PRINTER	CRTHSE	763	1,068	1,392	1,120	4,343		4,343
-		LANIER	LP131NL	S460910002	NETWORK PRINTER	ANNEX	13,621	11,584	,	, -	25,205		25,205
		LANIER	LP131NL	S4609100025	NETWORK PRINTER	CRTEXT	4,423	1,872	2,057	2,273	10,625		10,625
-		LANIER	LP131NL	S4609100022	NETWORK PRINTER	ANNEX	226	651	535	522	1,934		1,934
		LANIER	LP131NL	S4609100027	NETWORK PRINTER	ANNEX	426	889	837	801	2,953		2,953
-		LANIER	LP131NL	S4609200025	NETWORK PRINTER	CRTHSE	841	1,450	1,617	1,542	5,450		5,450
	LOCAL	LANIER	LP226CN	Q7079100054	NETWORK COLOR LASER 26 PPM	MANOR	33	. 8	15	24	24	56	80
	NETWORK	LANIER	LP275HDN	Q8270600053	HIGH SPEED NETWORK PRINTER	ANNEX				5,744	5,744		5,744
37870	NETWORK	LANIER	SP5200DN	S8112200638	NETWORK PRINTER.	CRTHSE			598	5,823	6,421		6,421
37166	NETWORK	LANIER	SPC232DN	S6108900878	NETWORK PRINTER	ANNEX	645	18	5	6	224	450	674
35531	NETWORK		14A1010	006700612	LEXMARK X560N MULTIFUNCTION LASER PRINTER	PBSAFE	2,202	2,373	4,933	2,506	12,014		12,014
901446	NETWORK	LEXMARK	33S0-300	6208VTW	E250DN NETWORK PRINTER 30 PPM	MANOR	1,146	1,055	94	90	2,385		2,385
+0207	LOCAL	LEXMARK	4039-10P	11TT425	4040 10 PLUS LASER PRINTER 10PPM B&W	CRTEXT	64	117	95	79	355		355
26488	LOCAL	LEXMARK	4039-10P	11TN736	4041 10 PLUS LASER PRINTER 10PPM B&W	CRTHSE	1	1	3	1	6		6
26495	LOCAL	LEXMARK	4039-10P	11TL636	4039 10 PLUS LASER PRINTER 10PPM B&W	ANNEX	-	-	-		-		-
29622	NETWORK	LEXMARK	4045-001	0065518	OPTRA M 410 NETWORK PRINTER 12PPM	ANNEX	237	189	191	170	787		787
31765	LOCAL	LEXMARK	4045-001	2524712	OPTRA M 410 NETWORK PRINTER 12PPM	ANNEX	-	-	-		-		-
31766	NETWORK	LEXMARK	4045-002	2505133	OPTRA M 410 LASER NETWORK PRINTER 12PPM	CRTEXT	3,414	4,118	3,725	4,589	15,846		15,846
31782	LOCAL	LEXMARK	4045-210	3010050	OPTRA M 412 NETWORK PRINTER 17PPM	CRTEXT	3,500	4,745	5,399	4,079	17,723		17,723
26918	NETWORK	LEXMARK	4049-RN0	11CTZ68	OPTRA RN+ LASER PRINTER 16PPM B&W	ANNEX	-				-		-
26919	NETWORK	LEXMARK	4049-RN0	11CTZ60	OPTRA RN+ LASER PRINTER 16PPM B&W	ANNEX	2,627	2,618	2,585	1,879	9,709		9,709
27025	NETWORK	LEXMARK	4049-RN0	11FXA12	OPTRA RN+ LASER PRINTER 16PPM B&W	ANNEX	1,484	2,157	2,108	407	6,156		6,156
27026	NETWORK	LEXMARK	4049-RN0	11FXA16	OPTRA RN+ LASER PRINTER 16PPM B&W	ANNEX	3,784	2,495	3,444	3,379	13,102		13,102
		LEXMARK	4049-RN0	11GYM01	OPTRA RN+ LASER PRINTER 16PPM B&W	CRTHSE	271	547	473	217	1,508		1,508
		LEXMARK	4049-RN0	11GYM30	OPTRA RN+ LASER PRINTER 16PPM B&W	ANNEX	609	1,233	3,213	2,019	7,074		7,074
	NETWORK		4049-RN0	11GAH33	OPTRA RN+ LASER PRINTER 16PPM B&W	ANNEX	-	-			-		-
-	NETWORK		4049-RN0	11LAN41	OPTRA RN+ LASER PRINTER 16PPM B&W	TROUT	354	212	97	223	886		886
		LEXMARK	4049-RN0	11LLZ69	OPTRA RN+ LASER PRINTER 16PPM B&W	ANNEX	18	15	26	11	70		70
	LOCAL	LEXMARK	4049-RN0	11HYM65	OPTRA RN+ LASER PRINTER 16PPM B&W	CRTEXT	82	69	-	371	522		522
<u> </u>		LEXMARK	4059-160	11BA325	OPTRA S 1650 16PPM B&W	CRTEXT	638	410	338	770	2,156		2,156
	NETWORK		4059-160	11Y6997	OPTRA S 1650 16PPM B&W	ANNEX	69	9	88	10	176		176
-	NETWORK		4059-160	11V5491	OPTRA S 1650 16PPM B&W	ANNEX	889	1,652	1,978	984	5,503		5,503
-		LEXMARK	4059-160	11V5486	OPTRA S 1650 16PPM B&W	CRTEXT	2,011	1,821	2,528	1,976	8,336		8,336
		LEXMARK	4059-160	11Y7019	OPTRA S 1650 16PPM B&W	ANNEX	1,357	3,177	7,207	4,164	15,905		15,905
-		LEXMARK	4059-160	11Y7121	OPTRA S 1650 16PPM B&W	ANNEX	8,843	7,827	10,936	10,682	38,288		38,288
27462	NETWORK	LEXMARK	4059-160	11Y6991	OPTRA S 1650 16PPM B&W	ANNEX	2	1	1		4		4

County			1	Serial	1	1	2011 3rd	2011 4th	2012 1st	2012 2nd	Total	Total	Grand
ID	<u>Type</u>	Make	Model	Number	Description	Building	Quarter	Quarter	Quarter		Monochrome	Color	Total
		EPSON EPSON	B500DN	L3YE000194	COLOR PRINTER	CRTHSE	Quarter	Quarter	7,526	104	6,983	647	7,630
		LEXMARK	4059-160	11DF542	OPTRA S 1650 16PPM B&W	RECYCLED	546	907	7,020	101	1,453	0.7	1,453
		LEXMARK	4059-160	11V5531	OPTRA S 1650 16PPM B&W	ANNEX	6,366	5,007	6,236	5,634	23,243		23,243
		LEXMARK	4059-160	11DF539	OPTRA S 1650 16PPM B&W	ANNEX	4,056	5,215	5,192	1,038	15,501		15,501
27551	NETWORK	LEXMARK	4059-160	11L2635	OPTRA S 1650 16PPM B&W	ANNEX	1,725	2,474	3,672	1,971	9,842		9,842
27552	NETWORK	LEXMARK	4059-160	11B9167	OPTRA S 1650 16PPM B&W	ANNEX	5,632	4,162	4,946	3,945	18,685		18,685
27553	NETWORK	LEXMARK	4059-160	11DF308	OPTRA S 1650 16PPM B&W	CRTEXT	-	-			-		-
27688	NETWORK	LEXMARK	4059-160	11DD550	OPTRA S 1650 16PPM B&W	CRTHSE	1,131	1,093	1,149	1,073	4,446		4,446
27689	NETWORK	LEXMARK	4059-160	11NH320	OPTRA S 1650 16PPM B&W	ANNEX	2,119	1,907	2,383	1,576	7,985		7,985
27690	NETWORK	LEXMARK	4059-160	1162709	OPTRA S 1650 16PPM B&W	CRTEXT	1,818	1,710	2,185	2,428	8,141		8,141
27691	NETWORK	LEXMARK	4059-160	11DD465	OPTRA S 1650 16PPM B&W	ANNEX	1,340	7,410	6,041	1,654	16,445		16,445
27692	NETWORK	LEXMARK	4059-160	1162913	OPTRA S 1650 16PPM B&W	CRTEXT	6,164	6,684	8,374	7,407	28,629		28,629
27693	NETWORK	LEXMARK	4059-160	1162924	OPTRA S 1650 16PPM B&W	ANNEX	1,745	2,543	2,304	1,050	7,642		7,642
27694	NETWORK	LEXMARK	4059-160	1162921	OPTRA S 1650 16PPM B&W	CRTEXT	871	972	1,092	1,325	4,260		4,260
27695	NETWORK	LEXMARK	4059-160	11X1453	OPTRA S 1650 16PPM B&W	ANNEX			245	565	810		810
27701	NETWORK	LEXMARK	4059-160	11X1759	OPTRA S 1650 16PPM B&W	CRTEXT	5,924	7,272	7,533	7,691	28,420		28,420
		LEXMARK	4059-160	11X1754	OPTRA S 1650 16PPM B&W	CRTEXT	-	1	1	9	11		11
		LEXMARK	4059-160	11X1749	OPTRA S 1650 16PPM B&W	CRTEXT	19	2	1	1	23		23
-		LEXMARK	4059-165	11PG676	OPTRA S 1625 16PPM B&W	ANNEX	37	87	7		131		131
		LEXMARK	4059-165	11XD120	OPTRA S 1625 16PPM B&W	PRISON	317	90	51	74	532		532
-		LEXMARK	4059-165	11ZL739	OPTRA S 1625 16PPM B&W	CRTEXT	3,333	1,632	4,935	2,566	12,466		12,466
-		LEXMARK	4059-185	11AXA47	OPTRA S 1855 18PPM B&W	ANNEX	6,927	9,013	7,355	5,323	28,618		28,618
		LEXMARK	4059-185	11YV822	OPTRA S 1855 18PPM B&W	JUVNLE	1,506	1,216	1,641	1,355	5,718		5,718
		LEXMARK	4059-185	11DNM72	OPTRA S 1855 18PPM B&W	PBSAFE	705	-	-	2 222	705		705
		LEXMARK	4059-185	11FLZ77	OPTRA S 1855 18PPM B&W	ANNEX	2,642	3,926	5,643	2,223	14,434		14,434
-		LEXMARK	4059-185	11FZL27	OPTRA \$ 1855 18PPM B&W	ANNEX	2 477	2	1 717	2 424	6		6
		LEXMARK	4059-185	11GXX27	OPTRA \$ 1855 18PPM B&W	CRTHSE	2,177	5,855	1,717	2,424	12,173		12,173
	NETWORK NETWORK	LEXMARK	4059-185 4059-185	11HTR64 11RF860	OPTRA S 1855 18PPM B&W OPTRA S 1855 18PPM B&W	ANNEX RECYCLED	522 121	1,788	1,251	1,793	5,354 121		5,354
-	NETWORK		4059-185	11GXX40	OPTRA \$ 1855 18PPM B&W	RECYCLED	1,574	- 595			2,169		2,169
-	NETWORK		4059-185	11GXX40	OPTRA S 1855 18PPM B&W	ANNEX	374	461	772	372	1,979		1,979
	NETWORK		4059-185	11ZK029	OPTRA S 1855 18PPM B&W	ANNEX	2,258	2,397	2,232	2,173	9,060		9,060
		LEXMARK	4059-185	11GWF03	OPTRA S 1855 18PPM B&W	CRTHSE	3,204	3,249	3,817	3,467	13,737		13,737
	NETWORK		4059-185	11GWD96	OPTRA S 1855 18PPM B&W	ANNEX	2,354	1,783	3,100	2,223	9,460		9,460
	NETWORK		4060-010	9912LKY	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	PRISON	166	249	113	111	639		639
		LEXMARK	4060-010	9912LL0	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	PRISON	5,877	5,588	5,544	5,318	22,327		22,327
-	NETWORK		4060-010	9912LKP	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	PRISON	1,621	1,695	2,174	1,654	7,144		7,144
-		LEXMARK	4060-010	9912LKW	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	PRISON	4,736	4,305	4,229	1,690	14,960		14,960
-	NETWORK		4060-010	9912LL2	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	PRISON	3,678	3,190	2,927	3,339	13,134		13,134
	NETWORK		4060-010	991V6KW	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	3,569	2,272	2,092	2,076	10,009		10,009
-		LEXMARK	4060-010	991V6KY	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	6,878	3,583	1,719	2,032	14,212		14,212
-		LEXMARK	4060-010	99250L	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTHSE	1,668	1,623	2,142	1,725	7,158		7,158
31836		LEXMARK	4060-010	992250M	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTHSE	1,767	1,684	1,849	1,779	7,079		7,079
31872	NETWORK	LEXMARK	4060-010	99258W0	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	RECYCLED	78,569	60,868			139,437		139,437
31903	NETWORK	LEXMARK	4060-010	99258VT	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	PRISON	569	530	581	3,975	5,655		5,655
31905	LOCAL	LEXMARK	4060-010	99258KH	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	PRISON	798	836	949	859	3,442		3,442
31924	LOCAL	LEXMARK	4060-010	99258KD	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	860	1,140	1,220	1,057	4,277		4,277
31925	LOCAL	LEXMARK	4060-010	99258KG	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	585	645	676	413	2,319		2,319
31926	LOCAL	LEXMARK	4060-010	991L90B	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	1,615	1,933	2,218	1,249	7,015		7,015
		LEXMARK	4060-010	9922PD6	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	1,269	1,797	1,824	1,271	6,161		6,161
31936	NETWORK	LEXMARK	4060-010	99298BW	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	18,293	17,180	20,915	15,797	72,185		72,185
	NETWORK		4060-010	9922PD8	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	781	396	675	778	2,630		2,630
	NETWORK		4060-010	9922PDB	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	6,892	6,500	6,916	8,932	29,240		29,240
	NETWORK		4060-010	9922PDK	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	292	149	320	308	1,069		1,069
31940	NETWORK	LEXMARK	4060-010	9922PDD	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	25,082	28,114	30,800	28,054	112,050		112,050

County				Serial		1	2011 3rd	2011 4th	2012 1st	2012 2nd	Total	Total	Grand
<u>ID</u>	Type	Make	Model	Number	Description	Building	Quarter	Quarter	Quarter		Monochrome	Color	Total
\vdash			B500DN	L3YE000194	COLOR PRINTER	CRTHSE	Quarter	Quarter	7,526	104	6,983	647	7,630
		LEXMARK	4060-010	9922PD4	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	9,999	10,576	18,052	15,095	53,722	047	53,722
		LEXMARK	4060-010	9922PD1	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	18,690	24,428	26,669	20,809	90,596		90,596
+		LEXMARK	4060-010	9922PDG	OPTRA T630N LASER PRINTER-64MB RAM,35 PPM	CRTEXT	9,131	7,702	7,949	9,528	34,310		34,310
		LEXMARK	4060-010	99108CG	OPTRA T632N LASER PRINTER-64MB RAM,40 PPM	PRISON	12,195	12,148	13,732	12,766	50,841		50,841
		LEXMARK	4060-210	9917FWP	OPTRA T632N LASER PRINTER-64MB RAM,40 PPM	JUVNLE	5,567	6,560	6,561	5,098	23,786		23,786
		LEXMARK	4060-210	9917FT9	OPTRA T632N LASER PRINTER-64MB RAM,40 PPM	JUVNLE	4,798	5,299	6,009	6,621	22,727		22,727
		LEXMARK	4060-210	9919R91	OPTRA T632N LASER PRINTER-64MB RAM,40 PPM	ANNEX	7,380	6,875	9,950	10,402	34,607		34,607
-		LEXMARK	4060-210	991K8NR	OPTRA T632N LASER PRINTER-64MB RAM,40 PPM	CRTHSE	535	403	509	149	1,596		1,596
		LEXMARK	4060-210	992FW15	OPTRA T032N LASER PRINTER-04IMB RAM,35 PPM	CRTEXT	2,275	1,870	1,341	1,363	6,849		6,849
		LEXMARK	4060-210	7903KHW	LEXMARK T640 LASER PRINTER 35PPM B&W	CRTEXT	3,509	3,608	3,017	2,172	12,306		12,306
32692			4061-000	79078MM	LEXMARK T640 LASER PRINTER 35PPM B&W	CRTHSE	6,052	7,412	7,240	6,874	27,578		27,578
		LEXMARK	4061-000	790BMM3	LEXMARK T640 LASER PRINTER 35PPM B&W	CRTHSE	395	362		609			
			-						1,475		2,841		2,841
		LEXMARK LEXMARK	4061-010	79033PY	T640N LASER PRINTER-64MB RAM, 35 PPM B&W	ANNEX	12,507	11,675	13,647	15,145	52,974		52,974
			4061-010	7902RB8	T640N LASER PRINTER-64MB RAM, 35 PPM B&W	ANNEX	19,551	20,431	21,041	19,762	80,785		80,785
		LEXMARK	4061-010	7902GV3	T640N LASER PRINTER-64MB RAM,35 PPM B&W	CRTEXT	3	- 11 (21	12 220	12 (01	3		40 224
+		LEXMARK	4061-010	790H2RW	T640N LASER PRINTER-64MB RAM, 35 PPM B&W	ANNEX	11,683	11,631	12,326	12,681	48,321		48,321
+		LEXMARK	4061-010	790H2RW	T640N LASER PRINTER-64MB RAM,35 PPM B&W	ANNEX	5,103	5,978	3,849	3,647	18,577		18,577
34171		LEXMARK	4061-010	790KLC0	T640N LASER PRINTER-64MB RAM,35 PPM B&W	PRISON	8	32	6 422	3	47		47
		LEXMARK	4061-010	791551K	T640N LASER PRINTER-64MB RAM,35 PPM B&W	ANNEX	5,644	5,586	6,422	5,862	23,514		23,514
		LEXMARK	4061-010	7915M91	T640N LASER PRINTER-64MB RAM,35 PPM B&W	ANNEX	2,036	1,994	3,809	1,955	9,794		9,794
	NETWORK		4061-010	7915M8V	T640N LASER PRINTER-64MB RAM,35 PPM B&W	CRTEXT	1,085	937	1,315	1,147	4,484		4,484
		LEXMARK	4061-010	791XH2H	T640N LASER PRINTER-64MB RAM,35 PPM B&W	ANNEX	716	792	990	925	3,423		3,423
		LEXMARK	4061-010	791XH2V	T640N LASER PRINTER-64MB RAM,35 PPM B&W	ANNEX	235	896	781	357	2,269		2,269
		LEXMARK	4061-010	7922DHP	T640N LASER PRINTER-64MB RAM,35 PPM B&W	ANNEX	6,358	4,629	5,752	4,173	20,912		20,912
		LEXMARK	4061-010	7928BWB	T640N LASER PRINTER-64MB RAM,35 PPM B&W	ANNEX	449	610	598	311	1,968		1,968
		LEXMARK	4061-010	791YNY5	T640N LASER PRINTER-64MB RAM,35 PPM B&W	CRTHSE	630	601	912	1,018	3,161		3,161
		LEXMARK	4061-210	7902LKX	LEXMARK T642N LASER PRINTER 45PPM B&W	CRTHSE	3,681	5,022	5,793	9,541	24,037		24,037
32691		LEXMARK	4061-210	790PNRG	LEXMARK T642N LASER PRINTER 45PPM B&W	CRTHSE	5,516	5,193	7,608	7,043	25,360		25,360
32727		LEXMARK	4061-210	790D5CW	LEXMARK T642N LASER PRINTER 45PPM B&W	PBSAFE	21,139	20,223	24,711	18,898	84,971		84,971
32728		LEXMARK	4061-210	7902GX2	LEXMARK T642N LASER PRINTER 45PPM B&W	PBSAFE	5,643	6,447	8,178	6,919	27,187		27,187
		LEXMARK	4061-210	790HCL7	LEXMARK T642N LASER PRINTER 45PPM B&W	CRTHSE	8,261	5,968	13,920	12,373	40,522		40,522
		LEXMARK	4061-210	791C7DX	LEXMARK T642N LASER PRINTER 45PPM B&W	CRTHSE	2,632	1,908	1,965	2,092	8,597		8,597
		LEXMARK	4061-210	791C757	LEXMARK T642N LASER PRINTER 45PPM B&W	ANNEX	-	-		498	498		498
	NETWORK		4061-210	791BM56	LEXMARK T642N LASER PRINTER 45PPM B&W	PBSAFE	636	605	1,689	889	3,819		3,819
	NETWORK		4061-210	790M62B	LEXMARK T642N LASER PRINTER 45PPM B&W	CRTHSE	817	-		106	923		923
35660		LEXMARK	4061-210	792H5WK	LEXMARK T642N LASER PRINTER 45PPM B&W	PBSAFE	1,529	1,731	3,357	1,801	8,418		8,418
		LEXMARK	4061-210	792VFBB	LEXMARK T642N LASER PRINTER 45PPM B&W	PBSAFE	1,824	1,434	2,870	1,512	7,640		7,640
		LEXMARK	4061-410	790100F	LEXMARK T644N LASER PRINTER 50PPM B&W	ANNEX	1,585	1,725	1,802	2,110	7,222		7,222
		LEXMARK	4061-410	7907CWD	LEXMARK T644N LASER PRINTER 50PPM B&W	PRISON	1,069	1,332	1,317	924	4,642		4,642
	NETWORK		4061-410	79052P8	LEXMARK T644N LASER PRINTER 50PPM B&W	ANNEX	13,035	9,697	9,985	13,751	46,468		46,468
	NETWORK		4061-410	79052PH	LEXMARK T644N LASER PRINTER 50PPM B&W	CRTHSE	17,075	18,785	29,654	22,243	87,757		87,757
	NETWORK		4061-410	790CDV7	LEXMARK T644N LASER PRINTER 50PPM B&W	PBSAFE	13,996	16,999	18,620	14,775	64,390		64,390
		LEXMARK	4061-410	790H2T1	LEXMARK T644N LASER PRINTER 50PPM B&W	PBWRKS	-	-	-	-	-		-
32943	NETWORK	LEXMARK	4061-410	790RX9V	LEXMARK T644N LASER PRINTER 50PPM B&W	PBWRKS	2,065	1,773	1,303	3,519	8,660		8,660
34051	NETWORK	LEXMARK	4061-410	790DNK9	LEXMARK T644N LASER PRINTER 50PPM B&W	TROUT	6,203	4,298	4,295	5,627	20,423		20,423
34052	NETWORK	LEXMARK	4061-410	790DNHY	LEXMARK T644N LASER PRINTER 50PPM B&W	TROUT	4,989	2,721	3,877	3,804	15,391		15,391
34053	NETWORK	LEXMARK	4061-410	790DNMB	LEXMARK T644N LASER PRINTER 50PPM B&W	TROUT	10,760	9,269	10,294	9,614	39,937		39,937
34279	NETWORK	LEXMARK	4061-410	7919YY6	LEXMARK T644N LASER PRINTER 50PPM B&W	CRTHSE	1,840	1,731	2,017	2,018	7,606		7,606
34360	NETWORK	LEXMARK	4061-410	7929PWT	LEXMARK T644N LASER PRINTER 50PPM B&W	TROUT	922	882	1,046	908	3,758		3,758
34440	NETWORK	LEXMARK	4061-410	7929KD9	LEXMARK T644N LASER PRINTER 50PPM B&W	ANNEX	1,489	1,381	1,681	1,751	6,302		6,302
35699	NETWORK	LEXMARK	4061-410	7929PVN	LEXMARK T644N LASER PRINTER 50PPM B&W	ANNEX	1,356	1,297	1,644	1,518	5,815		5,815
35962	NETWORK	LEXMARK	4061-410	7929PV8	LEXMARK T644N LASER PRINTER 50PPM B&W	CRTEXT	5,170	6,024	5,491	5,211	21,896		21,896
36005	NETWORK	LEXMARK	4061-410	7929PVK	LEXMARK T644N LASER PRINTER 50PPM B&W	CRTHSE	7,901	6,379	2,016	3,032	19,328		19,328
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Country	1	T	T	Serial	1		2011 254	2011 4+h	2012 1st	2012 2nd	Total	Total	Crand
County	<u>Type</u>	Make	Model	Number	Description	Building	2011 3rd Quarter	2011 4th Quarter	Quarter	l I	Total <u>Monochrome</u>	Total Color	Grand Total
		EPSON EPSON	B500DN	L3YE000194	COLOR PRINTER	CRTHSE	Quarter	Quarter	7,526	104	6,983	647	7,630
		LEXMARK	4069-01N	UIAU797	OPTRA T610N LASER PRINTER 15PPM B&W	RECYCLED	_	_	405	183	588	047	588
		LEXMARK	4069-01N	41Y7970	OPTRA T610N LASER PRINTER 15PPM B&W	MAP	1,306	1,405	1,404	1,444	5,559		5,559
		LEXMARK	4069-01N	41BM717	OPTRA T610N LASER PRINTER 15PPM B&W	CRTHSE	1,649	2,608	1,801	2,349	8,407		8,407
29801		LEXMARK	4069-01N	41BM382	OPTRA T610N LASER PRINTER 15PPM B&W	CRTHSE	157	503	658	598	1,916		1,916
		LEXMARK	4069-01N	41BM360	OPTRA T610N LASER PRINTER 15PPM B&W	CRTHSE	249	493	776	729	2,247		2,247
		LEXMARK	4069-01N	41BM405	OPTRA T610N LASER PRINTER 15PPM B&W	ANNEX	4,243	3,433	3,985	2,544	14,205		14,205
		LEXMARK	4069-01N	41BM410	OPTRA T610N LASER PRINTER 15PPM B&W	CRTHSE	2,050	2,769	4,559	2,975	12,353		12,353
		LEXMARK	4069-01N	41BM743	OPTRA T610N LASER PRINTER 15PPM B&W	CRTHSE	16,175	18,905	674	117	35,871		35,871
29806		LEXMARK	4069-01N	41BM395	OPTRA T610N LASER PRINTER 15PPM B&W	ANNEX	10,173	408	1,002	646	2,056		2,056
		LEXMARK	4069-21N	4115097	OPTRA T612N NETWORK LASER PRINTER, 16MB B&W	ANNEX	3,885	2,200	4,096	7,356	17,537		17,537
	LOCAL	LEXMARK	4069-21N	4114689	OPTRA T612N NETWORK LASER PRINTER, 16MB B&W	CRTHSE	3,293	5,491	4,968	3,976	17,728		17,728
		LEXMARK	4069-21N	11CZTH5	OPTRA T612N NETWORK LASER PRINTER, 16MB B&W	ANNEX	855	706	1,419	1,340	4,320		4,320
		LEXMARK	4069-21N	4161715	OPTRA T612N NETWORK LASER PRINTER, 16MB B&W	ANNEX	1,270	740	656	820	3,486		3,486
		LEXMARK	4069-21N	4172632	OPTRA T612N NETWORK LASER PRINTER, 16MB B&W	PRISON	523	581	657	433	2,194		2,194
		LEXMARK	4069-21N	41B7913	OPTRA T612N NETWORK LASER PRINTER, 16MB B&W	JUVNLE	1	71	73	425	570		570
		LEXMARK	4069-21N	4185555	OPTRA T612N NETWORK LASER PRINTER, 16MB B&W	ANNEX	416	436	717	621	2,190		2,190
		LEXMARK	4069-21N	41F8561	OPTRA TOTZN NETWORK LASER PRINTER, 16MB B&W	JUVNLE	1,585	1,739	1,969	1,583	6,876		6,876
		LEXMARK	4069-21N	4155233	OPTRA T612N NETWORK LASER PRINTER, 16MB B&W	JUVNLE	69	101	1,505	53	368		368
30810		LEXMARK	4069-52N	4133233 41AW402	OPTRA TOTZN NETWORK LASER PRINTER, TOMB B&W OPTRA T620N LASER PRINTER 30PPM, 32MB RAM B&W	CRTHSE	5,792	4,216	7,478	21,568	39,054		39,054
-		LEXMARK	4069-61N	4131208	OPTRA T616N NETWORK PRINTER 35PPM B&W	CRTEXT	1,931	1,552	1,411	7,275	12,169		12,169
		LEXMARK	4069-72N	41ML338	OPTRA TOTON NETWORK PRINTER 33FFM B&W OPTRA T622N LASER 350MHZ 40PPM, 32MB RAM B&W	ANNEX	6,666	7,690	1,411	7,273	14,356		14,356
		LEXMARK	4500-003	8906B8L		ANNEX	2	7,090			14,336		14,550
30870		LEXMARK		3801FK9	LEXMARK E322N LASER PRINTER 133MHZ 16PPM, 16MB RAM	_	682	379	496	289			
		LEXMARK	4505-200 4510-001	1015342	LEXMARK 232T LASER PRINTER 22PPM B&W	PBWRKS CRTEXT	249	557	711	723	1,846		1,846
					E210 PRINTER 12PPM B&W		249		/11	723	2,240		2,240
		LEXMARK LEXMARK	4520-001	9905N4K 99012RC	LEXMARK T520 LASERPRINTER 20PPM B&W	CRTEXT	1 120	1 100	1 220	1 1 5 0	4.016		4.016
		LEXMARK	4520-002 4520-220	G016474	OPTRA T520DN LASER PRINTER 200MHZ 20PPM, 16MB RAM	ANNEX CRTHSE	1,130	1,199	1,329	1,158	4,816		4,816
30539	LOCAL NETWORK		4520-220		OPTRA T522N LASER PRINTER 250MHZ 25PPM, 32MB RAM	CRTHSE	1,759	2,220	2,845	2,645	9,469		9,469
	NETWORK		4520-220	990CHL1 990DHGV	OPTRA T522N LASER PRINTER 250MHZ 25PPM, 32MB RAM		1,864 466	1,978 544	2,348 629	2,804 631	8,994		8,994
					OPTRA T522N LASER PRINTER 250MHZ 25PPM, 32MB RAM	PRISON					2,270		2,270
	NETWORK NETWORK		4520-220	990F4LL	OPTRA T522N LASER PRINTER 250MHZ 25PPM, 32MB RAM	CRTEXT	6,095	6,827	7,973	8,311	29,206		29,206
	NETWORK		4520-220 4520-220	990CP0R 990F4WW	OPTRA T522N LASER PRINTER 250MHZ 25PPM, 32MB RAM	CRTEXT	957	2,038	1,694	532	5,221		5,221
					OPTRA T522N LASER PRINTER 250MHZ 25PPM, 32MB RAM		7,927	10,572	11,648	11,755	41,902		41,902
	NETWORK NETWORK		B6300	602A2152184	ELECTION RESULTS B6300 LASER PRINTER	ANNEX	2,762	4,021	4,583	2,828	14,194		14,194
			B6300	602A2152478	ELECTION RESULTS B6300 LASER PRINTER	ANNEX	2,528	38	2,087	2,304	6,957	14 200	6,957
		RICOH	C312DN 8200DP	Q9398700147	AFICIO SP C312DN COLOR PRINTER	CRTHSE	1,096	3,382	5,198	6,150	1,560	14,266	15,826
		TEKTRONIX TEKTRONIX		LTH133154 J13UUCO	PHASER 8200 DUPLEX COLOR 128MB PHASER 750N COLOR PRINTER WITH 1200 X 600 DPI	ANNEX	2,757	575	427	159	443 9	3,475	3,918
	NETWORK		Z750			ANNEX ANNEX	339	286	1 124	899		-	2.649
	NETWORK		4150 4150	L99026583	WORKCENTRE 4150 LASER PRINTER 45PPM B&W	_	339	280	1,124	824	2,648		2,648
	NETWORK		4250	L99026523 MAC581397	WORKCENTRE 4150 LASER PRINTER 45PPM B&W WORKCENTRE 4250 PRINTER/COPY/SCAN/FAX	ANNEX	73	116	891	1,297	824 2,377		2,377
	NETWORK		4510		WORKCENTRE 4250 PRINTER/COPY/SCAN/FAX WORKCENTRE 4250 PRINTER/COPY/SCAN/FAX	ANNEX	1,639	651		1,186			
		XEROX	3450B	ART359533		CRTEXT	1,639		1,000	47	4,476 209		4,476
				PMY000516	PHASER 3450B LASER PRINTER - 32MB		392	38	59				209
	NETWORK NETWORK		4400N	LDT020640	PHASER 4400N LASER PRINTER 26PPM B&W	CRTHSE	674	519 937	544 813	614	2,069		2,069
			4400N	LDT020641	PHASER 4400N LASER PRINTER 26PPM B&W	PBSAFE				410	2,834		2,834
	NETWORK		4400N	LDT020729	PHASER 4400N LASER PRINTER 26PPM B&W	ANNEX	973	844	1,403	725	3,945		3,945
	NETWORK NETWORK		4500N	PMT286628	PHASER 4500N LASER PRINTER 36PPM B&W	ANNEX	1 010	2 224	2 220	2 545	10.004		10.004
			4500N	PMT295678	PHASER 4500N LASER PRINTER 36PPM B&W	ANNEX	1,810	2,231	3,328	3,515	10,884		10,884
	NETWORK		4500N	PMT288052	PHASER 4500N LASER PRINTER 36PPM B&W	ANNEX	682	651	502	738	2,573		2,573
	NETWORK		4510N	ART359639	WORKCENTRE 4510 PRINTER 45PPM B&W	ANNEX	2 246	2 574	2 (24	341	341 6 700	2.704	341
	NETWORK		6250DP	PWG463594	PHASER 6250DP COLOR LASER PRINTER 256MP	ANNEX	2,316	2,571	2,631	1,985	6,709	2,794	9,503
-	NETWORK		6280DN	NKA160543F	PHASER 6280DN COLOR LASER PRINTER 256MB	ANNEX	198	81	1,857	901	1,283	1,754	3,037
	NETWORK		6280DN	NKA160485F	PHASER 6280DN COLOR LASER PRINTER 256MB	ANNEX	228	151	254	135	587	181	768
	NETWORK		6280DN	NKA160208F	PHASER 6280DN COLOR LASER PRINTER 256MB	ANNEX	102	134	198	181	521	94	615
31/05	NETWORK	AEKUX	8400DP	RPC075891	XEROX PHASER 8400DP COLOR LASER PRINTER	JUVNLE	1,813	76	586	128	1,405	1,198	2,603

County				Serial			2011 3rd	2011 4th	2012 1st	2012 2nd	Total	Total	Grand
<u>ID</u>	<u>Type</u>	<u>Make</u>	<u>Model</u>	<u>Number</u>	<u>Description</u>	<u>Building</u>	Quarter	<u>Quarter</u>	Quarter	Quarter	Monochrome	<u>Color</u>	<u>Total</u>
35133	NETWORK	EPSON	B500DN	L3YE000194	COLOR PRINTER	CRTHSE			7,526	104	6,983	647	7,630
31706	NETWORK	XEROX	8400DP	RPC079692	XEROX PHASER 8400DP COLOR LASER PRINTER	JUVNLE	1,018	911	2,091	1,034	3,479	1,575	5,054
31764	NETWORK	XEROX	8400DP	RPC085146	XEROX PHASER 8400DP COLOR LASER PRINTER	PBSAFE	929	557	570	459	1,219	1,296	2,515
35790	NETWORK	XEROX	8500DN	WYN334130	PHASER 8500DN LASER PRINTER	CRTEXT	445	556	445	537	12	1,971	1,983
901166	LOCAL	XEROX	8500DN	WYN334133	PHASER 8500DN LASER PRINTER	ANNEX	-	162	232	153	-	547	547
901169	NETWORK	XEROX	8500DN	WYN334312	PHASER 8500DN LASER PRINTER	ANNEX	120	116	180	104	2	518	520
901170	NETWORK	XEROX	8500DN	WYN334306	PHASER 8500DN LASER PRINTER	ANNEX	933	182	123	166	476	928	1,404
34303	NETWORK	XEROX	8560DN	FBT073349F	PHASER 8560DN COLOR PRINTER 30PPM 256MB	JUVNLE	4,397	5,185	5,501	5,278	4,414	15,947	20,361
35046	NETWORK	XEROX	8560DN	FBT292434	PHASER 8560DN COLOR PRINTER 30PPM 256MB	ANNEX	266	222	461	1,507	1,741	715	2,456
35047	NETWORK	XEROX	8560DN	FBT292433	PHASER 8560DN COLOR PRINTER 30PPM 256MB	CRTHSE	280	325	175	482	672	590	1,262
35145	NETWORK	XEROX	8560DN	FBT292411	PHASER 8560DN COLOR PRINTER 30PPM 256MB	ANNEX	596	831	391	491	782	1,527	2,309
35946	NETWORK	XEROX	8560DN	FBT202146F	PHASER 8560DN COLOR PRINTER 30PPM 256MB	CRTEXT	24	63	171	185	78	365	443
35961	NETWORK	XEROX	8560DN	FBT173119	PHASER 8560DN COLOR PRINTER 30PPM 256MB	CRTEXT	2,731	5,008	3,532	4,762	2,892	13,141	16,033
36056	NETWORK	XEROX	8560DN	FBT245157	PHASER 8560DN COLOR PRINTER 30PPM 256MB	JUVNLE	1,182	1,064	1,468	1,277	2,455	2,536	4,991
36092	NETWORK	XEROX	8560DN	FBT253177	PHASER 8560DN COLOR PRINTER 30PPM 256MB	PBWRKS	1,581	849	1,246	1,539	223	4,992	5,215
36737	NETWORK	XEROX	8560DN	FBT270314	PHASER 8560DN COLOR PRINTER 30PPM 256MB	CRTEXT	2,358	1,428	2,781	3,006	436	9,137	9,573
36271	NETWORK	XEROX	8560DT	FBT263235G	PHASER COLOR PRINTER	ANNEX	2,421	1,189	1,371	3,235	7,607	609	8,216
36706	NETWORK	XEROX	8560DT	100S1253	PHASER COLOR PRINTER	JUVNLE	2,629	2,702	3,141	2,379	9,881	970	10,851
37635	NETWORK	XEROX	8560MFP	CXF354463	XEROX COLOR MULTIFUNCTION PRINTER	JUVNLE		3,520	2,906	3,208	3,424	6,210	9,634
29014	NETWORK	XEROX	XN17B	W9G108755	DOCUPRINT N17B MONO LASER 17PPM 16MB POSTSCRIPT	ANNEX	2,173	1,900	2,586	2,304	8,963		8,963
29015	NETWORK	XEROX	XN17B	W9G109927	DOCUPRINT N17B MONO LASER 17PPM 16MB POSTSCRIPT	RECYCLED	1,126	459	758		2,343		2,343
29018	NETWORK	XEROX	XN17B	W9G109562	DOCUPRINT N17B MONO LASER 17PPM 16MB POSTSCRIPT	PRISON	1,738	1,415	2,010	2,545	7,708		7,708
29019	NETWORK	XEROX	XN17B	W9G108607	DOCUPRINT N17B MONO LASER 17PPM 16MB POSTSCRIPT	ANNEX	-				-		-
29021	NETWORK	XEROX	XN17B	W9G109921	DOCUPRINT N17B MONO LASER 17PPM 16MB POSTSCRIPT	CRTEXT	1,821	1,796	2,446	1,698	7,761		7,761
29023	NETWORK	XEROX	XN17B	W9G109555	DOCUPRINT N17B MONO LASER 17PPM 16MB POSTSCRIPT	CRTHSE	-	-	-		-		-
29024	NETWORK	XEROX	XN17B	W9G108702	DOCUPRINT N17B MONO LASER 17PPM 16MB POSTSCRIPT	MANOR	1,623	718	1,478	1,843	5,662		5,662
							930,642	955,038	998,341	938,272	3,702,099	112,564	3,814,663

Attachment B

This attachment contains a detailed list of Service Calls for the last 12 months.

This attachment contains 3 pages.

<u>Call</u>	<u>Call</u>			Serial		
<u>Number</u>		<u>Make</u>	<u>Model</u>	<u>Number</u>	<u>Description of Problem</u>	<u>Resolution</u>
1	06/28/12	LEXMARK	4520220	990F4LL	KEEPS JAMMING-CRINKLING PAPER	REPLACED EXIT PAPER GUIDE, REAR PANEL AND SYSTEM CONTROL PCB.
2	06/25/12	LEXMARK	4061210	790M62B	CANNOT PULL PAPER FROM MULTIPURPOSE TRAY	RESEATED BYPASS FEED TRAY CLEANED AND TESTED.
3	06/19/12	XEROX	4150	L99026523	COPIES BLANK PAGES	REPLACED SCANNER UNIT AND POWER SUPPLY.
4	06/19/12	LEXMARK	4061410	790DNHY	SPOTS ON PAPER. CARTRIDGE RECENTLY CHANGED.	REPLACED TONER CARTRIDGE.
5	06/13/12	LEXMARK	4049RN0	11GYMO1	935 SERVICE PRINTHEAD ERROR	REPLACED PRINT HEAD CLEANED AND TESTED.
6	06/13/12	LEXMARK	4061010	7903KHW	DISPLAYING READY-MAINTENANCE	REPLACED MAINTENANCE KIT FUSER AND FEED ROLLS.
7	06/05/12	LEXMARK	4061410	79052P8	TRAY 4 IS NOT FEEDING PAPER.	REPLACED PAPER FEED UNIT CLEANED AND TESTED OK.
8	05/29/12	PANOLOGIC	UUUPANOPA	C 1062945A96	STILL HAVING DRAWER ISSUES	ADJUSTED PAPER SIZE IN TRAY 1 SIZED.
9	05/24/12	LEXMARK	406921N	41B7913	PRINTER NEEDS A NEW LCD SCREEN	REPLACED DISPLAY PANEL CLEANED AND TESTED.
10	05/23/12	RICOH	C312DN	Q9398700147	ERROR ON PRINTER.	REPLACED BAD TONER CARTRIDGE.
11	05/21/12	LEXMARK	4059185	11FLZ77	KEEPS JAMMING	CALL CLOSED OUT BY VENDOR
12	05/18/12	LEXMARK	4061410	79052PH	KEEPS JAMMING	REPLACED PAPER FEED ROLLER-REMOVED PAPPER CLIPS.
13	05/17/12	RICOH	C312DN	Q9398700147	PRINTER DISPLAYING MESSAGE MISFEED-PLEASE CHECK	RESEATED PAPER IN CASSETTE AND ORDERED MAGENTA CARTRIDGE.
14	05/15/12	LEXMARK	4061410	79052P8	MAKING SQUEALING NOISES.	REPLACED CUSTOMERS TONER CLEANED AND TESTED.
15	05/15/12	LEXMARK	4061410	79052PH	MAKING SQUEALING NOISE.	CLEANED AND LUBED ALL AND TESTED OK.
16	05/14/12	LEXMARK	4059160	1162921	MAJOR PAPER JAM	REPLACED FUSER AND TRANSFER ROLL
17	05/10/12	HEWLETT PACKARD	C8050A	USBDK04113	GRINDING NOISE,SMEARING PRINT AND RIPPING PAPER.	REPLACED FUSER CLEANED AND TESTED.
18	05/10/12	LEXMARK	4059185	11FLZ77	KEEPS JAMMING.	REPLACED FUSER AND REAR DOOR.
19	05/10/12	KYOCERA	FS4020DN	XVK9805248	ENVELOPES ARE JAMMING	REPLACED FUSER UNIT. CLEANED PAPER CONVEYANCE ROLLS AND TESTED
20	05/09/12	GESTETNER	DSM620D	K8366542190	JAMS EVERY TIME SHE MAKES A COPY	TESTED PAPER FEED CLEANED OK.
21	05/08/12	LEXMARK	406921N	4115097	PRINTER DRAWER ISSUES.	REPLACED PAPER FEED DRIVE UNIT REPLACED FEED ROLLS AND TESTED OK
22	05/04/12	LEXMARK	4060010	9912LKW	WILL NOT PICK UP PAPER-KEEPS JAMMING	REPLACED PAPER FEED ROLLS AND TESTED.
23	05/03/12	XEROX	8560DT	FBT263235G	NEEDS A MAINTENANCE KIT.	REPLACED MAINTENANCE KIT CLEANED AND TESTED OK.
24	04/30/12	LEXMARK	4049RN0	11CTZ68	STILL LEAVING INK ALL OVER PAPER-CHANGED CARTRIDGE	REPLACED WITH NEW PRINTER
25	04/27/12	LEXMARK	4061010	7903KHW	NEEDS CLEANED	CLEANED AND ORDERED NEW TONER CARTRIDGE.
26	04/27/12	KYOCERA	FS3920DN	XVJ0812410	PRINTING A LINE TO THE RIGHT VERTICALLY DOWN PAPER	CLEANED CHARGE ROLL AND OUTSIDE.
27	04/26/12	LEXMARK	4059185	11HTR64	DISPLAYING PAPER JAM-CANNOT FIND	RESEATED PAPER SIZE IN CASSETTE CLEANED AND TESTED.
28	04/25/12	LEXMARK	4060010	991V6KY	GETTING 920 SERVICE FUSER ERROR	REPLACED FUSER UNIT CLEANED.
29	04/25/12	LEXMARK	4049RN0	11CTZ68	PRINTOUTS COMING OUT WITH INK ALL OVER THEM	REPLACING TONER CARTRIDGE CLEANED AND TESTED.
30	04/23/12	LEXMARK	4060010	9922PD4	PRINTING LIGHT AGAIN-COULD BE DRUM	REPLACED CHARGE ROLL AND ORDERED NEW TONER.
31	04/20/12	LEXMARK	406901N	41BM395	SENSOR WILL NOT READ CORRECT PAPER SIZE	ADJUSTED PAPER TRAY AND SENSORS REPLACED PAPER TRAY FEED ROLLS AND TESTED
32	04/18/12	HEWLETT PACKARD	C4215A	USJG008079	PRINT SMEARING ON SIDE OF PAPER	REPLACED FUSER & TONER CARTRIDGE - CLEANED AND TESTED.
33	04/13/12	HEWLETT PACKARD	C4266A	JPDLR42524	FUSER REPLACED-CLEANED BY VENDOR STILL SAME ISSUE	REPLACED TONER UNIT CLEANED AND TESTED.
34	04/13/12	LEXMARK	4059160	11X1754	NEEDS A NEW DISPLAY.	REPLACED DISPLAY AND TESTED OK.
35	04/13/12	LEXMARK	406961N	4131208	NEEDS A NEW DISPLAY.	REPLACED DISPLAY CLEANED AND LUBED FOR NOISE AND TESTED OK.
36	04/12/12	LEXMARK	4060010	9912LL0	KEEPS JAMMING AGAIN	REPLACED PAPER FEED ROLLS CLEANED AND TESTED.
37	04/12/12	HEWLETT PACKARD	C4118A		PRINTER OFFLINE-81 0180 EIO 1 ERROR	REPLACED JET DIRECT CARD. CLEANED AND TESTED.
38	04/11/12	LEXMARK	4060210	9919R91	KEEPS DISPLAYING SCHEDULED MAINTENANCE	REPLACED PAPER FEED ROLLS CLEANED AND RESET MAINTENANCE CODE
39	04/11/12	HEWLETT PACKARD	C4266A	JPDLR42524	PRINTING DARK EDGES-TRIED DIFFERENT CARTRIDGE	REPLACED FUSER CLEANED AND TESTED.
40	04/11/12	LEXMARK	4059160	11B9167	PRINTING DARK EDGES-ALSO NEEDS CLEANED	REPLACED FUSER
41	04/10/12	LEXMARK	4061210	792VFBB	MAKING SQUEAKING NOISE-NEEDS OILED	CLEANED & LUBED MOVING PARTS.
42	03/29/12	LEXMARK	4059185	11ZK029	CUTTING OFF PRINT ON THE RIGHT SIDE.	RESEATED CASSETTE TO CORRECT PAPER SIZE.
						RESET NETWORK CABLE AND TESTED.
43	03/27/12	XEROX LEASED	XN17B	W9G109921	PRINTING BLACK LINE DOWN PAGE	REPLACED TONER CARTRIDGE CLEANED AND TESTED.
44	03/27/12	XEROX	8500DN	WYN334130	LEAVING LIGHT LINES ON PAGES	REPLACED PRINT HEAD CLEANED AND TESTED.
45	03/22/12	XEROX	8560MFP	CXF354463	DOCUMENT FEEDER DISCONNECTED-MAINTENANCE KIT?	REPLACED ENTIRE FEEDER UNIT
46	03/21/12	IBM	403910D	11X2957	NOT PULLING PAPER.	CLEANED PAPER FEED ROLLS CLEANED OUTSIDE AND TESTED.
47	03/20/12	LEXMARK	4060010	9912LL0	PRINTER SAYING JAMMED BUT CANNOT FIND IT.	REPLACED PAPER CONVEYANCE.
48	03/15/12	LEXMARK	4049RN0	11GYMO1	NEEDS HELP WITH PRINTER CARTRIDGE	REPLACED TONER CARTRIDGE CLEANED AND TESTED.

<u>Call</u>	<u>Call</u>			Serial			
Number	<u>Date</u>	<u>Make</u>	<u>Model</u>	<u>Number</u>	<u>Description of Problem</u>	<u>Resolution</u>	
49	03/09/12	LEXMARK	4520220	990CP0R	DRAWER 2 BROKEN	REPLACE CASSETTE	
50	03/08/12	LEXMARK	4049RN0	11GYM30	PROBLEMS FEEDING ENVELOPES AND MAKING LOUD NOISE.	CLEANED FEED ROLL	
51	03/07/12	HEWLETT PACKARD	C4251A	USBB343082	NEEDS NETWORK CARD	REPLACED NIC CARD CLEANED AND TESTED.	
52	03/07/12	HEWLETT PACKARD	4050	USBB056759	NEEDS NETWORK CARD	REPLACED NIC CARD CLEANED AND TESTED.	
53	03/07/12	LEXMARK	406921N	4172632	NEEDS NETWORK CARD	REPLACED NIC CARD & MAIN CONTROL PCB	
54	03/07/12	XEROX	8400DP	RPC075891	BURNING SMELL.	REPLACED PROCESS MOTOR AND MAINTENANCE KIT.	
55	03/07/12	OKIDATA	B6300		NOT PULLING PAPER.	CLEANED PAPER FEED ROLLS.	
56	03/02/12	HEWLETT PACKARD	HP2100TN		NEEDS A NEW NIC CARD.	REPLACED NIC CARD.	
57	02/22/12	LEXMARK	4061210	791C7DX	ERROR 929.00 SERVICE TONER SENSOR.WHEEL FELL OFF.	REPLACED DRIVE GEAR FOR TONER CARTRIDGE TESTED OK.	
58	02/21/12	LEXMARK	4059160	11DF542	PRINTER WILL NOT POWER ON.	PRINTER WAS REPLACED WITH ANOTHER PRINTER	
59	02/21/12	LEXMARK	406961N	4131208	MAKING LOUD NOISES.	TONER CARTRIDGE MAKING NOISE CUSTOMER WILL TAKE CARE OF.	
60	02/15/12	HEWLETT PACKARD	Q5736A	MY83H51013	PRINTER IS JAMMED	VENFOR FIXED JAM AND OILED SHAFT	
61	02/17/12	HEWLETT PACKARD	C4266A	JPDLR42524	PRINT IS TOO DARK.	REPLACED TONER CARTRIDGE CLEANED.	
62	02/13/12	XEROX	8560DT	FBT263235G	KEEPS JAMMING	REPLACED FUSER SECTION CLEANED AND TESTED OK	
63	02/10/12	LEXMARK	4061010	7907CWD	PRINTING BIG LINE DOWN SIDE OF PAPER-NOT CARTRIDGE	REPLACED UPPER AND LOWER TRANSFER ROLLS.	
64	02/06/12	LEXMARK	4061410	79052P8	SERVICE ENGINE CODE 982.13	REPLACED CONTROL PCB AND RESET IP ADDRESS CLEANED AND TESTED.	
65	02/06/12	KYOCERA	FS4000DN	XPK8833243	MAKING SMUDGES AND BLACK LINES ON PAGES	CLEANED CHARGES INSPECTED FUSER, CLEANED AND TESTED	
66	02/06/12	KYOCERA	FS3920DN	XVJ0812109	PRINTING BLACK LINES IN MARGINS	CLEANED DRUM UNIT INSPECTED AND TESTED OK.	
67	01/30/12	LEXMARK	4059160	11Y7121	WILL NOT PICK UP PAPER	REPLACED PAPER FEED ROLLS CLEANED AND TESTED	
68	01/25/12	HEWLETT PACKARD	4050	USBB344160	MAKING LINES DOWN RIGHT SIDE OF PAGE WHEN PRINTING	VENDOR REPAIR. REPLACED TONER AND CLEANED FUSER	
69	01/25/12	LEXMARK	4049RN0	11FXA16	MAKING LOUD NOISES.	CLEANED ANT LUBED MACHINE REPLACED TONER CARTRIDGE.	
70	01/24/12	KYOCERA	FS4020DN	K9203775	KEEPS JAMMING	REPLACED FEED ROLLERS.	
71	01/20/12	KYOCERA	FS4000DN	XPK8833391	KEEPS JAMMING	RESET PRINTER, CLEANED PAPER FEED AND TESTED.	
72	01/12/12	GESTETNER	P7126N		PRINTER SAYING JAM AND CANNOT FIND ONE.	REPLACED FUSER UNIT AND TONER CARTRIDGE AND FEED ROLLS.	
73	01/17/12	IBM	403910D	11DL944	KEEPS JAMMIMG AND MAKING GRINDING NOISE	REPLACED MACHINE WITH HP2100	
74	01/17/12	TEKTRONIX	8200DP	LTH133154	PRINTER ERROR. SERVICE FAULT.	RESET FAULT CLEANED AND TESTED.	
75	01/17/12	RICOH	C312DN			UPDATED ALL SOFTWARE ON PRINTER TESTED.	
76	01/10/12	KYOCERA	FS3920DN	XVJ0408211	ERROR ON PRINTER CONCERNING WASTE BIN.	CLEANED TONER WASTE BOTTLE AND SENSOR.	
77	01/06/12	LANIER	LP131N		DOTS ON RIGHT SIDE OF PAPER.	REPLACING DRUM UNIT.	
78	01/06/12		C4215A		JAMMING AND BURNING PAPER	RESEATED FUSER UNIT. CLEANED AND TESTED.	
79	01/06/12	LEXMARK	406921N	4155233	NO DISPLAY.	REPLACED DISPLAY PANEL.	
80	01/04/12	LEXMARK	4059185	11ZK029	NO DISPLAY ON PRINTER.	REPLACED DISPLAY CLEANED AND TESTED.	
81	01/04/12	XEROX	8500DN	WYN334133	NO DISPLAY ON PRINTER.	REPLACED DISPLAY CLEANED AND TESTED.	
82	01/03/12	LEXMARK	406901N	41Y7970	GETTING 935 SERVICE ERROR CANT PRINT	REPLACED LASER UNIT.	
83	12/29/11	TEKTRONIX	8200DP	LTH133154	CANT PRINT ERROR REPORT FAULT	REPLACED DRUM CLUTCH AND TESTED.	
84	12/29/11	LEXMARK	4061410	790RX9V	CRUSHING ENVELOPES WHEN PRINTING	REPLACED FUSER UNIT CLEANED AND TESTED.	
85	12/28/11	KYOCERA	FS3920DN	XVJ0812218	LEAVING LINES ON PAGE AND TONER FALLING OUT	CLEANED DRUM UNIT CHARGE ROLL AND FEED ROLLS.	
86	12/20/11	LEXMARK	4061010	790H2T1	ENVELOPES JAMMING.	CLEANED ENVELOPE ROLLS AND TESTED.	
87	12/16/11	KYOCERA	FS4000DN	K8630374	LEAVING BLACK STREAKS ON PAPER - CHANGED CARTRIDGE	CLEANED DRUM UNIT, CHARGES AND PAPER FEED.	
88	12/14/11	HEWLETT PACKARD	C4215A	USJG008079	PRINTER JAMMING/DESTROYING PAPER WHEN PRINTING	CLEANED CONVEYANCE ROLLS AND TESTED.	
89	12/12/11	HEWLETT PACKARD	C4266A	JPDLR42870	JAMMING.	REPLACED TRAY 2 AND 3 FEED ROLLS.	
90	12/09/11	KYOCERA	FS4020DN	K9203775	NOT FEEDING PROPERLY-AND PRINTS BLACK LINE ON SIDE	REPLACED DRUM	
91	12/09/11	LEXMARK	4045001	0065518	NEEDS NETWORK CARD.	REPLACED NIC CARD	
92	12/07/11	IBM	403910D	11DL927	POWER SWITCH BROKEN.	REPLACED POWER SWITCH	
93	12/07/11	LEXMARK	406952N	41AW402	929 SERVICE TONER SENSOR ERROR.	REPLACED BAD DRUM	
94	11/21/11	HEWLETT PACKARD	C9661A	JPCKC36710	SERVICE ERROR 49.FF04	DRIVER ERROR	
95	11/23/11	OKIDATA	B6300		DRUM ERROR-TRIED REPLACING TONER CARTRIDGE	REPLACED DRUM UNIT, REPLACED LASER UNIT, CLEANED FUSER AND TESTED.	
96	11/22/11	LEXMARK	4061210	791C7DX	TRAY 2 HAVING TROUBLE FEEDING PAPER.	VENDOR REPAIRED.	
97	11/22/11	LEXMARK	406901N	41BM410	NETWORK PORT BAD NO LIGHTS.	PUT A ADD-IN NETWORK CARD INTO THE PRINTER.	

<u>Call</u>	<u>Call</u>			Serial				
Numb		Make	Model	Number	Description of Problem	Resolution		
98	11/22/11	LEXMARK	406901N	41BM360	BOOTS TO 54 STD NETWORK SOFTWARE ERROR.	REPLACED MAIN BOARD.		
99	11/22/11	HEWLETT PACKARD	Q2426A	CNDX601689	NETWORK SETTINGS MISSING FROM MENU.	INSTALLED NETWORK ADD-IN CARD.		
100	11/21/11	HEWLETT PACKARD	C4266A	JPDLR42870	KEEPS JAMMING	REPLACED MAINTENANCE KIT CLEANED AND TESTED.		
101	11/18/11	LEXMARK	4061010	7907CWD	MAKING LINES ON PAGE SMEARING PAGE	REPLACED FUSER CLEANED AND TESTED		
102	11/04/11	LEXMARK	4061000	790PNRG	ROLLERS MAKING NOISE WHEN PRINTING	CLEANED AND LUBED PAPERFEED AND FUSER UNIT		
103	11/03/11	KYOCERA	FS3920DN	XVJ0812109	MAKES LINES ON PAGE HAS CHANGED CARTRIDGE	CLEANED DRUM AND TRANSFER ROLLS.		
104	11/03/11	HEWLETT PACKARD	HP4200	CNBX142864	HAS AN ERROR ON PRINTER-WILL NOT CLEAR	REPLACED NETWORK CARD		
105	10/31/11	LEXMARK	4060010	9922PD8	CUTTING OFF PRINT ON SIDE.	RESET SIZE TRAY FOR TRAY 1 AND 2 AND TESTED.		
106	10/26/11	HEWLETT PACKARD	C4118A	USMC003086	JAMS AND PRINTER LIGHTS ARE ALL ON WHEN PRINTING	ADJUSTED PAPER SIZE.		
107	10/25/11	LEXMARK	4061010	7907CWD	BLACK LINE DOWN PAPER-CARTRIDGE WAS REPLACED	REPLACED BAD CARTRIDGE		
108	10/25/11	XEROX	6250DP	PWG463594	KEEPS JAMMING	REPLACED PAPER FEED ROLLS AND FUSER UNIT.		
109	10/24/11	LEXMARK	4059160	11DD465	PRINTER KEEPS SAYING PAPER JAM WHEN THERE IS NONE.	JAMMING REPLACED TRAY 2 FEED ROLLS AND TESTED.		
110	10/21/11	HEWLETT PACKARD	C4266A	JPDLR42870	KEEPS JAMMING.	REPLACED TRAY 2 FEED ROLLS AND REST TRAY PAPER GUIDES.		
111	10/19/11	LEXMARK	4059160	11DD465	MAKING LOUD NOISE.	CLEANED AND LUBED TRAY 2 PAPER FEED UNIT.		
112	10/17/11	KYOCERA	FS3920DN	XVJ0408211	GETTING MESSAGE TO CLEAN PRINTER	EMPTIED TONER WASTE BOTTLE CLEANED INSIDE AND OUT WITH SOAP AND WATER		
113	10/17/11	LEXMARK	4060010	99258KH	KEEPS JAMMING	CLEANED PAPER FEED AND DF ROLLS AND TESTED		
114	10/13/11	LEXMARK	4061010	7922DHP	KEEPS JAMMING.	REPLACED TRAY 1 PAPER FEED ROLLS.		
115	10/12/11	HEWLETT PACKARD	C3952A	JPHK050642	STILL DISPLAYING PAPER JAM-CANNOT CLEAR MSG	REPLACED PREVENTATIVE MAINTENANCE PICKUP ASSEMBLY		
116	10/07/11	LEXMARK	406921N	4115097	PRINTER LOST SPRING.REDIRECT CASE CATALYST PRINTNG	FIXED LIFT SPRING ON PAPERFEED		
117	12/06/11	HEWLETT PACKARD	C4215A	USJG008079	PRINTER NOT WORKING.	REPLACED FUSER		
118	09/29/11	LEXMARK	4060210	99108CG	KEEPS JAMMING-BLACK LINE DOWN PAGE-HAS INDENT	REPLACED FUSER		
119	09/28/11	LEXMARK	4060010	9922PDG	WILL NOT FEED ENVELOPES AND MAKING LOUD NOISE.	REPLACED DRIVE GEARS IN ENVELOPE FEEDER.		
120	09/26/11	OKIDATA	B6300	602A2152478	KEEPS JAMMING.	RESEATED TRAY 2 FEED ROLLS CLEANED AND TESTED.		
121	09/26/11	KYOCERA	FS4000DN	XPK8833391	KEEPS JAMMING.	REPLACED DRUM UNIT AND TESTED		
122	09/23/11	LEXMARK	4059160	1162913	GRABBING EXTRA PAPER AND MAKING NOISE.	REPLACED TRAY 1 & 2 PAPER FEED ROLLS.		
123	09/21/11	LANIER	LP131N	S4609300009	NOT GRABBING PAPER.	CLEANED FEED ROLLS AND REPLACED DOUBLE FEED PAD.		
124	09/20/11	TEKTRONIX	8200DP	LTH133154	PRINTER MAKING TAPPING NOISE ON STARTUP	REPLACED PAPER EXIT CLUTCH		
125	09/19/11	LEXMARK	4049RA1	N11-FFX08	SERVICE USER ERROR 920-ALSO IT IS SMOKING	REPLACED WITH HP LASER JET 2100		
126	09/13/11	LEXMARK	4059185	11FLZ77	931 SERVICE PRINTER HEAD ERROR	REPLACED LASER		
127	09/12/11	IBM	4029020	11AT961	NOT PULLING PAPER.	CLEANED FEED ROLLS AND TESTED		
128	09/06/11	HEWLETT PACKARD	C4170A	USCC015752	CANT PRINT SAYING OUT OF PAPER HAS TURNED OFF/ON	REMOVED PAPER JAM		
129	08/31/11	KYOCERA	FSC5100DN	XVE0X03873	NO LONGER PRINTING IN COLOR.	RECALIBRATED MACHINE CLEAN AND TEST		
130	08/24/11	XEROX	8500N	WYN330627	WHITE STRIP DOWN MIDDLE - NEW CARTRIDGE.	REPLACED MACHINE WITH NEW RICOH C312DN		
131	08/04/11	LEXMARK	4060010	9922PD4	PAPER JAM.	REPLACED FUSER UNIT CLEANED AND TESTED.		
132	07/27/11	KYOCERA	FS3920DN	XVJ0812218	LEAVING BLACK MARKS-DUSTY LOOKING	REPLACED DRUM CLEANED AND TESTED.		
133	07/20/11	LEXMARK	406901N	41BM382	DOUBLE FEEDING	REPLACED TRAY 2 PAPER FEED UNIT.		
134	07/19/11	LEXMARK	4059160	11B9167	NEEDS NEW SCREEN	REPLACED DISPLAY CLEANED AND TESTED.		
135	07/19/11	LEXMARK	4059160	11L2635	NEEDS SCREEN REPLACED	REPLACED DISPLAY SCREEN CLEANED AND TESTED		
136	07/19/11	XEROX	8500DN	WYN334306	KEEPS JAMMING	REPLACED PAPER FEED ROLLS CLEANED AND TESTED.		
137	07/19/11	LEXMARK	406972N	41ML338	MAKES A GRINDING SOUND WHEN PRINTING	CLEANED AND VACUMED DRUM UNIT AND REPLACED TONER CARTRIDGE AND TRAY 2 FEED ROLLS.		
138	07/12/11	GESTETNER	DSM416	M0169405666	NOT FEEDING PAPER AGAIN.	CLEANED PAPER FEED ROLL AND FEEDER ROLLS AND TESTED		
						-		

Attachment C

County Help Call #:/	=	
Date Closed:///	Time Closed:	
Vendor Technician:	Vendor Ref#:	
Work Done:		
County Tech	needs to comple	te call
Manufacturer: Old	New	
Model Old	New	
Serial # Old	New	
County ID #		

Attachment D

This attachment contains the IRS W-9 form which is the Request for Taxpayer Identification Number and Certification

With the instructions, this attachment is 4 pages long.



Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Internal	neverlue Service									
	Name (as shown on your income tax return)									
ge 2.	Business name/dis	regarded entity name, if different from above								
Print or type See Specific Instructions on page	Check appropriate box for federal tax classification: Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate									
Print or type c Instructions	☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ►									
ᇫ	Other (see ins	structions) ►								
pecifi	Address (number, s	street, and apt. or suite no.) Requester's name	and address	s (option	(optional)					
See S	City, state, and ZIP	code								
	List account number	er(s) here (optional)					_			
Par	Taxpa	yer Identification Number (TIN)					_			
Enter	our TIN in the ap	propriate box. The TIN provided must match the name given on the "Name" line Social se	curity numb	oer						
		lding. For individuals, this is your social security number (SSN). However, for a								
		orietor, or disregarded entity, see the Part I instructions on page 3. For other	-	-	-					
	s, it is your emplo page 3.	yer identification number (EIN). If you do not have a number, see How to get a					_			
Note	If the account is in	n more than one name, see the chart on page 4 for guidelines on whose	r identificati	ion num	ber					
number to enter.										
Part	Certifi	cation					_			
Under	penalties of perju	ırv. I certify that:					_			
		on this form is my correct taxpayer identification number (or I am waiting for a number to be is	ssued to m	e), and						
Ser	2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and									
3. I ar	n a U.S. citizen or	other U.S. person (defined below).								
becau interes genera instruc	se you have failed at paid, acquisition	ons. You must cross out item 2 above if you have been notified by the IRS that you are current to report all interest and dividends on your tax return. For real estate transactions, item 2 do nor abandonment of secured property, cancellation of debt, contributions to an individual retier than interest and dividends, you are not required to sign the certification, but you must property.	es not app irement arr	oly. For rangem	mortgag ent (IRA	ge	J			
Sign Here	Signature of U.S. person									

General Instructions

Section references are to the Internal Revenue Code unless otherwise

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
 - 2. Certify that you are not subject to backup withholding, or
- 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Form W-9 (Rev. 12-2011) Page **2**

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

- 1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
 - 2. The treaty article addressing the income.
- 3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
- 4. The type and amount of income that qualifies for the exemption from tax.
- 5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return

Payments you receive will be subject to backup withholding if:

- 1. You do not furnish your TIN to the requester,
- 2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
 - 3. The IRS tells the requester that you furnished an incorrect TIN,
- 4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
- 5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see Special rules for partnerships on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

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Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

- 1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
 - 2. The United States or any of its agencies or instrumentalities,
- 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
- 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
- 5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

- 6. A corporation,
- 7. A foreign central bank of issue,
- 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States
- 9. A futures commission merchant registered with the Commodity Futures Trading Commission,
 - 10. A real estate investment trust,
- 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
 - 12. A common trust fund operated by a bank under section 584(a),
 - 13. A financial institution.
- 14. A middleman known in the investment community as a nominee or custodian, or
- 15. A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for	THEN the payment is exempt for		
Interest and dividend payments	All exempt payees except for 9		
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.		
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5		
Payments over \$600 required to be reported and direct sales over \$5,000 1	Generally, exempt payees 1 through 7 ²		

¹See Form 1099-MISC, Miscellaneous Income, and its instructions.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see Exempt Payee on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

- 1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.
- 2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
- **3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

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- **4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
- 5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account 1
Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under	The grantor-trustee ¹ The actual owner ¹
state law 5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

^{*}Note. Grantor also must provide a Form W-9 to trustee of trust.

Attachment E

CONSENT TO EXTENSION OF DATE FOR BID AWARD BID TITLE/PROJECT: BID OPENING DATE: BIDDER'S NAME: BIDDER'S ADDRESS: CURRENT CONTRACT AWARD DEADLINE: _____ EXTENDED CONTRACT AWARD DEADLINE: The Board of Commissioners of Westmoreland County, Pennsylvania, hereby requests the undersigned Bidder to consent to a thirty (30) day extension of the date for the award of a contract for the above bid/project. According to Section 1802 (e) of the County Code, the contract must be awarded or all bids rejected within thirty (30) days of the opening of the bids, but thirty (30) day extensions of the date for the contract award may be made by mutual written consent of the Commissioners and any Bidder who wishes to remain under consideration for the award. By law, any Bidder who declines to consent to such extension of the date for contract award must be excused from consideration for the contract, and such Bidder's bid security must be released without penalty. The undersigned Bidder wishes to remain under consideration for award of the above contract, and hereby consents to the Commissioners' request for a thirty (30) day extension of the date for the award of a contract for the above bid/project. COUNTY OF WESTMORELAND **BOARD OF COMMISSIONERS** BIDDER: **Authorized Signature** Charles W. Anderson, Chairman Date R. Tyler Courtney Print Name and Title Date

Date

Date Signed by Bidder

Ted Kopas

Attachment F

NONDISCRIMINATION CLAUSE

During the term of this contract, the CONTRACTOR agrees as follows:

- 1) CONTRACTOR shall not discriminate against any employee, applicant for employment, independent contractor, or any other person because of race, color, religious creed, ancestry, national origin, age or sex. CONTRACTOR shall take affirmative action to insure that applicants are employed, and that employees or agents are treated during employment, without regard to their race, color, religious creed, ancestry, national origin, age or sex. Such affirmative action shall include, but is not limited to: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training. CONTRACTOR shall post in conspicuous places, available to all employees, agents, applicants for employment and other persons, a notice to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.
- 2) CONTRACTOR shall in advertisements or requests for employment placed by it or on its behalf state all qualified applicants will receive consideration for employment without regard to race, color, religious creed, ancestry, national origin, age or sex.
- 3) CONTRACTOR shall send each labor union or workers' representative with which it has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representative of its commitment to this nondiscrimination clause. Similar notice shall be sent to every other source of recruitment regularly utilized by CONTRACTOR.
- 4) It shall be no defense to a finding of noncompliance with the Contract Compliance Regulations issued by the Pennsylvania Human Relations Commission or this nondiscrimination clause that CONTRACTOR had delegated some of its employment practices to any union, training program, or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that CONTRACTOR was not on notice of the third-party discrimination or made a good faith effort to correct it, such factor shall be considered in mitigation in determining appropriate sanctions.
- 5) Where the practices of a union or any training program or other source of recruitment will result in the exclusion of minority group persons, so that CONTRACTOR will be unable to meet its obligations under the Contract Compliance Regulations issued by the Pennsylvania Human Relations Commission or this nondiscrimination clause, CONTRACTOR shall then employ and fill vacancies through other nondiscriminatory employment procedures.
- 6) CONTRACTOR shall comply with the Contract Compliance Regulations of the Pennsylvania Human Relations Commission, 16 Pa. Code Chapter 49 and with all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of CONTRACTOR's noncompliance with the nondiscrimination clause of this contract, or with any such laws, this contract may, after hearing and adjudication, be terminated or suspended, in whole

or in part, and CONTRACTOR may be declared temporarily ineligible for further County or Commonwealth contracts, and such other sanctions may be imposed and remedies invoked as provided by the Contract Compliance Regulations.

- 7) CONTRACTOR shall furnish all necessary employment documents and records to, and permit access to its books, records and accounts by, the contracting agency, the Office of Administration, Bureau of Affirmative Action, and the Human Relations Commission for purposes of investigation to ascertain compliance with the provisions of the Contract Compliance Regulations, pursuant to 16 Pa. Code §49.35 (relating to information concerning compliance by contractors). If CONTRACTOR does not possess documents or records reflecting the necessary information requested, it shall furnish such information on reporting forms supplied by the contracting agency, the Bureau of Affirmative Action or the Commission.
- 8) CONTRACTOR shall actively recruit minority subcontractors or subcontractors with substantial minority representation among their employees.
- 9) CONTRACTOR shall include the provisions of this nondiscrimination clause in every subcontract, so that such provisions will be binding upon each subcontractor.
- 10) The terms used in this nondiscrimination clause shall have the same meaning as in the Contract Compliance Regulations issued by the Pennsylvania Human Relations Commission, 16 Pa. Code Chapter 49.
- 11) CONTRACTOR's obligations under this clause are limited to CONTRACTOR's facilities within Pennsylvania, or where the contract is for purchase of goods manufactured outside of Pennsylvania, the facilities at which such goods are actually produced.

Source: 16 Pa.Code§49.101

Attachment G

CONTRACTOR INTEGRITY

A. Definitions:

- 1) "Confidential information" means information that is not public knowledge, or available to the public on request, disclosure of which would give an unfair, unethical, or illegal advantage to another desiring to contract with the Commonwealth of Pennsylvania or the County of Westmoreland.
- 2) "Consent" means written permission signed by a duly authorized officer or employee of the Commonwealth or the County, provided that where the material facts have been disclosed, in writing, by prequalification, bid, proposal, or contractual terms, the County shall be deemed to have consented by virtue of execution of this agreement.
- 3) **"Contractor"** means the individual or entity that has entered into this agreement with the County, including directors, officers, partners, managers, key employees, and owners of more than a 5% interest.

4) "Financial Interest" means:

- a. Ownership of more than 5% interest in any business; or
- b. Holding a position as an officer, director, trustee, partner, employee, or the like, or holding any position of management.
- 5) "Gratuity" means any payment of more than nominal monetary value in the form of cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind.
- B. The Contractor shall maintain the highest standards of integrity in the performance of this agreement and shall take no action in violation of State or Federal laws, regulations, or other requirements that govern contracting with the Commonwealth of Pennsylvania and/or the County.
- C. The Contractor shall not disclose to others any confidential information gained by virtue of this agreement.
- D. The Contractor shall not, in connection with this or any other agreement with the County or the Commonwealth of Pennsylvania, directly or indirectly, offer, confer, or agree to confer any pecuniary benefit on anyone as consideration for the decision, opinion, recommendation, vote, other exercise of discretion, or violation of a known legal duty by any officer or employee of the County or the Commonwealth of Pennsylvania.

- E. The Contractor, shall not, in connection with this or any other agreement with the County or the Commonwealth, directly or indirectly, offer, give, or agree or promise to give to anyone any gratuity for the benefit of or at the direction or request of any officer or employee of the County or the Commonwealth.
- F. Except with the consent of the County and the Commonwealth, neither the Contractor nor anyone in privity with the Contractor shall accept or agree to accept from, or give or agree to give to, any person, any gratuity from any person in connection with the performance of work under this agreement except as provided therein.
- G. Except with the consent of the County and the Commonwealth, the Contractor shall not have a financial interest in any other contractor, subcontractor, or supplier providing services, labor, or material on this project.
- H. The Contractor, upon being informed that any violation of these provisions has occurred or may occur, shall immediately notify the County in writing.
- I. The Contractor, by execution of this agreement and by the submission of any bills or invoices for payment pursuant thereto, certifies and represents that the Contractor has not violated any of these provisions.
- J. The Contractor shall, upon request of the Office of State Inspector General or County Controller, reasonably and promptly make available to that office and its representatives, for inspection and copying, all business and financial records of the Contractor of, concerning, and referring to this agreement with the County or which are otherwise relevant to the enforcement of these provisions.
- K. For violation of any of the above provisions, the County (or Commonwealth, if applicable) may terminate this and any other agreement with the Contractor, claim liquidated damages in an amount equal to the value of anything received in breach of these provisions, claim damages for all expenses incurred in obtaining another contractor to complete performance hereunder, and debar and suspend the Contractor from doing business with the County or Commonwealth. These rights and remedies are cumulative, and the use or nonuse of any one shall not preclude the use of all or any other. These rights and remedies are in addition to those the Commonwealth or the County may have under the law, statute, regulation, or otherwise.