



**DENVER**  
THE MILE HIGH CITY

# CITY AND COUNTY OF DENVER

DEPARTMENT OF GENERAL SERVICES  
Purchasing Division  
www.denvergov.org/purchasing

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## REQUEST FOR PROPOSAL

Request for Proposal No. **7036**

### **Risk Management Information System (RMIS)**

#### SCHEDULE OF EVENTS

• RFP Issued	December 18, 2012		
• Deadline to Submit Additional Questions	December 28, 2012	5:00 P.M.	Local Time
• Response to Written Questions	January 9, 2013		
• Proposal Due Date	January 25, 2013	5:00 P.M.	Local Time
• Proposal Evaluation Period	Estimated 4-6 weeks		

**Vendor offers to furnish to the City and County of Denver the materials, supplies, products or services requested in accordance with the specifications and subject to the Terms and Conditions described herein.**

#### **VENDOR SIGN HERE**

Company Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Printed or Typed Name)

Signature: \_\_\_\_\_  
Signature constitutes acceptance of all Terms and Conditions listed on this form and all documents attached.

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

***THIS PROPOSAL MUST BE RETURNED IN A SEALED ENVELOPE WITH THE PROPOSAL NUMBER AND PROPOSAL TITLE ON THE ENVELOPE.***

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## SECTION A: GENERAL INFORMATION & PROPOSAL INSTRUCTIONS

### A.1 BACKGROUND AND SCOPE:

The City and County of Denver, hereinafter referred to as the City, desires to solicit proposals relating to the purchase of a **Risk Management Information System (RMIS)**.

### A.2 SUBMISSION OF PROPOSALS:

Submit one (1) original and six (6) copies, plus one (1) copy on CD or thumb drive, of your Proposal to the City & County of Denver Purchasing Division, 201 W. Colfax Ave., Dept. 304, 11<sup>th</sup> Floor, Denver, CO 80202. Proposals are to be in either an enclosed envelope or a sealed box and labeled with the Proposal number and name. Proposals must be received and time stamped in the Purchasing Division Office no later than date and time listed in the Schedule of Events. Individual Proposals will not be read in public or available for public inspection until after an award determination has been made. No proposals should be submitted in plastic sleeves or spiral binders. They may be submitted in 3 ring binders.

The City requests that whenever possible proposals be duplex printed on paper containing 30% post-consumer content in observance with the Greenprint Denver action plan.

Your proposal shall consist of the following separate sections:

Section 1 - Scope of Work / Technical Requirements / Technical Solution

- a) Signed Cover Sheet
- b) Answers to Proposer Questions & Requirements – Section C
- c) Responses to Appendix A – Business Requirements Workbook
- d) Additional Technical Information in support of your proposed solution

Section 2 - Pricing Matrix – Section D

Section 3 - Response to Contract Terms and Conditions – Section E

Section 4 - Additional Required Information – Section F

- a) References
- b) Disclosure of Principles

### A.3 RFP QUESTIONS:

The City shall not be bound by and the Vendor shall not request or rely on any oral interpretation or clarification of this RFP. Therefore any questions regarding this RFP are encouraged and should be submitted in writing by email to:

City Buyer: J.D. Whiteman  
E-Mail: james.whiteman@denvergov.org  
Phone: (720) 913-8119

Questions received up to deadline to submit question in the Schedule of Events will be answered in writing per the Schedule of Events. Answers to questions from any Vendor will be provided to all Vendors.

All communications regarding this proposal shall only be through the City's buyer listed above. No communication is to be directed to any other City personnel.

**A.4 ADDENDA:**

In the event it becomes necessary to revise, change, modify or cancel this RFP or to provide additional information, addenda will be issued to all recipients of this RFP.

**A.5 ALTERNATE RESPONSES:**

It is our intent to solicit proposals that afford the City the most cost efficient, technically responsive proposal for the acquisition of the subject matter of this RFP. However, we recognize that there may be arrangements different from that requested hereunder that would offer additional benefits to the City while satisfying the applicable requirements of this RFP. Accordingly, you may submit alternative proposals for consideration, which offer such additional benefits in addition to the requested baseline proposal. These alternatives will be evaluated in conjunction with the primary (baseline) approach for each proposal.

**A.6 ACCEPTANCE PERIOD:**

Proposals in response to this RFP shall indicate that they are valid for a period no less than 180 days from the closing date.

**A.7 PRICING INSTRUCTIONS:**

All prices quoted shall be firm and fixed. Pricing shall be in the format contained in the RFP. Alternative approaches for the pricing of the requested products and services may be provided, however, such alternate approaches shall be described separately and must be in addition to the format in the pricing section. Do not include cost or price figures anywhere except in the cost and pricing section.

**A.8 TECHNICAL REQUIREMENTS/STATEMENT OF WORK:**

Section B of this RFP contains our proposed Statement of Work and/or Technical Requirements. This document shall form the basis of a Contractual Agreement covering the subject matter of this RFP. Exceptions or deviations to this proposal must not be added to the proposal pages, but must be on vendor's letterhead and accompany proposal. Any exceptions to this documentation will be taken into consideration when evaluating proposals submitted. The City reserves the right to reject any or all of your proposed modifications. The City welcomes cost saving proposals which still satisfy all technical and business objectives.

**A.9 RFP CONDITIONS AND PROVISIONS:**

This proposal must be signed by a duly authorized official of the proposing company. The completed and signed proposal (together with all required attachments) must be returned to the Department of General Services on or before the time and date of the deadline shown on page one. ***This proposal MUST be returned in a sealed envelope.***

All participating Vendors, by their signature hereunder, shall agree to comply with all of the conditions, requirements and instructions of this RFP as stated or implied herein. Any alteration, erasure or interlineation by the Vendor in this proposal shall constitute cause for rejection by the Manager of General Services. Exceptions or deviations to this proposal must not be added to the proposal pages, but must be on vendor's letterhead and accompany proposal. Should the City omit anything from this RFP which is necessary to a clear understanding of the work, or should it appear that various instructions are in conflict, then the Vendor shall secure written instructions from the Manager of General Services at least forty-eight (48) hours prior to the time and date shown in page one.

Typographical errors in entering quotations on proposal may result in loss of award of this proposal.

All Vendors are required to complete all information requested in this proposal. Failure to do so may result in the disqualification of proposal.

The City reserves the right to postpone or cancel this RFP, or reject all proposals, if in its judgment it deems it to be in the best interest of the City to do so.

Unit price for each item shall be shown and shall be for the unit of measurement indicated. In case of error in extension of prices, the unit price will govern.

The Manager of General Services reserves the right to waive any technical or formal errors or omissions and to reject any and all proposal(s), or to award contract for the items hereon, either in part or whole, if he deems it to be in the best interests of the City to do so.

The successful Vendor shall be in complete compliance with all of the specifications, terms and conditions of this proposal as outlined above. The City shall have the right to inspect the facilities and equipment of the successful Vendor to insure such compliance.

The City shall not be liable for any costs incurred by vendor in the preparation of proposals or for any work performed in connection therein.

#### **A.10 GRATUITIES AND KICKBACKS:**

It shall be a breach of ethical standards for any person to offer, give, or agree to give any employee or former employee (within six months of termination from City employment), or for any employee or former employee (within six months of termination from City employment) to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding of application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore.

It shall be a breach of ethical standards for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime vendor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.

In the event that any gratuities or kickbacks are offered or tendered to any City and County of Denver employee, the proposal shall be disqualified and shall not be reinstated.

**A.11 NON-COLLUSIVE VENDOR CERTIFICATION:**

By the submission of this proposal, the vendor certifies that:

- A. The proposal has been arrived at by the vendor independently and has been submitted without collusion with any other vendor.
- B. The contents of the proposal have not been communicated by the vendor, nor, to its best knowledge and belief, by any of its employees or agents, to any person not an employee or agent of the vendor or its surety on any bond furnished herewith, and will not be communicated to any such person prior to the official opening of the proposal.
- C. No vendor shall submit more than one proposal for this purchase. It shall be the responsibility of each vendor to obtain the prior written permission of the Director of Purchasing before proposal opening in every situation in which the vendor, due to corporate association or other affiliation, may be found to be impermissibly associated with another vendor. Failure to observe this requirement could result in all such affiliated proposals being rejected.

**A.12 EVALUATION AND AWARDS:**

The criteria to be used for the proposal evaluation include but are not limited to:

- (a) Pricing – Section D
- (b) Response to Proposer Questions and Required Submittals – Section C
- (c) Responses to Appendix A – Business Requirements Workbook
- (d) Responsiveness to Sample Contract provisions – Section E

No weighting or relative importance of criteria is intended or implied by this list.

The City may request oral presentations as part of the evaluation process. Additionally, the City reserves the right to conduct negotiations with one or more Vendors.

Any award as a result of this proposal shall be contingent upon the execution of an appropriate contract. Section D of this proposal contains our proposed terms and conditions. These terms and conditions shall form the basis of a Contract covering the subject matter of this proposal. If there is contention(s) with the Terms and Conditions, a brief explanation and alternative language, if any, should be included in your response to Section D. Any exceptions to the Terms and Conditions will be taken into consideration when evaluating proposals submitted. The City reserves the right to reject any or all of your proposed modifications.

**A.13 GREENPRINT DENVER POLICY AND GUIDANCE:**

The City & County of Denver, through its Greenprint Denver action plan, is committed to protecting the environment, and the health of the public and its employees. In accordance with this policy, City agencies are directed to procure cost-competitive products and services that minimize resource consumption and negative impacts on the environment and human health.



In requesting proposals for the City, when specifically required in the evaluation criteria, expects all responsive proposers to demonstrate commitment to and experience in environmental sustainability and public health protection practices applicable to their line of services. The City during its evaluation processes will actively assess the quality and value of all proposals.

Vendors, when applicable, are to follow standards and recommendations of the United States Environmental Protection Agency EPP program, the Green Seal organization, and standards and practices specified by the U.S. Green Building Council, including the Leadership in Energy and Environmental Design (LEED) program.

**A.13.a Environmentally Preferable Purchasing (EPP) Guidance and Prohibitions:**

The City defines Environmentally Preferable products and services as having a lesser or reduced effect on human health and the environment when compared with competing products and services that serve the same purpose. The City's EPP evaluation may extend to raw materials acquisition, energy consumption in manufacturing and transport, packaging, recyclability, waste disposal, and many other factors.

**A.14 DISCLOSURE OF CONTENTS OF PROPOSALS:**

All proposals become a matter of public record and shall be regarded as Public Records, with the exception of those specific elements in each proposal which are designated by the proposer as Business or Trade Secrets and plainly marked "Trade Secrets", "Confidential", "Proprietary", or "Trade Secret". Items so marked shall not be disclosed unless disclosure is otherwise required under the Open Records Act. If such items are requested under the Open Records Act, the City will use reasonable efforts to notify the proposer, and it will be the responsibility of the proposer to seek a court order protecting the records, and to defend, indemnify, and hold harmless the City from any claim or action related to the City's non-disclosure of such information.

**A.15 DISADVANTAGED, MINORITY AND WOMEN OWNED BUSINESS PARTICIPATION:**

The City and County of Denver is committed to equal employment opportunity and encourages the participation of local, small, disadvantaged and minority and women owned firms in the solicitation process including prime/subcontractor relationships, joint ventures and/or strategic alliance partnerships. Denver's Division of Small Business Opportunity has a list of eligible contractors, including the names of the City's certified Minority Business Enterprises (MBE's) and Women Business Enterprises (WBE's). We encourage bidders to make a good faith effort to use qualified MBE/WBE's as subcontractors.

A full financial breakdown and disclosure of the nature of each business entity, i.e. financial participation by all identified parties, percent ownership, stock options/ownership levels, etc. should be set out clearly and easily identified in your proposal. You may also include information on small, disadvantaged, minority and women owned businesses in your supply chain.

**A.16 PROOF OF REGISTRATION WITH THE COLORADO SECRETARY OF STATE:**

A successful vendor that is a corporation or limited liability company shall provide, prior to final contract award, a certificate of good standing from the Colorado Secretary of State's Office as proof that they are properly registered to do business in the State of Colorado.

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## **SECTION B: SCOPE OF WORK AND TECHNICAL REQUIREMENTS**

### **B.1 GENERAL INFORMATION:**

The City and County of Denver, a municipal corporation of the State of Colorado, hereinafter referred to as the City, self-insures and self-administers its workers' compensation, auto, property, and general liability exposures, which include public officials' errors and omissions coverage and employment practices liability. The City is seeking to procure a commercially available integrated multi-line risk management information system (RMIS). The RMIS will primarily be utilized by the City's Risk Management Office for the purpose of managing its workers' compensation program and for subrogation activities. Tort liability claims are handled by the City's Legal Department. Tort Liability is managed by Denver's Legal Department and includes general and auto liability, police liability, employment practices liability, errors and omissions, and airport liability. The Legal Department also manages the litigation activities for all liability and workers' compensation matters.

There are no immediate plans to utilize the RMIS for liability claims or litigation management; however, it is the City's desire to have the ability to implement these additional capabilities if and when they are needed. The City's expectation is that the procured RMIS will support all coverage programs. The new RMIS solution must be configurable to the extent that functionality can be inactive for the initial implementation and then activated at the appropriate time.

### **B.2 BACKGROUND:**

The City's Risk Management Office oversees the identification, analysis, and management of risks and exposures to loss related to the activities of the City and its departments, agencies, and employees including the Denver International Airport (DIA). The Risk Management Office oversees the administration and management of the City's workers' compensation program. Workers' compensation claims are administered internally by staff claims adjusters who review and process all workers' compensation claims in accordance with the requirements of the State's workers' compensation laws and regulations, and within the provisions of State statutes. It is necessary at times to refer cases to an outside third party claims administrator (TPA) CCMSI for overflow and conflict of interest claims. The City's staff claims adjusters and CCMSI staff utilize the CS STARS system (STARS) for the administration of workers' compensation claims. The City's Legal Department also accesses STARS whenever information pertaining to litigated workers' compensation cases is needed. The City has approximately 1,100 new workers' compensation claims reported each year with approximately 600 open claims currently. In addition to staff claim adjusters, the City has two nurse case managers and a return-to-work coordinator on staff.

Risk Management staff also provides subrogation services for automobile, property, and workers' compensation claims. Workers' compensation subrogation is performed by Risk Management staff and all other subrogation services are performed by an outside vendor, Phoenix Loss Control, under the full direction and control of Risk Management. Risk

Management also supports the City's agencies with regard to risk management information and analysis.

As previously stated, the Risk Management Office is not involved in managing tort liability claims such as general liability, auto liability, police liability, employment practices liability, and airport liability. All liability claims are handled by the Legal Department with the exception of DIA, which is primarily managed by insurance carriers (although DIA attorneys may become involved with some of their liability claims). The information for liability claims is maintained in the Legal Department's case management software, Practice Manager, with minimal integration to STARS.

### **B.3 PURPOSE AND GOALS:**

The purpose of this Request for Proposal (RFP) is to procure a fully supported browser based multi-line RMIS with robust system functionality for the adjudication of claims, litigation management, and subrogation. The RMIS should also support activities relating to the collection and analyses of loss and exposure-related information and the generation of sophisticated user-defined and ad hoc reports. The primary goals of the RMIS procurement initiative are:

- Maintaining a single, common, infrastructure for claims management and data analysis;
- Accurate and timely conversion and migration of all data currently residing in STARS;
- Meeting Denver's business requirements;
- Interfacing with other internal agency and third-party systems such as bill paying, payroll, and medical management systems;
- Integrating internal and external data as needed to accomplish required analyses;
- Providing robust analytical, reporting and data export capabilities;
- Meeting all government mandated Electronic Data Interchange (EDI) and reporting requirements;
- Improving the availability and accuracy of risk management information throughout the organization; and
- Streamlining and improving staff work flow and making risk management processes more efficient and less labor intensive.

### **B.4 SCOPE OF WORK:**

The scope of work consists of providing a fully functional RMIS, customized (if required) to meet the City's specific needs. The selected vendor will provide the necessary software, perform all necessary software configurations; provide training to users and technical and user documentation for the system components. The scope of work includes services for the installation, data conversion/migration, integrations, testing, maintenance and operation of the selected solution. The selected vendor must also provide the City with system updates, enhancements, control software, utilities, and technical support.

The City reserves the option of renewing the initial contract on an annual basis for additional years for the purpose of obtaining software maintenance, upgrades/releases, customization, and additional technical support as may be required by Denver in order to effectively operate the RMIS.

#### **B.5 PLATFORM, INFRASTRUCTURE AND APPLICATION ENVIRONMENT:**

The City is currently using a standard Microsoft computing platform using Microsoft Windows based servers and workstations. Risk Management staff access network applications via several network servers. They are currently using Windows XP based workstations and the Microsoft Office XP (2003) suite of tools (Excel, Word, Access, and PowerPoint) and accessing the Internet via Microsoft Internet Explorer.

The City is currently in the process of upgrading their computing platform to the most recent Microsoft versions – Windows Server 2008 with Windows 7 workstations and the current Microsoft Office suite of tools. Agencies will be upgraded over the next few years and all agencies will be converted prior to April 2014, when Microsoft ceases to support the current software platform. The implementation plan is flexible and if an agency requires the new platform to support their IT requirements, they can be upgraded earlier than planned. This applies to Risk Management as well, and if the RMIS environment requires an upgraded platform, Risk Management can be specifically targeted for an upgrade.

#### **B.6 RISK MANAGEMENT RELATED SYSTEMS:**

Risk Management uses several different applications and solutions to perform their job functions which are identified and described below.

##### **B.6.a Enterprise Resource Planning**

Payroll, accounting, and human resources information and activities are managed with the PeopleSoft™ Enterprise Resource Planning (ERP) software solution. PeopleSoft™ is locally hosted by the City on a Linux platform. STARS integrates with both the PeopleSoft HRMS and PeopleSoft Financials applications.

- PeopleSoft HRMS

Specific employee information required by the STARS system is obtained from an indirect integration with PeopleSoft™ HRMS. The employee information is integrated into STARS using a daily download from PeopleSoft HRMS™ and an import tool within STARS. Payroll including salary continuation payments for injured workers are also made within the PeopleSoft HRMS applications.

- PeopleSoft Financials

Worker's Compensation benefits are paid via STARS at a 66.67 rate after the salary continuation period ends. Risk Management generates a pay sheet out of STARS. Accounts Payable in the Controller's Office enters the information into

PeopleSoft Financials for payment. These are direct payments to the employee for reimbursements. In addition, PeopleSoft Financials also generates payments for medical providers that were invoiced via Corvel. The transactions are transferred to STARS from Corvel on a daily basis. A file is then generated from STARS and sent to the Controller's Office. The file is loaded into PeopleSoft Financials and payments are generated to each provider.

#### **B.6.b Pharmacy and Medications**

Prescriptions and pharmacy purchases are handled by the myMatrixx solution and all information regarding prescriptions and medications is accessed using the myMatrixx web-based solution accessed using Internet Explorer. There is currently no direct integration between STARS and myMatrixx. However, pharmacy payment transactions are provided from myMatrixx to Denver biweekly and are entered into the STARS system. myMatrixx sends direct invoices to the city and are paid via PeopleSoft Financials.

#### **B.6.c Medical Bill Review and Cost Containment**

Medical bill review is currently handled by CorVel and all information regarding medical billing is accessed using CorVel's Care<sup>MC</sup> web-based solution accessed using Internet Explorer. New claims activity is transferred from STARS to CorVel and medical billing information is transferred from CorVel into STARS for payment. The payment is generated via PeopleSoft Financials as describe above.

#### **B.6.d Time and Attendance**

Time, attendance, and scheduling information are maintained in the Kronos, TeleStaff, and RFMS systems (TeleStaff (uniformed safety) and RFMS (Sheriff) are used for scheduling purposes). The Kronos implementation began in July of 2008. The leave module, which holds information needed for workers' compensation claims, was implemented in 2009. Both Kronos and TeleStaff systems are provided by the same vendor - Kronos Incorporated. Both systems are hosted in-house by the City. Kronos is web-based and accessed via the browser. TeleStaff has a client component installed on the workstation as well as a web-based component for remote access. The adjusters and other Risk Management staff do not have direct access to time and attendance information for injured workers, and they must go through either Payroll or Career Services if they require time and attendance information to administer the claim. There is currently no direct integration between STARS and Kronos.

#### **B.6.e Fleet Management**

The FASTER system is used by Public Works for fleet management. All information regarding City vehicles are entered, updated, and accessed using FASTER. The Denver Police Department (DPD) also uses FASTER, and all police vehicle information is maintained within the FASTER system. FASTER is locally hosted, is accessed through a client component that is installed on the workstation, and uses SQL Server 2008 for the database. There is currently no direct integration between STARS and FASTER.

### **B.6.f Traffic / Police Activity**

CrashMagic is used by Denver to track all traffic, accident, and police activity. CrashMagic is used to attempt to determine possible claims resulting from these activities. CrashMagic is not directly accessed by Risk Management staff. CrashMagic is locally hosted, is accessed via the browser (no client software), and uses SQL Server 2005 for the database. There is currently no direct integration between STARS and CrashMagic.

### **B.7 CURRENT RMIS – STARS:**

The City implemented the STARS system in 1998. It was initially used for policy management and liability claims tracking. Property and pollution claims were added a few years later and the City began using STARS to manage its workers' compensation claims in 2003. Prior to 2003, workers' compensation claims were handled using a different system – Omnis. The City used STARS to track liability claims until 2008. Liability claims are now managed by the City's Legal Department using their internal litigation management system. Only minimal information regarding liability claims is in STARS and available to the Risk Management staff. In 2009, the City ceased using STARS for policy management.

The current version utilized by the City is STARS Professional Version 10, hosted by CS STARS at their Chicago hosting facility. City staff access the STARS system over the Internet using their browser and a Citrix browser plug-in. STARS' Centers for Medicare and Medicaid Services (CMS) mandatory reporting component (via Gould & Lamb) has been added to the City's STARS system. The CMS component is used for all CMS reporting requirements.

The core STARS system provides much of the capability to support the City's risk management related activities. Additionally, the City's Risk Management has significantly added to STARS' functionality through a number of improvements including custom data integrations; additional custom data fields for City specific needs; changes to the STARS user interface (specifically, the design of the STARS tabs to better support work flow); and the development and use of numerous custom reports. The City's current STARS data elements are contained in Appendix B. The STARS coding system and location hierarchies are contained in Appendices C and D respectively.

#### **B.7.a Utilization of STARS**

The City primarily utilizes STARS for management and reporting of workers' compensation claims. Workers' compensation policies are recorded, but not managed within the system. Workers' compensation risk management activities, with the exception of safety, use STARS as their core information system – adjusting, nurse case management, return-to-work, subrogation, and general risk management. Safety staff access loss and injury information retained in STARS, but all safety and loss control activities are currently tracked and performed outside of the system.



The City also uses two third-party hosted solutions to help manage their workers' compensation claims – the myMatrixx pharmacy/medication purchasing, tracking, and billing system; and CorVel's Care<sup>MC</sup> medical bill review and cost containment system. The City is comfortable with the use of these systems and is generally satisfied with the services and support provided. There is some limited integration between CorVel's Care<sup>MC</sup> and the current STARS system.

The City purchases property coverage with a \$100,000 deductible. Property claims under the deductible are entered and tracked within STARS. At times there are exceptions to this practice. Larger claims, claims requiring subrogation, and claims requiring other Risk Management support, are reported to Risk Management and entered and managed within STARS.

The City self-insures for auto physical damage. As with property losses, larger auto physical damage claims, third party responsible physical damage claims requiring subrogation, and auto physical damage claims requiring some type of Risk Management support are reported and entered and managed within STARS. The exception to this is that the Denver Police Department (DPD) enters all DPD auto physical damage claims into STARS.

For those claims covered under an insurance carrier policy, claims information is obtained from carrier loss runs but is not entered or tracked within the STARS system. The exception to this is that the commercially insured losses for Denver International Airport (DIA) are input into the STARS system and tracked by DIA Risk Management staff. DIA's utilization of STARS is discussed below.

#### **B.7.b Denver International Airport Specific Utilization**

For workers' compensation, Denver International Airport (DIA) claims are handled by the same processes as all other City agency workers' compensation claims. However, due to the different structure of their insured and self-insured exposures, other types of claims or losses are handled differently than the other agencies. DIA maintains their own operational Risk Management unit that supports DIA's operational risk management needs (with the exception of workers' compensation claims administration and other non-operational Risk Management activities which are handled by Denver Risk Management staff). DIA fully insures all liability exposures with a \$5,000 deductible. All liability claims reported are entered into STARS by DIA Risk Management. Claims are forwarded to the insurance carrier for management, and the carrier provides regular reports of claims activity which are entered into STARS by DIA Risk Management staff. Liability claim payments are made by the carrier (with the exception of those claims falling under DIA's deductible). Any DIA cases requiring legal involvement are managed in Practice Manager by DIA's attorneys.

DIA Risk Management staff also enters and manages all automobile and property claims in STARS.

#### **B.8 RISK MANAGEMENT PROCESSES:**

All City agencies, including DIA, currently rely on Denver's Risk Management staff for workers' compensation claims management and adjudication. Risk Management works very closely with its Legal Department on all workers' compensation claims requiring legal resources. The following is a high-level outline of the activities involved in the functions of the Risk



Management Office and related areas including Legal, Payroll, Accounts Payable, and Career Services. The focus of the outline is on how the workflow and activities interact with the City's RMIS information environment including STARS and all risk management related systems.

### **B.8.a Workers' Compensation Claims Management**

#### Claim Reporting and Entry

Workers' compensation claims are reported by the injured worker to his or her direct supervisor. As soon as the claim is reported, it is added to the STARS system as a new claim. Once the claim has been entered, it is assigned to an adjuster. If it is determined that there is a conflict, the claim is turned over to CCMSI who handles the management of all Denver conflict claims. CCMSI uses Denver's STARS system to administer the claims.

#### Adjudication

After the claim has been initially entered, the adjuster conducts interviews with the worker's supervisor and, if necessary, the injured worker (for claims involving lost time only). Information is collected through an interview process using specific scripts designed to collect the information needed regarding the claim. As the interview is conducted, the adjuster records the information collected. After the interviews are completed, the information is entered into STARS. Additional information is collected from an accident report if available, as well as for any treatments or other activities that have occurred regarding the claim. Based on the information collected, the adjuster adds notes and attachments to the claim, determines an appropriate reserve, and enters it into STARS. Throughout the life of the claim, the adjuster continues to monitor all claim activity including lost time, treatments, medical billing, prescriptions and medication, medical records, hearings, adoption of legal representation by the claimant, or any other activity regarding the claim. Activities are tracked using the STARS claim diary and notes functions. The adjusters approve medical billing in CorVel's Care<sup>MC</sup>, track payments for lost time made by Accounts Payable, adjust the reserves as necessary in STARS, and refer the claim to the case management nurses, return-to-work coordinator, and/or Legal if required.

#### Nurse Case Management and Return-to-Work

Whenever required, the case management nurse is notified that a claim requires involvement and provides any necessary services for the injured worker, or input regarding the case. If there is an opportunity for the injured worker to return to work under modified duty, the Return-to-Work coordinator becomes involved and works with the injured worker and his or her supervisor to determine the best course of action for return-to-work under modified duty. These functions are primarily managed using STARS. The Return-to-Work coordinator regularly runs specific reports from STARS including new claims reported, claims moving from medical only to lost time, upcoming surgeries, and injured workers currently under modified duty.

### Workers' Compensation Indemnity Payments

Salary continuation payments are made by Payroll using the payroll function of PeopleSoft HRMS™. The employee continues to receive his or her paycheck, but at a reduced rate. These payments are manually entered into STARS as salary continuation payments.

Once the injured worker has gone beyond the salary continuation period, workers' compensation benefits are paid via STARS at 66.67% of salary. Benefit payments are entered into STARS by the Accounts Payable Clerk. A payment request sheet is produced in STARS and printed out. After the workers' compensation adjuster has signed off on the payment request, Accounts Payable walks the documents down to the Controller's Office for entry into PeopleSoft Financials™. Payments made for lost time are reconciled by verifying that the payments entered into PeopleSoft Financials match the payments provided to the Controller's Office by the Accounts Payable Clerk.

Per Career Service Rules, an employee is able to use accrued leave to minimize the reduction in pay when they are paid at the 66.67% amount. The injured workers may elect to offset lost pay using the accrued leave. The offset payment is made to the employee by Payroll using PeopleSoft HRMS™.

### Workers' Compensation Medical Payments

All medical billing information goes through CorVel's Bill Review process. The City provides CorVel with a daily file of all new injury activity. Medical providers invoice CorVel directly, and after review and adjustments, the information is made available to City staff via CorVel's Care<sup>MC</sup> web-based solution. If CorVel has not received notification of the claim from the City prior to receiving an invoice, they will contact Denver Risk Management to resolve the issue.

Once the medical billing is approved, the transactions are transferred to STARS (in Chicago) and loaded into the STARS system on a daily basis. These transactions do not break out the line item billing – just the total amount of the bill. If the line item billing is required, adjusters can access it using Care<sup>MC</sup>. They can view the Explanation of Benefits (EOB) in Care<sup>MC</sup> which retains the fee schedule by line. The Denver adjusting staff can run reports and/or export any of the information residing within the Care<sup>MC</sup> system.

Once the billing transactions are loaded into STARS, the Accounts Payable Clerk uses STARS to create a transferable file that is e-mailed to the Controller's Office and then loaded into PeopleSoft Financials™. Checks are generated the next business day using PeopleSoft Financials™ and delivered directly to the medical providers.

Accounts Payable runs a report daily showing all payments that were loaded into PeopleSoft Financials from the transferred file. This is verified against the STARS file that was transferred. When a discrepancy occurs, Risk Management follows up with Accounts Payable to see what happened with the payment and resolves the issue.

### Workers' Compensation Pharmacy Payments

The myMatrixx solution is used to manage all pharmaceutical purchases for the City's workers' compensation claims. All activity is handled through myMatrixx, and myMatrixx makes all direct payments to the providers. MyMatrixx bills the City on a bi-weekly basis for all pharmacy payments. A lump sum is paid to myMatrixx via PeopleSoft Financials™ and the individual transactions are not entered or retained in PeopleSoft™, just the lump sum amount. The breakdown of the individual payments is also provided with each billing, and is given to Accounts Payable to enter into STARS. When the payments are entered, the transaction date automatically populates, "myMatrixx" is entered as the provider, the two-week billing period is entered, and the amount paid is included. No other information regarding the payment is entered or maintained in STARS. The transaction information for the medication(s), the name of medication, prescription number, strength, quantity, amount dispensed, prescribing physician, the specific pharmacy, the cost of each medication (if more than one medication is prescribed), and the invoice number – are not maintained in STARS. This information is maintained by myMatrixx and can be obtained by City staff by accessing the myMatrixx web based solution to view and report on the detailed information.

### Litigation Management

The City's Legal Department (Legal) is involved with all workers' compensation claims that require legal review or opinion, involve legal representation by the claimant, or are in litigation. When Legal personnel become involved with a claim, they access STARS to review the claim (and associated claims for the injured worker), view notes regarding the claim, and review documents associated with the claim as attachments. Legal adds the claim as a new case in Practice Manager and assigns the case a matter number in Practice Manager. The matter number was recently added to STARS and is now entered into STARS for all workers' compensation claims involving Legal.

#### **B.8.b Liability Claims Management**

### Claim Reporting, Entry, and Management

All liability claims must be submitted to the Mayor's Office within 180 days of occurrence. Once a claim has been filed, it is forwarded on to Legal. Legal enters the information for the claim into the Practice Manager system where it is managed by Legal for the life of the claim. DIA claims are fully insured (with a deductible of \$5,000 and are forwarded to the insurance carrier for claim and litigation management).

Practice Manager is used by Legal to manage all of their cases. As previously discussed, non-DIA liability claims are currently managed outside of STARS by Legal using Practice Manager. All City personnel including Risk Management do not have access to Practice Manager or any of the information regarding the liability claims. Practice Manager can only be accessed by the Legal department (including DIA attorneys). Practice Manager does not contain financial fields such as payments and reserves as it is not a claims management system. It is currently assumed that Legal does not reserve for liability claims, but as payments are made they are noted in

Practice Manager. If a payment is required on a liability claim, Legal forwards the payment information to the Controller's Office for check issuance. Payment information on liability claims is available in PeopleSoft Financials, but only Legal has authorized access. As with workers' compensation claims, all liability claims (cases) are tracked in Practice Manager using a matter number uniquely identifying the case.

In the case that a claim is covered by insurance and is "reportable" to the insurance carrier under one of the City's insurance policies, and the amount is approaching the SIR of the policy, Denver notifies the carrier. Once a claim covered by insurance exceeds the SIR, the insurance carrier enters, manages, and makes payments on the claim.

### Liability Payments

As described above, if a payment is required on a liability claim, Legal forwards the payment to the Controller's Office for check issuance. Legal notes information regarding these payments in Practice Manager. Most of DIA's liability claims are managed and paid directly by the insurance carrier.

### **B.8.c Automobile Physical Damage Loss**

#### Accident Reporting, Entry and Management

All Denver Police Department (DPD) accidents are entered directly into STARS. Estimates for the cost of the repairs for all claims in which a third party may be responsible are also entered into STARS. All other agency vehicle accidents are entered into STARS by Risk Management without a dollar amount. If a formal accident report is generated from the incident, information from that report is added to STARS. As repairs are made to a vehicle, the costs for the repairs are entered into the FASTER system and then into STARS. Loss amounts are tracked, but no actual payments are made.

The FASTER system is Denver's fleet management system. It is used to manage all information regarding Denver's vehicles over their entire service life. The FASTER system is used by DPD and the Public Works Department and maintains the following information regarding all vehicles:

- Descriptive information – Make, Model, Year, VIN Number, etc.;
- Purchase price and purchase information;
- Repairs and associated costs of repairs;
- Vehicle mileage; and
- Other fleet management information not needed for risk management (maintenance schedules and costs, etc.).

As mentioned previously, the FASTER system is not currently integrated with the STARS system, requiring duplicate data entry in order to log information in both systems.

CrashMagic is a system that the City uses to track traffic incidents, accidents, and police activity. The system is not directly accessed by Risk Management personnel. Each day the CrashMagic

system is reviewed to determine if any of the activity may result in an automobile (or liability) claim. Any suspected activity is forwarded on to Risk Management where determination is made as to whether a claim should be opened.

If the accident involves an injury to an agency worker, a workers' compensation claim will exist in STARS for the injured worker. The automobile claim is "attached" to the workers' compensation claim using an occurrence number in STARS so that all claims resulting from the occurrence can be associated as one occurrence.

If the damage was the result of a third party, an attempt will be made to subrogate the claim (described below under "Subrogation").

#### **B.8.d Property Loss**

##### Claim Reporting, Entry, and Management

With the exception of DIA, all property losses have a \$25,000 agency deductible and claims under \$25,000 are managed and paid directly by the agency involved. The losses are reported to Risk Management and entered and tracked in STARS. All DIA property losses are entered into STARS by DIA Risk Management staff.

For losses over \$25,000, or claims requiring Risk Management support, Risk Management manages the losses. If the loss exceeds the City deductible, \$100,000, a claim is filed with the insurance carrier who makes payments to Denver for amounts above the deductible. If the damage was the result of a third party, an attempt will be made to subrogate the claim (described below under "Subrogation").

#### **B.8.e Subrogation**

All claims suspected of having a third party financially responsible for any portion of the cost of the claim are referred to subrogation. Subrogation for workers' compensation claims is handled by City Risk Management staff. Subrogation for all other type of loss is handled by an outside vendor. Once the determination has been made that a claim should be subrogated, the claim is evaluated as to the likelihood of recovery. Subrogation status of the claim and all subrogation activity on it is maintained in STARS. Subrogation is limited by the statute of limitations, and recovery must occur before the statute date. The statute date is tracked in STARS. Based on the likelihood of recovery, the statute date and other factors, claims are prioritized and targeted for subrogation activity. Risk Management tracks subrogation activities and produces a number of reports regarding subrogation status, activity, recovery, and recovery success ratio.

### **B.9 INTEGRATION OF ACCOUNTING, COST CONTAINMENT AND EMPLOYEE INFORMATION:**

The accounting function, cost containment processes, as well as access to employee information involve some integration with STARS. The primary integrations are used for access to employee information (PeopleSoft HRMS™), and bill review for medical payments (CorVel) including check issuance (PeopleSoft Financials). These systems and their interactions with Risk

Management and the STARS system are described below in regards to how they are used and accessed.

The City uses PeopleSoft HRMS™ software for managing human resources (HR) information and supporting HR services and payroll. Specific employee information required by the STARS system is obtained from an indirect integration with PeopleSoft HRMS™. The employee information is integrated into STARS using a daily download from PeopleSoft™ and an import tool within STARS.

PeopleSoft Financials is used for financial activities including accounting and specifically accounts payable functions such as generating payments.

All information regarding medical billing is accessed using CorVel's Care<sup>MC</sup> web-based solution accessed using Internet Explorer. New claims activity is transferred from STARS to CorVel and medical billing information is transferred from CorVel into STARS for payment. STARS generates a file that is loaded into PeopleSoft Financials. Payments are generated out of PeopleSoft Financials and delivered to the providers.

#### **B.9.a Access to Employee Information**

For all workers' compensation and employee involved property, liability, and auto losses, the employee specific information is needed in STARS (date of birth, occupation, etc.). Rather than re-enter this information in the STARS system, it can be obtained directly from the PeopleSoft HRMS system. Currently the specific employee information required by STARS is exported from PeopleSoft HRMS to an external file each day. As claims are entered or updated in STARS, a tool (or "button") in the STARS interface – "HR Import" - can be used to obtain the employee information from the exported file (via the claimant SSN) to populate the STARS fields. This integration is working very well, and the STARS users are comfortable with the way it works. However, the technology for transmitting the HR data to STARS needs to be assessed as part of this RFP.

#### **B.9.b Medical Payments**

The City contracts with CorVel for bill review services. We provide CorVel with a daily file of all new injury activity. The data is used to provide core claim, claimant, and injury information to CorVel; and to provide a mechanism for CorVel to verify that there is a valid claim associated with all invoices received. Medical providers invoice CorVel directly, and after review and adjustments, the information is made available to City staff via CorVel's Care<sup>MC</sup> web-based solution. Adjusters approve the billing in Care<sup>MC</sup> and once the billing is approved, a transaction is added to CorVel's daily export to STARS. These transactions are transferred to STARS (in Chicago) and loaded into the STARS system on a daily basis. The transactions appear as pending payments in STARS. Once the billing transactions are loaded into STARS, the Accounts Payable Clerk uses STARS to create a transferable file that is e-mailed to the Controller's Office and then loaded into PeopleSoft Financials™. Checks are generated the next business day using PeopleSoft Financials™.



**B.10 RISK MANAGEMENT REPORTING AND ANALYSIS:**

Risk Management runs a number of reports from STARS to provide information regarding the City's risk exposure and loss experience. These reports provide input into decisions regarding how the insured and self-insured coverage should be structured.

There are a wide-range of reports, and many reports and analysis are ad-hoc in nature. As issues or concerns come up or specific areas are targeted for review or analysis, reports are designed, developed, and run to determine the most appropriate course of action. This activity is conducted for both internal Risk Management needs, as well as specific requirements of the City's individual agencies.

**B.11 SAFETY AND RISK CONTROL:**

Safety has a single representative in the Risk Management area and all other Safety staff resides within the individual agencies. Safety personnel access STARS for information for loss and injury information but do not use STARS for safety and risk control activities such as risk mitigation, evaluations, corrective actions, and compliance. These activities are all currently managed outside of STARS.

**B.12 REGULATORY REQUIREMENTS AND EXTERNAL REPORTING:**

Denver has three primary regulatory requirements:

**B.12.a State of Colorado**

A report is submitted twice each year (January through June, and July through December) to the State of Colorado. The report consists of payroll by class code, rate per \$100 of payroll and a premium equivalent. The report uses payroll by class code from a standard report created from the PeopleSoft HRMS system by Risk Management. Risk Management modifies the payroll reported prior to submission in order to account for specific payroll issues. Upon making the appropriate adjustments to the payroll, Risk Management inputs the payroll into a spreadsheet, adds the rate per \$100 of payroll (acquired annually from the state), calculates the premium equivalent (based on the rate and payroll) and generates the final report for the state.

**B.12.b NCCI Stat Reporting**

This report is submitted annually to NCCI in order for the City to obtain our experience modification factor from NCCI. The report is based on claims information obtained from an ad-hoc report created in STARS along with payroll information from the PeopleSoft HRMS report used to create the State report (described above). The information from the STARS and PeopleSoft reports is combined and formatted in Excel by Risk Management and then submitted to NCCI.

### **B.12.c Centers for Medicare & Medicaid Services (CMS)**

The current CMS reporting requirements are handled within STARS via a custom component developed for the City (and other STARS clients). This component is now a standard component of the STARS Enterprise system. Liability claims are contained in Practice Manager, which does not have CMS reporting capabilities. As a work-around for reporting these claims along with the workers' compensation claims, the City enters the CMS data elements for reportable liability claims to STARS so that the STARS CMS component can handle the reporting requirements. This involves entering the claims information directly into STARS.

The City's required CMS data elements on newly reported claims are transferred from STARS to Gould and Lamb twice a week via an FTP data transfer. Gould and Lamb perform a number of data verification checks on the submissions from STARS. All rejections (where the required fields are either incorrect or incomplete) are sent back to STARS and the claims are flagged within the STARS system. The City runs a weekly STARS report that shows any rejected claims, and updates the CMS required fields so they can be resubmitted. Once the correct information has been successfully submitted to Gould and Lamb, they forward the information to CMS to check for eligibility.

For those claims for which the claimant is determined to be eligible, additional information is required by CMS. Gould and Lamb receives notification from CMS as to which claims are eligible and then they are forwarded on to STARS and flagged in the STARS system. The City runs an additional report to determine eligible claims, and enters the additional CMS data elements required. This information is then transferred to Gould and Lamb (and then on to CMS) using a similar verification-correction-submission process.

The data elements needed for these three external reporting requirements are contained in Appendix E.

## **B.13 OTHER AGENCY USERS FOR STARS:**

### **B.13.a Career Services**

Career Services (The City's HR Department) is primarily interested in using STARS to view workers' compensation activity. They run reports on new claims reported and those claims that have moved from medical only to lost time. They also need to see if claims fall under the Family Medical Leave Act (FMLA) where the injured worker has missed three or more days of work due to injury. They also review claims that are approaching or have gone to maximum medical improvement (MMI). MMI is the point at which it is determined that additional treatment will no longer improve the medical condition of the injured worker. Career Services runs reports for each of the individual agencies and works with the agencies as needed. Career Services personnel are assigned to support specific city agencies, and each representative runs reports for the agencies that they are responsible for.



### **B.13.b Payroll**

The Payroll department use STARS primarily to facilitate salary continuation payments. Payroll works with Risk Management to ensure that salary continuation payments are made and that once salary continuation payments end, that offsets for accrued sick and vacation time can be used by the employee to minimize the reduction in pay. Payroll has view-only access to STARS and can see only specific updates that are made as well as “General Admission” notes that are added by the adjusters.

### **B.13.c Denver Police Department (DPD)**

DPD is currently working with Risk Management on the analysis of police injuries and how to minimize the frequency and severity of these claims. They have added a few key elements to STARS to allow for more in depth analysis of all police related claims activity. DPD currently tracks the type of activity that the claim was involved with (training or operations), the specifics of the operations (foot pursuit, arrest, etc.) or training (driving, aerobics, weapons, etc.), and the tenure of the injured worker with the goal of minimizing the cost of workers’ compensation claims by 10% for the department.

## **B.14 PRIORITIES FOR A NEW RMIS:**

The City has determined high-level priorities for the new solution’s capabilities and functional areas it will support. The RMIS solution is needed primarily to manage the City’s workers’ compensation program, including nurse case management and return to work. The RMIS will also need to support the City’s ongoing subrogation activities, meet regulatory reporting requirements, contain claims management functionality for other coverage lines, and provide required reports and information to Risk Management, as well as other City agencies.

The City requires a comprehensive, yet easy to use and well performing RMIS solution that can be easily accessed by those who need it, but will be secure against access by those who do not. The City’s selected solution should be flexible and highly configurable. Any functionality not needed should be easily hidden from the user. Likewise, any additional functionality supported by the RMIS, and data elements needed by the City should be easily added. The following describes the City’s priorities regarding the functionality and capabilities of a new RMIS solution.

### **B.14.a Priority 1: Workers’ Compensation Claims Management**

The primary need for a new solution is as a workers’ compensation claims management system. The selected solution is required to provide comprehensive workers’ compensation claims management functionality and fully support all of the City’s needs for the administration of the City’s workers’ compensation program including nurse case management and return to work.

**B.14.b Priority 2: Subrogation**

Full subrogation capabilities for workers' compensation, property and auto physical damage is required. Subrogation for liability claims is currently not tracked or managed within STARS; however the selected solution must have the capability to fully support subrogation for liability claims for possible future implementation.

**B.14.c Priority 3: Reporting and Analysis**

The City is seeking a solution with a highly sophisticated, integrated, and easy to use reporting component with comprehensive data export and analytical capabilities. We expect that the new solution will be transaction based, and will have full "as of" reporting capability. There is a significant set of requirements for specific types of reports, as well as the need for a large number of ad hoc reports. The City also requires various report delivery mechanisms and formats, dashboard creation, report management tools, and business rule, and derivation capabilities.

**B.14.d Priority 4: Integrations**

The selected RMIS solution must integrate with PeopleSoft HRMS™ for employee information, PeopleSoft Financials for invoice/payment information and with CorVel's Care<sup>MC</sup> for medical bill review as described in Section 2.5. Current integrations are found in Appendix F.

**B.14.e Priority 5: CMS Reporting**

Reporting of workers' compensation and tort liability claims involving injury to CMS is a federally mandated requirement and the selected solution must contain full capabilities for CMS reporting.

**B.14.f Priority 6: First Party Property Loss**

The RMIS solution is required to support the management and reporting of first party property losses and be used to manage the insurance carrier reimbursement process. The solution must fully support claims management of property claims for possible future implementation.

**B.14.g Priority 7: Automobile Physical Damage Claims**

The RMIS solution must be able to support the management and reporting of auto physical damage claims for risk mitigation purposes and for the insurance carrier reimbursement process. The solution must fully support claims management for first-party auto physical damage for possible future implementation.

#### **B.14.h Priority 8: General Risk Management**

The City's insurance and self-insurance structure, excess policies, and exposures to loss are not currently managed within STARS. Although we may not utilize this functionality at the initial implementation, these capabilities are required for possible future implementation.

#### **B.14.i Priority 9: Liability Claims Management**

The City's liability claims are currently handled within the legal department and it is expected that this arrangement will continue for the foreseeable future. However, we are seeking to procure a solution that will fully support claims management of liability claims for possible future implementation.

The reporting and analysis on combined workers' compensation and liability loss data is a related need, but is regarded as a future endeavor. Therefore future capability to import liability claims data for reporting and analytics would also be considered beneficial to the organization.

It would also be advantageous for the City to have the ability to associate a liability claim with a property, auto physical damage, or workers' compensation claim if the claim involved a Denver employee.

#### **B.14.j Priority 10: Litigation Management**

There are no immediate plans for the Legal Department to utilize the RMIS solution for any purpose beyond viewing information on specific workers' compensation cases. However, the RMIS solution must be scalable to include future functionality to effectively support or manage the litigation process.

#### **B.14.k Priority 11: Safety and Loss Prevention**

There are no immediate plans to have Safety staff use the RMIS solution for any purpose beyond viewing the loss/injury information. However, Denver may want to add additional system support for safety and loss prevention activities in the future. The solution should be scalable to support future requirements for safety and loss prevention.

### **B.15 POTENTIAL FUTURE SYSTEM INTEGRATIONS:**

There could be significant benefits of additional system integrations with the RMIS solution. The priority for each of these integrations has not yet been determined, and will be evaluated on a case-by-case basis. Only the integrations described in Section B.9 are required for the initial implementation. All other integrations will be considered after the initial implementation, and some may not be pursued. Appendix G contains a description of additional integrations that Denver may wish to implement at a future point in time.

## **B.16 SOLUTION STAKEHOLDERS:**

Stakeholders are individuals or groups that will either have input on the design of the City's selected RMIS solution or be affected by its implementation. The major stakeholders of the project include:

- The City's Risk Management Office will provide resources and strategic guidance for the RMIS solution. Upon RMIS implementation, this stakeholder will gain increased claims management functionality and reporting, and analytical capabilities.
- The City's Risk Management staff will provide the detailed requirements in order for the new solution to be successful. During the design and implementation of the solution, this stakeholder will serve as Subject Matter Expert, providing the business knowledge necessary to align the solution with Risk Management's day-to-day activities. At the completion of this project, this stakeholder will use the solution in daily work.
- The City's internal Workers' Compensation Claims Managers and Adjusters will be involved during implementation and testing of the solution. They will gain new functionality providing them with improvements in the claims management processes. These improvements will have a positive impact on customer service for all of Denver's agencies.
- The Risk Management staff at Denver International Airport (DIA) will be utilizing the selected solution to enter and view data, and run reports. This stakeholder may be called upon for information and guidance during the initial design and implementation of the solution.
- The City's IT Department supports the organization's technical infrastructure. This stakeholder will have a key role in the implementation of the solution. They will be expected to support the computing environment needed by the new solution. They will also provide guidance to ensure the new solution meets the City's IT standards including security, privacy, and business continuity and disaster recovery requirements.
- The City's Legal Department handles all legal matters as respects to litigated liability and workers' compensation claims. The Legal Department will be utilizing the selected solution to view data and run reports. This stakeholder may provide input regarding additional workers' compensation data elements for the new RMIS. The Legal Department may also provide information or guidance regarding integration with data contained in Practice Manager, and in particular, the data required for mandatory CMS reporting.
- The Denver Police Department will be utilizing the selected solution to view data and run reports. This stakeholder may provide input regarding data elements for the new RMIS. This stakeholder may also have input on future functionality of the selected solution.
- CorVel, the City's bill review service provider will have no direct role in the design and implementation of the solution. However, this stakeholder will provide information or guidance with respect to integrations with CorVel's Care<sup>MC</sup> web-based solution.

- Gould & Lamb facilitates CMS reporting for the City. This vendor will have no direct role in the design and implementation except to provide information or guidance with respect to integrations for CMS reporting.
- CCMSI, the City's workers' compensation claims management partner, will have no direct role in the design and implementation of the solution. However, this stakeholder will utilize the selected solution for any claims management activities performed on the City's behalf.
- The City's subrogation partner will have no direct role in the design and implementation of the solution. However, this stakeholder will utilize the selected solution for any subrogation activities performed on the City's behalf.
- The Career Service Authority (CSA) is Denver's official human resource agency and will be utilizing the selected solution to view data and run reports. This stakeholder will have no direct role in the design and implementation of the solution except to provide information or guidance regarding integrations with PeopleSoft.
- The City's accounting and payroll personnel will be utilizing the selected solution to view data and run reports. This stakeholder will also provide information and guidance regarding integrations with PeopleSoft HRMS and PeopleSoft Financials. The City is interested in looking at web services for these integrations.
- The City's safety personnel will be utilizing the selected solution to view data and run reports. This stakeholder will have no direct role in the initial design and implementation of the solution. However, safety personnel may have input on future functionality of the selected solution.

#### **B.17 INFORMATION TECHNOLOGY STANDARDS:**

The proposed solution should comply with Denver's current Information Technology (IT) Standards. The IT Standards are found in the Proposer Questions and Required Submittals (Section C).

#### **B.18 VENDOR TASKS, DELIVERABLES, AND MINIMUM REQUIREMENTS:**

This section articulates a minimum set of tasks and deliverables that the City associates with performing this project in a responsible manner, consistent with common industry practices. All document-based contract deliverables will require a Denver review and comment period for draft deliverables of no less than five business days, unless approved otherwise. A verification period of no less than two business days, once feedback is processed by the selected vendor, is also required to finalize and accept deliverables

### **B.18.a Project Planning**

- **Kick-Off Meeting**

Shortly after a contract is fully executed, the City and the selected vendor will conduct a kick-off meeting. The purpose of the meeting is to:

- Introduce City and selected vendor project team members;
- Identify initial roles and responsibilities;
- Initiate project planning discussions; and
- Set a target date for completion of each subsequent deliverable.

- **Planning**

Within ten (10 business days of the project start date, the selected vendor shall provide an initial project schedule for the City's review, with dates and responsible parties for the entire life cycle of implementation. Given the duration of the project, the need for discovery, and desire for progressive development of project requirements and technical designs, the City accepts that the project schedule may change during the course of the project. The selected vendor shall keep the project schedule updated with jointly agreed modifications throughout the project.

*Deliverable:* Project Schedule.

### **B.18.b Project Reporting and Control**

The selected vendor must provide project management services during project execution to report on project scope, schedule, budget, risks, and issues. Project reporting will include the production of bi-weekly status meetings/reports, among other activities described below. All reporting activities are to be performed for the entire duration of the project.

- **Project Reporting**

The project reporting and control process shall at a minimum include the following components:

- Ad hoc, informal meetings between the City's Project Manager, selected vendor's Project Manager, and / or their designees as needed;
- Bi-weekly project update meetings and project schedule updates; and
- Bi-weekly written project status reports to the City's Project Manager that summarize accomplishments for the period ended, planned activities for the upcoming period, activities that are behind schedule, ongoing issues, project risks and mitigation strategies, and a log of all pending and closed project changes to scope, schedule, and budget.

*Deliverable:* Bi-weekly written status reports.

### **B.18.c Analysis**

The selected vendor must work with the City's subject matter experts to ensure that all functional and non-functional requirements are sufficiently detailed and documented so that all parties are in agreement as to what each one means, and that no known gaps in functional or technical requirements exist.

*Deliverable:* Final Detailed Requirements.

### **B.18.d Design**

- **System Design Document**

The selected vendor must develop a System Design Document (or collection of documents) that adequately communicates to business and technical audiences the technical architecture, organization of functionality and features, and integration with other systems and data sources. The documentation must include traceability to the defined RMIS requirements and the specification for every required system integration.

*Deliverable:* System Design Document.

- **Data Architecture**

The selected vendor must develop a Detailed Logical Data Model that identifies, describes, and categorizes all data to be stored for the RMIS (whether collected through RMIS functionality or transferred from other sources). The Detailed Logical Data Model will denote relationships between data elements, departments, locations, activities, etc. The selected vendor must also develop a Detailed Physical Data Model that identifies actual data layouts and links to be used within the RMIS.

*Deliverable:* Data Architecture.

### **B.18.e Data Conversion**

The City currently maintains risk management information in STARS that must be transferred in order to deploy the new system. The selected vendor will develop and execute a Data Conversion Plan which explains an overall data conversion approach, along with how the data will be mapped and loaded into the new RMIS, and how suspected errors or incomplete data will be recognized and addressed.

*Deliverables:* Data Conversion Plan.

### **B.18.f Testing**

The selected vendor will perform comprehensive testing to ensure there are minimal problems when the RMIS is implemented. The selected vendor shall develop a plan that details the testing processes and procedures performed.

- **System Integration Testing**

The selected vendor shall plan and conduct thorough system testing to ensure that all components work as designed. This testing includes interface testing in which data is successfully exchanged with other City systems and external business partners. Any anomalies discovered during testing will be classified, documented, and corrected.

- **Data Conversion Testing**

The selected vendor shall plan and conduct thorough testing to ensure that all data contained in the STARS system is successfully transferred to the new RMIS. This testing includes viewing, modification, reporting, and analyses on all transferred data. Any anomalies discovered during data conversion testing will be documented, and corrected.

- **Acceptance Testing**

The selected vendor shall facilitate a user-driven acceptance test process in which City personnel will perform a “hands-on” functional test of the completed solution. Any anomalies discovered during testing will be classified, documented, and corrected.

*Deliverables:* System Testing Plan, System Testing Results.

#### **B.18.g Training and System Documentation**

Effectively preparing the organization to accept and utilize the RMIS solution is as important as any of the technical implementation tasks. The selected vendor will supply training and documentation.

- **City User Training**

The selected vendor shall develop and execute a plan for training users of the new system. The plan should include methods, target groups, content descriptions/syllabus, and a timetable that is synchronized with the implementation plan and a projected go-live date. It is expected that the solution includes instructor-led training for up to 30-35 City staff members using onsite City facilities. The solution provider shall prepare and deliver “train-the-trainer” instruction to a limited number of City personnel who will be responsible for providing ongoing user training to members once the system is implemented and accepted.

- **Documentation**

The selected vendor shall provide user reference documentation/manuals that cover all functional aspects of the RMIS solution. Standard documentation is acceptable, as long as it is modified or supplemented with additional documentation that addresses all configuration settings and/or customizations associated with the City’s implementation of the solution.



*Deliverables:* Training Materials; System Administration Documentation; End-User Documentation for Denver Roles; End-User Documentation for Member Roles.

#### **B.18.h Deployment**

The selected vendor will develop and execute a Deployment Plan that will include details about how the new solution will be deployed for use by all intended users. A major component of the Deployment Plan will be a checklist that details tactical steps needed to prepare the system for use. Timing, dependencies, and resource assignments shall be noted for each step. Completion of Deployment will constitute the end of the development and implementation effort and the start of the Customer Service and Maintenance period discussed in B.18.i below.

After deployment, it is expected that there will be updates, maintenance, and fixes for the software components of the new RMIS. Therefore, the selected vendor will document a Configuration Management Plan that defines how software changes will be integrated into the system after the initial implementation. The primary purpose of the Configuration Management Plan is to reduce the risk of problems associated with introducing new code, though it should also help Denver in planning and preparing for new code releases.

*Deliverables:* Updated Analysis deliverables that reflect all changes made since the initial *Analysis* Deliverables were accepted; updated *Design* deliverables that reflect all changes made since the initial Design deliverables were accepted; Configuration Management Plan; Signed letter of approval from Denver that the system has been successfully implemented and is working as intended.

#### **B.18.i Customer Service and Maintenance**

The selected vendor shall provide customer support services and maintenance functions on a go-forward basis following deployment of the RMIS solution.

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## SECTION C: PROPOSER QUESTIONS AND REQUIRED SUBMITTALS:

**Your proposal must specifically address each of the questions/issues that are listed below.** The quality and detail of your responses will figure significantly in the overall evaluation of your proposal. Proposers are encouraged to give examples and provide additional information to support your compliance on each point. **To standardize the format of all proposals, Proposers are required to respond to all questions in the order given and to list the item number and restate the question prior to giving their answer.**

Please address the following questions regarding topics such as project approach, team qualifications, workflow, enhancements, reporting, document management, system integration, security and technical requirements.

### 1. Executive Summary and Understanding of Solution

- The Executive Summary must contain an overview of your company background and qualifications.
- The Executive Summary must condense and highlight the contents of the proposal to provide a broad understanding of the entire proposal. This includes a description of the product and services provided by your firm to meet the requirements of this RFP.
- The Understanding of Solution must demonstrate that the Bidder understands the overall needs driving the project and what key characteristics the City expects for its RMIS solution. Your Executive Summary should also demonstrate an understanding of the critical decisions and factors for success in development, implementation, and maintenance of the RMIS.

### 2. Project Approach

- **Project Management** – Describe your proposed approach to effectively managing the project.
- **System Analysis** - Describe your proposed approach/methodology to system analysis. The approach should describe the methods used to ensure that comprehensive documentation will result. Your response should describe anticipated City staff involvement (people/roles/time), quality assurance measures to ensure the information collected is complete, review, and approval processes, and the process and impact for updating analysis deliverables after approval.
- **System Design** – Describe your proposed approach/methodology to system design. The approach should describe the methods used to create business-driven processes and ensure appropriate technological architecture. Your response should describe anticipated City staff involvement (people/roles/time), quality assurance measures to ensure the deliverables provided are complete, review and approval processes, and the process for updating design deliverables after approval. Your response should explain how you will

assure that final design, including user interfaces and any impact to business processes, is clearly understood by the City prior to the conclusion of System Design.

- **Data Conversion** – Provide an overview of the data conversion methodology/approach to ensure that existing data is effectively loaded into the new system and that all data issues identified during conversion are resolved. Your response should describe expectations for City staff or business partner participation.
- **Testing** – Provide an overview of the comprehensive testing methodology/approach to ensure the system meets all of the agreed upon requirements and that the system is properly configured and functioning.
- **Training** – Provide an overview of the training methodology/approach to ensure that City staff is properly trained on the use of the system and have the resources to learn how to use the system.
- **System Deployment** – Provide an overview of the deployment methodology/approach to ensure that the transition to the new RMIS successfully delivers all of the agreed upon requirements and functionality and that no significant disruptions to the City’s service occur. If you are proposing deployment in phases, explain how the deployment would be expected to be phased, and why that is preferred.
- **Customer Support and Maintenance** – Provide an overview of ongoing support services. The description should include days of week and hours that support is available, all access options, as well as request submission and escalation procedures. Your response should describe a planned Service Level Agreement or other method of ensuring adequate service. The description should also address how patches, minor releases, and major releases are to be developed, communicated, tested, and implemented.
- **Warranty** – Provide a statement for the warranty provided as part of the system.
- **Security, Privacy, and Data Protection** – Provide a statement describing the measures taken to ensure security, privacy and protection of data. Address how these measures comply with the City’s IT Standards contained in the Questions posed in Section C of this RFP.
- **Project Schedule** – Provide a project schedule that identifies major tasks and subtasks. The schedule must also include duration estimates for each task and subtask. You should be aware that normal operation hours for City offices and staff are Monday through Friday, 8:00 a.m. to 5:00 p.m.

### 3. Firm and Team Qualifications

- Describe your Company’s qualifications and experience.
- Identify a Project Manager to act as the primary point of contact for the City through the completion of RMIS deployment. The Project Manager must have at least three years of experience in a project management role on software development projects of equal or greater complexity than the RMIS. It is highly desired by Denver that the Project

Manager be a Project Management Professional (certified by the Project Management Institute) or maintain an equivalent certification. Your response must summarize the relevant experience of the Project Manager and provide a detailed resume.

- Identify a Technical Lead who will oversee the technical development of the RMIS and who will be in that role at least through the completion of RMIS deployment. The Technical Lead must have at least three years of experience in a technical lead role on software development projects of equal or greater complexity than the RMIS. Your response must summarize the relevant experience of the Technical Lead and provide a detailed resume.
- Describe any other significant project team members that will be involved through the completion of RMIS deployment.
- Document any assumptions made regarding participation of the City's staff on the project to ensure proper development, implementation, and ongoing management/support of the system.

#### 4. Business Process Workflow

Describe how the proposed RMIS solution supports and improves business process workflow addressing each of the points below. Feel free to add any additional information you feel is necessary to full describe this topic while addressing each of the points listed below.

- How can the solution be altered or configured to better reflect the best possible work flow? (rather than the work flow being altered to fit the solution)
- Does the system provide wizards, worksheets, calculators, or other user tools to better support work flow by providing data entry or information access that tracks with the user's activities and information needs? (e.g.: A wizard for data capture during an interview, a reserve calculation worksheet)
- What does the solution offer for alerts, notifications and reminders?
- How does the solution handle the approval processes, and the dependencies of tasks on approvals and/or the completion of other tasks?
- Describe the diary and task management functionality within the RMIS and how it supports work flow.
- Are there auditing tools included within the solution (for tracking system changes by user and date/time)?

#### 5. Reporting

Describe in detail the reporting functionality included within the RMIS platform. Feel free to add any additional information you feel is necessary to full describe this topic while addressing each of the points listed below.

What functionality is provided for core reporting requirements? (e.g.: monthly financials, new claim activity, activity by adjuster/examiner, etc.)

- What functionality is available for publishing and delivery of reports (pushed), both on a scheduled and an ad-hoc basis? Can reports be delivered via the RMIS and/or via e-mail?
- Is there a report catalog, and if so can reports be searched by keyword or other criteria, archived, and/or managed by the system administrator?
- What functionality is provided for ad-hoc user reporting? Is the ad-hoc reporting tool comprehensive, yet easy-to-use, and how are a large number of ad-hoc reports managed?
- Does the solution provide functionality that provides the ability for users, or user groups to configure custom dashboards and/or combinations of specific reports to fit their individual needs?
- What functionality is available to integrate other sources of data with data retained in the RMIS solution for more in depth analysis and reporting?
- Include information on the reporting engine, report designer, report file specification, and interoperability with other reporting solutions.
- Describe existing canned reports that are part of the proposed solution.
- Can the City use its existing reporting tools (Crystal Reports) to access the solution's data or metadata?
- Describe the data import/export capabilities of the proposed solution.
- Demonstrate applications metrics capability - usage reports, admin user usage reports, etc.

## 6. Document Management

What functionality is provided within the RMIS solution for document management support? Feel free to add any additional information you feel is necessary to full describe this topic while addressing each of the points listed below.

- How is document scanning addressed within the RMIS? Can documents be directly scanned and attached to a claim?
- Can documents retained within the RMIS be accessed using their native applications (Excel, Word, Acrobat, etc.)?
- How is document security handled? Can documents be categorized for specific security requirements and/or user access?
- How are common forms and letters supported? Are templates available, can they be categorized, and how are they managed and maintained?
- Can forms and letters be altered after generation?
- What are the cataloging, spell check, search, time stamping, and versioning capabilities for documents managed within the RMIS solution?

- Can documents be easily annotated and/or redacted based on the user's requirements?

## 7. System Integrations

How do you, as a solution provider, support external system integrations with the RMIS solution? Feel free to add any additional information you feel is necessary to full describe this topic while addressing each of the points listed below.

- What capabilities does the solution offer for export and import of external information?
- What vendors have you worked with, or have experience with, in developing standardized industry integrations (for payments, bill review, CMS reporting, pharmacy purchases, etc.)?
- How do you develop, test and implement custom integrations with the RMIS solution? What documentation is developed, and how do you insure the accuracy and effectiveness of the integration?
- Do you work with the client to help determine the costs and benefits of specific system integrations, and if so, how do you determine the cost effectiveness?

## 8. Describe and show overall architecture diagram of the system – Logical & Physical diagrams please (Systems, services, databases, protocols, tiers, application/web servers, messaging, reporting, workflow, storage, security, clients, java services, .NET services etc)

- Physical architecture diagrams for each environment (DEV, TEST, QA, PROD)
- Minimum and recommended server, virtual servers and workstation hardware specifications (for example, CPU, memory, and disk capacity)
- Required server and workstation software (including operating systems, database management systems, and other software tools needed to operate the solution)
- Network bandwidth projections
- Recommended network security configuration
- Third-party software (e.g. JAVA plug-ins) required
- Database growth rate in comparable installation elsewhere
- Describe how architecture supports High availability, Scalability & Failover

## 9. Describe the recommended Disaster Recovery requirements for the entire system.

10. Describe your upgrade process. Provide information about:

- Release Cycles (Major/Minor) and requirement for CCD to stay current for maintenance and support
- Tools that can be used to migrate configurations and data from one release to the other
- Availability of your technical staff during upgrade

11. Security, Privacy and Data Protection

Feel free to add any additional information you feel is necessary to full describe this topic while addressing each of the points listed below.

- Is the solution PCI and HIPAA compliant? Please provide any applicable compliance certification.
- If the solution is provided in a vendor hosted environment, is the solution's database encrypted; and what other protections are put in place to protect the information stored within the database, and the privacy of claimants and other individuals that have their personal information retained within the solution's database?
- How is the solution's security handled? Please describe what specifically has been incorporated within the RMIS solution to protect against unauthorized system access, data retrieval, or hacking.
- What procedures, protocols and processes are put in place to protect the RMIS' data from catastrophic loss? And, if there were to be a significant data loss, what is your liability, and how would Denver be compensated for the loss?
- User authentication & authorization process
- Administrator's authentication and authorization process
- How is the user management process implemented with different types of users? Who will be responsible for add, delete, update, activate, or inactivate users?
- Describe the process to port/migrate existing users from existing system to new system.
- How do you manage security and ownership of data if used/transferred via cell phones and text messaging?

12. Can data be imported to or exported from your system to other applications? If so, what is required and in what formats? Can this be done by internal staff or does it require vendor support?

13. Describe & show diagrams for any client requirements (agents, configurations, browsers, etc).

14. Describe and show virtualization solutions/platforms supported (including OS, VM versions, etc) and cloud architecture.



15. Describe and show what service API's are exposed (web services, native API's, etc). List all adapters available with RMIS tool to connect to 3<sup>rd</sup> party apps, and databases. Provide versions of the 3<sup>rd</sup> party applications, DBs that are supported.
16. Describe any network requirements (wireless, firewalls, VPN, etc) with external network connectivity to applications hosted in-house at CCD for integration purposes.
  - Provide complete list of TCP, UDP ports required for data flow.
  - Provide bandwidth, traffic and latency limitations and requirements
17. Please detail all mobile devices supported (specify any apps & platforms supported).
18. What monitoring devices, software are required/used? Describe logging, auditing, alert, monitoring and notification capabilities built in the software.
19. What are the limitations on performance (Searching records, # of records to search, etc.)? Describe performance of the transaction processing with integration to back-end systems/3<sup>rd</sup> party applications (i.e PeopleSoft, CorVel, myMatrix).
  - Describe any system/application performance requirements and baseline metrics.
20. Describe e-signature/e-authentication documents capability, if any.
21. If hosted on the Cloud:
  - Describe Load Balancing mechanism to provide better performance on the cloud.
  - Describe system logging and other logging services available.
  - Describe optimization techniques for storage on the cloud.
  - Explain fail-over mechanism followed on the cloud.
  - What is the migration strategy for moving content onto the cloud?
  - Provide inventory of default APIs, Web services available in the tool/solution for interfacing with external applications.
22. Describe the proposed Software License and Maintenance Agreement, including:
  - A brief description of the software license (including term and any restrictions)
  - A copy of the proposed software license and maintenance agreement for the proposed software.
  - Licensing and support costs for API/SDK/Web Services Interface.
  - Any third party software that is bundled with the proposed software license
  - Is this a hosted solution? If hosted, what 3rd party licensing such as SQL, Oracle, Business Objects, etc is being provided as part of the turnkey solution? Is there any 3rd party licensing that the City and County is responsible for?
  - If the solution is to be installed on the City's internal servers, the City prefers any 3rd party licensing such as SQL, Oracle, Business Objects, etc not be bundled as part of RFP.



The City has enterprise agreements for these products and in general is our lowest cost alternative. Please list out what 3rd party licensing is required for your solution.

- If the solution is to be housed internally, are there any requirements for external access from the public?
- Are production, test, and development environments required for your solution?
- What are the ongoing maintenance costs for your solution?
- Please define what licensing model your solution requires. IE, User, device, CPU, site license, concurrent, subscription, etc.
- Will your software run in VMware as this is the City's preferred method of delivering applications if housed internally? If yes, are there additional licensing requirements?
- If any part of the application or 3rd party software is integrating with an open source tools, what are the constraints and limitations to use the packaged application for our enterprise solutions?
- Describe any special provisions that need to be included in the license agreement if the software vendor is hosting the software or providing the software as a service? Please describe server uptime guarantee, and response time guarantee.

23. If you are proposing a vendor hosted solution please provide:

- Single Sign-on requirements – protocols supported, standards supported, etc
- Browsers supported
- Service Level Agreement
- How the is data secured – confidentiality & integrity
- Where are the Data Center locations that this software runs on?
- Requirements to retrieve data upon end of contract
- Requirements to export/import data
- Does the vendor automatically install updates to the latest version?
- Does the vendor monitor all system resources (disk, CPU, database extents, memory utilization, bandwidth, etc.)?
- Please indicate whether the data center that hosts the solution is SAS-70 compliant.

24. Please provide a description of the proposed maintenance and support program. This shall include telephone support, hours in which telephone support is available, escalation procedure, updates, upgrades, and SLAs (include service response times based on severity of the issue).

25. Describe the system data flow using data diagram of all processes.

- Size of the data transfer, if any
- Frequency of the data transfer

26. Describe the process and architecture:

- To perform initial load of data from existing application to the target RMIS solution.

- Describe the process to map data
- Process to validate migrated data in target system

#### **C.1.a Proposer's Responses to Business Requirements**

The City's Business Requirements are contained in the Appendix A – Excel Workbook of this RFP. The Business Requirements provide prospective vendors with detailed specifications as to each requirement for each of the following functional areas (not necessarily in order of priority):

1. General System Usage
2. Workers' Compensation Claims Management
3. Nurse Case Management
4. Return to Work
5. General and Automobile Liability Claims Management
6. Property Claims Management
7. Automobile Physical Damage Claims Management
8. Subrogation
9. Litigation Management
10. Safety and Loss Prevention
11. Other Agency Requirements
12. General Risk Management
13. Reporting and Analysis

It is recognized that all features and functionality contained in the Appendix A – Excel Workbook may not be available in all systems. Please use the soft copy of the Business Requirements contained in the Excel workbook file and insert a response after EACH requirement indicating the level of compliance with the functionality described. If your solution complies, describe how it meets the requirement. If it complies with variations, describe the alternate method for accomplishing the requirement, etc. Your responses shall fall into one of four categories described below:

1. Comply – the proposed system completely fulfills the requirement in the specific manner described;
2. Comply with variations – the proposed system completely fulfills the requirement in the specific manner described but accomplishes the feature and function in a different way. Proposers responding with the condition shall provide specific information on how the required feature or function is supported;
3. Does not comply but available – This form of response indicates that the proposed system does not currently support the required feature or function; however, the feature or function may be added for additional cost. Proposers shall describe how they will implement the feature or function and state a firm fixed price for doing so; or
4. Unavailable – This form of response indicates that the required feature or function cannot be incorporated in the proposer's system.

Click **HERE** to link to Appendix A Excel Business Requirements Workbook.

You may also access the Excel workbook by going to [www.denvergov.org/purchasing](http://www.denvergov.org/purchasing) click on the Icon Bid Attachments and find the corresponding attachment for this proposal.

**FOR ADDITIONAL INFORMATION CONTACT BUYER JD Whiteman 720-913-8119 or  
[james.whiteman@denvergov.org](mailto:james.whiteman@denvergov.org)**

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## **SECTION D: PRICING**

### **D.1 PRICING INFORMATION:**

This section shall include a description of the proposed costs and prices. All pricing information shall be limited solely to this section of your proposal. This section should address all requirements set forth in Section B as well as any other items pertinent to your proposal pricing. The requirements have been developed to allow the City to uniformly evaluate prices submitted for the work. Accordingly, you should follow these instructions carefully and provide all data requested in the formats specified herein and in any referenced attachments.

Any omissions in this proposal shall be identified by each Vendor and incorporated into their proposal including any omissions for software, hardware, support etc. which is necessary to the success of the project. The City will not increase the contract or any purchase order (either dollar amount or time) for items not included in the submitted proposal documents. The City reserves the right to purchase part or the entire proposal.

### **D.2 CHANGES:**

The City will not consider change orders or amendments unless it is deemed a change in the original scope of the project. All items not itemized in the pricing above which are instrumental to completing the project will be at the cost of the vendor to supply at no additional charge to the City.

### **D.3 PRICING:**

All prices quoted shall be firm and fixed.

### **D.4 PROPOSAL ITEMS:**

#### **PRICING ITEM #1**

Provide all required hardware, software, licensing, deliverables, project management, system analysis and design, training and knowledge transfer, required interfaces, system testing and tuning, documentation, data conversion, customizations, and other professional services required to fully implement a Risk Management Information System with modules for management of Workers Compensation, Subrogation, Liability, Property and Litigation as specified in Section B above and all subsequent addenda and clarifications. Pricing offered shall include one (1) year of software and hardware maintenance and support to include all updates, fixes and patches.

TOTAL IMPLEMENTED COST = \$ \_\_\_\_\_

**Please provide a separate itemized and priced list of all components of your Total Implemented Cost. The combined individual costs should equal the Total Implemented Cost. Please show the costs associated with individual modules and incorporate into your professional services costing for the deliverables as detailed in Section B.18 along with any required customizations or enhancements.**

**PRICING ITEM #2:**

<p>Provide Years #2-5 Software and Hardware Maintenance, Update and Support Costs for your system as offered in Proposal Pricing Item #1: Maintenance and Support provided in Years #2-5 shall be exactly the same as Maintenance and Support provided during Year #1 (Warranty Period).</p> <p>Maintenance and Support costs will be invoiced and paid in the year in which they are applicable.</p>	<p><b>Maintenance and Support costs:</b></p>
<p>Total Software Maintenance Cost for Year #2 including all updates:</p>	<p>\$ _____</p>
<p>Total Software Maintenance Cost for Year #3 including all updates:</p>	<p>\$ _____</p>
<p>Total Software Maintenance Cost for Year #4 including all updates:</p>	<p>\$ _____</p>
<p>Total Software Maintenance Cost for Year #5 including all updates:</p>	<p>\$ _____</p>
<p>Total Hardware Maintenance Cost for Year #2</p>	<p>\$ _____</p>
<p>Total Hardware Maintenance Cost for Year #3</p>	<p>\$ _____</p>
<p>Total Hardware Maintenance Cost for Year #4</p>	<p>\$ _____</p>
<p>Total Hardware Maintenance Cost for Year #5</p>	<p>\$ _____</p>

**PRICING ITEM #3:**

INDIVIDUALLY PURCHASED MODULES (OPTIONAL SEPARATE PURCHASE)

	<b>Worker s Comp. Claims Mgmt. includin g return to Work and Nurse Case Mgmt.</b>	<b>Subrogatio n</b>	<b>1<sup>st</sup> Party Propert y and Auto Physica l Damage</b>	<b>Liability Claims Managemen t</b>	<b>Litigation Managemen t</b>	<b>RMIS Reportin g and Analysis</b>
Software	\$	\$	\$	\$	\$	\$
Licenses (indicate # included with Software)						
Cost per Additional License	\$	\$	\$	\$	\$	\$
Customization/ Enhancements	\$	\$	\$	\$	\$	\$
Project Mgmt.	\$	\$	\$	\$	\$	\$
Bi-Weekly Status Reports	\$	\$	\$	\$	\$	\$
Final Detailed Requirements	\$	\$	\$	\$	\$	\$
System Design Documents	\$	\$	\$	\$	\$	\$
Detailed Data Model						

	\$	\$	\$	\$	\$	\$
	<b>Worker s Comp. Claims Mgmt. includin g return to Work and Nurse Case Mgmt.</b>	<b>Subrogatio n</b>	<b>1<sup>st</sup> Party Propert y and Auto Physica l Damage</b>	<b>Liability Claims Managem ent</b>	<b>Litigation Managem ent</b>	<b>RMIS Reportin g and Analysis</b>
Data Conversion and Deliverables	\$	\$	\$	\$	\$	\$
Testing and Deliverables	\$	\$	\$	\$	\$	\$
Training and Documentation	\$	\$	\$	\$	\$	\$
Deployment Deliverables	\$	\$	\$	\$	\$	\$
Software Maintenance and Support – Year #1 to include Technical Support & Upgrades	\$	\$	\$	\$	\$	\$
Other Costs (e.g. Hardware) Describe Separately	\$	\$	\$	\$	\$	\$
<b>TOTAL IMPLEMENTE D COST FOR MODULE</b>	\$	\$	\$	\$	\$	\$



**PRICING ITEM #4:**

Provide classifications and hourly rates to be used for approved Change Orders and Enhancements throughout the duration of the project. Add additional classifications as required.

CLASSIFICATION	HOURLY RATE
PROJECT MANAGER	\$ _____
SYSTEM ANALYST	\$ _____
PROGRAMMER	\$ _____
BUSINESS ANALYST	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____

## SECTION E: SAMPLE CONTRACT

This section shall include your response to our proposed terms and conditions included in this Section D and shall form the basis for the preparation of a Contractual Agreement covering the subject matter of this RFP.

You shall respond in your proposal either that all terms and conditions are acceptable or that some are acceptable and some are not. Underline or highlight those words, phrases, sentences, paragraphs, etc. that are not satisfactory and note any exceptions by referencing the appropriate article number, a brief explanation and alternative language, if any, and submit same on a separate typewritten sheet. Any exceptions will be taken into consideration when evaluating your proposal.

### AGREEMENT

**THIS AGREEMENT** is made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and \_\_\_\_\_, a \_\_\_\_\_, [with its principal place of business located at/ doing business at] \_\_\_\_\_ (the “Vendor”), collectively “the parties”.

The parties agree as follows:

1. **COORDINATION AND LIAISON**: The Vendor shall fully coordinate all services under the Agreement with the Manager of Finance (“Manager”) or, the Manager’s Designee.

2. **SOFTWARE LICENSE AND IMPLEMENTATION SERVICES TO BE PERFORMED**:

a. Vendor, under the general direction of, and in coordination with, the City’s Manager of Finance or other designated supervisory personnel (the “Manager”) agrees to deliver and install the software listed on **Exhibit A** along with adequate copies of any and all documentation and written materials fully describing the functionality and use of said software. Together, the software and documentation listed on Exhibit A shall be referred to in this Agreement as the “Software”). Vendor will also perform the integration services described on attached **Exhibit B** (the “Statement of Work” or “SOW”). The Vendor warrants and represents that the documentation and written materials listed on Exhibit A is a complete and accurate list of all available written materials describing the complete functionality and use of the software listed on Exhibit A.

b. In installing and maintaining the Equipment (including the Software and any provided hardware), services, and warranties associated with this Agreement for the City, Vendor shall be bound by the terms, conditions, requirements and specifications as listed in Exhibit A,

unless superseded by this typed Agreement. All Equipment, installation, training, support services and included warranties shall be provided in accordance with this Agreement and any and all exhibits attached hereto. [It is understood and agreed that the Equipment being provided to the City hereunder is also routinely provided to all customers on standard terms and conditions that were offered to the City and are agreed to by the City in this Agreement.]

**3. GRANT OF LICENSE; RESTRICTIONS:**

**a.** Vendor hereby grants to City a perpetual, irrevocable, non-exclusive right and license to: (a) install, display, perform, and use the Software; and (b) use all intellectual property rights necessary to use the Software as authorized in subparagraph (a).

**b.** Title to and ownership of the Software will remain with Vendor. City will not reverse engineer or reverse compile any part of the Software without Vendor's prior written consent. City will not remove, obscure or deface any proprietary notice or legend contained in the Software or documentation without Vendor's prior written consent.

**c.** Except as specified in an Exhibit attached hereto, Vendor, at no expense to the City, will, within thirty (30) days after the signing of this Agreement and continuously thereafter, deposit the Software in source code form, including all enhancements, in escrow with \_\_\_\_\_, pursuant to a source code escrow agreement ("Escrow Agreement") acceptable to City. The following events automatically will give City the right to cause the release of the applicable source code from Vendor or the escrow agent, whether or not contained in the Escrow Agreement, upon notice to Vendor or presentation of this Agreement to the escrow agent: (i) the institution by or against Vendor of insolvency, receivership or bankruptcy proceedings; (ii) Vendor's making an assignment for the benefit of creditors; (iii) Vendor's dissolution or ceasing its ongoing business operations or sale, licensing, maintenance or other support of the Software; or (iv) Vendor failing to pay the applicable fees due under the Escrow Agreement.

**4. DELIVERY AND ACCEPTANCE:**

**a.** Vendor shall deliver the Software,[and perform the \_\_\_\_\_ services] in accordance with the SOW. Vendor will pack, mark, label, document and deliver all Software in accordance with the City's instructions and accepted industry standards.

b. Upon installation of the Software, the City will test and evaluate same to ensure that it conforms, in the City's reasonable judgment, to the specifications outlined in the SOW. If the Software does not conform, the City will so notify Vendor in writing in accordance with the phased acceptance schedule contained on Exhibit B. Vendor will, at its expense, repair or replace the nonconforming product within \_\_\_\_ (\_\_\_) day[s] after receipt of the City's notice of deficiency. The foregoing procedure will be repeated until the City accepts or finally rejects the product, in whole or part, in its sole discretion. In the event that the Software contains a defect or nonconformity not apparent on examination, the City reserves the right to repudiate acceptance. In the event that the City finally rejects the Software, or repudiates acceptance of it, Vendor will refund to the City all fees paid, if any, by the City with respect to the rejected product, and the City will cease using the Software and return the Software to the Vendor.

4. **TERM:** The Agreement will commence on the date of the City's signature (the "Effective Date") of this Agreement and will expire on \_\_\_\_\_ (the "Term"). [Subject to the Manager's prior written authorization, the Vendor shall complete any work in progress as of the expiration date unless earlier terminated by the Manager.]

5. **COMPENSATION AND PAYMENT:**

a. **Fee:** The City shall pay and the Vendor shall accept as the sole compensation for services rendered and costs incurred under the Agreement \_\_\_\_\_ Dollars (\$\_\_\_\_\_). Amounts billed may not exceed the rates [budget] set forth in **Exhibit C**.

b. **Reimbursable Expenses:** There are no reimbursable expenses allowed under the Agreement. All of the Vendor's expenses are contained in the rates [budget] in Exhibit C.

c. **Invoicing:** Vendor shall provide the City with a monthly invoice in a format and with a level of detail acceptable to the City including all supporting documentation required by the City. The City's Prompt Payment Ordinance, §§ 20-107 to 20-118, D.R.M.C., applies to invoicing and payment under this Agreement.

d. **Maximum Contract Amount:**

(i) Notwithstanding any other provision of the Agreement, the City's maximum payment obligation will not exceed \_\_\_\_\_ Dollars (\$\_\_\_\_\_ ) (the "Maximum Contract Amount"). The City is not obligated to execute an Agreement or any amendments for any further services, including any services performed by Vendor beyond that specifically

described in **Exhibit B**. Any services performed beyond those in **Exhibit B** are performed at Vendor's risk and without authorization under the Agreement.

(ii) The City's payment obligation, whether direct or contingent, extends only to funds appropriated annually by the Denver City Council, paid into the Treasury of the City, and encumbered for the purpose of the Agreement. The City does not by the Agreement irrevocably pledge present cash reserves for payment or performance in future fiscal years. The Agreement does not and is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of the City.

**6. STATUS OF VENDOR:** The Vendor is an independent contractor retained to perform professional or technical services for limited periods of time. Neither the Vendor nor any of its employees are employees or officers of the City under Chapter 18 of the Denver Revised Municipal Code, or for any purpose whatsoever. [**Without limiting the foregoing, the parties specifically acknowledge that: the Vendor is not entitled to unemployment insurance benefits (unless unemployment compensation coverage is provided by the Vendor or some other entity besides the City); the Vendor is not entitled to workers' compensation benefits from the City; and the Vendor is obligated to pay federal and state income taxes on any monies earned pursuant to this Agreement**].

**7. SPECIAL PURCHASING TERMS AND CONDITIONS:** In addition to all other terms and conditions stated in this Agreement, the Vendor shall comply with the following special purchasing terms and conditions:

a. The Vendor agrees to abide by all the laws, regulations and administrative rulings of the United States, the State of Colorado and the City and County of Denver, securing all necessary licenses and permits in connection with the delivery and installation of the Equipment;

b. Any and all materials, supplies and equipment furnished under the terms of this purchase order or contractual agreement shall comply with the requirements and standards specified in the Williams-Steiger Occupational Safety and Health Act of 1970 (Public Law 91-596) as well as with other applicable federal, state and local codes;

c. Any and all merchandise furnished must comply with City and State Codes; and

d. The commitment to provide the Equipment under this Agreement has been arrived at by the Vendor independently and has been submitted without collusion with any other proposer or vendor to the City.

**8. REPRESENTATION AND WARRANTY:** Vendor represents, guarantees, and warrants that:

**a.** the Software will conform to the requirements contained in Exhibit B and the documentation referenced in Exhibit A and will be substantially free from deficiencies and defects in materials, workmanship, design and/or performance;

**b.** all services will be performed by qualified personnel in a professional and workmanlike manner, consistent with industry standards;

**c.** all services will conform to applicable specifications;

**d.** it has the requisite ownership, rights and licenses to perform its obligations under this Agreement fully as contemplated hereby and to grant to the City all rights with respect to the software and services free and clear from any and all liens, adverse claims, encumbrances and interests of any third party;

**e.** there are no pending or threatened lawsuits, claims, disputes or actions: (i) alleging that any software or service infringes, violates or misappropriates any third party rights; or (ii) adversely affecting any software, service or supplier's ability to perform its obligations hereunder;

**f.** the Software will not violate, infringe, or misappropriate any patent, copyright, trademark, trade secret, or other intellectual property or proprietary right of any third party;

**g.** the Software will contain no malicious or disabling code that is intended to damage, destroy or destructively alter software, hardware, systems or data;

**h.** the media on which all Software is furnished are and will be, under normal use, free from defects in materials and workmanship; and

**i.** in the event it fails to materially perform the duties and obligations required under this Agreement or in the event the Equipment, or any unit or component thereof, becomes defective or fails to substantially perform in accordance with the documentation listed in Exhibit A or the requirements contained in this Agreement and Exhibit A, the Vendor will timely remedy such identified defects, deficiencies, and performance failures, including the provision of adequate repairs or replacements, and the re-performance of services, at Vendor's expense and at no expense to the City. The failure to substantially perform under this Agreement shall mean significant defective, insufficient, incorrect, or improper performance by the Vendor or the Equipment. Upon a failure to substantially perform, the City may accept or finally reject the

Equipment, in whole or part, in its sole discretion. In the event that the Software contains a material defect or nonconformity not apparent on examination, the City reserves the right to repudiate acceptance. In the event that the City finally rejects the Software, or repudiates acceptance of it, Vendor will refund to the City all fees paid, if any, by the City with respect to the rejected product, and the City will cease using the Software and return the Software to the Vendor. The City expressly reserves any and all remedies available to it at law or in equity.

**9. TERMINATION:**

a. The City has the right to terminate the Agreement with cause upon written notice effective immediately, and without cause upon twenty (20) days prior written notice to the Vendor. However, nothing gives the Vendor the right to perform services under the Agreement beyond the time when its services become unsatisfactory to the Manager.

b. Notwithstanding the preceding paragraph, the City may terminate the Agreement if the Vendor or any of its officers or employees are convicted, plead *nolo contendere*, enter into a formal agreement in which they admit guilt, enter a plea of guilty or otherwise admit culpability to criminal offenses of bribery, kick backs, collusive bidding, bid-rigging, antitrust, fraud, undue influence, theft, racketeering, extortion or any offense of a similar nature in connection with Vendor's business. Termination for the reasons stated in this paragraph is effective upon receipt of notice.

c. Upon termination of the Agreement, with or without cause, the Vendor shall have no claim against the City by reason of, or arising out of, incidental or relating to termination, except for compensation for work duly requested and satisfactorily performed as described in the Agreement.

d. If the Agreement is terminated, the City is entitled to and will take possession of all materials, equipment, tools and facilities it owns that are in the Vendor's possession, custody, or control by whatever method the City deems expedient. The Vendor shall deliver all documents in any form that were prepared under the Agreement and all other items, materials and documents that have been paid for by the City to the City. These documents and materials are the property of the City. The Vendor shall mark all copies of work product that are incomplete at the time of termination "DRAFT-INCOMPLETE".

**10. EXAMINATION OF RECORDS:** Any authorized agent of the City, including the City Auditor or his or her representative, has the right to access and the right to examine any



pertinent books, documents, papers and records of the Vendor, involving transactions related to the Agreement until the latter of three (3) years after the final payment under the Agreement or expiration of the applicable statute of limitations.

**11. WHEN RIGHTS AND REMEDIES NOT WAIVED:** In no event will any payment or other action by the City constitute or be construed to be a waiver by the City of any breach of covenant or default that may then exist on the part of the Vendor. No payment, other action, or inaction by the City when any breach or default exists will impair or prejudice any right or remedy available to it with respect to any breach or default. No assent, expressed or implied, to any breach of any term of the Agreement constitutes a waiver of any other breach.

**12. INSURANCE:**

**a. General Conditions:** Vendor agrees to secure, at or before the time of execution of this Agreement, the following insurance covering all operations, goods or services provided pursuant to this Agreement. Vendor shall keep the required insurance coverage in force at all times during the term of the Agreement, or any extension thereof, during any warranty period, and for three (3) years after termination of the Agreement. The required insurance shall be underwritten by an insurer licensed or authorized to do business in Colorado and rated by A.M. Best Company as "A-"VIII or better. Each policy shall contain a valid provision or endorsement requiring notification to the City in the event any of the required policies be canceled or non-renewed before the expiration date thereof. Such written notice shall be sent to the parties identified in the Notices section of this Agreement. Such notice shall reference the City contract number listed on the signature page of this Agreement. Said notice shall be sent thirty (30) days prior to such cancellation or non-renewal unless due to non-payment of premiums for which notice shall be sent ten (10) days prior. If such written notice is unavailable from the insurer, Vendor shall provide written notice of cancellation, non-renewal and any reduction in coverage to the parties identified in the Notices section by certified mail, return receipt requested within three (3) business days of such notice by its insurer(s) and referencing the City's contract number. If any policy is in excess of a deductible or self-insured retention, the City must be notified by the Vendor. Vendor shall be responsible for the payment of any deductible or self-insured retention. The insurance coverages specified in this Agreement are the minimum requirements, and these requirements do not lessen or limit the liability of the Vendor. The

Vendor shall maintain, at its own expense, any additional kinds or amounts of insurance that it may deem necessary to cover its obligations and liabilities under this Agreement.

**b. Proof of Insurance:** Vendor shall provide a copy of this Agreement to its insurance agent or broker. Vendor may not commence services or work relating to the Agreement prior to placement of coverage. Vendor certifies that the certificate of insurance attached as **Exhibit D**, preferably an ACORD certificate, complies with all insurance requirements of this Agreement. The City requests that the City's contract number be referenced on the Certificate. The City's acceptance of a certificate of insurance or other proof of insurance that does not comply with all insurance requirements set forth in this Agreement shall not act as a waiver of Vendor's breach of this Agreement or of any of the City's rights or remedies under this Agreement. The City's Risk Management Office may require additional proof of insurance, including but not limited to policies and endorsements.

**c. Additional Insureds:** For Commercial General Liability, Auto Liability and Excess Liability/Umbrella, Vendor and subcontractor's insurer(s) shall name the City and County of Denver, its elected and appointed officials, employees and volunteers as additional insured.

**d. Waiver of Subrogation:** For all coverages, Vendor's insurer shall waive subrogation rights against the City.

**e. Subcontractors and Sub-consultants:** All subcontractors and sub-consultants (including independent contractors, suppliers or other entities providing goods or services required by this Agreement) shall be subject to all of the requirements herein and shall procure and maintain the same coverages required of the Vendor. Vendor shall include all such subcontractors as additional insured under its policies (with the exception of Workers' Compensation) or shall ensure that all such subcontractors and sub-consultants maintain the required coverages. Vendor agrees to provide proof of insurance for all such subcontractors and sub-consultants upon request by the City.

**f. Workers' Compensation/Employer's Liability Insurance:** Vendor shall maintain the coverage as required by statute for each work location and shall maintain Employer's Liability insurance with limits of \$100,000 per occurrence for each bodily injury claim, \$100,000 per occurrence for each bodily injury caused by disease claim, and \$500,000 aggregate for all bodily injuries caused by disease claims. Vendor expressly represents to the

City, as a material representation upon which the City is relying in entering into this Agreement, that none of the Vendor's officers or employees who may be eligible under any statute or law to reject Workers' Compensation Insurance shall effect such rejection during any part of the term of this Agreement, and that any such rejections previously effected, have been revoked as of the date Vendor executes this Agreement. **[OR:** The parties recognize and agree that the Vendor is engaged in an independent occupation and profession and is free from control and direction in the performance of the services contracted for herein consistent with that mandated by C.R.S. 8-40-202(2)(a). It is understood and agreed by the parties that the City does not (1) require the Vendor to work exclusively for the City, provided that the Vendor may have elected to work exclusively for the City for the period of time specified in the term of this Agreement; (2) establish a quality standard for the Vendor, provided that the parties agree that while the City may provide plans regarding its expectancy of the work to be performed by the Vendor, the City will not oversee the actual work of the Vendor or instruct the Vendor as to how the work will be performed; (3) pay a salary or hourly wage to the Vendor instead of the fixed contract rate stated herein; (4) terminate the work of the Vendor for cause during the term of this Agreement unless the Vendor violates the terms of the Agreement or fails to produce a work product or result that meets the specific terms provided in the Agreement; (5) provide any training for the Vendor other than minimal orientation to the site or other parameters of the Vendor activity; (6) provide tools or benefits to the Vendor; (7) dictate the time of performance; except that the Agreement completion date together with the range of negotiated and mutually agreeable work hours has been established herein; (8) pay the Vendor personally instead of making City warrants payable to the professional name of the Vendor, except that in this Agreement the Vendor is an individual and sole proprietor; and (9) combine the regular operation of the City in any way with the professional or business operations of the Vendor instead of maintaining office operations separately and distinctly.

These provisions are separately stated in **Exhibit E**, "Separate Declaration Regarding Independent Status", constituting the writing mandated by C.R.S. 8-40-202(2)(b), which must be signed and notarized by the Vendor and the Manager. The Mayor hereby delegates to the Manager the authority to execute on behalf of the City **Exhibit E**, "Separate Declaration Regarding Independent Status."]

**g. Commercial General Liability:** Vendor shall maintain a Commercial General Liability insurance policy with limits of \$1,000,000 for each occurrence, \$1,000,000 for each personal and advertising injury claim, \$2,000,000 products and completed operations aggregate, and \$2,000,000 policy aggregate.

**h. [Business] Automobile Liability:** Vendor shall maintain Business Automobile Liability with limits of \$1,000,000 combined single limit applicable to all owned, hired and non-owned vehicles used in performing services under this Agreement. **[OR:** Vendor shall ensure personal automobile insurance is in force with limits of \$100,000 bodily injury per person; \$300,000 bodily injury per accident; \$50,000 property damage for all vehicles used in performing services under this Agreement. The policy will include a business use endorsement. Vendor represents, as material representations upon which the City is relying, that Vendor does not own any motor vehicles and that in performing Services under the Agreement, Vendor's owners, officers, directors, and employees use their personal vehicles. Vendor shall ensure that any person operating a motor vehicle in performing Services under the Agreement shall keep in full force Personal Auto Liability coverage with minimum required limits]

**i. Technology Errors & Omissions including Cyber Liability:** Vendor shall maintain Technology Errors and Omissions insurance including cyber liability, network security, privacy liability and product failure coverage with limits of \$1,000,000 per occurrence and \$1,000,000 policy aggregate. Policy shall include a severability of interest or separation of insured provision (no insured vs. insured exclusion) and a provision that coverage is primary and non-contributory with any other coverage or self-insurance maintained by the City.

**j. Additional Provisions:**

(1) For Commercial General Liability and Excess Liability, the policies must provide the following:

- (i) That this Agreement is an Insured Contract under the policy;
- (ii) Defense costs are in excess of policy limits;
- (iii) A severability of interests or separation of insureds provision (no insured vs. insured exclusion); and
- (iv) A provision that coverage is primary and non-contributory with other coverage or self-insurance maintained by the City.

(2) For claims-made coverage, the retroactive date must be on or before the contract date or the first date when any goods or services were provided to the City, whichever is earlier.

(3) Vendor shall advise the City in the event any general aggregate or other aggregate limits are reduced below the required per occurrence limits. At their own expense, and where such general aggregate or other aggregate limits have been reduced below the required per occurrence limit, the Vendor will procure such per occurrence limits and furnish a new certificate of insurance showing such coverage is in force.

### **13. DEFENSE AND INDEMNIFICATION**

a. Vendor hereby agrees to defend, indemnify, reimburse and hold harmless City, its appointed and elected officials, agents and employees for, from and against all liabilities, claims, judgments, suits or demands for damages to persons or property arising out of, resulting from, or relating to the work performed under this Agreement (“Claims”), unless such Claims have been specifically determined by the trier of fact to be the sole negligence or willful misconduct of the City. This indemnity shall be interpreted in the broadest possible manner to indemnify City for any acts or omissions of Vendor or its subcontractors either passive or active, irrespective of fault, including City’s concurrent negligence whether active or passive, except for the sole negligence or willful misconduct of City.

b. Vendor will, at Vendor's expense, indemnify, defend and hold harmless the City, its officers, agents and employees from and against any loss, cost, expense or liability (including but not limited to attorney’s fees and awarded damages) arising out of a claim that the Software, services, or their use by the City, infringe, violate or misappropriate a patent, copyright, trademark, trade secret or other intellectual property or proprietary right of any third party. The City will promptly notify Vendor in writing of any claim and cooperate with Vendor and its legal counsel in the defense thereof. Vendor may in its discretion (i) contest, (ii) settle, (iii) procure for the City the right to continue using the Software, or (iv) modify or replace the infringing Software so that it no longer infringes (as long as the functionality and performance are not degraded as reasonably determined by the City). The City may participate in the defense of such action at its own expense. If Vendor concludes in its reasonable judgment that none of the foregoing options are commercially reasonable, then Vendor will refund a pro rata portion (based on a 5 year straight line depreciation running from City’s final acceptance of the Software) of the

Software license fee(s) paid by the City under this Agreement and reimburse the City for all reasonable expenses for removal and replacement of the Software with a replacement cost not to exceed the Maximum Lease Purchase Amount.

c. Vendor's duty to defend and indemnify City shall arise at the time written notice of the Claim is first provided to City regardless of whether Claimant has filed suit on the Claim. Vendor's duty to defend and indemnify City shall arise even if City is the only party sued by claimant and/or claimant alleges that City's negligence or willful misconduct was the sole cause of claimant's damages.

d. Vendor will defend any and all Claims which may be brought or threatened against City and will pay on behalf of City any expenses incurred by reason of such Claims including, but not limited to, court costs and attorney fees incurred in defending and investigating such Claims or seeking to enforce this indemnity obligation. Such payments on behalf of City shall be in addition to any other legal remedies available to City and shall not be considered City's exclusive remedy.

e. Insurance coverage requirements specified in this Agreement shall in no way lessen or limit the liability of the Vendor under the terms of this indemnification obligation. The Vendor shall obtain, at its own expense, any additional insurance that it deems necessary for the City's protection.

f. This defense and indemnification obligation shall survive the expiration or termination of this Agreement.

**14. TAXES, CHARGES AND PENALTIES:** The City is not liable for the payment of taxes, late charges or penalties of any nature, except for any additional amounts that the City may be required to pay under the City's prompt payment ordinance D.R.M.C. § 20-107, *et seq.* The Vendor shall promptly pay when due, all taxes, bills, debts and obligations it incurs performing the services under the Agreement and shall not allow any lien, mortgage, judgment or execution to be filed against City property.

**15. ASSIGNMENT; SUBCONTRACTING:** The Vendor shall not voluntarily or involuntarily assign any of its rights or obligations, or subcontract performance obligations, under this Agreement without obtaining the Manager's prior written consent. Any assignment or subcontracting without such consent will be ineffective and void, and shall be cause for termination of this Agreement by the City. The Manager has sole and absolute discretion

whether to consent to any assignment or subcontracting, or to terminate the Agreement because of unauthorized assignment or subcontracting. In the event of any subcontracting or unauthorized assignment: (i) the Vendor shall remain responsible to the City; and (ii) no contractual relationship shall be created between the City and any sub-consultant, subcontractor or assign.

**16. INUREMENT:** The rights and obligations of the parties to the Agreement inure to the benefit of and shall be binding upon the parties and their respective successors and assigns, provided assignments are consented to in accordance with the terms of the Agreement.

**17. NO THIRD PARTY BENEFICIARY:** Enforcement of the terms of the Agreement and all rights of action relating to enforcement are strictly reserved to the parties. Nothing contained in the Agreement gives or allows any claim or right of action to any third person or entity. Any person or entity other than the City or the Vendor receiving services or benefits pursuant to the Agreement is an incidental beneficiary only.

**18. NO AUTHORITY TO BIND CITY TO CONTRACTS:** The Vendor lacks any authority to bind the City on any contractual matters. Final approval of all contractual matters that purport to obligate the City must be executed by the City in accordance with the City's Charter and the Denver Revised Municipal Code.

**19. SEVERABILITY:** Except for the provisions of the Agreement requiring appropriation of funds and limiting the total amount payable by the City, if a court of competent jurisdiction finds any provision of the Agreement or any portion of it to be invalid, illegal, or unenforceable, the validity of the remaining portions or provisions will not be affected, if the intent of the parties can be fulfilled.

**20. CONFLICT OF INTEREST:**

**a.** No employee of the City shall have any personal or beneficial interest in the services or property described in the Agreement; and the Vendor shall not hire, or contract for services with, any employee or officer of the City that would be in violation of the City's Code of Ethics, D.R.M.C. §2-51, et seq. or the Charter §§ 1.2.8, 1.2.9, and 1.2.12.

**b.** The Vendor shall not engage in any transaction, activity or conduct that would result in a conflict of interest under the Agreement. The Vendor represents that it has disclosed any and all current or potential conflicts of interest, including transactions, activities or conduct that would affect the judgment, actions or work of the Vendor by placing the Vendor's own interests, or the interests of any party with whom the Vendor has a contractual arrangement, in



conflict with those of the City. The City, in its sole discretion, will determine the existence of a conflict of interest and may terminate the Agreement in the event it determines a conflict exists, after it has given the Vendor written notice describing the conflict.

**21. NOTICES:** All notices required by the terms of the Agreement must be hand delivered, sent by overnight courier service, mailed by certified mail, return receipt requested, or mailed via United States mail, postage prepaid, if to Vendor at the address first above written, and if to the City at:

Manager of Finance or Designee  
201 West Colfax Avenue, Dept. 1004  
Denver, Colorado 80202

With a copy of any such notice to:

Denver City Attorney's Office  
1437 Bannock St., Room 353  
Denver, Colorado 80202

Notices hand delivered or sent by overnight courier are effective upon delivery. Notices sent by certified mail are effective upon receipt. Notices sent by mail are effective upon deposit with the U.S. Postal Service. The parties may designate substitute addresses where or persons to whom notices are to be mailed or delivered. However, these substitutions will not become effective until actual receipt of written notification.

**22. NO EMPLOYMENT OF ILLEGAL ALIENS TO PERFORM WORK UNDER THE AGREEMENT:**

**a.** This Agreement is subject to Division 5 of Article IV of Chapter 20 of the Denver Revised Municipal Code, and any amendments (the "Certification Ordinance").

**b.** The Vendor certifies that:

**(i)** At the time of its execution of this Agreement, it does not knowingly employ or contract with an illegal alien who will perform work under this Agreement.

**(ii)** It will participate in the E-Verify Program, as defined in § 8-17.5-101(3.7), C.R.S., to confirm the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement.

**c.** The Vendor also agrees and represents that:

(i) It shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.

(ii) It shall not enter into a contract with a sub-consultant or subcontractor that fails to certify to the Vendor that it shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.

(iii) It has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement, through participation in the E-Verify Program.

(iv) It is prohibited from using the E-Verify Program procedures to undertake pre-employment screening of job applicants while performing its obligations under the Agreement, and that otherwise requires the Vendor to comply with any and all federal requirements related to use of the E-Verify Program including, by way of example, all program requirements related to employee notification and preservation of employee rights.

(v) If it obtains actual knowledge that a sub-consultant or subcontractor performing work under the Agreement knowingly employs or contracts with an illegal alien, it will notify such sub-consultant or subcontractor and the City within three (3) days. The Vendor will also then terminate such sub-consultant or subcontractor if within three (3) days after such notice the sub-consultant or subcontractor does not stop employing or contracting with the illegal alien, unless during such three-day period the sub-consultant or subcontractor provides information to establish that the sub-consultant or subcontractor has not knowingly employed or contracted with an illegal alien.

(vi) It will comply with any reasonable request made in the course of an investigation by the Colorado Department of Labor and Employment under authority of § 8-17.5-102(5), C.R.S., or the City Auditor, under authority of D.R.M.C. 20-90.3.

**d.** The Vendor is liable for any violations as provided in the Certification Ordinance. If Vendor violates any provision of this section or the Certification Ordinance, the City may terminate this Agreement for a breach of the Agreement. If the Agreement is so terminated, the Vendor shall be liable for actual and consequential damages to the City. Any such termination of a contract due to a violation of this section or the Certification Ordinance may also, at the discretion of the City, constitute grounds for disqualifying Vendor from submitting bids or proposals for future contracts with the City.

**23. DISPUTES:** All disputes between the City and Vendor arising out of or regarding the Agreement will be resolved by administrative hearing pursuant to the procedure established by D.R.M.C. § 56-106(b)-(f). For the purposes of that administrative procedure, the City official rendering a final determination shall be the Manager as defined in this Agreement.

**24. GOVERNING LAW; VENUE:** The Agreement will be construed and enforced in accordance with applicable federal law, the laws of the State of Colorado, and the Charter, Revised Municipal Code, ordinances, regulations and Executive Orders of the City and County of Denver, which are expressly incorporated into the Agreement. Unless otherwise specified, any reference to statutes, laws, regulations, charter or code provisions, ordinances, executive orders, or related memoranda, includes amendments or supplements to same. Venue for any legal action relating to the Agreement will be in the District Court of the State of Colorado, Second Judicial District.

**25. NO DISCRIMINATION IN EMPLOYMENT:** In connection with the performance of work under the Agreement, the Vendor may not refuse to hire, discharge, promote or demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, gender variance, marital status, or physical or mental disability. The Vendor shall insert the foregoing provision in all subcontracts.

**26. COMPLIANCE WITH ALL LAWS:** Vendor shall perform or cause to be performed all services in full compliance with all applicable laws, rules, regulations and codes of the United States, the State of Colorado; and with the Charter, ordinances, rules, regulations and Executive Orders of the City and County of Denver.

**27. LEGAL AUTHORITY:** Vendor represents and warrants that it possesses the legal authority, pursuant to any proper, appropriate and official motion, resolution or action passed or taken, to enter into the Agreement. Each person signing and executing the Agreement on behalf of Vendor represents and warrants that he has been fully authorized by Vendor to execute the Agreement on behalf of Vendor and to validly and legally bind Vendor to all the terms, performances and provisions of the Agreement. The City shall have the right, in its sole discretion, to either temporarily suspend or permanently terminate the Agreement if there is a dispute as to the legal authority of either Vendor or the person signing the Agreement to enter into the Agreement.

**28. NO CONSTRUCTION AGAINST DRAFTING PARTY:** The parties and their respective counsel have had the opportunity to review the Agreement, and the Agreement will not be construed against any party merely because any provisions of the Agreement were prepared by a particular party.

**29. ORDER OF PRECEDENCE:** In the event of any conflicts between the language of the Agreement and the exhibits, the language of the Agreement controls.

**30. INTELLECTUAL PROPERTY RIGHTS:** The City and Vendor agree that methodologies, documentation, software, or other material of Vendor, including without limitation the \_\_\_\_\_ Software, (collectively “the Materials”) made available, directly or indirectly, by Vendor to City as part of the Scope of Services, are the exclusive property of Vendor or the third parties from whom Vendor has secured the rights to use such product. The Materials, processes, methods and form documentation shall at all times remain the property of the Vendor; however, the City in part is paying a license fee for the continued right to use the Materials and Vendor therefore grants to the City a non-sub-licensable, nontransferable, nonexclusive, royalty free, perpetual and irrevocable license to use the Materials for the City’s purposes. The Vendor shall mark or identify all such Materials to the City and the City shall not intentionally alter such legends. The City shall not transfer the Materials to any third party. The City and Vendor further intend that all property rights to any and all other [materials, text, logos, documents, booklets, manuals, references, guides, brochures, advertisements, music, sketches, plans, drawings, prints, photographs, specifications, software, data, products, ideas, inventions, and any other work or recorded information] created by the Vendor for the City and paid for by the City pursuant to this Agreement, in preliminary or final form and on any media whatsoever (collectively, “City Materials”), shall belong to the City. The Vendor shall disclose all such items to the City. To the extent permitted by the U.S. Copyright Act, 17 USC § 101, *et seq.*, the City Materials are a “work made for hire” and all ownership of copyright in the Materials shall vest in the City at the time the City Materials are created. To the extent that the City Materials are not a “work made for hire,” the Vendor (by this Agreement) sells, assigns and transfers all right, title and interest in and to the City Materials to the City, including the right to secure copyright, patent, trademark, and other intellectual property rights throughout the world and to have and to hold such rights in perpetuity.

**31. SURVIVAL OF CERTAIN PROVISIONS:** The terms of the Agreement and any exhibits and attachments that by reasonable implication contemplate continued performance, rights, or compliance beyond expiration or termination of the Agreement survive the Agreement and will continue to be enforceable. Without limiting the generality of this provision, the Vendor's obligations to provide insurance and to indemnify the City will survive for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.

**32. ADVERTISING AND PUBLIC DISCLOSURE:** The Vendor shall not include any reference to the Agreement or to services performed pursuant to the Agreement in any of the Vendor's advertising or public relations materials without first obtaining the written approval of the Manager. Any oral presentation or written materials related to services performed under the Agreement will be limited to services that have been accepted by the City. The Vendor shall notify the Manager in advance of the date and time of any presentation. Nothing in this provision precludes the transmittal of any information to City officials.

**33. CITY EXECUTION OF AGREEMENT:** The Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

**34. AGREEMENT AS COMPLETE INTEGRATION-AMENDMENTS:** The Agreement is the complete integration of all understandings between the parties as to the subject matter of the Agreement. No prior, contemporaneous or subsequent addition, deletion, or other modification has any force or effect, unless embodied in the Agreement in writing. No oral representation by any officer or employee of the City at variance with the terms of the Agreement or any written amendment to the Agreement will have any force or effect or bind the City.

**35. USE, POSSESSION OR SALE OF ALCOHOL OR DRUGS:** The Vendor shall cooperate and comply with the provisions of Executive Order 94 and its Attachment A concerning the use, possession or sale of alcohol or drugs. Violation of these provisions or refusal to cooperate with implementation of the policy can result in contract personnel being barred from City facilities and from participating in City operations.

**36. ELECTRONIC SIGNATURES AND ELECTRONIC RECORDS:** Vendor consents to the use of electronic signatures by the City. The Agreement, and any other documents requiring a signature hereunder, may be signed electronically by the City in the manner specified by the City. The Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

**37. COUNTERPARTS OF THE AGREEMENT:** The Agreement may be executed in counterparts, each of which is an original and constitute the same instrument.

**The remainder of this page left blank intentionally.**

[For Example Only-to be electronically generated

**THE PARTIES** have executed this Agreement as of \_\_\_\_\_.

**ATTEST:**

**CITY AND COUNTY OF DENVER:**

By: \_\_\_\_\_  
DEBORAH JOHNSON, Clerk and  
Recorder, Ex-Officio Clerk of the City and  
County of Denver

By: \_\_\_\_\_  
M A Y O R

**RECOMMENDED AND APPROVED:**

By: \_\_\_\_\_  
Manager

**APPROVED AS TO FORM:**  
DOUGLAS J. FRIEDNASH,  
Attorney for the City and County of Denver

**REGISTERED AND COUNTERSIGNED:**

By: \_\_\_\_\_  
Manager of Finance

By: \_\_\_\_\_  
Assistant City Attorney

Contract Control No. \_\_\_\_\_

By: \_\_\_\_\_  
Auditor

**ATTEST:** [If required by Corporate  
procedures]

**“CITY”**

Taxpayer (IRS) I.D. No. \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)  
Title: \_\_\_\_\_

**“VENDOR”**

- EXHIBIT A EQUIPMENT AND SOFTWARE DESCRIPTION
- EXHIBIT B SCOPE OF WORK
- EXHIBIT C BUDGET
- EXHIBIT D CERTIFICATE OF INSURANCE
- [EXHIBIT E SEPARATE DECLARATION REGARDING INDEPENDENT STATUS]



**EXHIBIT A**  
**EQUIPMENT AND SOFTWARE DESCRIPTION**

**EXHIBIT B**  
**SCOPE OF WORK**

**EXHIBIT C**  
**RATES [BUDGET]**

**EXHIBIT D**  
**CERTIFICATE OF INSURANCE**

**[EXHIBIT E \_\_\_\_**

**SEPARATE DECLARATION REGARDING INDEPENDENT STATUS**

The City and \_\_\_\_\_ as the “Vendor” agree that the status of the Vendor shall be that of an independent contractor and of a person retained on a contractual basis to perform professional or technical services for limited periods of time as described in Section 9.1.1(E)(x) of the Charter of the City and it is not intended, nor shall it be construed, that the Vendor or any employee or subcontractors is an employee, officer, or agent of the City under Chapter 18 of the Denver Revised Municipal Code for purposes of unemployment compensation, workers’ compensation, or for any purpose whatsoever.

**Without limiting the foregoing, the parties hereby specifically acknowledge that the Vendor is not entitled to unemployment insurance benefits unless unemployment compensation coverage is provided by the Vendor or some other entity besides the City, that the Vendor is not entitled to workers’ compensation benefits from the City, and that the Vendor is obligated to pay federal and state income taxes on any monies earned pursuant to this Agreement.**

The parties agree that the Vendor is engaged in an independent occupation and profession and is free from control and direction in the performance of the services contracted for herein consistent with that mandated by C.R.S. 8-40-202(2)(a). The parties agree that the City does not (a) require the Vendor to work exclusively for the City, provided that the Vendor may have elected to work for exclusively for the City for the period of time specified in the term of this Agreement; (b) establish a quality standard for the Vendor, provided that the parties agree that while the City may provide plans regarding its expectancy of the work to be performed by the Vendor, the City will not oversee the actual work of the Vendor or instruct the Vendor as to how the work will be performed; (c) pay a salary or hourly wage to the Vendor instead of the fixed contract rate stated herein; (d) terminate the work of the Vendor for cause unless the Vendor violates the terms of this Agreement or fails to produce a work product or result that meets the specific terms provided in the Agreement; (e) provide any training for the Vendor other than minimal orientation to the site or other parameters of the Vendor activity; (f) provide tools or benefits to the Vendor; (g) dictate the time of performance; except that the Agreement completion date together with the range of negotiated and mutually agreeable work hours has been established herein; (h) pay the Vendor personally instead of making City warrants payable to the professional name of the Vendor, except that in this Agreement the Vendor is an individual and sole proprietor; and (i) combine the regular operations of the City in any way with the professional or business operations of the Vendor instead of maintaining office operations separately and distinctly.

\_\_\_\_\_  
Manager, Department of Finance

\_\_\_\_\_  
Signature of Vendor

STATE OF COLORADO            )  
CITY AND                        )ss  
COUNTY OF DENVER            )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_, by  
\_\_\_\_\_ as Manager, Department of Finance.

Witness my hand and official seal.

My commission expires:\_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Address

STATE OF COLORADO        )  
CITY AND                    )ss  
COUNTY OF DENVER        )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_ by  
\_\_\_\_\_, as Vendor.

Witness my hand and official seal.

My commission expires:\_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Address]

**SECTION F: ADDITIONAL REQUIRED INFORMATION**

**F.1 REFERENCE LISTING:**

Vendors shall furnish the names, addresses and telephone numbers of a minimum of three (3) firms or government organizations for which the vendor is currently furnishing or has, in the past, completed service for:

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Reference \_\_\_\_\_

Telephone Number \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Reference \_\_\_\_\_

Telephone Number \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Reference \_\_\_\_\_

Telephone Number \_\_\_\_\_

**F.2 DISCLOSURE OF PRINCIPALS:**

Pursuant to D.R.M.C. 20-69, any proposal in excess of \$100,000.00 must be accompanied by a separate detachable document setting forth the following information:

- (1) the names of any officer, director, owner or principal of the business entity, including the identity of any shareholder who owns or controls 5% or more of the business entity, and either 1) the names of his or her spouse, and children under eighteen years of age; or 2) a statement that he or she or his or her spouse, or children, if any, under the age of eighteen have or have not made a contribution, as defined in D.R.M.C. 15-32, or contribution in-kind, as defined in D.R.M.C. 15-32, to any candidate, as defined in himself or herself or any spouse or child under the age of eighteen who has made such a contribution or contribution in-kind to a candidate.
- (2) the name of any subcontractors or vendors whose share of the proposal exceeds \$100,000.00 of the contract or formal proposal amount; and
- (3) the names of any unions with which the vendor has a collective bargaining agreement.

See the following page for a form which may be used for such vendor disclosure. **If the total proposal amount is in excess of \$500,000.00, the information required in (1) above must be provided at the time of proposal submittal,** and the information required in (2) and (3) must be submitted in a timely fashion prior to award. *[If applicable, add the following:* The list of subcontractors required by this instrument is different and separate from the vendor list required on BF-4.] **If the total proposal amount is less than \$500,000.00 but more than \$100,000.00, such information must be provided prior to award of the contract.** Failure to provide the required information in a timely fashion shall render any proposal to which D.R.M.C. 20-69 applies non-responsive.

While a vendor who has already disclosed such information need not provide such information with a second or subsequent proposal unless such information has changed, it shall be the responsibility of each such vendor to verify that such information is still current as of the date of such subsequent proposal and is in fact on file with the City Clerk **by so stating and signing the Disclosure Form.** Failure to provide or update the required information in a timely fashion shall render any proposal to which D.R.M.C. 20-69 applies non-responsive.



**VENDOR/CONTRACTOR/VENDOR/VENDOR DISCLOSURE**

Bidding Entity's/Vendor's Name	Telephone Number	Form Completion Date
Address	Printed Name of Officer/Owner	
City, State, Zip Code	Signature of Officer/Owner	

Section 20-69, D.R.M.C. requires the disclosure of the name of each officer, director, shareholder who owns or controls 5% or more of the business entity, principal, and owner of each bidding or proposing entity, and either the names of the spouses of those individuals and the names of their children under the age of eighteen (18), or a statement in lieu of the disclosure of the names of such spouses and children as set forth below in the "Certified Statement in Lieu of Disclosure". **The names of officers, directors, 5% shareholders, principals and owners must be disclosed in either event.** Required disclosures also include the names of any subcontractor/supplier receiving more than \$100,000.00 of work and the names of any unions with which the bidder/Vendor has a collective bargaining agreement.

This page may be photocopied if additional space is required.

The individuals listed below are disclosed as having the noted relationship with the business entity/Vendor listed above. Show appropriate letter in the box to the left. Use center box for relationship to another line number: A=Officer, B=Director, C=Principal, D=Owner, E=Controller of 5% or more of the stock, F=Spouse, G=Child under age 18, H=Subcontractor, I=Supplier, J=Union. Identify with an asterisk (\*) all listed persons who have made a contribution or contribution in-kind, as defined by Section 15-32 D.R.M.C., within the last five years.

- |                  |                   |
|------------------|-------------------|
| 1. [ ] [ ] _____ | 9. [ ] [ ] _____  |
| 2. [ ] [ ] _____ | 10. [ ] [ ] _____ |
| 3. [ ] [ ] _____ | 11. [ ] [ ] _____ |
| 4. [ ] [ ] _____ | 12. [ ] [ ] _____ |
| 5. [ ] [ ] _____ | 13. [ ] [ ] _____ |
| 6. [ ] [ ] _____ | 14. [ ] [ ] _____ |
| 7. [ ] [ ] _____ | 15. [ ] [ ] _____ |
| 8. [ ] [ ] _____ | 16. [ ] [ ] _____ |

**BIDDER/CONTRACTOR/VENDOR/VENDOR CERTIFIED STATEMENT  
IN LIEU OF DISCLOSURE OF NAMES OF SPOUSES AND CHILDREN**

I hereby certify that, except as identified by an asterisk above, no officer, director, shareholder who owns or controls 5% or more of the business entity, principal, or owner or his or her spouse or child under eighteen years of age has made a contribution, as defined at Section 15-32 D.R.M.C., or a contribution in kind, as defined at Section 15-32 D.R.M.C., to a candidate, as defined at Section 15-32 D.R.M.C., during the last five years.

\_\_\_\_\_  
Printed Name of Officer/Owner of Bidding/Proposing entity

\_\_\_\_\_  
Signature of Officer/Owner of Bidding/Proposing entity

**F.3 VENDOR'S CHECK LIST:**

The following check list should be used to ensure required documentation is attached to the proposal. If a document is not required for your proposal, write n/a in the blank.

1. Have you signed the front page of the proposal? \_\_\_\_\_
2. Have you reviewed all proposal prices, checked unit costs, extensions and totals? \_\_\_\_\_
3. Have you included manufacturer's names and reference numbers, as applicable? \_\_\_\_\_
4. Have you listed the quantities you will supply? \_\_\_\_\_
5. Have you supplied any alternatives or additional information on separate headed note paper? \_\_\_\_\_
6. Have you responded to or completed and included in your response **all** of the City's requirements, questions, forms, including the vendor sustainability form and other city requests (where applicable)? \_\_\_\_\_
7. Have you assured that there is sufficient time to transmit this proposal? The mailing envelope must be delivered on time, as specified in the proposal, to the correct address; the proposal must be sealed and marked with proposal number, date required and proposal title. \_\_\_\_\_
8. Have you enclosed relevant technical literature or samples (where applicable)? \_\_\_\_\_

**F.5 VENDOR INFORMATION**

Vendor											
Tell us where the vendor will provide?	<input type="checkbox"/> Rent <input type="checkbox"/> Medical Service 06 <input checked="" type="checkbox"/> Non-Employee Compensation 07 <input type="checkbox"/> Attorney 14										
Business Name	Tax ID # (TIN or SSN)										
Business Address	Telephone Number										
City, State Zip	Fax Number										
Order Address (If different from above)	Email (not Required)										
City, State, Zip	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center; border-bottom: 1px solid black;">Vendor Entity Type (check one)</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Individual</td> <td><input type="checkbox"/> LLP/LLC</td> </tr> <tr> <td><input type="checkbox"/> Partnership</td> <td><input type="checkbox"/> Sole Proprietor</td> </tr> <tr> <td><input type="checkbox"/> Corporation</td> <td><input type="checkbox"/> Government</td> </tr> <tr> <td><input type="checkbox"/> Exempt/Non-Profit</td> <td><input type="checkbox"/> Employee</td> </tr> </tbody> </table>	Vendor Entity Type (check one)		<input type="checkbox"/> Individual	<input type="checkbox"/> LLP/LLC	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Corporation	<input type="checkbox"/> Government	<input type="checkbox"/> Exempt/Non-Profit	<input type="checkbox"/> Employee
Vendor Entity Type (check one)											
<input type="checkbox"/> Individual	<input type="checkbox"/> LLP/LLC										
<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor										
<input type="checkbox"/> Corporation	<input type="checkbox"/> Government										
<input type="checkbox"/> Exempt/Non-Profit	<input type="checkbox"/> Employee										
Remittance Name											
Remittance Address											
City, State, Zip											

Information

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

<b>Print or type See Specific Instructions on page 2.</b>	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶	
	<input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a “saving clause.” Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called “backup withholding.” Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

#### **Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

### **Updating Your Information**

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

### **Penalties**

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

### **Specific Instructions**

#### **Name**

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

**Sole proprietor.** Enter your individual name as shown on your income tax return on the “Name” line. You may enter your business, trade, or “doing business as (DBA)” name on the “Business name/disregarded entity name” line.

**Partnership, C Corporation, or S Corporation.** Enter the entity's name on the “Name” line and any business, trade, or “doing business as (DBA) name” on the “Business name/disregarded entity name” line.

**Disregarded entity.** Enter the owner's name on the “Name” line. The name of the entity entered on the “Name” line should never be a disregarded entity. The name on the “Name” line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the “Name” line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the “Business name/disregarded entity name” line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

**Note.** Check the appropriate box for the federal tax classification of the person whose name is entered on the “Name” line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

**Limited Liability Company (LLC).** If the person identified on the “Name” line is an LLC, check the “Limited liability company” box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter “P” for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter “C” for C corporation or “S” for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the “Name” line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the “Name” line.

**Other entities.** Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

## Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

**Note.** If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
  2. The United States or any of its agencies or instrumentalities,
  3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
  4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
  5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
  7. A foreign central bank of issue,
  8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
  9. A futures commission merchant registered with the Commodity Futures Trading Commission,
  10. A real estate investment trust,
  11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
  12. A common trust fund operated by a bank under section 584(a),
  13. A financial institution,
  14. A middleman known in the investment community as a nominee or custodian, or
  15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 7 <sup>2</sup>

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

## Part I. Taxpayer Identification Number (TIN)

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at [www.ssa.gov](http://www.ssa.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses](http://www.irs.gov/businesses) and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting [IRS.gov](http://IRS.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

**Signature requirements.** Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.



**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

### What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee <sup>1</sup> The actual owner <sup>1</sup>
5. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

\*Note. Grantor also must provide a Form W-9 to trustee of trust.

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

### Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

#### Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: [spam@uce.gov](mailto:spam@uce.gov) or contact them at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft) or 1-877-IDTHEFT (1-877-438-4338).

Visit [IRS.gov](http://IRS.gov) to learn more about identity theft and how to reduce your risk.

### Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

## Appendix B - STARS Data Elements

Column Name	Column Description
#	Field Number (assigned in alphabetical order).
Field Name	Field Name (in STARS).
Alternate Name	Alternate Field name if more than one name is used.
Code Table	Yes/No - Yes if there is preset list of selectable values (using a pull-down menu and code table in STARS).
WC Entry Tab	Workers Compensation Entry Tab - the tab for which the WC information is entered or selected.
WC Display Tab 1	Tab for which the the field is displayed (but not entered) for workers' compensation claims.
WC Display Tab 2	Additional Tab for which the the field is displayed (but not entered) for workers' compensation claims.
WC	The field is used for workers' compensation claims.
GL Entry Tab	General Liability Entry Tab - the tab for which the liability information is entered or selected.
GL Display Tab	Tab for which the the field is displayed (but not entered) for liability claims.
Liability	The field is used for liability claims.
Pr Entry Tab	Property Entry Tab - the tab for which the property information is entered or selected.
Pr Other Tab	Tab for which the the field is displayed (but not entered) for property claims.
Property	The field is used for property claims.
Auto Entry Tab	Auto Entry Tab - the tab for which the automobile information is entered or selected.
Auto Display Tab	Tab for which the the field is displayed (but not entered) for auto claims.
Auto	The field is used for auto claims.
DD - Category	Category in the data dictionary for which the field is listed.
DD - Data Source	Source of the information (from the data dictionary).
DD - Description	Description of the field or of the field's use (from the data dictionary).



## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
1	# of Dependents		No	Claimant Info			Yes
2	# of Weeks		No	Wage/Lost Time			Yes
3	# of Weeks of Permanent Partial		No				No
4	1st Contact Staff		Yes	Case Mgmt. Info			Yes
5	2nd PPD Rate		No	Wage/Lost Time			Yes
6	3rd Party city, St, Zip		No				No
7	3rd Pty Ins Adjuster		No	Subro/Third Party			Yes
8	3rd Pty Ins Claim #		No	Subro/Third Party			Yes
9	3rd pty Ins pol#		No	Subro/Third Party			Yes
10	3rd pty insurance Co Name	GL-P-3rd Pty Ins Co Name	No	Subro/Third Party			Yes
11	3rd Pty Phone #	P-Resp 3rd Pty Phone #	No				No
12	90 Day Exp Date		No	Claim Info			Yes
13	Activity Status		Yes				No
14	Adjuster	WC-Claim Info-Adjuster/Invest	Yes	Claim Info			Yes
15	Adjuster/ Investigator	GL-AL- P-Adjuster/Investi	Yes	Claim Info			Yes
16	ADM4 Rec'd		No	Claim Info			Yes
17	Adv Driver Cause Damage		No				No

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

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■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
18	Advrs Veh#1 Dmg\$		No				No
19	Advrs Veh#2 Dmg\$		No				No
20	Age	WC - WC Claimant-Age at DOI	No	Claimant Info			Yes
21	Age at MMI		No	Claim Info			Yes
22	Age Factor		No				Yes
23	Alleged Bdy Prt INJ		Yes	Injury Info	Claim Info		Yes
24	Alt Work Assignment		Yes	Modified Duty			Yes
25	Appealed/Closed		Yes				No
26	Att City	Atty City,P-Clmt Atty City	No	Attorney Info			Yes
27	Att Phone	Atty Phone,P-Clmt Atty Phone	No	Attorney Info			Yes
28	Att Postal	Atty Postal,P-Clmt Atty Postal	No	Attorney Info			Yes
29	Att State	Atty State, P-Clmt Atty State	Yes	Attorney Info			Yes
30	Atty Address 1	Clmt Atty Address1,P-Clmt Atty Address 1	No	Attorney Info			Yes
31	Atty Address 2	Clmt Atty Address 2	No	Attorney Info			Yes
32	Benefit Type		Yes	Claim Info			Yes
33	Bldg/ Equip		Yes				No
34	Body Mass Index		No	Injury Info			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

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■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
35	Body Part INJ Desc		No	Claim Info			Yes
36	Body Part Injured		Yes				No
37	Budget Location		Yes	Claim Info			Yes
38	Case # Assigned		No				No
39	Case Name		No				No
40	Case Open Date		No				No
41	Cause of Loss		No	Safety/OSHA/PRDP	Claim Info		Yes
42	CCD RN		Yes	Case Mgmt. Info			Yes
43	City Attorney		Yes	Attorney Info			Yes
44	City Attorney Assigned		No				No
45	City Subro Attorney		No	Attorney Info			Yes
46	City Veh #1Dmg\$		No				No
47	City Veh #2 Dmg\$		No				No
48	City Vehicle 1 Unit #		No				No
49	City Vehicle 2 Unit #		No				No

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

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■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
50	Claim Number		No	Claim Info			Yes
51	Claim Type		Yes				No
52	Claim Witness 1		No	Attorney Info			Yes
53	Claim Witness 2		No	Attorney Info			Yes
54	Claimant Address 1		No	Claimant Info			Yes
55	Claimant attorney name		No	Attorney Info	Claim Info		Yes
56	Claimant AWW		No	Wage/Lost Time	Modified Duty		Yes
57	Claimant Cell Number		No	Claimant Info			Yes
58	Claimant City		No	Claimant Info			Yes
59	Claimant Name		No	Claim Info	Claimant Info		Yes
60	Claimant Postal		No	Claimant Info			Yes
61	Claimant State		Yes	Claimant Info			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

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■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
62	Claimant Survey Received		Yes	Claimant Info			Yes
63	Claimant Survey Sent		Yes	Claimant Info			Yes
64	Clmnt 1 City		No				No
65	Clmnt 1 Ent/Org Name		No				No
66	Clmnt 1 First Name		No				No
67	Clmnt 1 Last Name		No				No
68	Clmnt 1 Mail Addr 1		No				No
69	Clmnt 1 Mail Addr 2		No				No
70	Clmnt 1 Middle Int		No				No
71	Clmnt 1 Phone		No				No
72	Clmnt 1 Phone Ext.		No				No
73	Clmnt 1 Relationship		Yes				No
74	Clmnt 1 State		Yes				No
75	Clmnt 1 TIN		No				No
76	Clmnt 1 Zip		No				No
77	Clmnt 1 Zip+4		No				No
78	Clmt Attorney Firm		No	Attorney Info			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

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■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
79	Clmt Represented?		No	Claim Info			Yes
80	Close Date		No	System Auto Generat	Claim Info		Yes
81	CM Int & Est Cst Svg		No	Case Mgmt. Info			Yes
82	CMS Damage Ind		Yes				No
83	CMS Damage/Injury Dsc		No				No
84	Cms Eligibility	No Code Table Found to Tie to or Primary Tab	Yes		Claim Info	Claimant Info	Yes
85	Collection Acct#		No	Subro/Third Party			Yes
86	Completion Date		No	Safety/OSHA/PRDP			Yes
87	Concerta Primary MD		Yes	Case Mgmt. Info			Yes
88	Corrective Action		Yes	Safety/OSHA/PRDP			Yes
89	CorVel Export Date		No	System Auto Generat	Wage/Lost Time		Yes
90	Coverage		Yes		Claim Info		Yes
91	Damage/ Injury Desc		No				No
92	Date Appealed/Closed		No				No

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

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■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
93	Date Assigned		No	Case Mgmt. Info			Yes
94	Date Case Served		No				No
95	Date Last Employed		No	Claimant Info			Yes
96	Date of Birth		No	Claimant Info			Yes
97	Date of Death		No	Claimant Info			Yes
98	Date of Hire		No	Claimant Info			Yes
99	Date of Injury		No	Claim Info	Subro/Third Party		Yes
100	Date Referred to CM		No	Case Mgmt. Info			Yes
101	Date Sittl Req		No	Claim Info			Yes
102	Day of Incident		No	Injury Info			Yes
103	DBA Name		No				No
104	Desc. Of Loss		No	Claim Info			No
105	Detail		No	Injury Info			Yes
106	DH Primary MD		Yes	Case Mgmt. Info			Yes
107	DIA Site Location		Yes				No
108	DIME Date		No	Wage/Lost Time			Yes
109	DIME Physician	WC-Wages/Loss Time- DIME Doctor	No	Wage/Lost Time			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

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#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
110	DIME Rating		No	Wage/Lost Time			Yes
111	DNC Related		No				No
112	DPD Activity -Train		Yes	Safety/OSHA/PRDP			No
113	DPD Activity-Ops		Yes	Safety/OSHA/PRDP			Yes
114	DPD Budget Location		Yes	Safety/OSHA/PRDP			Yes
115	Drug Test?		Yes	Safety/OSHA/PRDP			Yes
116	Emp Work Phone		No	Claimant Info			Yes
117	EMPL 1st CONTACT		Yes	Case Mgmt. Info			Yes
118	EMPL 1st CONTACT		No	Case Mgmt. Info			Yes
119	Employee Address 1	GL- Employee Address,P-Address 1	No				No
120	Employee Address 2		No				No
121	Employee City	P-City	No				No
122	Employee ID		No	Claimant Info			Yes
123	Employee Name		No				No
124	Employee Phone	GL-Employee Home Phone, P-Phone	No				No
125	Employee Postal	P-Postal	No				No
126	Employee State	P-State	Yes				No



## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
127	Employee Status		Yes	Claimant Info	Modified Duty		Yes
128	Estimate CO. #1		No				No
129	Estimate CO. #2		No				No
130	Estimate- Internal		No				No
131	Estimate#1		No				No
132	Estimate#2		No				No
133	Estimate#3		No				No
134	Estimated Cost		No	Safety/OSHA/PRDP			Yes
135	Exam Date	WC Wage/Lost Time Info Tab - check out cause input is in modify duty tab	No	Modified Duty			Yes
136	Excess Rec. Status		Yes	Claim Info			Yes
137	Facility Location		Yes	Safety/OSHA/PRDP			Yes
138	Fax Number	Atty Fax	No	Attorney Info			Yes
139	First Report Date		No	Claim Info			Yes
140	FLSA Status		No	Automatically Imports from Peoplesoft	Wage/Lost Time		Yes
141	Home Phone Number		No	Claimant Info			Yes
142	Hosp/surg Ctr		Yes	Case Mgmt. Info			Yes
143	Hourly Wage		No	Wage/Lost Time	Modified Duty		Yes

## Appendix B - STARS Data Elements

### Legend

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■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
144	Human Scv Budget Loc		No	Safety/OSHA/PRDP			Yes
145	Incident Type		Yes	Injury Info	Safety/OSHA/PRDP		Yes
146	Initial Treatment		Yes	Injury Info			Yes
147	Inj Emp. Contacted		Yes	Case Mgmt. Info			Yes
148	Inj. Party Rep Ind.		Yes				No
149	Inj/ OD Code		No	Injury Info	Claim Info		Yes
150	INJ/ILL/ACC Desc		No	Claim Info	Safety/OSHA/PRDP		Yes
151	INJ/OD/Code		Yes	Injury Info	Claim Info		Yes
152	Injury on Prem?		Yes	Injury Info			Yes
153	Injury Type Code		Yes	Injury Info	Claim Info		Yes
154	Ins Co. Address	GL-Subro, P-3rd Pty Ins Address	No	Subro/Third Party			Yes
155	Ins Co. city, state, zip	GL-Subro, P-3rd Party Responsible	No	Subro/Third Party			Yes
156	Ins Co. phone, fax	GL-Subro, P-3rd Party Responsible	No	Subro/Third Party			Yes
157	Interior/ Exterior		Yes				No
158	Last Day Worked		No	Claim Info			Yes
159	Last Safety Rep Rev		No				Yes
160	Legal Name		No				No

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
161	Litigated		Yes	Attorney Info	Claim Info		Yes
162	Litigation Status		Yes				No
163	Location		No				No
164	Loss Date		No				No
165	Lost Time Type		Yes	Wage/Lost Time			Yes
166	Lost Work Days	WC Wage/Lost Time Info Tab	No		Wage/Lost Time	Modified Duty	Yes
167	Lost Work Days 180+	WC Wage/Lost Time Info Tab	No		Modified Duty	Safety	Yes
168	Lst Wk Days Rev Date		No	Wage/Lost Time			Yes
169	LT Notice Date		No	Claim Info			Yes
170	Marital Status		Yes	Claimant Info			Yes
171	Mayor Referral #		No				No
172	Med Maint. End Date		No	Claim Info			Yes
173	Med Maintenance Desc		No	Claim Info			Yes
174	Medical Maintenance		Yes	Claim Info			Yes
175	Medicare HICN#		No	Case/Court			No
176	MMI Date		No	Claim Info	Wage/Lost Time	Case Mgmt. Info	Yes
177	Mod Dty Est Savings		No	Modified Duty			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
178	Mod Duty Comments 1		No	Modified Duty			Yes
179	Mod Duty Comments 2		No	Modified Duty			Yes
180	Mod Duty End DT1		No	Modified Duty			Yes
181	Mod Duty End DT2		No	Modified Duty			Yes
182	Mod Duty End DT3		No	Modified Duty			Yes
183	Mod Duty End DT4		No	Modified Duty			Yes
184	Monthly Salary		No	Wage/Lost Time			Yes
185	Name		No				No
186	Nature of Injury code	WC-Injury-Nature of Injury	Yes	Injury Info			Yes
187	NCM		Yes	Case Mgmt. Info			Yes
188	Occupation		No	Claimant Info			Yes
189	Occurrence #		No	Claim Info			Yes
190	Ordinance 101		No				Yes
191	ORM Ind		Yes				No
192	OSHA Recordable?		Yes	Safety/OSHA/PRDP			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
193	P Mgr Matter #		No				No
194	Pay Group		No	Wage/Lost Time			Yes
195	Perm Restrictions		Yes	Claim Info			Yes
196	Perm Restrictions Desc		No	Claim Info			Yes
197	Plan Contact Dept Nm		No				No
198	Plan Contact Fst Nm		No				No
199	Plan Contact Lst Nm		No				No
200	Plan Contact Phone		No				No
201	Plan Insurance Type		Yes				No
202	Policy #		No				No
203	Policy Date		No				No
204	Policy Hldr Fst Name		No				No
205	Policy Hldr Lst Name		No				No
206	Position Type		Yes	Claim Info	Modified Duty		Yes
207	PPD Rate		No	Wage/Lost Time			Yes
208	PRDP Cause 1		Yes		Claim Info	Safety	Yes

## Appendix B - STARS Data Elements

### Legend

Primary entry tab is different by coverage

Fields found populated in sample set

Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
209	PRDP Cause 2		Yes		Claim Info	Safety	Yes
210	PRDP Cause 3		Yes		Claim Info	Safety	Yes
211	PRDP Cause 4		Yes		Claim Info	Safety	Yes
212	PRDP Complete Cause		No	Safety/OSHA/PRDP			Yes
213	PRDP Place		Yes	Safety/OSHA/PRDP			Yes
214	Priority		No				No
215	Product Liability Ind		No				No
216	PTD- # of Years		No	Wage/Lost Time			Yes
217	PTD Annual Rate		No	Wage/Lost Time			Yes
218	Rating Percentage 1		No	Wage/Lost Time			Yes
219	Rating Percentage 2		No	Wage/Lost Time			Yes
220	Rating Percentage 3		No	Wage/Lost Time			Yes
221	Receive Date		No	Modified Duty			Yes
222	Rehire Date		No	Claimant Info			Yes
223	Reopen Date		No				No

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
224	Rep. Mail Addr 2		No				No
225	Rep. City		No				No
226	Rep. Fax		No				No
227	Rep. Firm Name		No				No
228	Rep. First Name		No				No
229	Rep. Last Name		No				No
230	Rep. Mail Addr 1		No				No
231	Rep. Mail Zip Code		No				No
232	Rep. Mail Zip Code+4		No				No
233	Rep. Phone		No				No
234	Rep. Phone Ext.		No				No
235	Rep. Phone Ext.	Is listed twice	No				No
236	Rep. State		Yes				No
237	Rep. Tin		No	Attorney Info			Yes
238	Report Date		No	Claim Info			Yes
239	Resp 3rd Party ID?		Yes	Subro/Third Party			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
240	Resp 3rd Party Name	GL-3rd Party Name - Is this same?	No				No
241	Resp. 3rd Party Address	GL-3rd Party Address - Is this same?	No				No
242	Restitution		Yes	Subro/Third Party			Yes
243	Restricted Days 180+	WC Wage/Lost Time Info Tab	No	Modified Duty	Wage/Lost Time		Yes
244	Restricted Duty Days	WC Wage/Lost Time Info Tab	No		Wage/Lost Time	Modified Duty	Yes
245	Restrictions		No	Modified Duty			Yes
246	Risk Code		Yes	Claimant Info			Yes
247	RRE ID		No				No
248	Rst Wk Days Rev Date		No	Modified Duty	Wage/Lost Time		Yes
249	RTW Status		Yes	Modified Duty			Yes
250	RTW1 Date		No	Modified Duty			Yes
251	RTW2 Date		No	Modified Duty			Yes
252	RTW3 Date		No	Modified Duty			Yes
253	RTW4 Date		No	Modified Duty			Yes
254	Rule 16?		No				No
255	Rule 8 Grant/Deny		Yes	Case Mgmt. Info			Yes
256	Rule 8 O/T Charge		Yes	Case Mgmt. Info			Yes



## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
257	Rule 8 O/T Chg Date		No	Case Mgmt. Info			Yes
258	S#1-R 16/IME Result		No	Case Mgmt. Info			Yes
259	S#2-R 16/IME Result		No	Case Mgmt. Info			Yes
260	S#3-R 16/IME Result		No	Case Mgmt. Info			Yes
261	Safety Inv. Level		Yes				Yes
262	Safety Rep		Yes	Safety/OSHA/PRDP			Yes
263	Safety Violation		No		Safety/OSHA/PRDP		Yes
264	Self Insured Ind		Yes				No
265	Self Insured Type		Yes				No
266	Settlement Amount		No	Attorney Info			Yes
267	Settlement Date		No				No
268	Settlement Demand		No	Attorney Info			Yes
269	Settlement Made		Yes	Attorney Info			Yes
270	Settlement Requested		Yes	Attorney Info	Claim Info		Yes
271	Settlement Requested		No	Claim Info	Claim Info		Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
272	Sex		Yes	Claimant Info			Yes
273	Specialist 1		Yes	Case Mgmt. Info	Modified Duty		Yes
274	Specialist 1 Ref Dt		No	Case Mgmt. Info			Yes
275	Specialist 2		Yes	Case Mgmt. Info			Yes
276	Specialist 2 Ref Dt		No	Case Mgmt. Info			Yes
277	SS#		No	Claimant Info			Yes
278	State		Yes	Auto Populates with CO			Yes
279	Status		No	Auto Populates with Claim Status	Claim Info		Yes
280	Subro Close Date		No	Subro/Third Party			Yes
281	Subro Coll Reserve		No	Subro/Third Party			Yes
282	Subro Open Date		No	Subro/Third Party			Yes
283	Subro Reserve		No	Subro/Third Party			Yes
284	Subro Stat Rev. Date		No	Subro/Third Party			No
285	Subro Statute Date added to Injury in WC		No	Subro/Third Party			Yes
286	Subro Status Rev. Date		No	Subro/Third Party			Yes
287	Subro Statute Date		No	Subro/Third Party			Yes
288	Subrogation Status		Yes	Subro/Third Party			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
289	Subrogationist		Yes	Subro/Third Party			Yes
290	Supervisor Narrative Comments	Safety - Supervisor Nar Cmnts	No	Safety/OSHA/PRDP			Yes
291	Supervisor Report Filed		Yes	Claimant Info	Safety/OSHA/PRDP		Yes
292	Supervisor Report Narrative OK?	Safety - Supv Rpt Nar Ok?	Yes	Safety/OSHA/PRDP			Yes
293	Supervisor Report Received Date	WC- Claimant Info,Safety-Superv Rpt Rec Date	No	Claimant Info	Safety/OSHA/PRDP		Yes
294	Supervisor Work PH#		No	Claimant Info			Yes
295	Supervisor's Name		No	Claimant Info			Yes
296	Supervisor's Work Phone #	Supervisor Work Ph# -where is primary tab	No		Safety/OSHA/PRDP		Yes
297	Surg1 Rule 16/IME MD		Yes	Case Mgmt. Info			Yes
298	Surg2 Rule 16/IME MD		Yes	Case Mgmt. Info			Yes
299	Surg3 Rule 16/IME MD		Yes	Case Mgmt. Info			Yes
300	Surgeon 1		Yes	Case Mgmt. Info			Yes
301	Surgeon 2		Yes	Case Mgmt. Info			Yes
302	Surgeon 3		Yes	Case Mgmt. Info			Yes
303	Surgery 1		No	Case Mgmt. Info			Yes
304	Surgery 1 Date		No	Case Mgmt. Info			Yes
305	Surgery 1 Ref Date		No	Case Mgmt. Info			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
306	Surgery 1 Req?		Yes	Case Mgmt. Info			Yes
307	Surgery 1 Rule 16?		Yes	Case Mgmt. Info			Yes
308	Surgery 2 Date		No	Case Mgmt. Info			Yes
309	Surgery 2 Ref Date		No	Case Mgmt. Info			Yes
310	Surgery 2 Ref Date		No	Case Mgmt. Info			Yes
311	Surgery 2 Req?		Yes	Case Mgmt. Info			Yes
312	Surgery 2 Rule 16?		Yes	Case Mgmt. Info			Yes
313	Surgery 3 Date		No	Case Mgmt. Info			Yes
314	Surgery 3 Ref Date		No	Case Mgmt. Info			Yes
315	Surgery 3 Ref Date		No	Case Mgmt. Info			Yes
316	Surgery 3 Req?		Yes	Case Mgmt. Info			Yes
317	Surgery 3 Rule 16?		Yes	Case Mgmt. Info			Yes
318	Target Date		No	Safety/OSHA/PRDP			Yes
319	Tenure		No	Safety/OSHA/PRDP			Yes

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
320	Time of Accident		No	Injury Info			Yes
321	TIN		No				No
322	Total Net Re		No	Financial			Yes
323	Traffic Accident rp #		No	Subro/Third Party			Yes
324	Transfer of Care		Yes	Case Mgmt. Info			Yes
325	Transfer of Care ATP		Yes	Case Mgmt. Info			Yes
326	Trial Disposition		Yes				No
327	Trial End Date		No				No
328	Trial Start Date		No				No
329	TTD Rate		No	Wage/Lost Time			Yes
330	Veh 1 Lic Plate		No				No
331	Veh 2 Lic Plate		No				No
332	Veh#1 Acc#p#		No				No
333	Veh#2 Acc#p#		No				No
334	Vehicle 1 Dmg Zone		Yes				No
335	Vehicle 1 ID Number		No				No

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Field Name	Alternate Name	Code Table	WC Entry Tab	WC Display Tab 1	WC Display Tab 2	WC
336	Vehicle 1 Model / Type		No				No
337	Vehicle 1 Rpr Cmp Date		No				No
338	Vehicle 1 Rpr Status		Yes				No
339	Vehicle 2 Dmg Zone		Yes				No
340	Vehicle 2 ID Number		No				No
341	Vehicle 2 Model / Type		No				No
342	Vehicle 2 Rpr Cmp Date		No				No
343	Vehicle 2 Rpr Status		Yes				No
344	Wage CT CRS 8-42-124		Yes	Wage/Lost Time			Yes
345	WC Number	WC-Claim Info-WC Claim Number	No	Claim info			Yes
346	Zip of Injury Site		No	Safety/OSHA/PRDP			Yes

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
1			No			No		
2			No			No		
3			No			No		
4			No			No		
5			No			No		
6	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
7	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
8	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
9	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
10	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
11	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
12			No			No		
13	Legal/Case Info		Yes	Legal/Claim		Yes	Vehicle Info	Legal/Case Info
14			No			No		
15	Claim Info		Yes	Claim Info		Yes	Claim Info	
16			No			No		
17			No			No	Subro Info	

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
18			No			No	Vehicle Info	
19			No			No	Vehicle Info	
20			No			No		
21			No			No		
22			No			No		
23			No			No		
24			No			No		
25	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
26			No	Legal/Claim		Yes		
27			No	Legal/Claim		Yes		
28			No	Legal/Claim		Yes		
29			No	Legal/Claim		Yes		
30			No	Legal/Claim		Yes		
31			No			No		
32			No			No		
33			No	Claim Info		Yes		
34			No			No		



## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
35			No			No		
36			No			No	Claim Info	
37	Claim Info		Yes			No	Claim Info	
38	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
39	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
40	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
41			No			No		
42			No			No		
43	Legal/Case Info		Yes			No		
44			No	Legal/Claim		Yes	Legal/Case Info	
45	Subro/Third Party		Yes			No	Estimate	
46			No			No	Vehicle Info	
47			No			No	Vehicle Info	
48			No			No	Vehicle Info	
49			No			No	Vehicle Info	

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
50	Claim Info		No	Claim Info		Yes	Claim Info	
51			No			No	Claim Info	
52	Legal/Case Info		Yes	Legal/Claim		Yes	Vehicle Info	Legal/Case Info
53	Legal/Case Info		Yes	Legal/Claim		Yes	Vehicle Info	Legal/Case Info
54	Claimant Info		Yes			No	Claimant Info	
55			No	Legal/Claim		Yes		
56			No			No		
57			No			No		
58	Claimant Info		Yes			No	Claimant Info	
59	Claimant Info	Legal/Case Info	Yes	Claim Info	Legal/Claim	Yes	Claimant Info	Claim Info Tab and Legal/Case Info Tab
60	Claimant Info		Yes			No	Claimant Info	
61	Claimant Info		Yes			No	Claimant Info	

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
62			No			No		
63			No			No		
64	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
65	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
66	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
67	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
68	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
69	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
70	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
71	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
72	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
73	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
74	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
75	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
76	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
77	CMS Secondary Clmnt		Yes			No	CMS Secondary Clmnt	
78			No			No		

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
79			No			No		
80		Claim Info	Yes		Claim Info	Yes		Claim Info
81			No			No		
82	Claim Info		Yes			No	Claim Info	
83	Claim Info		Yes			No	Claim Info	
84		Claimant Info	Yes			No	Claimant Info	Claim Info
85			No			No	Estimate	
86			No			No		
87			No			No		
88	Safety		Yes			No	Safety	
89			No			No		
90		Claim Info	Yes		Claim Info	Yes		Claim Info
91			No	Claim Info		Yes		
92	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
93			No			No		
94	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	y
95			No			No		
96	Claimant Info		Yes			No	Claimant Info	
97			No			No		
98			No			No		
99			No			No		
100	Legal/Case Info		Yes			No		
101			No	Legal/Claim		Yes	Legal/Case Info	
102			No			No		
103	Employee/City		Yes			No	Employee/City	
104	Claim Info		Yes	Claim Info		Yes	Claim Info	
105			No			No		
106			No			No		
107	Claim Info		Yes	Claim Info		Yes	Claim Info	
108			No			No		
109			No			No		

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
110			No			No		
111			No	Claim Info		Yes		
112			No			No		
113			No			No		
114			No			No		
115			No			No		
116			No			No		
117			No			No		
118			No			No		
119	Employee/City		No	Employee Info		Yes	Employee/City	
120			Yes			No	Employee/City	
121	Employee/City		Yes	Employee Info		Yes	Employee/City	
122	Employee Info		No			No		
123	Employee/City		Yes	Employee Info		Yes	Employee/City	
124	Employee/City		Yes	Employee Info		Yes	Employee/City	
125	Employee Info		Yes	Employee Info		Yes		
126	Employee/City		Yes	Employee Info		Yes	Employee/City	

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
127	Employee/City		Yes	Employee Info		Yes	Employee/City	
128			No	Estimate Info		Yes		
129			No	Estimate Info		Yes		
130			No	Estimate Info		Yes		
131			No	Estimate Info		Yes		
132			No	Estimate Info		Yes		
133			No	Estimate Info		Yes		
134			No			No		
135			No			No		
136			No			No		
137			No			No		
138			No			No		
139			No			No		
140			No			No		
141	Claimant Info		Yes			No	Claimant Info	
142			No			No		
143			No			No		

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
144			No			No		
145	Safety		Yes	Claim Info		Yes	Safety	
146			No			No		
147			No			No		
148	Legal/Case Info		Yes			No	Legal/Case Info	
149			No			No		
150			No			No		
151			No			No		
152			No			No		
153			No			No		
154	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
155	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
156	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
157			No	Claim Info		Yes		
158			No			No		
159	Safety		Yes	Claim Info		No	Safety	
160	Employee/City		Yes			No	Employee/City	



## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
161			No			No		
162	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
163			No	Claim Info		Yes		
164	Claim info		Yes	Claim Info		Yes	Claim Info	
165			No			No		
166			No			No		
167			No			No		
168			No			No		
169			No			No		
170			No			No		
171	Claim info		Yes			No	Claim Info	
172			No			No		
173			No			No		
174			No			No		
175	Claimant Info		Yes			No	Claimant Info	
176			No			No		
177			No			No		

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
178			No			No		
179			No			No		
180			No			No		
181			No			No		
182			No			No		
183			No			No		
184			No			No		
185			No	Estimate Info		Yes		
186			No			No		
187			No			No		
188			No			No		
189	Claim Info		Yes	Claim Info		Yes	Claim Info	
190			No			No		
191	Claimant Info	Claimant Info	Yes			No	Claimant Info	Claimant Info
192			No			No		

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
193	Claim Info		Yes			No	Claim Info	
194			No			No		
195			No			No		
196			No			No		
197	Employee/City		Yes			No		Employee/City
198	Employee/City		Yes			No		Employee/City
199	Employee/City		Yes			No		Employee/City
200	Employee/City		Yes			No		Employee/City
201	Employee/City		Yes			No	Employee/City	
202	Claim info	Employee Info	Yes	Claim Info		Yes	Employee/City	
203	Claim info		Yes	Claim Info		Yes		
204	Employee/City		Yes			No	Employee/City	
205	Employee/City		Yes			No	Employee/City	
206			No			No		
207			No			No		
208		safety	Yes			No	Safety	

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
209		safety	Yes			No	Safety	
210		safety	Yes			No	Safety	
211		safety	Yes			No	Safety	
212	Safety		Yes			No	safety	
213	Safety		Yes			No		
214			No	Subro Info		Yes	Subro Info	
215	Employee/City		Yes			No		Employee/City
216			No			No		
217			No			No		
218			No			No		
219			No			No		
220			No			No		
221			No			No		
222			No			No		
223	Claim Info		Yes	Claim Info		Yes		

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
224	Legal/Case Info		Yes			No	Legal/Case Info	
225	Legal/Case Info		Yes			No	Legal/Case Info	
226	Legal/Case Info		Yes			No	Legal/Case Info	
227	Legal/Case Info		Yes			No	Legal/Case Info	
228	Legal/Case Info		Yes			No	Legal/Case Info	
229	Legal/Case Info		Yes			No	Legal/Case Info	
230	Legal/Case Info		Yes			No	Legal/Case Info	
231	Legal/Case Info		Yes			No	Legal/Case Info	
232	Legal/Case Info		Yes			No	Legal/Case Info	
233	Legal/Case Info		Yes			No	Legal/Case Info	
234	Legal/Case Info		Yes			No	Legal/Case Info	
235	Legal/Case Info		Yes			No	Legal/Case Info	
236	Legal/Case Info		Yes			No	Legal/Case Info	
237	Legal/Case Info		Yes			No	Legal/Case Info	
238	Claim Info		Yes			No	Claim Info	
239			No	3rd Party Resp		Yes	Estimate	

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
240	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
241	Subro/Third Party		Yes	3rd Party Resp		Yes	Estimate	
242			No			No	Estimate	
243			No			No		
244			No			No		
245			No			No		
246			No			No		
247	Claimant Info	Claimant Info	Yes			No	Claimant Info	Claimant Info
248			No			No		
249			No			No		
250			No			No		
251			No			No		
252			No			No		
253			No			No		
254			No			No		
255			No			No		
256			No			No		

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
257			No			No		
258			No			No		
259			No			No		
260			No			No		
261	Safety		Yes			No		
262	Safety		Yes	Claim Info		Yes	safety	
263			No			No		
264	Employee/City		Yes			No	Employee/City	
265			No			No	Employee/City	
266	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
267	Legal/Case Info		Yes			No	Legal/Case Info	
268	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
269			No			No		
270			No			No		
271			No			No		

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
272	Claimant Info		Yes			No	Claimant Info	
273			No			No		
274			No			No		
275			No			No		
276			No			No		
277	Claimant Info		Yes			No	Claimant Info	
278			No			No		
279			No			No		
280	Subro/Third Party		Yes	Subro Info		Yes	Estimate	
281			No	Subro Info		Yes	Estimate	
282	Subro/Third Party		Yes	Subro Info		Yes	Estimate	
283			No	Subro Info		Yes	Estimate	
284			No			No		
285	Subro/Third Party		Yes	Subro Info		Yes	Estimate	
286	Subro/Third Party		Yes	Subro Info		Yes	Estimate	
287			No	Subro Info		Yes		
288	Subro/Third Party		Yes			No	Estimate	



## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
289	Subro/Third Party		Yes	Subro Info		Yes	Estimate	
290			No			No		
291			No			No		
292			No			No		
293			No			No		
294			No			No		
295	Employee/City		Yes			No	Employee/City	
296	Employee/City		Yes			No	Employee/City	
297			No			No		
298			No			No		
299			No			No		
300			No			No		
301			No			No		
302			No			No		
303			No			No		
304			No			No		
305			No			No		

## Appendix B STARS Data Elements

**Legend**

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
306			No			No		
307			No			No		
308			No			No		
309			No			No		
310			No			No		
311			No			No		
312			No			No		
313			No			No		
314			No			No		
315			No			No		
316			No			No		
317			No			No		
318			No			No		
319			No			No		

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
320			No			No		
321	Employee/City		Yes			No	Employee/City	
322	Financial		Yes	Financial		Yes	Financial	
323	Safety		Yes	Claim Info		Yes	Claim Info	
324			No			No		
325			No			No		
326	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
327	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
328	Legal/Case Info		Yes	Legal/Claim		Yes	Legal/Case Info	
329			No			No		
330			No			No	Vehicle Info	
331			No			No	Vehicle Info	
332			No			No	Vehicle Info	
333			No			No	Vehicle Info	
334			No			No	Vehicle Info	
335			No			No	Vehicle Info	

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	GL Entry Tab	GL Display Tab	GL/EPL	Pr Entry Tab	Pr Display Tab	Property	Auto Entry Tab	Auto Display Tab
336			No			No	Vehicle Info	
337			No			No	Vehicle Info	
338			No			No	Vehicle Info	
339			No			No	Vehicle Info	
340			No			No	Vehicle Info	
341			No			No	Vehicle Info	
342			No			No	Vehicle Info	
343			No			No	Vehicle Info	
344			No			No		
345			No			No		
346			No			No		

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
1	No	Claimant Info	Assigned Adjuster	Number of dependents i.e. spouse, child, parent, etc., employee claims
2	No			
3	No	Wage/Lost Time	Claims Supervisor or Assigned Adjuster	Number of total weeks expected for permanent partial payout; same as number of weeks shown on final admissions.
4	No			
5	No			
6	Yes	Claim Info	Support Staff, Adjuster or Agency	The city, St and zip of the 3rd party
7	Yes	Claim Info	Support Staff, Adjuster or Agency	The Name of the Adjuster for the 3rd party's insurance co.
8	Yes	Claim Info	Support Staff, Adjuster or Agency	The 3rd party's insurance claim number
9	Yes	Claim Info	Support Staff, Adjuster or Agency	The 3rd party's insurance policy number
10	Yes	Claim Info	Support Staff, Adjuster or Agency	Name of the 3rd party's insurance co
11	Yes			
12	No			
13	Yes	DPD Fleet	Adjuster or Support Staff	Indicates the status of the claim
14	No	Claim Info	Support Staff any updates performed by Claims Supervisor or Assigned Adjuster (See pull down list)	Initials and name of assigned adjuster who will handle the Workers' Compensation claim
15	Yes	Claim Info	Support Staff or person that does the initial input	Initials and name of assigned investigator/adjuster
16	No	Claim Info	Support Staff upon initial entry of claim.	Date stamp on the ADM4 which has either been faxed or mailed in.
17	Yes			

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
18	Yes	Adverse Vehicle In	Adjuster or Agency	The amount of damage to other vehicle
19	Yes	Adverse Vehicle In	Adjuster or Agency	The amount of damage to other vehicle
20	No	Claimant Info	Support Staff upon initial entry or claim, or Assigned Adjuster	Age of employee at the time of alleged injury, illness or accident
21	No			
22	No	Wage/Lost Time	Assigned Adjuster	Age based percentage for calculation of whole person impairment ratings, as outlined by Division of Workers' Compensation between 1.0 and 1.8
23	No	Injury Info	Support Staff, Assigned Adjuster, Claims Supervisor, Safety or any person with more specific information or knowledge	Code designated to identify alleged primary injured body part (See drop down list)
24	No			
25	Yes			
26	No	Attorney Info	Assigned Adjuster or Legal – Auto populates from Rolodex	City of employee's legal counsel
27	No	Attorney Info	Assigned Adjuster or Legal – Auto populates from Rolodex	Telephone number of employee's legal counsel
28	No	Attorney Info	Assigned Adjuster or Legal – Auto populates from Rolodex	Zip code of employee's legal counsel
29	No	Attorney Info	Assigned Adjuster or Legal – Auto populates from Rolodex	State of employee's legal counsel
30	No	Attorney Info	Assigned Adjuster or Legal – Auto populates from Rolodex	Address of employee's legal counsel
31	No	Attorney Info	Assigned Adjuster or Legal – Auto populates from Rolodex	Address of employee's legal counsel
32	No	Claim Info	Assigned Adjuster or Claims Supervisor	Type of benefit(s) employee will receive, or that we agree the employee is due as a result of the alleged injury, illness or accident (See pull down list). Update Field as applicable throughout the life of the claim.
33	No	Claim Info	Support Staff or Adjuster	What was damaged (Select from drop down)
34	No			

## Appendix B STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
35	No	Claim Info	Support Staff upon initial entry of claim, may be updated by Assigned Adjuster if necessary	Description of body part injured as given by employee of the injury, illness or accident
36	Yes	Claim Info	Support Staff, Adjuster or Agency on initial input	Injury of other party involved. Select from drop down
37	Yes	Claim Info	WC - Imports from PeopleSoft (Payroll Database) or Support Staff May be updated or changed by Office Manager or Risk Administrator. If the Adjuster identifies that that a listed budget location does not coincide with information they have learned during investigation, this matter should be referred to the Claims Supervisor. All Other - Support Staff, Adjuster or Agency on initial input	WC - The financial code which links claim costs to the employee's payroll and employment unit. All Other - Budget number for the agency or department that was involved in the accident. Select from Org Tree.
38	Yes			
39	Yes			
40	Yes			
41	No	Safety	Claims Supervisor or Assigned Adjuster. This field may be revised and updated as the investigation develops.	Description of cause of loss after Assigned Adjuster has investigated the claim. This is not the description given by the employee.
42	No			
43	No	Attorney Info	Legal	Name of legal counsel – attorney on behalf of employer - Respondent
44	Yes	Case/Court	Adjuster or Attorney	City Attorney that is on the case
45	Yes	Attorney Info	Legal	Name of legal counsel – attorney on behalf of employer - Respondent
46	Yes	Vehicle Info	Adjuster or Agency	The amount of damages for the city vehicle
47	Yes	Vehicle Info	Adjuster or Agency	The amount of damages for the city vehicle
48	Yes	Vehicle Info	Adjuster or Agency	The unit number of the city vehicle
49	Yes	Vehicle Info	Adjuster or Agency	The unit number of the city vehicle

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
50	Yes	Claim Info	Automatically generated by STARS when claim is set up	Number assigned to each claim by internal WC/ STARS System/ self insured insurance carrier. Format: YY space dash NNNN. Space is required in search function.
51	Yes	Claim Info	Support staff, Assigned Adjuster	The type of claim for accident or incident. This is a drop down with choices of Auto Liability, Auto Injury Liability, Auto Liability/Physical damages and Auto physical damages. Auto Liability- Damage to non city vehicle, Auto Injury Liability- Damage to non city vehicle with injuries to the other party, Auto Liability/ Physical Damage- Damage to non city vehicle and city vehicle by City, Auto Physical Damage – City or someone damages City.
52	Yes	Attorney Info	Legal	Details of witness/ description / note about witness for litigation purposes.
53	Yes	Attorney Info	Legal	Details of witness/ description/ note for litigation purposes.
54	Yes	Claimant Info	WC - Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim, may be updated by Assigned Adjuster. All Other - Assigned Adjuster or Support Staff	WC - Address or Post Office Box of the employee. All Other - Address of the claimant
55	No	Claim Info	Assigned Adjuster or Legal – Auto populates from Rolodex	(Read only) Name of employee's legal counsel - attorney
56	No	Wage/Lost Time	Assigned Adjuster	Average amount of Wages earned on a weekly basis by employee at time of alleged injury, illness or accident
57	No			
58	Yes	Claimant Info	WC - Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim, may be updated by Assigned Adjuster. All Other - Assigned Adjuster or Support Staff	WC - City where employee resides. All Other - The city where the claimant lives
59	Yes	Claim Info	Support Staff upon initial entry of claim	WC - Name of employee who is alleging an injury, illness or accident due to his/her employment. All Other - Name of person or entity that sustained the loss. All caps, last name first, first name (caps), space, Middle initial
60	Yes	Claimant Info	WC - Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim, may be updated by Assigned Adjuster. All Other - Assigned Adjuster or Support Staff	WC - zip code where employee resides. All Other - The zip code where the claimant lives
61	Yes	Claimant Info	WC - Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim, may be updated by Assigned Adjuster. All Other - Assigned Adjuster or Support Staff	WC - state where employee resides. All Other - The state where the claimant lives



## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
62	No			
63	No			
64	Yes			
65	Yes			
66	Yes			
67	Yes			
68	Yes			
69	Yes			
70	Yes			
71	Yes			
72	Yes			
73	Yes			
74	Yes			
75	Yes			
76	Yes			
77	Yes			
78	No	Attorney Info	Assigned Adjuster or Legal – Auto populates from Rolodex	Company name of employee's legal counsel

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
79	No	Claim Info	Assigned Adjuster or Claims Supervisor (See pull down list, Y/N)	Field completed where claimant is represented by legal counsel. If claimant is not represented this field will remain blank. This is a drop down yes or no field. This field is specific to Legal Claims Section and will not be seen by other users
80	Yes	Claim Info	Auto populates with Closure of Claim	(Read Only) Date claim is closed. (This date does not change when claim is reopened.)
81	No			
82	Yes			
83	Yes			
84	Yes			
85	Yes			
86	No	Investigation	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Completion date of corrective action. This field will be blank where no corrective action reported or where no Supervisor Report filed.
87	No			
88	Yes	Investigation	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Corrective Action selected on Supervisor Report. Corrective action taken in a claim where there has been a safety violation. Select from drop down. Field will be blank where no corrective action taken or where no supervisor report has been filed.
89	No	Wage/Lost Time	Generated Automatically by system.	(Read Only): Date claim exported to CorVel.
90	Yes	Claim Info	WC - Auto populates with "10" as this denotes Workers' Compensation in Stars program. Note, if #11 is shown, this is for internal Worker's Compensation claims and should not be viewable by in-house adjusters for confidentiality reasons. If #12, then incident only, no medical treatment expected. All Other - Support Staff, Assigned Adjuster or Agency on initial input	The type of claims coverage. Nearly always shown as #10 for Worker's compensation. Under Auto Liability Coverage selection will be "30". Where Auto Liability then Coverage = "30"Where physical damage (damage to property) then = "50"
91	No	Claim Info	Support staff, Adjuster on initial input of claim	Description of damages and or injuries to the other party
92	Yes			

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
93	No			
94	No	Case/Court	Adjuster or Attorney	Date the complaint was served to third party
95	No	Claimant Info	Assigned Adjuster	Date employee last worked as an employee of employer – City and County of Denver. Field completed only upon employee termination.
96	Yes	Claimant Info	Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim	Date employee was born
97	No	Claimant Info	Claims Supervisor or Assigned Adjuster.	Date employee died as a result of the alleged injury, illness or accident
98	No	Claimant Info	Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim	Date employee was hired with employer
99	No	Claim Info	Support Staff completing the first report.	Date employee is alleging injury, illness or accident occurred. Format: MM/DD/YYYY. Note: this field is called "loss date" when generating STARS reports.
100	No	Case Mgmt. Info	Nursing Program Manager	Date claim assigned to extend Case Management
101	Yes	Claim Info	Auto populates from Attorney/Witness Information screen	(Read Only) Date settlement requested by an involved party to the Worker's Compensation claim
102	No			
103	Yes			
104	Yes	Claim Info	Support staff, Adjuster on initial input of claim	Description of the accident based on the police report
105	No			
106	No			
107	Yes	Claim Info	Adjuster or DIA Risk/ Safety Services Analyst.	DIA location where the occurrence took place
108	No			
109	No	Physician Info	Assigned Adjuster	Division Independent Medical Exam - Selected or agreed upon physician through Division of Workers' Compensation to evaluate an employee when there is a dispute in impairment or MML

## Appendix B STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
110	No			
111	No			
112	No			
113	No			
114	No			
115	No	Investigation	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Select from drop down Y/N whether a drug test has been performed on a particular claim.
116	No	Claimant Info	Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim, may be updated by Assigned Adjuster	Employees work telephone number
117	No			Employee First Contact - Number of Hours to Response to Call
118	No			Employee First Contact Date
119	No	Employee Info	Adjuster, Support Staff or Agency on initial input	Address of City employee
120	No	Employee Info		
121	No	Employee Info	Adjuster, Support Staff or Agency on initial input	City of City Employee
122	No	Claimant Info	Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim	Identification number assigned by PeopleSoft (Payroll Database)
123	No	Employee Info	Adjuster, Support Staff or Agency on initial input	Name of City Employee
124	No	Employee Info	Adjuster, Support Staff or Agency on initial input	Phone number of City Employee
125	No	Employee Info	Adjuster, Support Staff or Agency on initial input	Zip code of the City employee
126	No	Employee Info	Adjuster, Support Staff or Agency on initial input	State where the City Employee lives

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
127	No	Claimant Info	Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim. Assigned Adjuster must verify this information. If this information is missing or incorrect after set up, then the Assigned	Employees work status at time of alleged injury, illness or accident
128	No	Estimate	Adjuster or Agency	Company that completed the estimate
129	No	Estimate	Adjuster or Agency	Company that completed the estimate
130	No	Estimate	Adjuster or Agency	The dollar amount of the damages that is estimated by the agency
131	No	Estimate	Adjuster or Agency	The dollar amount of the damages
132	No	Estimate	Adjuster or Agency	The dollar amount of the damages
133	No	Estimate	Adjuster or Agency	The dollar amount of the damages
134	No	Investigation	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Estimated cost of corrective action (if any). This field will be blank where no corrective action reported or where no supervisor report has been filed, or where corrective action may have been taken but there is no cost associated with the
135	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Most recent date employee was seen at Occupational Health and Safety in physician's office
136	No	Claim Info	Claims Supervisor (See pull down list, Y/N)	This indicates whether or not there will be any reimbursement on the claim through our Excess Worker's Compensation Insurance Policy associated with that policy year.
137	No	Investigation	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Facility location code from drop down.
138	No	Attorney Info	Assigned Adjuster or Legal – Auto populates from Rolodex	Fax number of employee's legal counsel
139	No	Claim Info	support Staff upon initial EDI report with the Division of Workers' Compensation.	Date 1st Report of Injury is generated for filing with Division of Workers' Compensation. Note: Field will be blank where claim not reported to the Division of Workers' Compensation
140	No		Imports from PeopleSoft (Payroll Database), Support Staff may be updated or changed by Office Manager/Risk Administrator or Claims Supervisor	Exempt or Non-Exempt i.e., salary or hourly pay.
141	Yes	Claimant Info	WC - Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim, may be updated by Assigned Adjuster. All Other - Assigned Adjuster or Support Staff	WC - Employees home telephone number. All Other - The phone number of the claimant
142	No			
143	No	Wage/Lost Time	Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim, may be updated by Assigned Adjuster	Wages earned hourly to employee at time of alleged injury, illness or accident

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
144	No			
145	Yes	Injury Info	Support Staff, Assigned Adjuster, Claims Supervisor.	Code designated to identify the cause of the alleged injury, illness or accident (See pull down list)
146	No	Injury Info	Support Staff, Assigned Adjuster, Claims Supervisor, Safety or any person with information knowledge	Place where initial medical treatment was provided (See drop down list)
147	No			
148	Yes			
149	No	Claim Info	Auto populates from the Injury Information screen.	(Injury/ Occupational Disease Code) (Read Only) Identifies whether the claim is an injury, occupational Disease or Exposure claim.
150	No	Claim Info	Support Staff upon initial entry of claim, may be updated by Assigned Adjuster if necessary	Description given by employee of the injury, illness or accident
151	No	Injury Info	Support Staff, Assigned Adjuster, Claims Supervisor, Safety or any person with specific information or knowledge.	Code designated to identify the alleged Injury, Illness or Occupational Disease (See pull down list)
152	No	Injury Info	Support Staff, Assigned Adjuster, Claims Supervisor, Safety or any person with information knowledge	Injury on city owned or leased premises? (Y/N) (See drop down list)
153	No	Injury Info	Initially by Support Staff, Assigned Adjuster, Claims Supervisor, Safety or any person with specific information or knowledge. This field must be revised and updated as the claim develops.	Code designated to identify the type of benefit expected to be provided. (See pull down List)
154	Yes	Claim Info	Support Staff, Adjuster or Agency	Address of the 3rd party's insurance company
155	Yes	Claim Info	Support Staff, Adjuster or Agency	The city, state and zip of the 3rd party's insurance co
156	Yes	Claim Info	Support Staff, Adjuster or Agency	The phone and or fax number of the 3rd party's insurance company.
157	No	Claim Info	Support Staff or Adjuster	Location of the damage (Select from drop down)
158	No	Claim Info	Assigned Adjuster	Last day employee worked as a result of the alleged injury, illness or accident
159	Yes	Safety	Safety & Loss Control Representative or Safety & Industrial Hygiene Administrator	Last date safety rep reviewed claim.
160	Yes			

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
161	No	Attorney Info	Legal	Workers' Compensation claim is set for hearing with Division of Administrative Hearings – Division of Workers' Compensation. Select "Yes"/ "No" from pull down list
162	Yes	Case/Court	Adjuster or Attorney	Status of Litigation (select from drop down)
163	No	Claim Info	Support Staff or Adjuster	Location code where the accident occurred
164	Yes	Claim Info	Support Staff, Adjuster or Agency on initial input	The date the accident occurred
165	No	Wage/Lost Time	Assigned Adjuster	Type of lost time benefits employee is entitled to as a result of the alleged injury, illness or accident (See pull down list)
166	No	Lost/Restricted Info	Assigned Adjuster or Claims Supervisor	The total number of days shown on final admission for lost time (TTD) if claimant is at MMI. If claimant is not at MMI, the amount of lost time so far is estimated.
167	No	Wage/Lost Time	Modified Duty Coordinator	The days beyond the first 180 days that have accrued in the Lost Work Days field above.
168	No	Wage/Lost Time	Modified Duty Coordinator, Nursing Program Manager or Case Manager	The last date that restricted duty days and Restricted Duty Days 180 +, were reviewed and modified in the system
169	No	Claim Info	Assigned Adjuster, Claims Supervisor, Safety & Loss Officers (Agency.)	Date employer was notified of lost time due to injury, illness or accident
170	No	Claimant Info	Support Staff upon initial entry of claim, if available, if not Assigned Adjuster	Marital status of employee
171	Yes	Claim Info	Assigned Adjuster, Support Staff	Number assigned by the Mayors office for claim they receive
172	No			
173	No			
174	No			
175	Yes			
176	No	Claim Info	Assigned Adjuster	Current date physician determines employee to be recovered, at baseline or to have reached a plateau in treatment
177	No			

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
178	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager	Modified Duty Coordinator notes related to employee return to work status.
179	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager	Modified Duty Coordinator notes related to employee return to work status.
180	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Last day of modified duty (Initial Offer)
181	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Last day of modified duty (Second Offer)
182	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Last day of modified duty (Third Offer)
183	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Last day of modified duty (Fourth Offer)
184	No	Wage/Lost Time	Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim, may be updated by Assigned Adjuster	Wages earned monthly to employee at time of alleged injury, illness or accident
185	No			
186	No	Injury Info	initially by Support Staff. Then updated if necessary by Assigned Adjuster, or Claims Supervisor.	Select from pull down list, the nature of the claimant's injury. Coding required by Division of Workers' Compensation.
187	No			
188	No	Claimant Info	Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim	Occupation of employee at the time of alleged injury, illness or accident
189	Yes	Claim Info	Claims Supervisor, Risk Analyst or Risk Administrator	This number is similar to the traffic accident number and is used to link other claims to the same occurrence such as a multiple injury incident involving more than one employee. Format: OCC-mmddyyA. A represents one occurrence with more than one employee. If a second occurrence with more than one employee occurs on the same day then OCC-mmddyyB and so on.
190	No	Physician Info	Assigned Adjuster	City Council Bill #64 – Allows employee to receive a One Time Evaluation by a Provider Specialist
191	Yes			
192	No			



## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
193	Yes			
194	No	Wage/Lost Time	Imports from PeopleSoft (Payroll Database), Support Staff may be updated or changed by Office Manager/Risk Administrator or Claims Supervisor	The category for payroll timing indicating the interval associated with specific employee groups.
195	No			
196	No			
197	Yes			
198	Yes			
199	Yes			
200	Yes			
201	Yes			
202	Yes	Claim Info	Support Staff or Adjuster (Legal or DIA- Risk/ Safety Services depending on the risk financing mechanism)	The applicable Insurance Policy Number or Policy number of the responsible party
203	No	Claim Info	Support Staff or Adjuster (Legal or DIA- Risk/ Safety Services)	GL - Effective date of policy. Property - Expiration date of the responsible third party
204	Yes			
205	Yes			
206	No	Claim Info	Assigned Adjuster on Claim Info Tab - On Modified Duty Tab auto populates from Claim Info screen	The claim position type that the employer states to the Division of Worker's Compensation (DWC) or would state to the (DWC). i.e. General Admission, Final Admission (See pull down list). Update Field as applicable throughout the life of the claim
207	No	Wage/Lost Time	Assigned Adjuster	Rate at which permanent disability paid to employee after impairment rating established by physician. Rate based on many variables.
208	Yes	Claim Info	Imports from PRDP Drop Down Table – Auto populates once copied and pasted from table	Cause of Loss codes from 1st level as designated by Public Risk Data Project

## Appendix B STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
209	Yes	Claim Info	Imports from PRDP Drop Down Table – Auto populates once copied and pasted from table	Cause of Loss codes from 2nd level as designated by Public Risk Data Project
210	Yes	Claim Info	Imports from PRDP Drop Down Table – Auto populates once copied and pasted from table	Cause of Loss codes from 3rd level as designated by Public Risk Data Project
211	Yes	Claim Info	Imports from PRDP Drop Down Table – Auto populates once copied and pasted from table	Cause of Loss codes from 4th level as designated by Public Risk Data Project
212	Yes	PRDP	Support Staff upon initial entry of claim, may be updated by Assigned Adjuster if necessary	Cause of Loss codes – Complete Code including Cause 1, Cause 2, Cause 3 and Cause 4
213	No	PRDP	Support Staff upon initial entry of claim, may be updated by Assigned Adjuster if necessary	Location of cause as designated by Public Risk Data Project
214	Yes			
215	Yes			
216	No	Wage/Lost Time	Claims Supervisor or Assigned Adjuster	Years expected to owe PTD based on life expectancy of the claimant
217	No	Wage/Lost Time	Claims Supervisor or Assigned Adjuster	TTD rate times 52 weeks
218	No	Wage/Lost Time	Claims Supervisor/ Assigned Adjuster: Enter using numeric rating for primary injury (expressed as a percentage, but do not use percentage sign)	The percent of disability shown on final admission.
219	No	Wage/Lost Time	Claims Supervisor/ Assigned Adjuster: Enter using numeric rating for secondary injury (expressed as a percentage, but do not use percentage sign.) This field will be left blank where no secondary rating	The percent of disability shown on final admission.
220	No	Wage/Lost Time	Claims Supervisor/ Assigned Adjuster: Enter using numeric rating for tertiary injury (expressed as a percentage, but do not use percentage sign.) This field will be left blank where no tertiary rating.	The percent of disability shown on final admission.
221	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Date Modified Duty Coordinator received medical information
222	No	Claimant Info	Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim, if applicable	Date employee was rehired with employer after a break in service
223	No	Claim Info	Shaded field - auto populates with reopening of the claim	The date that the claim is reopened

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
224	Yes			
225	Yes			
226	Yes			
227	Yes			
228	Yes			
229	Yes			
230	Yes			
231	Yes			
232	Yes			
233	Yes			
234	Yes			
235	Yes			
236	Yes			
237	Yes			
238	Yes	Claim Info	Support Staff upon initial entry of claim.	WC - Date employee reported injury, illness or accident and confirmed this with signature on ADM4 (Employee Work Injury Report). GL - The date the Mayor's Office received the claim. Property - The date the claim was reported
239	Yes	Claim Info	Support staff, Risk Analyst, Assigned Adjuster or agency	Indicates if 3rd was at fault and if they were identified ( see pull Down)

## Appendix B STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
240	Yes	Claim Info	Support Staff, Adjuster or Agency	Name of the 3rd party that is involved
241	Yes	Claim Info	Support Staff, Adjuster or Agency	Address of the 3rd party involved
242	Yes			
243	No	Lost/Restricted Info	Modified Duty Coordinator	The days beyond the first 180 days that have accrued in the Restricted Duty Days field above.
244	No	Lost/Restricted Info	Modified Duty Coordinator, Nursing Program Manager or Case Manager	(Read Only) Days employee is on restricted duty (Calculated days)
245	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager	Limitations placed on employee by treating physician. Restrictions will automatically be forwarded by modified duty letter to claimant or claimant attorney (if represented.)
246	No	Claimant Info	Imports from PeopleSoft (Payroll Database), Support Staff may be updated or changed by Office Manager/Risk Administrator	This code identifies the job or labor type which is used to rate and track loss costs associated with occupation types. It is used exclusively for agency Worker's Compensation premium billing.
247	Yes			
248	No			
249	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Current status of employee
250	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Initial offer of modified duty
251	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Second offer of modified duty
252	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Third offer of modified duty
253	No	Modified Duty	Modified Duty Coordinator, Nursing Program Manager or Case Manager.	Fourth offer of modified duty
254	No	Case Mgmt. Info	Nursing Program Manager/ Case Manager	Referral for second opinion to assess medical necessity and reasonableness of surgical request. Select "Yes"/ "No" from pull down. Field left blank when Med Only claim or claim when no surgery.
255	No			
256	No			

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
257	No			
258	No			
259	No			
260	No			
261	No	Investigation	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Safety Investigate level. Selected from drop down. Safety representative would select field where site visit and/ or a document review has been made. This field will be left blank where no supervisor report filed.
262	Yes	Safety	Safety & Loss Control Representative or Safety & Industrial Hygiene Administrator	Assigned safety representative that is investigating or has been assigned to investigate claim. Select from pull down. If no safety representative assigned or claim occurring in an agency with no designated safety representative then select "Dept. Head" field from drop down selection.
263	No	Investigation	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Safety violation which may have resulted in a Claim. Selected by Safety Representative or Safety & Industrial Hygiene Administrator after investigation into the claim.
264	Yes			
265	Yes			
266	Yes	Attorney Info	Legal	Agreed upon amount of settlement by employee (pro-se), employee's legal counsel or employers' legal counsel
267	Yes			
268	Yes	Attorney Info	Legal	Settlement demand made by employee (pro-se), employee's legal counsel or employer's legal counsel
269	No	Attorney Info	Legal	Select "Yes"/ "No" from the pull down list.
270	No	Attorney Info	Legal (See pull down list)	Settlement/request made by employee (pro-se), employee's legal counsel or employer's legal counsel
271	No			

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
272	Yes	Claimant Info	Support Staff upon initial entry or claim, or Assigned Adjuster	Sex of employee
273	No	Case Mgmt. Info	Nursing Program Manager, Case Manager, or Assigned Adjuster	Non surgical providers – example- Rehab specialists.
274	No			
275	No	Case Mgmt. Info	Nursing Program Manager, Case Manager, or Assigned Adjuster	Non surgical providers – example- Rehab specialists.
276	No			
277	Yes	Claimant Info	WC - Imports from PeopleSoft (Payroll Database) – Support Staff upon initial entry of claim. All Other - Assigned Adjuster or Support Staff	WC - Social security number of the alleged injured employee . All Other - The social security number of the claimant
278	No	Claim Info	Auto populates with "CO", may be changed by Assigned Adjuster if necessary	State where injury, illness or accident occurred
279	No	Claim Info	Auto populates with Opening, Reopening or Closure of Claim	WC - Status of Workers' Compensation claim (Read Only). GL - This field is specific to Legal Claims Section and will not be seen by other users.
280	Yes	Claim Info	Risk Analyst	The date that the subrogation claim is closed
281	Yes			
282	Yes	Claim Info	Risk Analyst.	Date Subrogation claim is opened.
283	Yes			
284	No	Claim Info	Risk Analyst	The date the subrogation status is changed.
285	Yes			
286	Yes	Claim Info	Risk Analyst	The date that the Subrogation status is changed
287	No	Claim Info	Risk Analyst	The date that the statute runs on the subrogation claim
288	Yes	Claim Info	Assigned Adjuster or Risk Analyst	The current status of the subrogation claim. This field should be "NA" unless evidence of subrogation.

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
289	Yes	Claim Info	Risk Analyst	Name of Risk Analyst once subrogation claim is opened. (See pull down list)
290	No	Safety	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Fill in comments on Supervisor Narrative. If no supervisor report received then this field will be left blank.
291	No	Claimant Info	Support Staff or Assigned Adjuster.	Select from pull down.
292	No	Safety	safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Select "YES" / "NO" from pull down list. If no supervisor report received then this field will be left blank.
293	No	Claimant Info	Support Staff or Assigned Adjuster or Safety & Industrial Hygiene Administrator (Risk Management.)	Date when Supervisor's Report received. This field will be left blank unless Supervisor Rpt Filed = YES.
294	No	Employee Info	Adjuster, Support staff or Agency on initial input	City Employee's supervisor's phone number
295	No	Claimant Info	Support Staff upon initial entry of claim, if provided by claimant, if not Assigned Adjuster	Name of employee's supervisor at time of alleged injury, illness or accident, use the same syntax as Claimant Name, "DOE, JOHN J"
296	No	Safety	Support Staff upon initial entry of claim, if provided by claimant, if not Assigned Adjuster	Telephone number of employee's supervisor
297	No			
298	No			
299	No			
300	No	Case Mgmt. Info	Nursing Program Manager or Case Manager	Transfer of Care Physician and or Surgeon requesting surgery (See pull down list)
301	No	Case Mgmt. Info	Nursing Program Manager or Case Manager	Transfer of Care Physician and or Surgeon requesting surgery (See pull down list)
302	No	Case Mgmt. Info	Nursing Program Manager or Case Manager	Transfer of Care Physician and or Surgeon requesting surgery (See pull down list)
303	No			
304	No			
305	No			

## Appendix B- STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
306	No	Case Mgmt. Info	Nursing Program Manager/ Case Manager	Surgery Request Select "Yes"/ "No" from pull down list. May be left blank when Med Only claim, or claim when no surgeries have been requested.
307	No		Nursing Program Manager/ Case Manager	Referral for second opinion to assess medical necessity and reasonableness of surgical request. Select "Yes"/ "No" from pull down. Field left blank when Med Only claim, or claim when no surgery
308	No			
309	No			
310	No			
311	No	Case Mgmt. Info	Nursing Program Manager/ Case Manager	Surgery Request Select "Yes"/ "No" from pull down list. May be left blank when Med Only claim, or claim when no surgeries have been requested.
312	No		Nursing Program Manager/ Case Manager	Referral for second opinion to assess medical necessity and reasonableness of surgical request. Select "Yes"/ "No" from pull down. Field left blank when Med Only claim, or claim when no surgery
313	No			
314	No			
315	No			
316	No	Case Mgmt. Info	Nursing Program Manager/ Case Manager	Surgery Request Select "Yes"/ "No" from pull down list. May be left blank when Med Only claim, or claim when no surgeries have been requested.
317	No		Nursing Program Manager/ Case Manager	Referral for second opinion to assess medical necessity and reasonableness of surgical request. Select "Yes"/ "No" from pull down. Field left blank when Med Only claim, or claim when no surgery
318	No	Investigation	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	Target Date for corrective action. This field will be blank where no corrective action taken or where no supervisor report has been filed.
319	No			



## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage    
 ■ Fields found populated in sample set    
 ■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
320	No	Injury Info	Support Staff upon initial entry of claim, if provided by claimant, if not Assigned Adjuster.	Time employee is alleging injury, illness or accident occurred. A numeric field should be entered using the 24 hour military time clock with the two places after the decimal for minutes.
321	Yes			
322	No	Financial		Incurred loss formula which includes medical, expenses, indemnity & settlement (subtracts any recovery amounts). This is the default formula which results in the default view. Select from drop down to review different incurred loss formulas. Example, "Salcont" is salary continuation.
323	Yes	Claim Info	Assigned adjuster or Risk Analyst	The traffic accident report number filed for the incident if it was as traffic accident. This allows the city to link other costs associated with the accident.
324	No	Case Mgmt. Info	Nursing Program Manager/ Case Manager	Employee referred to provider outside Occupational Health & Safety – Denver Health, who becomes Primary Physician (See pull down list)
325	No			
326	Yes	Case/Court	Adjuster or Attorney	The status of litigation
327	Yes			
328	Yes			
329	No	Wage/Lost Time	Assigned Adjuster	Compensation based on 2/3rd of Average Weekly Wage up to maximum rate in force at the time of injury.
330	Yes			
331	Yes			
332	Yes	DPD Fleet	Support Staff, Risk Analyst or Agency	The number assigned by the accident investigation bureau
333	Yes	DPD Fleet	Support Staff, Risk Analyst or Agency	The number assigned by the accident investigation bureau
334	Yes	Vehicle Info	Adjuster or Agency	Location of the damage on the vehicle (select from drop down)
335	Yes	Vehicle Info	Adjuster, Agency or Support Staff	The VIN number of the city vehicle

## Appendix B - STARS Data Elements

### Legend

■ Primary entry tab is different by coverage

■ Fields found populated in sample set

■ Fields found populated in sample set

#	Auto	DD - Category	DD - Data Source	DD - Description
336	Yes	Vehicle Info	Adjuster or Agency	Type and model of the city vehicle
337	Yes	Vehicle Info	Agency	Date the vehicle is repaired
338	Yes	Vehicle Info	Adjuster or Agency	Status of the vehicle repair (Select from drop down)
339	Yes	Vehicle Info	Adjuster or Agency	Location of the damage on the vehicle (select from drop down)
340	Yes	Vehicle Info	Adjuster, Agency or Support Staff	The VIN number of the city vehicle
341	Yes	Vehicle Info	Adjuster or Agency	Type and model of the city vehicle
342	Yes	Vehicle Info	Agency	Date the vehicle is repaired
343	Yes	Vehicle Info	Adjuster or Agency	Status of the vehicle repair (Select from drop down)
344	No	Wage/Lost Time	Assigned Adjuster	Salary Continuation – Wages earned by employee during time of alleged injury, illness or accident. Wages paid by agency during established period per agency guidelines. Select from pull down (YES/ NO). Field automatically defaults to "NO".
345	No	Claim Info	Support Staff or Assigned Adjuster when provided by Division of Workers' Compensation	Seven digit code assigned to each claim reported to Division of Workers' Compensation. Note: this field is usually left blank where claim not reported to the Division of Workers' Compensation.
346	No	Investigation	Safety & Loss Control Representative or Safety and Industrial Hygiene Administrator	9 digit zip code of location of incident.

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
<b>1st Contact Staff</b>	
CS	Claudia Serafin
LLS	Leslie Simmons
MAC	Marilyn Carroll
MLP	Mary Padilla
RAS	Raylene Smith
SEJ	Susan Jacquez
<b>Activity Status</b>	
0001	Incident
0002	Claim Filed
0003	Denied
0004	ROR
0005	Non City Entity-Closed
0006	Paid
0007	Referred to Other City Agency
0008	Litigation Referral
0009	Litigation
AORD	Awaiting Ordinance
CSOM	City Settlement Offer Made
EEOC	Equal Employment Opp Comm.
INVA	Investigation Active
RLSS	Release Sent
<b>Adjuster/Investigator</b>	
BJR	Billie Jo Roach
BMA	Bea Medina
CAO	City Attorney's Office
CCHC	CCMSI, HANIFAH CHIKU
CCHR	CCMSI, HELEN RUSSELL
CCPR	CCMSI, PATRICIA RICHARDSON
CLCV	Claudia Chavez, DIA claims support
DL/J	Debbie Lucero/Jackie Ridout
DM/J	Debi McKnight/Jackie Ridout
DRM	Deborah Reyes
GLA	Ginger Abeyta
HARL	Julie Harl
HENS	Lori Hensley
JB/J	Jean Baines/Jackie Ridout
JBS	Jean Baines
JYR	Jacqueline Ridout

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
MP/J	Mary Padilla/Jackie Ridout
MPA	Mary Padilla
NOTA	Not assigned yet
PEND	Pending Initial Assignment
PLOR	Patricia Lorman
RB/J	Randy Barkley/Jackie Ridout
RBY	Randy Barkley
SIBL	Ray Sibley
SPRA	Work Comp Supervisor-Active
SPRI	Work Comp Supervisor-Inactive
TINA	Tina Southard/DIA
TLC	Tommie Lin Candelaria
TLC1	Tommie Candelaria
TLC2	Tommie Candelaria
WYNN	Jamie Wynn esq

### Alleged Body Part Injured

00	Unspecified
10	Multiple Head Injuries
11	Skull
12	Brain
13	Ear
14	Eye
15	Nose
16	Teeth
17	Mouth
18	Facial Soft Tissue
19	Facial Bones
20	Multiple Neck Injuries
21	Neck Vertebrae
22	Disc in Neck
23	Spinal Cord in Neck
24	Larynx inclu cartilage & vocal codes
25	Neck Soft Tissue
26	Trachea
30	Multiple Upper Extremities
31	Upper Arm - Including Clavicle
32	Elbow
33	Lower Arm
34	Wrist
35	Hand
36	Fingers

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
37	Thumb
38	Shoulder armpit, rotator cuff, trapezius
39	Wrist(s) & Hand(s)
40	Multiple Trunk Injuries
41	Upper Back Area
42	Lower Back Area - Lumbar and Lumbar-Sacr
43	Disc
44	Chest, Ribs, Sternum
45	Sacrum and Coccyx
46	Pelvis
47	Spinal Cord
48	Internal Organs
49	Heart
50	Multiple Lower Extremities
51	Hip
52	Thigh
53	Knee
54	Lower Leg
55	Ankle
56	Foot
57	Toes
58	Great Toe
59	Buttocks
60	Lungs
61	Abdomen inclu groin exclu intern organs
62	Buttocks soft tissue
63	Lumbar &/ Sacral Vertebrae
64	Artificial Appliances - braces etc
65	Insuffic info to classify/ identify
66	No Physical Injury - Mental Disorder
90	Multiple Body Parts
91	Body and Multiple Body Systems
APAN	Ankle
APAR	Arm
APBA	Back
APBT	Buttocks
APEY	Eyes
APFA	Fatality
APFI	Finger
APFT	Foot
APGT	Genitals
APHA	Hand(except finger)

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
APHE	Head
APHI	Hip
APKN	Knee
APLE	Leg
APLO	Lower Body
APNE	Neck
APSH	Shoulder
APTO	Toe
APUP	Upper Body
APWR	Wrist
BPAN	Ankle
BPAN	Arm
BPBA	Back
BPBT	Buttocks
BPEY	Eyes
BPFA	Fatality
BPFI	Finger
BPFT	Foot
BPGT	Genitals
BPHA	Hand(except finger)
BPHE	Head
BPHI	Hip
BPKN	Knee
BPLE	Leg
BPLO	Lower Body
BPNE	Neck
BPSH	Shoulder
BPTO	Toe
BPUP	Upper Body
BPWR	Wrist

### Appealed/Closed

APPL	Appealed
CLSD	Closed
LOST	Lost
LSTF	Lost, Fees & Costs Awarded Against City
WON	Won
WONF	Won, Fees & Costs Awarded City

### Benefit Type

1983	1983 Civil Rights
AL	Auto Liability

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
ALPD	Auto Liability/Physical Damage
APD	Auto Physical Damage
CLPR	General Liability Property
DND	Denied
DTH	Death
GLBI	General Liability Bodily Injury
GLOT	General Liability Other
MO	Medical Only
OTH	Other
PPD	Permanent Partial
PTD	Permanent Total
TTD	Temporary Total

### Building Equipment

AUTO	Auto
BD	Building
BDEQ	Building & Equipment
EQ	Equipment

### CCN RN

01	Smith, Raylene RN
02	Carroll, Marilyn RN

### City Atty Assigned

ALIS	Aliscu
ANDE	Anderson
AVIL	Aviles
BANG	Bangeman
BARN	Barnett
BECK	Beckman
BIGL	Bigler
BROA	Broadwell
CAIN	Cain
CORC	Corchado
DAVI	Davison
DICR	DiCroce
DIGR	DeGregorio
DURA	DuRan
DYKS	Dykstra
ECKH	Eckhardt
FASI	Fasing
FINE	Finegan

## Appendix C - STARS Coding (for Encoded Data Elements)

<b>Code</b>	<b>Description</b>
GROS	Gross
HEYD	Heydman
HIGL	Higley
JOHN	Johnson
KAYS	Kayser
KISK	Kisken
KOTT	Kottenstette
KRAM	Kramer
LOEC	Loechell
LUCE	Lucero
LUJA	Lujan
MAJO	Major
MARA	Marable
NACH	Nachman
NELS	Nelson
NESP	Nespor
OCBE	OC/Beckman
OCBG	OC/Bigler
OCBR	OC/Broadwell
OCCO	OC/Corchado
OCDA	OC/Davison
OCDU	OC/DuRan
OCEK	OC/Eckhardt
OCFA	OC/Fasing
OCKI	OC/Kisken
OCLO	OC/Loechell
OCLU	OC/Lujan
OCNE	OC/Nespor
OCPI	OC/Pierce
OCSH	OC/Sharoff
OCSM	OC/Smith
OCST	OC/Stubbs
OCTN	OC/Toornman
OCWE	OC/Wesoky
OCWO	OC/Wolf
OCWR	OC/Wright
ORTE	Ortega
OVER	Overn
PIER	Pierce
POLE	Poley
PUCK	Puckett
REDM	Redmond



## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
REYN	Reynolds
RIVE	Rivera
SHAP	Stuart Shapiro
SHAR	Sharoff
SLAT	Slattery
SMIT	Smith
SOLO	Solomon
STON	Stone
STRE	Strenski
STUB	Stubbs
SULL	Sullivan
TAYL	Taylor
TOOR	Toornman
WEIN	Weinstein
WESO	Wesoky
WHEE	Wheeler
WILM	Wilmoth
WOLF	Wolf
WRIG	Wright
WYNN	Wynn

### Climnt 1 State

AK	Alaska
AL	Alabama
AR	Arkansas
AS	American Samoa
AZ	Arizona
CA	California
CO	Colorado
CT	Connecticut
DC	District of Columbia
DE	Delaware
FC	State of Venue is outside the U.S
FL	Florida
FM	Federated States of Micronesia
GA	Georgia
GU	Guam
HI	Hawaii
IA	Iowa
ID	Idaho
IL	Illinois
IN	Indiana

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
KS	Kansas
KY	Kentucky
LA	Louisiana
MA	Massachusetts
MD	Maryland
ME	Maine
MH	Marshall Islands
MI	Michigan
MN	Minnesota
MO	Missouri
MP	Northern Mariana Islands
MS	Mississippi
MT	Montana
NC	North Carolina
ND	North Dakota
NE	Nebraska
NJ	New Jersey
NM	New Mexico
NV	Nevada
NY	New York
OH	Ohio
OK	Oklahoma
OR	Oregon
PA	Pennsylvania
PR	Puerto Rico
PW	Palau
RI	Rhode Island
SC	South Carolina
SD	South Dakota
TN	Tennessee
TX	Texas
UT	Utah
VA	Virginia
VI	Virgin Islands
VT	Vermont
WA	Washington
WI	Wisconsin
WV	West Virginia
WY	Wyoming

### CMS Damage Ind

BI	BODILY INJURY
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## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
BIPD	BOTH BODILY INJURY AND PROPERTY DAMAGE
PD	PROPERTY DAMAGE

### CMS Eligibility

N	No
U	Undetermined
Y	Yes

### Concentra Primary MD

001	Prok, Dean, MD
002	Baca, Edwin MD
003	Nelson, Kirk MD
004	Rossi, Raymond MD
005	Robinson, Craig Phys. Asst.
006	Bloch, Jonathan MD
007	Brodie, Matthew MD
008	Holmboe, Kirk DO
009	Petersen, Glenn MD
010	Danahey, Steve MD
011	Schroeder, David MD
012	Burris, John MD
013	Kohake, George MD
014	Shackelford, Alan E MD
015	Harvey, Sara MD
016	Waits, Ronald L. NP
017	Boulder, Joel C. MD
018	Wunder, Jeffrey A. MD
019	Chythlook, William T., MD
020	Smith, Lori C., MD
021	Winslow, Mark DO
022	Hattem, Albert MD
023	Webb, Terrell MD
024	Pflieger, Matthew MD
025	Sigmon, Carter MD
026	Moore, Deborah MD
027	Kern, Tanya M. MD

### Corrective Action

01	Equipment Repair
02	Write Policy & Procedure
03	Improve Inspection Procedures
04	Order Job Hazard Analysis

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
05	Training/Re-Training
06	Improve Material Handling Methods
07	Require PPE
08	Install/Revise Safety Guard or Device
09	None Submitted by Supervisor
10	Other Corrective Action
11	Ergonomic Evaluation

### Coverage Type

10	Workers Compensation
11	Internal Workers Compensation
13	Incident – No Treatment
14	DNC – WC Claims
15	DNC – GL Claims
20	General Liability
30	Auto
40	Crime
50	Property
55	Fine Arts
60	Environmental Liability
70	DHHA – Inmates
80	Employment Liability
90	Public Officials Liability
MISC	RM Misc Insurance
OLIT	Other Lit Matters

### DH Primary MD

0001	Hessl, Steven MD
0002	Kuehn, Cindy MD
0003	Blair, David MD
0004	Perry, Sheila PA
0005	Davis, Annette NP
0006	Artist, Rick MD
0007	Szczukowski, Lori MD
0008	William Miller, MD
0009	ER Physician
0010	Mulloy, Karen MD
0011	Steiner, Elizabeth MD
0012	Private
0013	Zorrilla, Ruben MD
0014	Dern, Swan DO
0015	Buseman, Sandra MD

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0016	Ramsey, Carol S., DO
0017	Dickson, Ann MD

### DIA Site Location

0001	Train Concourse A
0002	Train Concourse B
0003	Train Concourse C
0004	Train Other
0005	Train Terminal
0006	Airfield Rescue & Fire Fighting
0007	AOB Level 10
0008	AOB Level 5A
0009	AOB Level 5B
0010	AOB Level 6
0011	AOB Level 7
0012	AOB Level 8
0013	AOB Level 9
0014	AOB Loading Dock
0015	Moving Walkway, East
0016	Moving Walkway, West
0017	Concourse A Bridge
0018	Concourse A Center Core
0019	Concourse A East Side
0020	Concourse A Elevators
0021	Concourse A Escalators
0022	Concourse A Moving Walkway, East
0023	Concourse A Moving Walkway, West
0024	Concourse A Ramp
0025	Concourse A West Side
0026	Concourse C Center Core
0027	Concourse C East Side
0028	Concourse C Elevators
0029	Concourse C Escalators
0030	Concourse C Moving Walkway, East
0031	Concourse C Moving Walkway, West
0032	Concourse C Ramp, East
0033	Concourse C West Side
0034	Maintenance Electrip Shop
0035	Maintenance Emission Building
0036	Maintenance Equipment Building
0037	Maintenance Field
0038	Maintenance Fleet Garage

## Appendix C - STARS Coding (for Encoded Data Elements)

<b>Code</b>	<b>Description</b>
0039	Maintenance Graphics Shop
0040	Maintenance Materials Management
0041	Maintenance Paint Shop
0042	Maintenance Radio Shop
0043	Parking Economy Lot, East
0044	Parking Economy Lot, West
0045	Parking Employee Lot, East
0046	Parking Employee Lot, West
0047	Parking Mount Elbert Lot
0048	Parking Garage East
0049	Parking Garage West
0050	Pikes Peak Parking
0051	Republic Parking
0052	75th Avenue
0053	78th Avenue, Employee Lot
0054	90th Avenue
0055	Access Plaza
0056	Gun Club Road
0057	Jackson Gap Road
0058	Patsburg Street
0059	Pena Boulevard
0060	Valley Head Street
0061	Vandriver Street
0062	Baggage Claim, East
0063	Baggage Claim, West
0064	Terminal Elevator, North
0065	Terminal Escalator, Center
0066	Wellness Center
0067	Concourse B Center Core
0068	Concourse B East Side
0069	Concourse B West Side
0070	Concourse B Moving Walkway, East
0071	Concourse B Moving Walkway, West
0072	Concourse B Jet Bridge, East
0073	Concourse B Jet Bridge, West
0074	Concourse B Gates, East
0075	Concourse B Gates, West
0076	Concourse B Ramp, East
0077	Concourse B Ramp, West
0078	Concourse B Mezzanine
0079	Concourse B Escalators
0080	Concourse B Elevators

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0081	Concourse C Ramp, West
0082	Concourse C Jet Bridge, East
0083	Concourse C Jet Bridge, West
0084	Concourse C Gates, East
0085	Concourse C Gates, West
0086	Concourse C Mezzanine
0087	Concourse A Jet Bridge, East
0088	Concourse A Jet Bridge, West
0089	Concourse A Gates, East
0090	Concourse A Gates, West
0091	Concourse A Ramp, East
0092	Concourse A Ramp, West
0093	Concourse A Mezzanine
0094	International Holdrooms
0095	International Airline Ops
0096	International Customs, Sterile Corridors
0097	International Customs, Passenger Bridge
0098	International Customs, Fed. Inspec. Svc.
0099	AOB Corridors
0100	AOB Freight Elevator
0101	AOB Main Elevators
0102	Terminal Main Mall - 5th Level
0103	Terminal Ticket Counter, East
0104	Terminal Ticket Counter, West
0105	Terminal Walkway, East
0106	Terminal Walkway, West
0108	Terminal Escalator, West
0109	Terminal Elevator, South
0110	Terminal Bridge Moving Wlkwy, East
0111	Terminal Bridge Moving Wlkwy, West
0112	Curbside Level 6, East
0113	Curbside Level 6, West
0114	Curbside Level 5, East
0115	Curbside Level 5, West
0116	Curbside Level 4, East
0117	Curbside Level 4, West
0118	Curbside Level 3, East
0119	Curbside Level 3, West
0120	Curbside Level 2, West
0121	Curbside Level 2, East
0122	Curbside Level 1, East
0123	Curbside Level 1, West

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0124	Concourse A Center Core
0125	Unknown Location
0126	Baggage Tunnels
0127	Foxtrot T/w So of the Fox 1 Inter No
0128	E. Mississippi Ave & Abilene
0129	Air Field
0130	Parking-General
0131	Ground Transportation Area (Holding Lot)
0132	Snow Rodeo Lot
0133	Fleet Area
0134	Maintenance Area
0135	Queensburge
0136	Storage Area
0137	South Gate
0138	North Gate
0139	West Gate
0140	East Gate
0141	West Airfield by B4
0142	Airport Blvd-General
0143	S. Cargo VSR Near DSL Airfreight
0144	71st Avenue
0145	78th Avenue
0146	Landside Parking
0147	Vandriver
0148	M-Taxiway & Hietman Way
0149	88th Avenue
0150	Between B & C Concourse
0151	Taxiway
0152	Post Office Parking Lot
0153	Airfield Parking
0154	Offsite
0155	45 Min Waiting
0156	Parking - Valet East
0157	Parking - Valet West

### DPD Activity Ops

AA	Auto Accident
FP	Foot Pursuit
OO	All Others - Operations
PA	Physical Arrest
VR	Vehicle Related



## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
<b>DPD Activity Train</b>	
AC	Arrest Control
DR	Driving
FA	Fitness - Aerobic
FI	Firearms
FS	Fitness - Strength
OT	All Others - Training

<b>DPD Budget Location</b>	
AB	DIA Airport Bureau:3512510
AO	Police Dept-Admin (All Others): 3511001
D-1	District 1: 3501701PD1
D-2	District 2: 3501701PD2
D-3	District 3: 3501701PD3
D-4	District 4: 3501701PD4
D-5	District 5: 3501701PD5
D-6	District 6: 3501701PD6
GB	PD Gang Bureau: 3501701PUS
ID	PD Criminal Investigations: 3512901P40
MS	PD Metro/Swat Bureau: 3501701PMS
TO	PD Traffic Ops Bureau: 3512801PT3

<b>EMPL 1st Contact</b>	
0-24	0 to 24 Hours to RTC
2536	25 to 36 Hours to RTC
3748	37 to 48 Hours to RTC
48++	48 + Hours to RTC
NORE	No Response to Calls
UNAB	Unable to Contact

<b>Facility Location</b>	
100	City & County Bldg - 1437 Bannock Street
101	WEBB Muni Bldg - 201 W. Colfax Avenue
115	Court Child Care Ctr - 280 14th Street
120	Justice Center Garage - 490 W. 14th Av
130	McNichols Bldg - 144 W. Colfax Avenue
140	Cherokee Boiler Plant-1348 Cherokee St.
145	C&C Chiller Plant-1331 Cherokee Street
150	Denver Art Museum - 100 W. 14th Avenue
151	Cultural Ctr Garage - 65 W. 12th Avenue
160	Minoru Yasui Bldg - 303 W. Colfax Avenue
165	DPAC Complex Garage - 1055 13th St.

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
170	Former Permit Center - 200 W. 14th Ave.
171	Denver Election Comm. 3888 E. Mexiso A
180	Richard T. Castro Human Scv - 1200 Fed.
181	Family Crisis Center - 2929 W. 10th Ave
182	Human Scvs Garage - 2885 W. 11th Avenue
185	Water Board Garage - 1330 Cherokee St.
200	Fire Fleet/Bldg Maint - 5440 Roslyn #B
201	Fire Hdqtrs - 745 West Colfax Avenue
202	Fire St #2 - 5300 Memphis Street
203	Fire St #3 - 2500 Washington Street
204	Fire St #4 - 1890 Lawrence Street
206	Fire St #6 - 1300 Blake Street
207	Fire St #7 - 2195 W. 38th Avenue
208	Fire St #8 - 1616 Park Avenue
209	Fire St #9 - 4400 Brighton Blvd.
210	Fire St #10 - 3200 Steele Street
211	Fire St #11 - 40 W. 2nd Avenue
212	Fire St #12 - 2575 Federal Blvd
213	Fire St #13 - 3683 S. Yosemite
214	Fire St #14 - 1426 Oneida Street
215	Fire St #15 - 1375 Harrison Street
216	Fire St #16 - 1601 S. Ogden Street
217	Fire St #17 - 4500 Tennyson Street
219	Fire St #19 - 300 S. Ivy Street
220	Fire St #20 - 501 Knox Court
221	Fire St #21 - 1500 E. Virginia Avenue
222	Fire St #22 - 3530 S. Monaco Pkwy
223	Fire St #23 - 850 S. Federal Blvd
224	Fire St #24 - 2695 S. Colo Blvd
225	Fire St #25 - 2504 S. Raleigh Street
226	Fire St #26 - 7934 Martin Luther King Bl
227	Fire St #27 - 12927 E. Albroom Drive
228	Fire St #28 - 4306 S. Wolff Street
229	Fire St #29 - 4800 Himalaya Road
230	Fire St #30 - 4898 S. Dudley Street
240	Comb Comm Ctr - 950 Josephine Street
250	Fire Line Shop - 1331 19th Street
260	Fire Academy - 5440 Roslyn St #F
261	Fire Dormitory/Garage - 5440 Roslyn St.
262	Fire Tower - 5440 Roslyn St Bldg 8
263	Fire Burn Bldg - 5440 Roslyn Street
270	Fire Warehouse - 20 E. Center

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
400	Police Admin Bldg - 1331 Cherokee Street
401	Pre-Arraign Det Fac - 1351 Cherokee St.
402	Sheriff's Impound Fac - 5160 York Street
403	Police Transmitter - 1930 35th Street
407	Electronic Eng. Bureau - 1930 35th St
408	Police Garage - 5440 Roslyn St Bldg A
409	Police Aca/Video Unit-2155 N. Akron Way
411	DPD Station #1 - 1311 W. 46th Avenue
422	DPD Station #2 - 3921 Holly Street
431	DPD Station #6 - 1566 Washington St
431P	Pharmacy (adj to DPD #6) 1566 Wash St.
433	DPD Station #3 - 1625 S. University Blvd
440	DPD Station #4 - 2150 S. Clay Street
445	Metro SWAT Team - 550 E. Iliff Avenue
450	Gang Bureau - 2205 Colorado Blvd
471	Mounted Patrol Unit - 4350 S. Pierce St
480	Car Pound - Old Bldg - 5160 York Street
481	Car Pd - North Lot Auto Sales-5160 York
503	Westwood Comm Ctr - 1000 S. Lowell Blvd
505	Five Pts Comm Ctr - 2855 Tremont Place
513	Whittier Comm Ctr - 2900 Downing St #1B
552	Edna Oliver Child Dev Ctr - 2851 Tremont
554	Northeast Montessori Ctr- 3505 Marion St
555	Westwood Child Care Ctr-1000 S. Lowell B
558	Lowry Child Dev Ctr -957 Ulster Way
700	Decatur Bldg - 1390 Decatur Street
702	Decatur Guard Booth - 1390 Decatur St.
705	Roslyn Complex - 5440 Roslyn St.
706	Roslyn Bldg (C) - 5440 Roslyn St.
707	Roslyn Admin. Bldg - 5440 Roslyn Bldg 5
708	Roslyn Bldg (E) - 5440 Roslyn Street
709	Roslyn Guard Booth - 5440 Roslyn Street
710	Roslyn Bldg (D) - 5440 Roslyn Street
712	Chry Crk Trnsf St (Low Bldg) 7301 E Jewe
713	Osage Trnsf Station-2013 S. Osage Street
714	PW St Maint Warehouse-1390 Decatur St.
716	Public Works - 2506 W. Colfax Avenue
718	PW Asphalt Plant-5440 Roslyn St Bldg G
720	PW Batch Shop - 5440 Roslyn St Bldg G
722	PW St. Maint Yard - 4101 Havana Street
723	Chry Crek Comp St (Up Bldg) 7301 E. Jewe
900	Arie P Taylor Muni Ctr-4685 Peoria St.

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
903	Central Services - 671 S. Jason Street
907	Surplus (Purchasing) - 4120 Brighton Blv
918	Information Technology - 10 Galapago St.
921	Park Ave Wrhouse- 3375-3501 Park Av West
924	Animal Control Shelter- 678 S. Jason St.
930	Cableland (Mayor Res)-4150 Shangri La Dr
931	Rocky Mtn Intl House-1548 Ogden Street

Incident Types	
01	Contact With/By
02	Struck Against
03	Struck By
04	Caught In/On/Between
05	Exposure To
06	Slip, Trip, Fall
07	Overexertion
08	Stepped In/On
09	Motor Vehicle Collision
10	Motor Vehicle Non-Collision
11	Physical/Medical Event
12	Psychological/Stress Event

Initial Treatment	
CLHP	Clinic/Hospital
EMRM	Emergency Room
HS24	Hospital >24 Hrs
MROS	Minor on Site/First Aid
NONE	None

Inj Emp Contacted	
IO	No First Contact - Incident Only
NFC	No First Contact Needed
NO	No, Injured Worker Not Contacted
YCOM	Yes, Note Completed in STARS
YINC	Yes, Note Incomplete in STARS

Inj OD Code	
EXP	Exposure
INJ	Injury
OCCD	Occupational Disease

### Injury on Premise

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
ASIN	Asian
BLCK	Black
HSPC	Hispanic
N	No
NTAM	Native American
WHITE	White
Y	Yes

### Inj Party Rep Ind

A	Attorney
G	Guardian/Conservator
O	Other
P	Power of Attorney

### Injury Type Code

1	Death
2	Perm. Total Disability
5	TTD/TPD
6	Medical Only
7	Contract medical or Hosp. Allowance
9	PPD

### Interior Exterior

EXT	Exterior	PT
EXT	Exterior	CR
INEX	Interior & Exterior	PT
INEX	Interior & Exterior	CR
INT	Interior	PT
INT	Interior	CR

### Lost Time Type

PPD	Permanent Partial - OMNIS
PPDS	Permanent Partial - Scheduled
PPDW	Permanent Partial - Whole Person
PTD	Permanent Total Disability
TPD	Temporary Partial Disability
TTD	Temporary Total Disability

### Marital Status

CL	Common-Law
DP	Domestic Partner
DV	Divorced

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
MA	Married
SI	Single
W	Widowed

Nature of Injury	
01	No Physical Injury- repl artificial appl
02	Aumputation
03	Angina Pectoris - chest pain
04	Burn
07	Concussion - brain, cerebral
10	Contusion-bruise, hematoma
13	Crushing -break into small bits
16	Dislocation, pinched nerve, disc, tear
19	Electric Shock, Electrocutation
22	Enucleation removal of organ/ tumor
25	Foreign Body
28	Fracture-breaking bone / cartilage
30	Freezing eg frostbite
31	Hearing loss/ impairment- traumatic only
32	Heat prostration- heat stroke exhaustion
34	Hernia
36	Infection
37	Inflammation
40	Laceration
41	Myocardial infarction
42	Poisoning - not OD/ cumulative
43	Puncture
46	Rupture
47	Severance
49	Sprain (joint)
52	Strain-muscle
53	Syncope-fainting
54	Asphyxiation - strangulation, drowning
55	Vascular- exclu heart/hemorrhoids
58	Vision Loss
59	All Other Specific Injuries NOC
60	Dust Disease NOC All othr Pneumoconiosis
61	Asbestois
62	Black Lung
63	Byssinosis
64	Silicosis
65	Respiratory Diseases (gas, fumes, chems)

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
66	Poisoning- Chem other than metals
67	Poisoning - metal man made
68	Dermatitis
69	Mental Disorder
70	Radiation
71	All other Occ disease inj NOC
72	Loss of Hearing
73	Contagious Disease
74	Cancer
75	AIDS
76	VDT- exclu carpal tunnel
77	Mental Stress
78	Carpal Tunnel Syndrome
80	All other Cumulative Inj NOC
90	Multiple Physical Injuries Only
91	Multi Inj inclu physical & psychological

### NCM

B&B	Bass & Babb
CCM	Colorado Case Management
CENN	Centennial
CHRS	Colo. Health & Rehab Svcs.
CONC	Concentra
CORV	CorVel Corporation
COVE	Coventry
DORN	Dorn Company
GENE	Genex
HSI	HSI
IR	Innovative Recovery
OHMS	OHMS
ORCH	Orchard Medical

### Plan Insurance Type

D	No-fault
E	Workers' Compensation
L	Liability

### Position Type

FA	Final Admission
GA	General Admission
NLT	No Lost Time
NOC	Notice of Contest

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
STIP	Stipulation
<b>PRDP Cause 1</b>	
000	Worker's Compensation
100	Administration
110	Aircraft Operations
170	Elected and Appointed Officials
180	Emergency Services
290	Parking
300	Permits
320	Premises and Facilities
370	Roadways, Walkways, Bridges and Tunnels
400	Utilities
410	Vehicle Operation (Non-transit)
<b>PRDP Cause 2</b>	
001	Environment
002	Equipment/Tools/Machinery
003	Management
004	People
101	Communications/Publishing
105	Finance
111	Personnel & Employment Practices
115	Purchasing (non-food)
121	Records Management
125	Revenue Collection
131	Risk Management
135	Treasury
141	Aircraft
151	Crew
295	Legislative or Governing Board
301	Chief Executive
305	Treasurer
311	Clerk/Secretary of State
315	Chief Counsel: Atty Gen, DA, CAO
321	Emergency/Disaster coordination
325	Fire
585	Parking areas
591	Parking enforcement
611	Event Permits
661	Buildings and grounds
665	Construction Zone



## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
671	Property management services
681	Athletic facilities
685	Playgrounds
855	Bridges
861	Roadways
865	Sidewalks and walkways
911	Solid Waste
915	Storm control
925	Wastewater
931	Vehicle operation

### PRDP Cause 3

1002	Access to disabled
1004	Accounts Payable practices
1005	Accounts Receivable practices
1006	ADA Violations
1013	Assessment Practices
1014	Backing unsafe
1015	Benefits
1016	Bike Lanes/paths
1017	Booting
1021	Certification
1022	Charges
1026	Citations
1027	Claim management practices
1031	Clean-up activities
1032	Climbers
1034	Code enforcement
1035	Collection
1045	Communications Breakdown
1046	Condition
1048	Conspiracy
1050	Construction zones
1054	Controlled burns
1055	Controller instructions
1060	Crew
1064	Culverts, storm lines and channels
1066	Defamation
1067	Design
1069	Disbursement of funds
1070	Disclosure of information
1071	Discretion abused

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
1072	Discrimination
1078	Diversion of water
1081	Drainage
1082	Driver hazards
1087	Electronic Media
1088	Embankment
1089	Emergencies
1091	Emergency response plan
1093	Environmental hazards
1094	Equipment
1098	Excavation (temp)
1101	Facilities: inaccessible
1106	Fencing or barricading
1107	Fire hazards
1108	Fire suppression improper
1111	Forecasting of event
1115	Goods purchasing practices
1116	Gravel
1117	Ground Surface
1120	Harassment/Discrimination
1121	Hazardous materials
1122	Head-on or sideswipe
1123	Hiring and Retention Practices
1124	Inattention
1127	Intellectual property
1128	Intersection collision: non-turning
1132	Investment practices
1133	Judgment error
1135	Land fill management
1136	Landscaping hazards
1137	Lane change unsafe
1145	Lighting
1147	Locker Room
1150	Maintenance
1151	Malfeasance (intentional wrongdoing)
1153	Mandatory duty breached
1154	Markings
1156	Medical emergency
1158	Misfeasance (accidental error)
1160	Moving object struck: animal
1161	Moving object struck: bicyclist
1162	Moving object struck: person

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
1163	Navigation
1164	Non-Feasance (failure to act)
1169	Operation
1171	Other playground equipment
1173	Parking attendant
1185	Pedestrian hazards
1187	Permits: refusal to grant
1193	Playing surface hazardous
1196	Privacy
1197	Procedural Error
1204	Property: purchasing of real property
1205	Property: rental of real property
1206	Property: sales of real property
1213	Rearended other vehicle
1214	Records Storage
1215	Recycling operations
1216	Red light/stop sign/flagman
1231	Risk control practices
1232	Risk financing practices
1233	Risk identification practices
1234	Safety and Security
1235	Safety devices
1239	Security
1243	Services purchasing practices
1244	Sewers
1245	Signage
1246	Signals
1248	Slide
1249	Speed Excessive
1250	Spinners
1251	Standard of care violated
1252	Stationary object struck
1254	Structural Hazards
1255	Structure
1257	Sunshine laws abused
1261	Surface
1263	Swimming Pool
1264	Swings
1265	Techniques
1266	Temporary roadway or walkway
1269	Towing
1270	Traffic control

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
1271	Training
1272	Transfer stations
1276	Turning unsafe
1277	Unclaimed property practices
1278	Unconstitutional enactment
1281	Utilities
1282	Vehicle hazards
1284	Ventilation
1289	Wastewater treatment
4000	Naturally Occurring Hazard
4001	Storage
4002	Procedure
4003	Resource Allocation
4004	Employee
4005	Ergonomics
4006	Supervisor
4007	Work Pace
4008	Other Person

### PRDP Cause 4

1003	Access to public: failure to control
1048	Conspiracy
1057	Copyright infringement
1071	Discretion abused
1124	Inattentive
1130	Invasion of privacy
1133	Judgement: Error Made
1138	Law: error in application
1151	Malfeasance (intentional wrongdoing)
1153	Mandatory duty breached
1158	Misfeasance (accidental error)
1164	Non-Feasance (failure to act)
1197	Procedure: Error Made
1240	Security: Inadequate
1257	Sunshine laws abused
1278	Unconstitutional enactment
2001	Abandoned scene before fire extinguished
2005	Access to private property: impeded
2008	Access to public: unlawful restrictions
2016	Age
2017	AIDS/ARC/HIV (non-ADA)
2018	Aircraft guidance system: defective

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2019	Aircraft: deployed improperly
2020	Aircraft: equipped inadequately
2021	Aircraft: not assigned
2028	Animal: darted into vehicle's path
2029	Animal: hit in traffic lane
2030	Animal: hit on shoulder of roadway
2031	Animal: hit on sidewalk
2037	Apparatus: equipment breakdown
2038	Apparatus: edquipment inadequate
2039	Apparatus: not positioned property
2040	Appliances: condition: defective
2041	Appliances: placement: hazardous
2045	Assessment practices: wrongful
2053	Backfires exacerbated fire
2054	Backing: from parking space
2055	Backing: into roadway
2056	Backing: into traffic
2059	Banking: excessive
2060	Banking: inadequate
2061	Barbecues: design hazardous
2062	Barbecues: maintenance inadequate
2063	Barrier: center: design hazardous
2064	Barrier: center: none
2065	Barrier: side: design hazardous
2066	Barrier: side: none
2067	Barriers: design hazardous
2068	Barriers: inadequate
2069	Barriers: none
2070	Berms and barriers: placement hazardous
2071	Barriers: unsecured
2072	Bases/home plate: improperly secured
2073	Berm or curb: location hazardous
2074	Bicyclist: darted into vehicle's path
2075	Bicyclist: hit in bike lane
2076	Bicyclist: hit in crosswalk
2077	Bicyclist: hit in traffic lane
2078	Bicyclist: hit on shoulder of roadway
2079	Bicyclist: hit on sidewalk
2080	Bidding practices unfair: collusion
2081	Bidding practices unfair: no RFP
2082	Bidding practices unfair: RFP unclear
2083	Bike Lanes/paths: adjacent cond. hazard.

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2084	Bike Lanes/paths: code violation
2085	Bike Lanes/paths: dimensions
2086	Bike Lanes/paths: gravel & debris
2087	Bike Lanes/paths: pavement defect
2088	Bike Lanes/paths: route selection
2089	Bike Lanes/paths: shoulder defect
2090	Billing practices: improper
2091	Blocks access to private property
2097	Bonds: amount insufficient
2098	Bonds: failure to obtain bonds
2099	Boot: installation wrongful
2100	Boot: use unjustified
2101	Raised pavement markers: deteriorated
2102	Raised pavement markers: none
2116	Care: delay in rendering
2117	Care: failure to render
2118	Care: physician's orders not followed
2119	Care: standard of care breached
2125	Catch basin: clogged
2126	Catch basin: damaged
2129	Certification: lacking or improper
2130	Charges Excessive
2132	Chemical suppressants: inadequate supply
2133	Chemical suppressants: not used
2135	Chemicals: accessible to public
2136	Chemicals: improper for intended use
2137	Chemicals: storage unsafe
2138	Chemicals: used contrary to directions
2139	Chlorine: leak
2140	Chlorine: tanks accessible
2141	Citation issuance unjustified
2142	Citation of wrong vehicle
2143	Claim practices: TPA misconduct
2144	Claim practices: unfair
2145	Claim practices: wrong amount paid
2148	Clean-up activities caused damage
2150	Climbers: bar diameter excessive
2151	Climbers: connectors protruding
2152	Climbers: connectors sharp
2153	Climbers: entrapment
2154	Climbers: excessive height
2155	Climbers: hazardous projections

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2156	Climbers: placement hazardous
2159	Codes: not enforced
2160	Collection: failure to collect waste
2161	Collection: wrong materials picked up
2172	Commingled with hazardous waste
2175	Communication systems: defective
2176	Communication systems: inadequate
2177	Communication systems: none
2178	Computer failure or error
2183	Concrete: too hard
2184	Concrete: debris present
2185	Concrete: drainage deficient
2186	Concrete: holes present
2187	Concrete: uneven
2192	Conduct: Improper
2194	Conflict of interest
2199	Construction activities caused damage
2202	Contamination from runoff
2203	Air: Contamination
2205	Contamination: chemical spraying
2208	Contamination: escape of materials
2209	Contamination: failure to detect
2210	Contamination: failure to prevent
2211	Contamination: failure to remedy
2212	Contamination: failure to respond
2214	Contamination: failure to warn
2215	Contamination: from treated water
2216	Contamination: from untreated water
2217	Land: Contamination
2223	Water: Contamination
2224	Contract dispute: financial issues
2225	Contract dispute: non-financial issues
2226	Contractor: uninsured or underinsured
2228	Control arm malfunction
2229	Control lost due to excessive speed
2230	Control of fire lost
2231	Controlled burn: control lost
2232	Controlled burn: supervision inadequate
2233	Controlled burn: unnecessary
2234	Controlled burn: wrong property burned
2235	Controlled I/S: other party ran red light
2236	Controlled I/S: other party ran stop sign

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2237	Controlled I/S: signals not working
2238	Controlled I/S: vehicle ran red light
2239	Controlled I/S: vehicle ran stop sign
2240	Cooking facilities: design hazardous
2241	Cooking facilities: mntnce inadequate
2256	Crews: conduct wrongful
2259	Crossing guards: not present
2260	Crossing guards: performance error
2261	Crosswalk: dangerous location
2262	Crowd control: inadequate
2263	Crowd control: none
2266	Curb: broken
2267	Curb: misaligned
2268	Curbing of wheels not done
2271	Deck: design hazardous
2272	Deck: maintenance inadequate
2278	Defect present: actual notice present
2279	Defect present: constructive notice
2280	Defects: known but not corrected
2283	Deployment: failure to protect life
2284	Deployment: failure to protect property
2285	Depth/lane markings: improper
2292	Design: inadequate
2294	Design: proximity to hazardous condition
2295	Design: structural support inadequate
2296	Design: visibility obscured
2299	Diagonal layout; hazardous
2304	Dirt: debris present
2305	Dirt: drainage deficient
2306	Dirt: holes present
2307	Dirt: too hard
2308	Dirt: uneven
2309	Disability
2310	Disbursement of funds: improper
2314	Disclosure of Information: improper
2315	Disclosure of information: untimely
2321	Dispatch: inaccurate instructions
2322	Dispatch: late
2323	Dispatch: not made
2331	Distribution to improper party
2334	Ditch (permanent) near ped. area
2335	Diversion of sewage during repair



## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2344	Door opened into traffic
2346	Doors: design inadequate
2350	Doors: exit doors: blocked
2351	Doors: exit doors: inad. in emergency
2352	Doors: exit doors: malfunction
2353	Doors: maintenance inadequate
2354	Drain onto private property
2355	Drainage: channels, culverts clogged
2356	Drainage: channels, culverts defective
2357	Drainage: inadequate
2358	Drinking fountain: defective
2359	Drinking fountain: design hazardous
2360	Drinking fountain: unsanitary
2364	Driver Seizure: vehicle out of control
2365	Driver: history of accidents/citations
2366	Driver: license expired or revoked
2367	Driver: license restrictions
2368	Driver: under influence of alcohol
2369	Driver: under influence of drugs
2375	Dust: failure to control
2380	Electric lines unprotected
2381	Electrical equipment damaged: exterior
2382	Electrical equipment damaged: interior
2383	Electrical equipment: unsecured
2384	Electrical systems: condition: defective
2385	Electrical systems: design: code violat.
2386	Electrical systems: unsecured
2389	Elevators: malfunction
2390	Elevators: surface hazardous
2391	Embankment: lateral support inadequate
2392	Emergency call box: defective
2393	Emergency call box: inaccessible
2394	Emergency call box: none
2401	Emergency Response Plan: inadequate
2402	Emergency response plan: none
2403	Emergency response plan: not followed
2408	Environmental: asbestos
2409	Environmental: lead pain
2412	Equipment failure: engine
2413	Equipment failure: other
2416	Equipment: caused damage
2417	Equipment: Defective

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2419	Equipment: design flaw
2421	Equipment/Tools: Inadequate
2422	Equipment: inappropriate
2423	Equipment: inappropriate for use
2424	Equipment: installation defective
2426	Installation: Improper
2427	Equipment: maintenance inadequate
2431	Improper
2434	Error in administration
2435	Error in forecast
2436	Escalator: malfunction
2437	Escalator: surface hazardous
2438	Escape of waste from truck
2439	Evacuation: hampered by design
2445	Excavation (temp): not safely guarded
2446	Excavations: not guarded
2453	Exhaust system: defective
2454	Exhaust system: inadequate
2455	Exhaust system: none
2474	Failure to disclose
2476	Failure to forecast
2477	Failure to hire
2478	Inspection: Failure to Conduct
2481	Failure to modify facilities
2482	Failure to modify procedures
2485	Failure to pay interest or penalty
2486	Failure to pay principal
2487	Failure to protect
2497	Failure to secure vehicle
2499	Warning: Failure to Provide
2533	Fencing or barricading: inadequate
2534	Fencing or barricading: maint inadequate
2535	Fencing or barricading: none
2536	Fencing or barricading: placement inappr
2537	Fire detection equip: defective
2538	Fire detection equip: inadequate
2539	Fire detection equip: none
2541	Fire suppression equip: defective
2542	Fire suppression equip: inadequate
2543	Fire suppression equip: inadequate
2550	Fixed objects: hazardous to players
2551	Flagman: driver failed to stop

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2553	Flammables: handles unsafely
2554	Flammables: stored unsafely
2555	Flight plan: inaccurate
2556	Floor wax: slippery
2557	Floor wax: too adhesive
2558	Floor: carpet defective
2559	Floor: defect present
2560	Floor: defective
2566	Floor: sharp object present
2567	Floor: solid foreign object present
2568	Floor: surface moisture, grease, mud
2570	Floor: wet
2571	Flushing of lines caused damage
2573	Follow-up: improper
2600	Foundation: inadequate
2605	Fuel: quantity insufficient
2606	Furniture: cabinets: defective
2607	Furniture: tables: defective
2612	Gas lines unprotected
2613	Gate, door, window: unlatched or unlocked
2614	Gate: positioned unsafely
2615	Gender/sex
2618	Glass, window, or door: design defective
2619	Glass, window or door: maintenance inad.
2620	Goods unsafe: design defective
2621	Goods unsafe: manufacture hazardous
2622	Goods unsafe: resold by public entity
2623	Grate/cover: broken
2624	Grate/cover: loose
2625	Grate/cover: misaligned
2626	Grate/cover: missing
2627	Gravel or debris: escape from vehicle
2628	Gravel: debris present
2629	Gravel: drainage deficient
2630	Gravel: holes present
2631	Gravel: on roadway
2632	Gravel: released from constr. vehicle
2633	Gravel: too hard
2634	Gravel: uneven
2638	Ground surface: compacted
2639	Ground surface: debris present
2640	Ground surface: design hazardous

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2641	Ground surface: mud and ponding present
2642	Ground surface: sharp objects present
2643	Ground surface: unmanicured
2652	Hazards not repaired
2660	Heating/AC: condition: defective
2661	Heating/ AC: design: code violation
2665	Hit stationary object: adjacent to road
2666	Hit stationary object: in median divider
2667	Hit stationary object: in shoulder lane
2668	Hit stationary object: on roadway
2670	Hook-up: improper
2671	Hook-up: none
2675	Hydrant: leakage
2677	Impact absorbent devices: defective
2678	Impact absorbent devices: inadequate
2679	Impact absorbent devices: none
2682	Inaccessible to paramedics/amb.
2686	Infestation
2704	Inspection: negligent
2705	Inspection: none
2706	Instructions: Disregarded
2707	Instructions: Misunderstood
2711	Insurance: excess layer excludes peril
2712	Insurance: failure to add insured
2713	Insurance: failure to insure
2714	Insurance: failure to provide data
2715	Insurance: gap between layers
2716	Insurance: inappropriate coverages
2717	Insurance: limits inappropriate to risk
2718	Integration of priv. & pub. lines: inad.
2719	Interagency coordination: inadequate
2720	Interest or penalty: wrongfully charged
2724	Intersection: lack of controls
2725	Intersection: too close to curve
2726	Intersection: too close to hilltop
2729	Inventory: inadequate or wrongful
2735	Investment practices: improper
2736	Investments: failure to obtain security
2737	Investments: negligent monitoring
2738	Investments: negligent selection
2739	Janitorial services: inadequate
2757	Ladder: design hazardous

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2758	Ladder: fire escape: defective
2859	Ladder: fire escape: used unsafely
2860	Ladder: fixed: defective
2861	Ladder: fixed: used unsafely
2862	Ladder: maintenance inadequate
2863	Ladder: portable: defective
2864	Ladder: portable: used unsafely
2865	Land movement adjacent to bridge
2867	Landscaping: damage from mower
2868	Landscaping: hazardous
2869	Landscaping: inappropriate varieties
2870	Landscaping: maintenance inadequate
2871	Landscaping: placement inappropriate
2872	Landscaping: too close to road
2873	Lane change to left unsafe
2874	Lane change to right unsafe
2875	Lane markings: deteriorated or illegible
2876	Lane markings: inappropriate
2877	Lane markings: missing
2878	Lane merger unsafe: warning: inadequate
2879	Lane merger unsafe: warning: none
2880	Lane reduction: merging unsafe
2881	Lane width: too narrow for traffic
2882	Lateral support: inadequate
2883	Lawn: foreign object present
2884	Lawn: muddy, wet
2885	Lawn: tree roots exposed
2886	Lawn: uneven surface/gopher holes
2887	Leaching of lime from concrete
2888	Left turn across traffic unsafe
2891	Libel
2899	Lifeguard service: inadequate
2900	Lifeguard service: none
2902	Lifesaving equip.: defective
2903	Lifesaving equip.: inappropriate
2904	Lifesaving equip.: none
2907	Lighting: design
2908	Lighting: design inadequate
2909	Lighting: Excessive or Blinding
2911	Lighting: Inadequate
2912	Lighting: maintenance inadequate
2913	Lighting: none

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
2914	Lighting: temp, lighting inadequate
2920	Litigation: cross complaint unreasonable
2921	Litigation: failure to meet deadlines
2923	Load not secured on or to vehicle
2924	Lockers: insecure
2925	Locks: defective
2926	Locks: missing
2927	Loss control: initiatives increased risk
2928	Loss control: initiatives ineffective
2929	Loss control: initiatives not taken
2933	Maintenance: Inadequate
2938	Markings: inadequate
2939	Markings: none
2942	Markings: placement inappropriate
2946	Materials: violation of code
2951	Median divider: design defective
2952	Median divider: none
2953	Median divider: placement inappropriate
2954	Median divider: raised excessively
2961	Mental disability (non-ADA)
2966	Meters: defective
2967	Misconduct
2978	Moving sidewalk: malfunction
2979	Moving sidewalk: surface hazardous
2980	National Origin
2981	Navigation Error
2982	Noise: Excessive
2983	Noise: failure to control
2998	Odor: failure to control
2999	On-street parking interferes w/ traffic
3001	Other equip-fiberglass: sharp edges
3002	Other equip-fibrgls: structurally unsafe
3003	Other equip-fiberglass: torn edges
3004	Other equip-metal: rusty
3005	Other equip-metal: sharp edges
3006	Other equip-metal: structurally unsafe
3007	Other equip-placement hazardous
3008	Other equip-wood: infestation
3009	Other equip-wood: rotting
3010	Other equip-wood: sharp obj. in surface
3011	Other equip-wood: splintered surfaces
3012	Other equip-wood: structurally unsafe

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3016	Other veh backing into traffic
3017	Other veh changes lanes to left
3018	Other veh changes lanes to right
3021	Other veh crossed over center line
3022	Other veh entering road
3023	Other veh involved in prior accident
3027	Other veh moving in slow traffic
3030	Other veh stopped at sign at signal
3033	Other veh turning off road
3036	Overcharge
3038	Overspray: during oiling of road surface
3039	Overspray: during repainting
3045	Painting: damage during painting
3046	Painting: wet paint accessible
3047	Parallel layout: hazardous
3048	Parking brake not set
3049	Parking lanes: placement inappropriate
3050	Parking lanes: too narrow
3052	Parking: permitted hazardously
3075	Passenger door: blocked by curb height
3077	Pavement defect, pothole, cracking
3079	Payment to wrong party
3080	Pedestrian crossing lines: deteriorated
3081	Pedestrian crossing lines: none
3082	Pedestrian darted out into roadway
3083	Pedestrian in marked x-walk hit
3084	Pedestrian in road median hit
3085	Pedestrian in road outside x-walk hit
3086	Pedestrian in unmarked x-walk hit
3087	Pedestrian on road shoulder hit
3088	Pedestrian on safety island hit
3089	Pedestrian on sidewalk hit
3093	Personal Views
3095	Skills Inadequate
3097	Staffing: Inadequate
3099	Training: Inadequate
3102	Physical disability (non-ADA)
3106	Pipe or conduit: hazardously exposed
3109	Plans: not built to approved plans
3111	Plumbing design: code violation
3112	Plumbing design: defective
3113	Pole: design inappropriate

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3114	Pole: too close to roadway
3115	Policies & procedures: enforced unfairly
3116	Policies & procedures: inadequate
3117	Not Enforced
3121	Pollution: from treated water
3122	Pollution: from untreated water
3130	Pre-flight inspection not performed
3131	Pregnancy
3137	Private and public lines not integrated
3139	Promotion: Failure to Promote
3147	Property unsafe: construction defect
3148	Property unsafe: design defect
3149	Property unsafe: known defects
3150	Property unsafe: latent defects
3161	Public veh crossed over center line
3162	Public vehicle drifted onto shoulder
3163	Public vehicle tailgating other vehicle
3165	Purchase practices unfair: collusion
3166	Purchases practices unfair: discrim.
3178	Pushing: damage while being pushed
3179	Pushing: damage while pushing
3180	Race
3186	Railings: defective
3187	Railings: design inadequate
3188	Railings: missing
3189	Railings: none
3190	Railings: placement inappropriate
3191	Railroad Crossing: no gate
3192	Railroad Crossing: no warning lights
3193	Railroad crossing: unmarked
3194	Railroad crossing: visibility poor
3195	Ramps: deteriorated
3197	Ramps: missing
3205	Records: failure to retain
3206	Records: maintenance inadequate
3207	Records: storage improper
3217	Refuse areas: condition: defective
3218	Refuse areas: design: code violation
3232	Releases: execution inadequate
3233	Releases: failure to include party
3234	Releases: scope inadequate
3235	Religion



## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3243	Removal negligent
3244	Rental practices unfair: collusion
3245	Rental practices unfair: discrim.
3246	Rescue equip.: damaged
3247	Rescue equip.: deteriorated
3248	Rescue equip.: none
3253	Respons: excessive time
3254	Response: none
3255	Rest Breaks: Inadequate
3256	Restrooms: fixtures unsafe
3258	Restrooms: unsanitary
3259	Restrooms: water excessively hot
3264	Right turn across traffic unsafe
3265	Risk Transfer: failure to transfer risk
3266	Risk Transfer: validity challenged
3267	Roadway: banking: excessive
3268	Roadway: banking: inadequate
3269	Roof: defective
3270	Roots in drng line: privately owned tree
3271	Roots in drng line: publicly owned tree
3273	Runoff damages adjacent property
3274	Runoff disproportionate on priv. prop.
3276	Sale of hazardous materials
3277	Sand: debris present
3278	Sand: drainage deficient
3279	Sand: holes present
3280	Sand: too hard
3281	Sand: uneven
3282	Scaffold: construction: defective\
3283	Scaffold: construction: installed wrong
3284	Scaffold: construction: used unsafely
3285	Scaffold: nonconstruction: defective
3286	Scaffold: nonconstruction: install wrong
3287	Scaffold: nonconstruction: used unsafely
3288	Scheduled maintenance not performed
3294	Screws, nails, bolts: protruding
3298	Seating: benches: defective
3299	Seating: chairs: defective
3304	Securement in ambulance: inadequate
3306	Security detection devices inadequate
3310	Security: Failure to Provide
3318	Selection unfair: discrimination

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3319	Selection unfair: lack of qualifications
3320	Selection: Improper
3321	Self Inflicted Injury
3322	Self-insurance: failure to cover party
3323	Self-insurance: not funded adequately
3324	Selling practices unfair: collusion
3325	Selling practices unfair: discrim.
3328	Services caused loss to third party
3329	Swere lateral: blockage
3330	Sewer lateral: break
3331	Sewer lateral: roots: priv. owned tree
3332	Sewer lateral: roots: pub. owned tree
3333	Sewer main: blockage
3334	Sewer main: break
3335	Sewer main: roots: priv. owned tree
3336	Sewer main: roots: pub. owned tree
3340	Sexual Orientation
3341	Sharp object: on surface
3342	Sharp object: protruding
3344	Shoring: inadequate
3345	Shoulders: debris present
3346	Shoulders: deteriorated
3347	Shoulders: hazardous objects present
3348	Shoulders: none
3349	Shoulders: too narrow
3350	Shoulders: too steep
3351	Showers: floor slippery
3352	Showers: temp control: water excess. hot
3354	Sideswipe vehicle being passed
3358	Signals: inappropriate
3359	Signals: missing
3360	Signals: not working
3361	Signals: timing defective
3362	Signals: unsecured
3363	Signs: clearance inadequate
3364	Signs: design inadequate
3365	Signs: deteriorated and illegible
3366	Signs: Inadequate
3367	Signs: inconsdistent and confusing
3368	Signs: lack of warning signs
3369	Signs: missing
3370	Signs: out-of-date

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3371	Signs: placement inappropriate
3372	Signs: unsecured
3373	Signs: wording or warning insufficient
3374	Site: Inappropriate for Intended Use
3376	Slander
3377	Slide: excessive height
3378	Slide: exit landing too short
3379	Slide: exit landing too steep
3380	Slide: ladder tread: design hazard
3381	Slide: ladder tread: spacing excessive
3382	Slide: placement hazardous
3383	Slide: slide angle excessive
3384	Slide: surface heat hazardous
3385	Slide: upper platform rails: entrapment
3386	Slide: upper platform rails: inadequate
3387	Slide: upper platform: too small
3388	Slope: abrupt incline or decline
3389	Slope: excessive
3399	Speed limit: excessive for design
3400	Spill from treatment plant or ponds
3401	Spinners: entrapment below deck
3402	Spinners: placement hazardous
3403	Spinners: rail diameter excessive
3404	Spinners: unstable
3407	Spraying: damage during spraying
3408	Sprinkler head: too high or too low
3410	Stairs (interior): defect present
3412	Stairs (interior): design hazardous
3413	Stairs (interior): maintenance inadequate
3418	Steps (exterior): defect present
3419	Steps (exterior): design hazardous
3420	Steps (exterior): maintenance inadequate
3423	Steps: design hazardous
3424	Steps: maintenance inadequate
3427	Storage area: not secure
3432	Storage: chemicals
3433	Storage: flammables
3437	Strategic error
3438	Striping: adhesive: deteriorated
3439	Striping: not present
3440	Striping: painted: deteriorated
3441	Striping: pattern creates hazard

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3442	Striping: placement hazardous
3443	Structural defect: construction flaw
3444	Structural defect: design error
3445	Structural defect: maintenance inadequate
3446	Structural elements: deteriorated
3447	Structural elements: missing
3448	Structure: design defective
3449	Structure: maintenance inadequate
3452	Substandard parts used
3459	Supervision: Inadequate
3471	Supplies: inadequate
3474	Surface: drainage inadequate
3475	Surface: effluent on pavement
3476	Surface: foreign object present
3477	Surface: gravel on surface
3478	Surface: greasy
3479	Surface: Hazardous Object Present
3480	Surface: hazardous substance present
3481	Surface: icy
3482	Surface: Inherently Slippery
3483	Surface: muddy
3484	Surface: potholes and surface cracks
3485	Surface: root damage
3486	Surface: section raised
3487	Surface: slippery following oiling
3488	surface: slippery following repaving
3489	Surface: snow covered
3490	Surface: tar loose after resurfacing
3491	Surface: washout or collapse
3492	Surface: Wet
3493	Surfacing: maintenance inadequate
3494	Surfacing: materials inappropriate
3498	Swing: chains deteriorated
3499	Swing: excessive height
3500	Swing: placement hazardous
3501	Swing: s hooks not tight
3502	Swing: seat condition hazardous
3507	Technical error
3508	Techniques: general construction errors
3509	Telecommunications failure
3511	Temporary roadway or walkway unsafe
3517	Termination: Hearing Wrongful

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3537	Tot swing: chains deteriorated
3538	Tot swing: enclosure not secure
3539	Tot swing: placement hazardous
3540	Tot swing: s hooks not tight
3541	Tow hookup: improper
3542	Towing: unjustified
3547	Trademark Infringement
3549	Traffic control spike malfunction
3550	Traffic control: inadequate
3551	Traffic control: negligent
3554	Traffic pattern: dangerous
3555	Traffic: volume: not accommodated
3556	Information: Out-of-date
3557	Training: inadequate
3559	Training: not provided
3561	Training: practice: wrong property burn
3562	Training: untimely
3580	Transport to inappropriate facility
3592	Treatment: primary: inadequate
3593	Treatment: primary: none
3595	Treatment: secondary: inadequate
3596	Treatment: secondary: none
3597	Treatment: tertiary: inadequate
3598	Treatment: tertiary: none
3599	Tree removed: hole not filled properly
3600	Tree removed: stump not removed
3601	Turf: debris present
3602	Turf: drainage deficient
3603	Turf: holes present
3604	Turf: too hard
3605	Turf: uneven
3606	Turn lane: none
3607	Turn lane: sited inappropriately
3608	Turning into road from side unsafe
3610	Turning: arc of left turn too sharp
3611	Turning: arc of left turn too wide
3612	Turning: arc of right turn too sharp
3613	Turning: arc of right turn too wide
3614	Turning: lost control
3615	Turning: U-turn unsafe
3616	Turning: wrong way onto one-way road
3619	Uncontrolled I/S: other veh on left

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3620	Uncontrolled I/S: other vehicl on right
3626	Unhygienic
3628	Unjustified
3630	Unpaved path: hazardous surface
3632	Use improper
3633	Use inappropriate to aircraft design
3634	Utility box or cover: hazard or missing
3636	Vehicle: defective
3637	Vehicle: design hazardous
3638	Vehicle: inappropriate for intended use
3639	Vehicle: malfunction
3640	Vehicle: manufacture hazardous
3641	Vehicle: seat belts: not worn
3642	Vehicle: seat belts: unavailable
3652	Ventilation: Inadequate
3653	Virus: transmitted via email
3654	Virus: transmitted vial web site
3655	Visibility: Inadequate
3656	Volume of water in channel increased
3660	Walls: condition: defective
3661	Walls: design: code violation
3673	Warnings disregarded
3675	Waste volume exceeds legal limit
3676	Water contamination: failure to detect
3677	Water contamination: failure to prevent
3678	Water contamination: failure to remedy
3680	Water contamination: failure to warn
3681	Water lines: broken or leaking
3684	Water: Quality, Poor
3685	Water supply: insufficient
3687	Weight limits exceeded
3689	Wheelchair access: design hazardous
3690	Wheelchair access:maintenance inadequate
3691	Wheelchair access: operator error
3698	Wood: debris present
3699	Wood: drainage deficient
3700	Wood: holes present
3701	Wood: too hard
3702	Wood: uneven
3703	Wrong direction in lane
3704	Wrong direction on one-way road
3705	Wrongful interference by entity

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3708	Seating: bleachers: defective
3709	Visibility: obstructed
5000	Air: Quality, Poor
5001	Radiation
5002	Ventilation: Improper Procedure
5004	Vibration
5005	Assault: Non Employee
5006	Animal/Insect
5007	Cold
5008	Earthquake
5009	Flooding
5010	Heat
5011	Lightning
5012	Other Extreme Weather
5013	Wind
5014	Assembly: Improper
5015	Broken: Guard
5016	Broken: Other Part
5017	Corroded or Worn
5018	Design: Improper
5019	Malfunctioned
5020	Part Missing: Guard
5021	Part Missing: Other Part
5022	Quality: Inadequate
5023	Location: Improper
5025	Not Readily Available
5026	Equipment: Other, Not Specified
5027	Equipment: PPE, Not Specified
5028	Equipment/Tools: Inappropriate for Use
5029	Review: Failure to Conduct
5030	Improper
5032	Not Developed
5034	Not Implemented
5035	Out-of-Date
5036	Requirements: Too Difficult: Mentally
5037	Requirements: Too Difficult Physically
5038	Responsibility: Too Much for Employee
5039	Inadequate
5041	Assault
5043	Storage: Inadequate
5044	Work Space: Inadequate
5045	Hazard: Failure to Detect

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
5047	Hazard: Failure to Remedy
5049	Attitude: Poor
5050	Assault: Other Employee
5051	Distracted: Communications Equipment
5052	Distracted: Other Reason
5053	Horseplay
5054	Authority: Failure to Exercise
5055	Safety Rule: Other, Failure to Obey
5056	Safety Rule: Traffic, Failure to Obey
5058	Guard: Failure to Use
5059	PPE: Failure to Use
5061	Safety Attire: Failure to Wear
5066	Impairment: Physical
5067	Impairment: Mental
5069	Overexertion
5070	Body: Position: Improper
5071	Procedure: Not Followed
5072	Procedure: Unknown
5073	Technique: Improper
5074	Alcohol/Drugs: Under the Influence
5075	Body: Movement: Improper
5076	Equipment/Tools: Improper
5077	Work Habits: Poor
5078	Fatigue
5079	Load Handling
5080	Repetitive Motion
5081	Workstation
5082	Authority: Failure to Exercise
5086	Responsibility: Inadequately Defined
5087	Responsibility: Misunderstood
5089	Example: Set, Poor
5092	Policy: Violated
5094	Erratic
5095	Too Fast
5096	Too Slow

### PRDP Place

ADMB	Administration building
AIRF	Airport-field area
AIRH	Airport-hangar
AIRJ	Airport-jetway
AIRT	Airport-terminal



## Appendix C - STARS Coding (for Encoded Data Elements)

<b>Code</b>	<b>Description</b>
AMUS	Amusement park
ANHO	Animal-hospital
ANSH	Animal-shelter
AQUA	Aquarium
AREN	Arena
ARRG	Sporting-archery range
ASMB	Assembly hall
ASPH	Asphalt plant
AUDT	Auditorium
BECH	Beach
BKPT	Bicycle path
BLRM	Boiler room
BRDG	Bridge
BRGP	Bridge-pedestrian
BRKW	Breakwater
BSCT	Sporting-basketball court
BWAL	Sporting-bowling alley
CAFE	Cafeteria/food service area
CAMP	Camp
CANL	Canal
CHLD	Childcare facility
CLAS	Classroom
CLBK	Cell block
CMCT	Community center/recreation center
CMPT	Cement plant
CNZN	Construction zone
CORT	Courthouse
CPGD	Campground
CRMA	Crematorium
CSNO	Casino
CVCT	Convention center
DAM	Dam
DRRG	Sporting-driving range
FARM	Farm
FDAC	Fire-academy
FDST	Fire-station
FLET	Fleet garage/lot
FRGD	Fairground
FRRG	Firing range
FRST	Forest
GFCR	Sporting-golf course
GRND	Grounds/campus

## Appendix C - STARS Coding (for Encoded Data Elements)

<b>Code</b>	<b>Description</b>
GRVE	Cemetery/graveyard
GYM	Sporting-gymnasium
HBCT	Sporting-handball/racquetball court
HDCL	Holding cells
HGWY	Highway/Interstate highway
HLTH	Health care facility
ICRK	Sporting-ice rink
INCN	Incinerator
JAIL	Jail/prison/detention facility
LAB	Laboratory
LAKE	Lake
LBRY	Library
LDFL	Landfill
LKRM	Locker room
LOCK	Lock
LWAC	Law enforcement-academy
LWSB	Law enforcement-substation
LWST	Law enforcement-station
MASL	Mausoleum
MNYD	Maintenance yard/shop
MRGE	Morgue
MRNA	Marina
MUSM	Museum
OCN	Ocean
PARK	Park
PBHS	Public housing
PCNC	Picnic area
PIER	Pier
PKGR	Parking-garage
PKLT	Parking-lot
PLZA	Plaza
PMCT	Performing arts center/theater
POND	Pond
POOL	Sporting-swimming pool
PORT	Port/harbor
PRNC	Property-nonowned-commercial
PRNR	Property-nonowned-residential
PRNU	Property-nonowned-unimproved
PROU	Property-owned-unimproved
PSPT	Physical plant
PWDS	Power-distribution substation
PWGF	Power-generation facility

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
PWTF	Power-transmission facility
PYFD	Sporting-playing field
PYGD	Playground
RCFC	Recycling facility
RCYD	Recreation yard
RIVR	River
ROAD	Road/street
RSHL	Residence hall
RSST	Rest stop
RSVR	Reservoir
SCHL	School
SDWK	Sidewalk/walkway
SEA	Sea
SEWR	Sewer
SHRE	Shoreline (non-beach)
SKPK	Sporting-skateboard park
STAD	Sporting-stadium
STRM	Stream
STUN	Student union
TNCT	Sporting-tennis court
TRCK	Sporting-track
TRMU	Trail-multiuse
TRSM	Trail-snowmobile
TSPA	Transit-station-paid areas
TSST	Transit-stop
TSUA	Transit-station-unpaid areas
TUNL	Tunnel
VHIV	Vehicle-inside vehicle
VLLY	Sporting-volleyball court
WGHT	Sporting-weight room
WHRF	Wharf
WRHS	Warehouse
WSTP	Wastewater/sewage treatment plant
WTPK	Water park
WTSL	Waterslide
WTTK	Water tank
WTTP	Water treatment plant
XFER	Solid waste transfer station
ZOO	Zoo

### Rep State

AK	Alaska
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## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
AL	Alabama
AR	Arkansas
AS	American Samoa
AZ	Arizona
CA	California
CO	Colorado
CT	Connecticut
DC	District of Columbia
DE	Delaware
FC	State of Venue is outside the U.S
FL	Florida
FM	Federated States of Micronesia
GA	Georgia
GU	Guam
HI	Hawaii
IA	Iowa
ID	Idaho
IL	Illinois
IN	Indiana
KS	Kansas
KY	Kentucky
LA	Louisiana
MA	Massachusetts
MD	Maryland
ME	Maine
MH	Marshall Islands
MI	Michigan
MN	Minnesota
MO	Missouri
MP	Northern Mariana Islands
MS	Mississippi
MT	Montana
NC	North Carolina
ND	North Dakota
NE	Nebraska
NJ	New Jersey
NM	New Mexico
NV	Nevada
NY	New York
OH	Ohio
OK	Oklahoma
OR	Oregon

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
PA	Pennsylvania
PR	Puerto Rico
PW	Palau
RI	Rhode Island
SC	South Carolina
SD	South Dakota
TN	Tennessee
TX	Texas
UT	Utah
VA	Virginia
VI	Virgin Islands
VT	Vermont
WA	Washington
WI	Wisconsin
WV	West Virginia
WY	Wyoming

### Resp 3rd Party ID

N	No, Resp 3rd or Other Party Involved
Y	Yes Party Identified
YU	Yes, Unknown Resp 3rd or Other Party

### Risk Code

1463	Asphalt Workers & Drivers
5192	Voting Machine & Pkg. Meter Svc./Repair
5506	Street Rd. Const. Paving/Repaving Driver
6325	Traffic Ops All - Including Drivers
7380	Drivers Delivery Including Helpers
7423	Airport Ops-All other employees & Driver
7580	Sewage Disp. Plant Oper.-Incl. Drivers
7605	Burglar Alarm Intall or Repair & Drivers
7610	Radio/TV Broadcasting - All employees
7704	Firemen Including Drivers
7710	Firemen, Including Drivers
7720	Policemen Including Drivers
8227	Maintenance of Equip or Material Storage
8380	Auto Svc. or Repair Ctr. and Drivers
8601	Engineers or Architects
8742	Salespersons, Collectors or Messengers
8803	Auditor, Accountant - Travelling
8810	Clerical NOC Draftsmen, Library Prof. EE
8820	Attorneys - Includes Clerical, Messenger

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
8831	Veterinary - Includes Drivers
8832	Physicians & Clerical
8833	Hospital - Includes Professional EE
8835	Public Health Nurses & Homemakers
9015	Janitors-Care & Maint.-Stagehands
9016	Amusement Park/Exhibitions/Zoo
9040	Hospital - All other employees
9060	Golf Courses-All-Including Clerical
9101	Library & Museum - All other employees
9102	Parks-NOC-All other employees & Drivers
9154	Theatres - Ushers
9402	Sewers & Street Cleaning - Incl. Drivers
9403	Garbage & Refuse Coll.-Including Drivers
9410	Municipal, County or State EE NOC
9501	Painting - Shop Only & Drivers

### RTW Status

CLOS	Closed-Modified Duty
FD	Returned - Full Duty
MMI	MMI
MOD	Modified Duty
NM	NO MEDS
NOC	Notice of Contest
OD	Off Duty

### Rule 8 Grant Deny

DENY	Denied
GRAN	Granted

### Safety Inv Level

1DR	DOCUMENT REVIEW
2DRS	DOCUMENT REVIEW & SITE VISIT
3DSI	DOCUMENT REVIEW & SITE VISIT & INTERVIEW

### Safety Rep

ALEX	Janice Alexander, CPD
ALMA	Manny Almagure, DFD
BANK	Sharon Bankes, Safety Administrator
BATT	Lt Tim Battenhouse, DFD
BAUM	Melissa Baum, Human Services
BILY	Leslye Bilyeu, Denver Zoo
BREN	Steve Brendlinger, Public Works

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
COKE	Debbie Gokey, Election Commission
FORT	Tony Fortunato, Denver Art Museum
FOWL	Sgt Sandra Fowler, DSD
GARG	Matthew Gargan, DMNS
GONZ	Helen Gonzales, Excise & License
GUIL	Stacey Guillaume, DEH
HACK	Les Hackworth, DA
HAMP	Allen Hampel, Auditor's Office
HEAD	Department Head
KEEN	Linda Keenan, Human Rights
KING	Sara King, Law
LINN	Marcel Linne, Public Works
MEST	Gloria Mestas-Mondgraon
METO	Juanita Metoyer, DHS
NELS	Cindy Nelson, County Court
OLIV	Det Victoria Oliver, DPD
PETE	Earl Peterson, Civil Service Commission
RAZO	Suzanne Razook, County Court
ROZA	Steve Rozanski, Parks & Rec
SALA	Bernadette Salazar, City Council
SAND	Ron Sanders, Parks & Rec
SCOT	Tom Scott, Denver Public Library
SIEN	Paul Sienkiewicz, DHS
STEW	Dave Stewart, City Wide Safety Officer
THER	Sgt. Pat Theriot
WILL	Keith Williams, Aviation
WILS	James Wilson, General Services

### Self Insured Type

I	Individual
O	Other than Individual (e.g. Business, Corp, Org)

### Sex

F	Female
M	Male

### Specialist 1, 2 and 3

0001	Anderson, Joseph A, MD
0002	Anderson-Oeser, Roberta P, MD
0003	Aschberger, John, MD
0004	Aylor, Bradley L., MD, PT
0005	Bainbridge, Scott J., MD

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0006	Balkissoon, Ron C. MD
0007	Barmatz, Hirsch E. MD
0008	Basse, Rachel L. MD
0009	Baumgardner, Jan F. MD
0010	Beach, Dee J. MD
0011	Beatty, Brian J. DO
0012	Bender, John D. DO
0013	Berenbeim, Joel A. DO
0014	Bernton, Tashof MD
0015	Bisgard (Amick), Elizabeth W MD
0016	Blei, Michael L MD
0017	Boland, Jim MD
0018	Braverman, Jon MD
0020	Bronstein, Alvin C MD
0021	Brunworth, Gretchen MD
0022	Burke, Scott A MD
0023	Burns, Jennifer MD
0025	Casper, Ed MD
0026	Cazden, Bruce B MD
0027	Chan, Samuel DO
0028	Clarke, Theodor J MD
0030	Colliton, Julie W MD
0031	Conforti, Deborah DO
0035	Cowan Jr, Robert B MD
0038	Davis, Stephen I MD
0039	Deagle, William R MD
0040	Dillon, Jade MD
0041	Douthit, John D MD
0042	Draznin, Elena MD
0043	Dunkle, John W MD
0044	Dutmer, Barbara MD
0045	Ellis, Clarence MD
0046	Engen, Phil MD
0047	Entin, Howard J MD
0049	Fall, Allison MD
0050	Fernandez, Lynne MD
0052	Frank, Mark MD
0055	Furmansky, Bert
0056	Gargaro, John MD
0058	Gellrick, Caroline M MD
0059	Gerber, Gregory J MD
0060	Gessner, Paul W MD PhD



## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0061	Gibson, Bradley J Md
0062	Ginsburg, Stanley H MD
0063	Goldberg, Sheldon MD
0064	Goldman, Barton L MD
0067	Gottschall, Eva B Md
0069	Halbrecht, Joanne MD
0071	Harrington, Leslie
0072	Healey, Edwin J MD
0075	Henke, Clarence MD
0077	Hoffman, Daniel MD
0078	Holtgrewe, Jeffrey L MD
0079	Hompland, Scott J DO
0080	Hsin, Joseph MD
0081	Hughes, John S MD
0082	Jeffery Raval, MD
0083	Jacobs, Alexander
0085	Jones, Byron D MD
0086	Josephs, Nathan M DO
0087	Kalevik, Martin DO
0088	Kawasaki, Robert MD
0089	Kelly, Glenn MD
0090	Kemp, John E. MD
0091	Kesten, Jeffrey MD
0095	Klingbeil, Heidi MD
0096	Knight, Pamela
0097	Kohake, George A MD
0098	Kopich, Frank S MD
0100	Kreutter, Flory MD
0101	Kurtz, Joseph H. MD
0102	Lambden, Brian MD
0104	Lesnak, Lawrence DO
0108	Lipkin, Alan MD
0109	Lockwood, Bruce A MD
0110	Macaulay III, Hugh MD
0112	Maier, Lisa MD
0113	Mars, John P MD
0114	Mayer, Annyce S MD
0115	McCranie, Kathy F MD
0118	McLaughlin, Matthew M MD
0119	Menachof, Michael MD
0120	Miller, Frederick M MD
0121	Miller, Michael L MD

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0123	Noel, Leon MD
0124	Newman, Lee S MD
0125	Ogin, Barry MD
0127	Olsen, Nicholas K MD
0128	Orent, Sander MD
0132	Parry, Lynn MD
0133	Payea, Norman P MD
0134	Phillips, Scott D MD
0135	Pinegree, Timothy MD
0136	Pitzer, Neil MD
0137	Pollack, Nathan M MD
0138	Polsky, Karen MD
0139	Primack, Scott MD
0140	Quick, Darrel MD
0141	Ramaswamy, Annu MD
0142	Reichhardt, Gregory MD
0143	Reinhard, Dave MD
0144	Repsher, Lawrence H MD
0145	Reusswig, Peter MD
0146	Richter, Jason MD
0147	Ring, Floyd MD
0148	Rose, Cecile MD
0149	Roth, Henry MD
0150	Round, Ralph MD
0151	Ryan, Christopher MD
0153	Sacha, John T MD
0155	Santilli, Susan MD
0156	Schakaraschwili, George MD
0157	Schneidewind, Barry MD
0158	Schwettmann, Rick MD
0159	Artist, Rick MD
0160	Blair, David MD
0161	Hessl, Steve MD
0162	Kuehn, Cynthia MD
0163	Schaap, Charles DO
0164	Schuler, Willard D MD
0169	Shaw, William MD
0170	Shea, Brian MD
0171	Shenoi, Raneer MD
0172	Shih, Franklin MD
0173	Shrift, Michael MD
0174	Shure, Martin MD

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0176	Singer, Gordon MD
0177	Snively, Steve MD
0179	Steinmetz, Marc MD
0180	Stieg, Richard MD
0182	Straight, J. Michael MD
0183	Strasburger, Arthur MD
0184	Stromatt, Scott MD
0185	Strom, David MD
0187	Swarsen, Ronald MD
0188	Swedloff, Jay MD
0190	Tirre, Conrad MD
0192	Turnbow, Joe MD
0194	Voelkel, Angelika MD
0195	Watson, Robert MD
0198	Willer, John MD
0200	Wilson, Bruce MD
0201	Winograd, Lawrence MD
0203	Wise, Ronald MD
0205	Woodcock, Jonathan MD
0206	Yarnell, Philip MD
0208	Yost, John MD
0209	Zinis, Kosta MD
0210	Zinis, Yani DO
0211	Amick, Elizabeth MD
0213	Yusuke Wakeshima MD
0214	Carbaugh, Ron Psy.D.
0215	Cohen, Joel, Ph.D
0219	Hammerberg, Erick MD
0220	Jenkins, Ray MD
0223	Mitchell, Linda MD
0229	Steiner, Elizabeth MD
0230	Stewart, Leslie MD
0231	Wakeshima, Yusuke, MD
0233	Zarou, David MD
0235	Bauer, Daniel DO
0236	Mason, Kristin MD
0237	Richman, David MD
0238	Wunder, Jeff MD
0239	Gadi, R.K. MD
0240	Chang, Victor MD
0241	Castro, Jill MD
0242	Pattersen, Kendra DDS

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0243	Brown, Andrew MD
0244	Burkhardt, Carolyn MD
0245	Crosby, James MD
0246	Leimbach, George MD
0247	McNutt, James MD
0249	Parks, B.J. MD
0250	Raschbacher, John MD
0252	Zuehlsdorff, Gary MD
0253	Bondi, Rosalie, MD
0254	Gutterman, Gary MD
0273	Teal, Fred MD
0274	Holmes, James MD
0276	Parks, Edward H. MD
0277	Hatzidakis, Armodios MD
0278	Shemesh, Gareth MD
0280	Rajesh, Bazaz MD
0281	Straehley, Douglas MD
0282	Ghazi, Usama MD
0283	Romagosa, Angelo MD
0284	Sanchez, Anthony MD
0285	Griggs, Sean MD
0286	Yi, In Sok MD
0287	Ozer, Kagan MD
0288	Brian, Christopher, MD
0289	Videl, Leslie MD
0290	Kenneally, Suzanne Phd
0291	Testa, Mark DC
0292	Roe, Chester MD
0293	Sachar, Kavi MD
0294	Motz, Cary MD
0295	Failing, Mark MD
0296	Gonzales, Joel MD
0297	Medina, Edward MD
0298	Parker, Andrew MD
0299	Oster, Lewis MD
0300	Benenati, Thomas
0301	Mordick, Thomas MD
0302	Wintory, Terry DO
0303	Resig, Scott MD
0304	Johnson, Derek MD
0305	Herrod, John MD
0306	Chase, Richard MD

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0307	Douglas, Jo Ann, DO
0308	Leo, Jan E. MD
0309	Hewitt, Michael MD
0310	Bazaz, Raj MD
0311	Lindberg, Eric MD
0312	Ladley-O'Brien, Susan MD
0313	Winslow, Mark MD
TBA	Specialist to be Assigned

### State, State 1, Atty State and Employee State

AB	Canada - Alberta
AK	Alaska
AL	Alabama
AR	Arkansas
AZ	Arizona
BC	Canada - British Columbia
CA	California
CD	Canada
CO	Colorado
CT	Connecticut
CZ	Canal Zone
DC	District of Columbia
DE	Delaware
FC	Foreign Country
FL	Florida
GA	Georgia
HI	Hawaii
IA	Iowa
IC	International Service Corporation
ID	Idaho
IL	Illinois
IN	Indiana
KS	Kansas
KY	Kentucky
LA	Louisiana
MA	Massachusetts
MB	Canada - Manitoba
MD	Maryland
ME	Maine
MI	Michigan
MN	Minnesota
MO	Missouri

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
MS	Mississippi
MT	Montana
NA	Federal Jurisdiction - No State
NB	Canada - New Brunswick
NC	North Carolina
ND	North Dakota
NE	Nebraska
NF	Canada - New Foundland
NH	New Hampshire
NJ	New Jersey
NM	New Mexico
NS	Canada - Nova Scotia
NT	Canada - Northwest Territories
NV	Nevada
NW	New York City
NY	New York State
OH	Ohio
OK	Oklahoma
ON	Canada - Ontario
OR	Oregon
PA	Pennsylvania
PE	Canada - Prince Edward Island
PQ	Canada - Quebec
RI	Rhode Island
SC	South Carolina
SD	South Dakota
SK	Canada - Saskatchewan
TN	Tennessee
TX	Texas
UT	Utah
VA	Virginia
VT	Vermont
WA	Washington
WI	Wisconsin
WV	West Virginia
WY	Wyoming
YT	Canada - Yukon Territory

### Subrogation Status

AD	Awaiting Damage Documentation
AP	Awaiting Payment
APFU	Adverse Party Follow Up

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
APNI	Adverse Party Not Identified
C	Closed Recovery Successful
CND	Closed No Damage
CO	Collections
COAP	Collections Awaiting Payment
CRLW	Closed Recovery Lost/Waived
CRUD	Closed Recovery Damages Not Provided
D1	Demand Letter 1 Sent
D2	Demand Letter 2 Sent
D3	Demand Letter 3 Sent
LEG	Legal Referral/Letter Sent
NA	Not Applicable
PEND	Pending
PPAP	Payment Plan Awaiting Payment
REAP	Restitution - Awaiting Payment
REST	Restitution Ruling Pending
SN	Subrogation Notice
SO	Subro Investigation Ongoing

### Subrogationist

ABEY	Ginger Abeyta
BERR	Veronica Berry
BILL	Bill Rush
CAO	Scott Barkley/City Attorney's Office
CAO2	Cathy Barna/City Attorney's Office
CATH	Cathy Barna
DEBB	Debbie Griffith
DRM	Deborah Reyes
HAMP	Leslie Hampson
JECK	John Eckhardt
JML	Johnnes Machol Lawfirm
MOND	Gloria Mestas-Mondragon
ROZ	Steve Rozanski
SAND	Ron Sanders
SGB	Scott Barkley
STAN	Stan Sharoff
SUFG	Suzan Fasing

### Superv Rpt Nar OK

ADEQ	Supervisor Report Comments are Adequate
DEFI	Supervisor Report Comments are Deficient

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
<b>Surgeon 1, 2 and 3</b>	
0001	Eric Britton, MD
0002	Phil C. Cambe, MD
0003	Carlton Clinscales, MD
0004	Mark Conklin, MD
0005	David Conyers, MD
0006	Frederick Coville, MD
0007	John Davis III, MD
0008	Craig Davis, MD
0009	Mark Fallinger, MD
0010	Douglas Foulk, MD
0011	Herbet Fried, MD
0012	Thomas Frye, MD
0013	Peter Gehret, MD
0014	Steve Goldstein, MD
0015	Michael Gordan, MD
0016	Roger Greenberg, MD
0017	Charles Hamlin, MD
0018	Arthur Heller, MD
0019	Douglas Hemler, MD
0020	Phillip Heyman, MD
0021	Christopher Isaacs, MD
0022	Michael Janssen, MD
0023	Gerald Kirshenbaum, MD
0024	Yechiel Kleen, MD
0025	Jeffrey Kleiner, MD
0026	Kenneth Krause, MD
0027	Jan Leo, MD
0028	Stanley Ginsberg, MD
0029	James Lindberg, MD
0030	Stephen Lindenbaum, MD
0031	Eric Lindberg, MD
0032	Bennett Mechanic, MD
0033	Thomas McDonough, MD
0034	James McElhinney, MD
0035	Thomas Mordick, MD
0036	James Ogsbury, MD
0037	David Oster, MD
0038	Andrew Parker, MD
0039	Jeffrey Sabin, MD
0040	Kulvinder Sachar, MD
0041	Mitchell Seeman, MD



## Appendix C - STARS Coding (for Encoded Data Elements)

<b>Code</b>	<b>Description</b>
0042	Jan Sifverskiold, MD
0043	Steve Snively, MD
0044	Eric Stahl, MD
0045	Douglas Strahley, MD
0046	Phillip Stull, MD
0047	Herbert Thomas, MD
0048	Steven Traina, MD
0049	Larwence Varner, MD
0050	Stewart Weinerman, MD
0051	Peter Weingarten, MD
0052	Christopher Wilson, MD
0053	Terry Wintory, MD
0054	Tracy Wolff, MD
0055	In Sok Yi, MD
0056	Yani Zinnis, MD
0057	Joel Gonzales, MD
0058	Eric Hammerberg, MD
0059	Fraser Leversedge, MD
0060	Cary Motz, MD
0061	Brian Reiss, MD
0062	Robert Rokicki, MD
0063	Robert Wright, MD
0064	David Wong, MD
0065	Douglas Wong, MD
0066	Jeffrey Metzner, MD
0067	Robert Tuchler, MD
0068	Bharat Desai, MD
0069	Courtney Brown, MD
0070	Peter Lammens, MD
0071	Christopher Hirose, MD
0072	Thomas Frierhood, MD
0073	Christopher Brian, MD
0074	Charles Gottlob, MD
0075	Hal Crane, MD
0076	Jamed Ferrari, MD
0077	Todd Alijani, MD
0078	Donald Ferlic, MD
0080	Gary Hess, MD
0081	Peter Berquist, MD
0082	Timothy Birney, MD
0083	Gary Snider, MD
0084	John Papiilon, MD

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0085	Donald Kearns, MD
0086	Robert Kruse, MD
0087	Francis Yamamoto, MD
0088	Sean Griggs, MD
0089	Scott Resig, MD
0090	Stephen Shogun, MD
0091	Don Garramane, MD
0092	Denver Health Eye Clinic
0093	Alan Lipkin
0094	Craig Hospital
0095	Swedish Medical Center
0096	Richard Sanders
0097	Lewis Oster
0098	Stephen Davis, MD
0099	Daniel Esposito, MD
0100	Patricia McNair, MD
0101	Robert Disorbio, MD
0102	Thomas Reed, MD
0103	Herman Jenkins, MD
0104	Walter Schreck, MD
0105	Chester Roe II
0106	Thomas Noonan
0107	Timothy PInegree
0108	Steven Aragon, MD
0109	Sanjay Jatana, MD
0110	John S. Woodward, MD
0111	Leslie Vidal, MD
0112	Denver Health - GI Clinic
0113	Wade Smith, MD - DH
0114	Michael Drewek, MD
0116	Kagan Ozer, MD
0117	DHMC Ortho Clinic
0118	Michael Shen, MD
0119	Scott K. Stanley, MD
0120	Cynthia Kelly, MD
0121	B. Andrew Castro, MD
0122	Edward Medina, MD
0123	Armodios Hatzidakis, MD
0124	Paul Stone, DPM
0125	Hugh McPherson, MD
0126	Anthony Sanchez, MD
0127	Wayne Gersoff, MD

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
0128	Kavi Sachar, MD
0129	Alan Ng, DPM
0130	Thomas Eickmann, MD
0131	Thomas Mann, MD
0132	Michael Hewitt, MD
0133	Christopher Williams, MD
0134	Lisa Nowak, MD
0135	Santosh Nandi, MD
0136	John T. Moore, MD
0137	Jason Rovak, MD
0138	Janine C. Meza, MD
0139	Raj Bazaz, MD
0140	Michael Travella, MD
0141	Derek Johnson, MD
0142	David Schneider, MD
0143	Timothy Mazzola, MD

### Transaction Codes

1P01	Physician Advisor Onsite
1P10	Medical Payment
1P11	Hospital Payment
1P12	Pharmacy Payment
1P13	Corvel Convert Other Med "do not use"
1P14	Medical Payment - Other
1P15	Vocational Rehab
1P16	Removed
1P23	Claim Denied
1P24	Claim Referred
1P25	Claim Paid
1P26	Litigation Settlement
1P27	Litigation Judgment
1P28	Non-General Fund Claim Paid
1P29	Non General Fund Litigation Settlement
1P30	Non-General Fund Litigation Judgment
1P31	Non-Contract Legal Services Reserve
1P32	Judgment-Won
1P32	Work Integration
1P33	Judgment-Lost
1P34	Independent Medical Evaluation
1P34	Summary Judgment-Lost
1P35	Division Independent Medical Evaluation
1P35	Dismissed-City only

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
1P36	Housekeeping
1P36	Dismissed
1P37	Attendant Care
1P37	Withdrawal-Voluntary
1P38	Transportation
1P38	Trial Verdict-Won
1P39	Claimant Cell Phone Costs
1P39	Trial Verdict-Lost
1P40	Settlement - Medical
1P40	Appeal-Won
1P41	Mileage Reimbursement
1P41	Appeal-Won (costs & fees in)
1P42	Translation Services Medical
1P42	Appeal-Lost
1P43	Funeral Benefits and Costs
1P43	Other-Won
1P44	Other-Lost
1P45	Summary Judgment-Won
1P46	Stipulation - Medical
1P95	Medical-Health Club Membership
1P96	Medical Payment - Rule 16
1PPA	Parking
1PXX	Medical Correcting Transaction
1R1R	Med/BI/Comp Reserve
1R30	Liability Reserve
1R31	Settlement - Medical
1R43	Funeral Benefits and Costs Reserve
1R46	Stipulation - Medical
1RXX	Medical Correcting Transaction
2P11	Investigation
2P12	Legal-Expense
2P13	Other - Comp
2P20	Filing Fee
2P21	Expert Witness
2P22	Court Reporter
2P23	Consultant
2P24	Car Rental
2P25	Appraisal
2P26	Copies
2P30	Deposition Fee
2P31	Witness Fee
2P33	Case Management

## Appendix C - STARS Coding (for Encoded Data Elements)

<b>Code</b>	<b>Description</b>
2P34	Adjuster/Investigator
2P35	Process Server
2P37	Towing
2P38	Penalties Paid to Date
2P39	Interest Paid to Date
2P40	Claimant Legal Expenses Paid
2P80	Contract Legal Services
2P81	Contract Professional Services
2P92	Hearing/Testimony
2P93	Record Review/Phone Conf.
2P99	Medicare Set Aside
2PXX	Expense Correcting Transaction
2R11	Investigation
2R12	Legal-Expense
2R13	Other-Comp
2R14	Other-Expense
2R15	Vocational Rehab
2R16	Mileage Reimbursement Reserve
2R20	Filing Fee
2R21	Expert Witness
2R22	Court Reporter
2R23	Consultant
2R24	Car Rental
2R25	Appraisal
2R26	Copies
2R2R	Expense Reserve
2R30	Deposition Fee
2R31	Witness Fee
2R32	Work Integration Training
2R33	Case Management
2R36	House Keeping Reserve
2R82	Reserve Contract Professional Services
2R83	Reserve Contract Legal Services
2RXX	Expense Correcting Transaction
3P11	Death Benefits
3P12	PPD
3P13	PTD
3P14	TTD
3P15	TPD
3P16	Property Damage
3P30	APD Payment
3P31	Disfigurement

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
3P36	Settlement - Indemnity
3P94	Stipulation - Indemnity
3P96	Interest - Indemnity
3PXX	Indemnity Correcting Transaction
3R13	PTD Reserve
3R30	APD Reserve
3R31	TTD Reserve
3R32	TPD Reserve
3R33	Case Management
3R34	PPD Reserve
3R35	Death
3R36	Disfigurement
3R37	Settlement - Indemnity
3RXX	Indemnity Correcting Transaction
4P40	Recovery Amount
4P41	Attorney's Fees Collected
4P42	Insurance Company Reimb
4P43	Subrogation (payment from adverse)
4P44	Restitution Court Ordered Payment
4P46	No Recovery
4P47	Collection Fee
4P48	Interest
4P97	CAO Subro Recovery
4P98	Collections Recovery
4PRZ	Subro final (payment) reduced or zero
4R44	Restitution Court Ordered Reserve
4R47	Collection Fee
4R48	Interest
4R5R	Subrogation (reserve)
4R6R	subro (reserve) reduction or zero out
6P1D	DIA Clinic DIA Employees
6P60	Medical
6P61	Wages
6P62	Rehabilitation
6P63	Essential Services
6P65	Contract Legal Services
6P67	Contract Professional Services
6P69	CAO Settlement
6R65	Non-Contract Legal Services Reserve
6R67	Non-Contract Professional Serv Reserve
6R69	CAO Reserve
6R6R	PIP Reserve

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
7P70	Other Payment
7P71	Salary Continuation Payment
7P72	PD Repair Costs
7P72	Restricted/Modified Duty Period
7P73	Attorney Hours
7R71	Salary Continuation Reserve
7R72	Restricted/Modified Duty Estimated Period
7R7R	Other Reserve
9P90	Judgement
9P91	CCD Deductible
9PFF	Settlement - Full and Final
9PLT	lost time non financial
9R9R	Deductible Reserve

### Trial Disposition

DISM	Dismissal
DJD	Default judgement-defendant
DJP	Default judgment-defendant
DNOC	Disposition-not otherwise classified
DVD	Directed verdict-defendant
DVP	Directed verdict-plaintiff
JBD	Judgment from bench-defendant
JBP	Judgment from bench-plaintiff
JJD	Judgment from jury-defendant
JJP	Judgment from jury-plaintiff
NOVD	Judgement NOV-defendant
NOVP	Judgement NOV-plaintiff
PEND	Pending Trial
SABJ	Settlement - after bench judgement enter
SABT	Settlement - after bench trial started
SAJJ	Settlement - after jury judgment entered
SAJT	Settlement-after jury trial started
SBTA	Settlement - before trial - ADR
SBTN	Settlement - before trial-non-ADR
SJD	Summary judgement-defendant
SJP	Summary judgement-plaintiff

### Vehicle 1and 2 Dmg Zone

FRNT	Front of Vehicle
LTF	Left Front of Vehicle
LTRR	Left Rear of Vehicle
LTSD	Left Side of Vehicle

## Appendix C - STARS Coding (for Encoded Data Elements)

Code	Description
REAR	Rear of Vehicle
ROOF	Roof of Vehicle
RTF	Right Front of Vehicle
RTRR	Right Rear of Vehicle
RTSD	Right Side of Vehicle
TOTL	Total Loss of Vehicle
UNCA	Under Carriage of Vehicle

Vehicle 1and 2 Rpr Status	
EONR	Estimate Only / No Repair
EORP	Estimate Only / Repair Pending
ESTO	Estimate Only
HOLD	Vehicle On Hold
NBDI	Never Brought in for Damage Inspection
NODM	No Damage To Vehicle
RBYV	Repaired By Vendor
RINS	Repaired In Shop
TOTL	Total Loss



## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
<b>Location Level A</b>					
REALA	REAL ESTATE		A		
INVALID2	Invalid Locations		A		
1000000	CITY AND COUNTY OF DENVER	201 West Colfax Ave	A	CO	Denver
<b>Location Level B</b>					
PROP1	Property A		B		
OTHER	NON City claim locations		B		
H8	H8		B		
H308XX8965	PTC-Behavioral	777 Bannock St.	B	CO	Denver
H307XX8908	H307XX8908		B		
H307XX8821	H307XX8821		B		
H307XX8820	H307XX8820		B		
H307XX8819	H307XX8819		B		
H307XX8818	H307XX8818		B		
H307XX8817	H307XX8817		B		
H307XX8816	H307XX8816		B		
H307XX8815	H307XX8815		B		
H307XX8814	H307XX8814		B		
H307XX8813	H307XX8813		B		
H307XX8812	H307XX8812		B		
H101027510	DIA Clinic	1155 Cherokee St.	B	CO	Denver
G101447420	G101447420		B		
9999	UNKNOWN LOCATION		B		
99	WC City Location Pending		B		
735000	735000		B		
7209100	7209100		B		
7000000	Depart of Parks and Recreation		B		
6509000	6509000		B		
6500000	Depart of Environmental Health		B		
6000000	Aviation		B		
551101LEP	551101LEP		B		
5500000	Department of Human Services		B		
5030014	5030014		B		
5030013	5030013		B		
5030012	5030012		B		
5030011	5030011		B		
5030010	5030010		B		
5030009	5030009		B		
5030008	5030008		B		
5030007	5030007		B		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
5030006	5030006		B		
5030005	5030005		B		
5030004	5030004		B		
5030003	5030003		B		
5030002	5030002		B		
5030001	5030001		B		
5030000	5030000		B		
5000000	Department of Public Works		B		
4510000	Department of Law		B		
4000000	Department of Excise & License	200 W. 14th Ave.	B	CO	Denver
3513802P50	3513802P50		B		
3512	3512		B		
35110001	3511001		B		
3511	3511		B		
3510	3510		B		
3505018	3505018		B		
3505017	3505017		B		
3505016	3505016		B		
3505015	3505015		B		
3505014	3505014		B		
3505013	3505013		B		
3505012	3505012		B		
3505011	3505011		B		
3505010	3505010		B		
3505009	3505009		B		
3505008	3505008		B		
3505007	3505007		B		
3505006	3505006		B		
3505004	3505004		B		
3505003	3505003		B		
3505002	3505002		B		
3505001	3505001		B		
350110	350110		B		
3500000	Department of Safety	1331 Cherokee St.	B	CO	Denver
3000010	3000010		B		
3000009	3000009		B		
3000008	3000008		B		
3000007	3000007		B		
3000006	3000006		B		
3000005	3000005		B		
3000004	3000004		B		
3000003	3000003		B		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3000002	3000002		B		
3000001	3000001		B		
3000000	Department of General Services		B		
2500000	Department of Finance		B		
1500000	Independent Agencies		B		
1400100	Denver Health and Hospital Authority		B		
1042300	1042300		B		
1000001	Non City Location		B		
500000	County Court	1437 Bannock St.	B	CO	Denver
400000	District Attorney	303 W. Colfax Ave.	B	CO	Denver
300000	Auditor's Office	110 - 16th Street	B	CO	Denver
177000	177000		B		
140000	Community Planning & Development		B		
130000	Clerk and Recorder	1437 Bannock St.	B	CO	Denver
110000	Office of Economic Development		B		
100000	Agencies Under the Mayor	1437 Bannock St.	B	CO	Denver

### Location Level C

H880000000	Denver Health Medical Center	777 Bannock St.	C	CO	Denver
7040000	Parks & Rec Internal Svc Fund	2300 - 15th St.	C	CO	Denver
7030000	Recreation Operations REC		C		
7029000	Golf Enterprise Fund		C		
7027000	Botanical Gardens	909 York St.	C	CO	Denver
7026000	Zoological Gardens	2300 Steele St.	C	CO	Denver
7025000	PR Buffalo Bill Museum	987-1/2 Lookout Mountain Ro	C	CO	Golden
7024000	PR CSU Cooperative Extension	110 - 16th Street	C	CO	Denver
7023000	Parks & Recreation Maintenance OLD		C		
7022000	PR Mountain Parks	300 Union St.	C	CO	Morrison
7021800	PR Maintenance		C		
7021000DIA	PR Parks and Planning DIA		C		
7021000	PR Parks and Planning (PP)		C		
7012000PDF	PR Private Donations Fund OLD	2300 - 15th St.	C	CO	Denver
7010000	PR Administration Division		C		
6511100TOB	Tobacco Sting	1391 Speer Blvd.	C	CO	Denver
6511100EHS	EH Environmental Health/Safety	1391 Speer Blvd.	C	CO	Denver
6511100AIR	Air Pollution Grant	1391 Speer Blvd.	C	CO	Denver
6507000	Community Outreach & Support	1391 Speer Blvd.	C	CO	Denver
6506000	EQD Environmental Quality Division	1391 Speer Blvd.	C	CO	Denver
6505000	ME Medical Examiner Division	660 Bannock St.	C	CO	Denver
6504000	EQ Environmental Quality Division	1391 Speer Blvd.	C	CO	Denver
6503000	ACC Animal Care & Control Division	666 S. Jason St.	C	CO	Denver
6502000	PHI Public Health Inspection Division	1391 Speer Blvd.	C	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
6501000	Administration & Decision Support	1391 Speer Blvd.	C	CO	Denver
6010000	Denver International Airport	Denver Intl Airport	C	CO	Denver
5552000	HS Locally Funded Programs		C		
5532000	Family Crisis Center		C		
5531000	HSFC Child Welfare Services	1200 Federal Blvd.	C	CO	Denver
5524000	HSPACC Child Care	1200 Federal Blvd.	C	CO	Denver
5523000	HSPA Colorado Works	1200 Federal Blvd.	C	CO	Denver
5522000	HSPA Child Support Enforcement	1200 Federal Blvd.	C	CO	Denver
5521000	HSFAS Family & Adult Services	1200 Federal Blvd.	C	CO	Denver
5516000	HSAFS Financial Services		C		
5515000	HSA Info Srvcs/Technologies	1200 Federal Blvd.	C	CO	Denver
5514000	HSAALS Legal Services		C		
5513000	HSA Business Management	1200 Federal Blvd.	C	CO	Denver
5512000	HSAHR Human Resources	1200 Federal Blvd.	C	CO	Denver
5511101TIV	Title IV Incentives	1200 Federal Blvd.	C	CO	Denver
5511101LEP	L.I.E.A.P.	1200 Federal Blvd.	C	CO	Denver
5510000	HSA Human Services Operations & Adminst		C		
5060000	PWWMD Wastewater Management		C		
5054000	PWASP Asphalt Plant		C		
5053000	PWFMD Fleet Maintenance		C		
5052000	PWSWM Solid Waste Management		C		
5050000	PW Operations Division		C		
5039000	PWSCG School Crossing Guards INACTIVE		C		
5038000	PWSTL Street Lighting		C		
5037000	PWMPO Major Projects Office INACTIVE		C		
5036000	PWPKG Parking Management-OLD		C		
5034000	PWTES Traffic Engineering Services		C		
5033000	PWCPM Capital Projects Management		C		
5032000	PWRWS Right-of-Way Services		C		
5031000	PWIPP Infrastructure Planning & Programming INACTI		C		
5013000	PW Policy Planing & Communication PWPPC		C		
5012000	PWFIN Finance and Admin	216 - 16th St.	C	CO	Denver
5011102	PWCIF Traffic Signal Loop Repl OLD	5440 Roslyn St.	C	CO	Denver
5011000	PWMAN Office of the Manager		C		
4516100CRM	CA Chemical Risk Management OLD	1437 Bannock St.	C	CO	Denver
4515100SUR	CA Mun Surcharge Victim Assist OLD	1437 Bannock St.	C	CO	Denver
4514000	Human Services Legal Srvcs HSLS OLD	1437 Bannock St.	C	CO	Denver
4513000	CA Airport Legal Services OLD	Denver Intl Airport	C	CO	Denver
4511101	CA Grants		C		
4511000	City Attorney Office		C		
4001000	Excise and License		C		
3541000	911 Emergency Communications		C		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3530000CSA	Undersheriff - CSA		C		
3530000	Undersheriff		C		
3520000CSA	Fire Department - CSA	745 W. Colfax Ave.	C	CO	Denver
3520000	Fire Department	745 W. Colfax Ave.	C	CO	Denver
3510002	Police Department - CSA	1331 Cherokee St.	C	CO	Denver
3510001	Police Department -- Uniform	1331 Cherokee St.	C	CO	Denver
3501000	Safety Administration	1331 Cherokee St.	C	CO	Denver
3080000	Facilities Planning & Management		C		
3070000	Technology Services		C		
3060000	Central Services Division	671 S. Jason St.	C	CO	Denver
3050000	Theatres and Arenas		C		
3032000	GS POB Utilities Division	333 W. Colfax Ave.	C	CO	Denver
3031000	GS Facilities Planning & Management	1437 Bannock St.	C	CO	Denver
3020000	GS Purchasing	303 W. Colfax Ave.	C	CO	Denver
3010000	General Services Admin	144 W. Colfax Ave.	C	CO	Denver
2540000	Treasury Division	144 W. Colfax Ave.	C	CO	Denver
2530000	Motor Vehicle Division	4685 Peoria St.	C	CO	Denver
2520000	Assessment Division	1445 Cleveland Place	C	CO	Denver
1200000	Denver Art Museum	100 W. 14th Ave.	C	CO	Denver
1100000	Civil Service Commission		C		
1000100	Denver Museum of Nature & Science		C		
900000	Board of Adjustmnt Zoning Apls	1445 Cleveland Place	C	CO	Denver
800000	Denver Public Library	10 W. 14th Ave. Parkway	C	CO	Denver
701000	Election Commission	303 W. Colfax Ave.	C	CO	Denver
600000	Career Service Authority	110 - 16th Street	C	CO	Denver
501800	CoCt Traffic & Civil		C		
501700	CoCt Warrants Division	1437 Bannock St.	C	CO	Denver
501600	CoCt Probation Department	1437 Bannock St.	C	CO	Denver
501500	CoCt Genl Sessions/Violations	1437 Bannock St.	C	CO	Denver
501400	CoCt Criminal Division	1437 Bannock St.	C	CO	Denver
501300	CoCt Civil Division	1437 Bannock St.	C	CO	Denver
501200	CoCt Traffic Violations Bureau	1437 Bannock St.	C	CO	Denver
0501100UPS	CoCt Useful Public Service SRF	1437 Bannock St.	C	CO	Denver
0501100OJW	CoCt Outstanding Judgmnts & Warrnts	1437 Bannock St.	C	CO	Denver
501100	CoCt Administration	1437 Bannock St.	C	CO	Denver
0401100VS2	DA Victim Services 2000	303 W. Colfax Ave.	C	CO	Denver
0401100VDA	DA Victim Assistance D.A.	303 W. Colfax Ave.	C	CO	Denver
0401100SUR	DA Victim Assistance Surcharge	303 W. Colfax Ave.	C	CO	Denver
0401100JDV	DA Juvenile Diversion	303 W. Colfax Ave.	C	CO	Denver
0401100DFT	DA Domestic Violence FastTrack	303 W. Colfax Ave.	C	CO	Denver
401000	District Attorney Office	303 W. Colfax Ave.	C	CO	Denver
302000	AO Airport Services Office	110 - 16th Street	C	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
301000	Auditor's Office	110 - 16th Street	C	CO	Denver
201000	City Council	1437 Bannock St.	C	CO	Denver
160000	Emergency Management	1437 Bannock St.	C	CO	Denver
157000	Office of Independent Monitor IM		C		
150000	Human Rights/Community Relatns HRCR	303 W. Colfax Ave.	C	CO	Denver
143000	CPD Planning Services CPDPS	200 W. 14th Ave.	C	CO	Denver
142000	CPD Permit & Inspection Services CPDPIS	200 W. 14th Ave.	C	CO	Denver
141000	CPD Office of Manager	200 W. 14th Ave.	C	CO	Denver
135000	Board of Ethics		C		
130500	CR Records Management		C		
130400	CR City Clerk's Office	1437 Bannock St.	C	CO	Denver
130300	CR Office of Public Trustee	1437 Bannock St.	C	CO	Denver
130200	CR County Clerk's Office	1437 Bannock St.	C	CO	Denver
130100	C&R Administration	1437 Bannock St.	C	CO	Denver
127000	Risk Management Office	1437 Bannock St.	C	CO	Denver
126000	Projects Office	216 - 16th St.	C	CO	Denver
124000	ASPEN Project	333 W. Colfax Ave.	C	CO	Denver
122000	Finance - Asset Management	216 - 16th St.	C	CO	Denver
121500	Office of the Controller (OC)	110 - 16th Street	C	CO	Denver
121000	Budget and Management Office (BMO)	110 - 16th Street	C	CO	Denver
117000	Division of Workforce Development (DWD)	1391 Speer Blvd.	C	CO	Denver
116000	Denver Office of Cultural Affairs DOCA	303 W. Colfax Ave.	C	CO	Denver
115000	ED Office of the Director (EDOD)	280 - 14th St.	C	CO	Denver
114000	Division of Business Development (DBD)	216 - 16th St.	C	CO	Denver
113000	MO of Employee Assistance	1625 Broadway	C	CO	Denver
111000	Division of Small Business Opportunity	216 - 16th St.	C	CO	Denver
106000	Business Process Analysis		C		
105000	Denver Office of Accountability & Reform DOAR		C		
104000	Head Start Grant	1437 Bannock St.	C	CO	Denver
103000	MO of Education and Children	1437 Bannock St.	C	CO	Denver
0101100LEG	GOCO Legacy Project 1996-2000	110 - 16th Street	C	CO	Denver
101000	Mayor's Office	1437 Bannock St.	C	CO	Denver

  

Location Level D					
H880000003	H880000003		D		
H880000002	H880000002		D		
H880000001	H880000001		D		
H88000000	H88000000		D		
H308XX8960	HIV Surveillance-ASD	777 Bannock St.	D	CO	Denver
H308XX8959	HIV Surveillance-Core	777 Bannock St.	D	CO	Denver
H308XX8955	HIV Serosurv-Data Analysis	777 Bannock St.	D	CO	Denver
H308XX8952	HIV Intervention-PCM	777 Bannock St.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
H308XX8951	HIV Intervention-Maaske Proj	777 Bannock St.	D	CO	Denver
H308XX8947	Women, Infants & Children	777 Bannock St.	D	CO	Denver
H308XX8943	Best Babies Case Mgr Family In	777 Bannock St.	D	CO	Denver
H308XX8941	HIVNET Explore	777 Bannock St.	D	CO	Denver
H308XX8940	HIVNET Core Support	777 Bannock St.	D	CO	Denver
H308XX8936	Male Chlamydia	777 Bannock St.	D	CO	Denver
H308XX8882	Project Respect	777 Bannock St.	D	CO	Denver
H308XX8880	TB Contact Investigation	777 Bannock St.	D	CO	Denver
H308XX8852	Develop & Test - Gonorrhea	777 Bannock St.	D	CO	Denver
H308XX8847	Sentl County Surv - Acute Hep	777 Bannock St.	D	CO	Denver
H308XX8844	STD Training Center	777 Bannock St.	D	CO	Denver
H308XX8842	TB Outreach	777 Bannock St.	D	CO	Denver
H308XX8840	Case Mgmt CCP - Special Needs	777 Bannock St.	D	CO	Denver
H308XX8836	Cpcra	777 Bannock St.	D	CO	Denver
H308XX8835	STD Control	777 Bannock St.	D	CO	Denver
H308XX8834	TB Control	777 Bannock St.	D	CO	Denver
H308XX8831	Immunization for Children	777 Bannock St.	D	CO	Denver
H308XX8829	Interconceptions 1998 - 2000	777 Bannock St.	D	CO	Denver
H308XX8826	Epsdt	777 Bannock St.	D	CO	Denver
H308XX8821	Ryan White - Dental Care	777 Bannock St.	D	CO	Denver
H308XX8820	Ryan White - Primary Healthcar	777 Bannock St.	D	CO	Denver
H308XX8819	HIV Counseling & Testing	777 Bannock St.	D	CO	Denver
H308XX8818	HIV Prevention Services	777 Bannock St.	D	CO	Denver
H308XX8817	HIV Vaccine Preparedness	777 Bannock St.	D	CO	Denver
H308XX8816	HIV/Early Intervention/NHP	777 Bannock St.	D	CO	Denver
H308XX8815	HIV & AIDS Surveillance	777 Bannock St.	D	CO	Denver
H308008833	Public Hlth Gen'l Project	777 Bannock St.	D	CO	Denver
H307XX8902	Denver C.A.R.E.S. Administrati	1155 Cherokee St.	D	CO	Denver
H307XX8811	Behavioral Hlth Sci Cntr (STS)	777 Bannock St.	D	CO	Denver
H307XX8810	Denver C.A.R.E.S. E.S.P.	1155 Cherokee St.	D	CO	Denver
H307XX8809	Denver C.A.R.E.S. Outpatient	1155 Cherokee St.	D	CO	Denver
H307XX8808	Denver C.A.R.E.S. Detox	1155 Cherokee St.	D	CO	Denver
H307XX8807	Denver C.A.R.E.S. Shelter	1155 Cherokee St.	D	CO	Denver
H306XX8901	Poison Center Administration	777 Bannock St.	D	CO	Denver
H306XX8805	Drug Center	777 Bannock St.	D	CO	Denver
H306XX8804	Poison Center	777 Bannock St.	D	CO	Denver
H205297510	Immunization Clinic	777 Bannock St.	D	CO	Denver
H205287510	S.T.D. (V.D.) Clinic	777 Bannock St.	D	CO	Denver
H205277510	Tuberculosis Clinic	777 Bannock St.	D	CO	Denver
H205267510	Infectious Disease/AIDS Clinic	777 Bannock St.	D	CO	Denver
H205008143	Vital Statistics	777 Bannock St.	D	CO	Denver
H205008106	Public Health Admin.	777 Bannock St.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
H103008803	Managed Care Membership Svcs	777 Bannock St.	D	CO	Denver
H103008802	Managed Care Medical Services	777 Bannock St.	D	CO	Denver
H103008801	Eligibility	777 Bannock St.	D	CO	Denver
H103008105	Managed Care Admin.	777 Bannock St.	D	CO	Denver
H102377250	CHS Pharmacy	777 Bannock St.	D	CO	Denver
H102368550	CHS Environmental Services	777 Bannock St.	D	CO	Denver
H102248100	Westwood Administration	1004 S. Lowell Blvd.	D	CO	Denver
H102247510	Westwood Family Practice	1004 S. Lowell Blvd.	D	CO	Denver
H102238140	Westside Medical Records	1100 Federal Blvd.	D	CO	Denver
H102238100	Westside Administration	1100 Federal Blvd.	D	CO	Denver
H102237515	Westside Pediatric/Teen Clinic	1100 Federal Blvd.	D	CO	Denver
H102237514	Westside OB/GYN Clinic	1100 Federal Blvd.	D	CO	Denver
H102237510	Westside Adult Medical Clinic	1100 Federal Blvd.	D	CO	Denver
H102237320	Westside Medical Imaging	1100 Federal Blvd.	D	CO	Denver
H102237300	Westside Laboratory	1100 Federal Blvd.	D	CO	Denver
H102237250	Westside Pharmacy	1100 Federal Blvd.	D	CO	Denver
H102228100	School-based Clinics Admin.	777 Bannock St.	D	CO	Denver
H102227510	School-Based Medical Services	777 Bannock St.	D	CO	Denver
H102218100	Park Hill Administration	3401 Elm St.	D	CO	Denver
H102217510	Park Hill Family Practice	3401 Elm St.	D	CO	Denver
H102208140	Montbello Medical Records	4651 Tulsa Ct.	D	CO	Denver
H102208100	Montbello Administration	4651 Tulsa Ct.	D	CO	Denver
H102207510	Montbello Family Practice	4651 Tulsa Ct.	D	CO	Denver
H102207300	Montbello Laboratory	4651 Tulsa Ct.	D	CO	Denver
H102198140	Mariposa Medical Records	1020 W. 11th Ave.	D	CO	Denver
H102198100	Mariposa Administration	1020 W. 11th Ave.	D	CO	Denver
H102197510	Mariposa Family Practice	1020 W. 11th Ave.	D	CO	Denver
H102197300	Mariposa Laboratory	1020 W. 11th Ave.	D	CO	Denver
H102188100	Lowry Administration	8802 E. 9th Ave.	D	CO	Denver
H102187510	Lowry Family Practice	8802 E. 9th Ave.	D	CO	Denver
H102187300	Lowry Laboratory	8802 E. 9th Ave.	D	CO	Denver
H102178100	La Casa Administration	3605 Pecos St.	D	CO	Denver
H102177510	La Casa Family Practice	3605 Pecos St.	D	CO	Denver
H102177300	La Casa Laboratory	3605 Pecos St.	D	CO	Denver
H102177250	La Casa Pharmacy	3605 Pecos St.	D	CO	Denver
H102168140	Hyde Park Medical Records	3216 High St.	D	CO	Denver
H102168100	Hyde Park Administration	3216 High St.	D	CO	Denver
H102167510	Hyde Park Family Practice	3216 High St.	D	CO	Denver
H102158570	Globeville Engineering/Facilit	5075 Lincoln St.	D	CO	Denver
H102158140	Globeville Medical Records	5075 Lincoln St.	D	CO	Denver
H102157510	Globeville Family Practice	5075 Lincoln St.	D	CO	Denver
H102148140	Eastside Medical Records	502 - 28th St.	D	CO	Denver



## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
H102148100	Eastside Administration	502 - 28th St.	D	CO	Denver
H102147515	Eastside Pediatric/Teen Clinic	502 - 28th St.	D	CO	Denver
H102147514	Eastside OB/GYN Clinic	502 - 28th St.	D	CO	Denver
H102147510	Eastside Adult Medical Clinic	502 - 28th St.	D	CO	Denver
H102147320	Eastside Medical Imaging	502 - 28th St.	D	CO	Denver
H102147300	Eastside Laboratory	502 - 28th St.	D	CO	Denver
H102147250	Eastside Pharmacy	502 - 28th St.	D	CO	Denver
H102137512	Westside Dental	1100 Federal Blvd.	D	CO	Denver
H102127512	Eastside Dental	502 - 28th St.	D	CO	Denver
H102117942	Nutrition	777 Bannock St.	D	CO	Denver
H102107514	Women's Clinic	777 Bannock St.	D	CO	Denver
H102097510	Walk-in Clinic	777 Bannock St.	D	CO	Denver
H102088100	CHS Pediatric Administration	777 Bannock St.	D	CO	Denver
H102087515	Peds Primary Care Clinic	777 Bannock St.	D	CO	Denver
H102078100	CHS Adult Primary Care Admin	777 Bannock St.	D	CO	Denver
H102077510	Adult Primary Care Clinic	777 Bannock St.	D	CO	Denver
H102017512	Main Campus Dental	777 Bannock St.	D	CO	Denver
H102008129	CHS Family Practice Admin.	777 Bannock St.	D	CO	Denver
H102008128	CHS Nursing Administration	777 Bannock St.	D	CO	Denver
H102008126	Outpatient Business Services	777 Bannock St.	D	CO	Denver
H102008104	Primary Care Support	777 Bannock St.	D	CO	Denver
H101897987	Surgeons	777 Bannock St.	D	CO	Denver
H101887987	Radiologists	777 Bannock St.	D	CO	Denver
H101877987	Psychiatrists	777 Bannock St.	D	CO	Denver
H101857987	Pathologists	777 Bannock St.	D	CO	Denver
H101837987	OB/GYN Physicians	777 Bannock St.	D	CO	Denver
H101827987	Medicine Physicians	777 Bannock St.	D	CO	Denver
H101817987	Emergency Room Physicians	777 Bannock St.	D	CO	Denver
H101476032	OB/GYN Administration	777 Bannock St.	D	CO	Denver
H101467910	Psych Administration	777 Bannock St.	D	CO	Denver
H101457360	Surgery Administration	777 Bannock St.	D	CO	Denver
H101447420	Rehab Administration	777 Bannock St.	D	CO	Denver
H101416030	WCA Clerical	777 Bannock St.	D	CO	Denver
H101407320	Med. Imaging Admin.	777 Bannock St.	D	CO	Denver
H101317510	Adult Subspecialty Clinic	777 Bannock St.	D	CO	Denver
H101307510	Occupatnl Hlth & Safety Clinic	777 Bannock St.	D	CO	Denver
H101257510	Denver Health Medical Clinic	777 Bannock St.	D	CO	Denver
H101067510	Surgical Specialty Clinic	777 Bannock St.	D	CO	Denver
H101057510	Orthopedic Specialty Clinic	777 Bannock St.	D	CO	Denver
H101047510	Eye Clinic	777 Bannock St.	D	CO	Denver
H101037510	ENT Clinic	777 Bannock St.	D	CO	Denver
H101008771	Nursing Support	777 Bannock St.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
H101008760	Volunteer Services	777 Bannock St.	D	CO	Denver
H101008720	Clinical Social Work	777 Bannock St.	D	CO	Denver
H101008586	Postal Services	777 Bannock St.	D	CO	Denver
H101008585	Transportation	777 Bannock St.	D	CO	Denver
H101008574	Vehicle Management	777 Bannock St.	D	CO	Denver
H101008565	Safety	777 Bannock St.	D	CO	Denver
H101008550	Environmental Services	777 Bannock St.	D	CO	Denver
H101008540	Laundry and Linen	777 Bannock St.	D	CO	Denver
H101008520	Food Services	777 Bannock St.	D	CO	Denver
H101008515	Biomedical Technology	777 Bannock St.	D	CO	Denver
H101008510	Warehouse	777 Bannock St.	D	CO	Denver
H101008500	Purchasing	777 Bannock St.	D	CO	Denver
H101008343	Grants Management	777 Bannock St.	D	CO	Denver
H101008342	Reimbursement	777 Bannock St.	D	CO	Denver
H101008341	HIV/AIDS Services	777 Bannock St.	D	CO	Denver
H101008330	Employee Svcs & Resources Adm	777 Bannock St.	D	CO	Denver
H101008319	Cashiers	777 Bannock St.	D	CO	Denver
H101008318	Treasury	777 Bannock St.	D	CO	Denver
H101008316	Denver Sheriffs	777 Bannock St.	D	CO	Denver
H101008315	Correct.Care&Telemedicine Mgt.	777 Bannock St.	D	CO	Denver
H101008314	Finance Administration	777 Bannock St.	D	CO	Denver
H101008312	Payroll	777 Bannock St.	D	CO	Denver
H101008311	Accounts Payable	777 Bannock St.	D	CO	Denver
H101008310	General Accounting	777 Bannock St.	D	CO	Denver
H101008303	PBX	777 Bannock St.	D	CO	Denver
H101008300	Information Services Admin.	777 Bannock St.	D	CO	Denver
H101008204	Advice Nurse	777 Bannock St.	D	CO	Denver
H101008202	Trauma Service	777 Bannock St.	D	CO	Denver
H101008201	Patient Representative	777 Bannock St.	D	CO	Denver
H101008155	Nursing Management	777 Bannock St.	D	CO	Denver
H101008154	Pediatrics Administration	777 Bannock St.	D	CO	Denver
H101008153	Orthopedics	777 Bannock St.	D	CO	Denver
H101008152	Medicine Administration	777 Bannock St.	D	CO	Denver
H101008150	Quality Review & Improvement	777 Bannock St.	D	CO	Denver
H101008144	Medical Records Warehouse	777 Bannock St.	D	CO	Denver
H101008142	Medical Records Admin.	777 Bannock St.	D	CO	Denver
H101008141	Medical Records Imaging	777 Bannock St.	D	CO	Denver
H101008140	Classification & Reimbursement	777 Bannock St.	D	CO	Denver
H101008127	Special Projects	777 Bannock St.	D	CO	Denver
H101008125	Receivables Management	777 Bannock St.	D	CO	Denver
H101008124	Customer Service	777 Bannock St.	D	CO	Denver
H101008123	Charge Audit	777 Bannock St.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
H101008122	Collections	777 Bannock St.	D	CO	Denver
H101008121	A/R - Cash Applications	777 Bannock St.	D	CO	Denver
H101008120	Billing	777 Bannock St.	D	CO	Denver
H101008110	Admissions	777 Bannock St.	D	CO	Denver
H101008102	Engineering Operations/Admin.	777 Bannock St.	D	CO	Denver
H101008100	Administration Office	777 Bannock St.	D	CO	Denver
H101007988	Psych Consult Service	777 Bannock St.	D	CO	Denver
H101007921	Non-Invasive Lab	777 Bannock St.	D	CO	Denver
H101007920	Screening Room	777 Bannock St.	D	CO	Denver
H101007919	Psych ER	777 Bannock St.	D	CO	Denver
H101007910	DUI Program	777 Bannock St.	D	CO	Denver
H101007801	Nephrology	777 Bannock St.	D	CO	Denver
H101007750	G.I. Lab	777 Bannock St.	D	CO	Denver
H101007730	Heart Station	777 Bannock St.	D	CO	Denver
H101007720	Labor and Delivery	777 Bannock St.	D	CO	Denver
H101007710	P.A.C.U.	777 Bannock St.	D	CO	Denver
H101007544	Critical Care Transport	777 Bannock St.	D	CO	Denver
H101007543	EMS Education	777 Bannock St.	D	CO	Denver
H101007541	EMS Training	777 Bannock St.	D	CO	Denver
H101007540	Paramedics	777 Bannock St.	D	CO	Denver
H101007480	Cardiology Lab	777 Bannock St.	D	CO	Denver
H101007460	Pulmonary	777 Bannock St.	D	CO	Denver
H101007450	Emergency Department	777 Bannock St.	D	CO	Denver
H101007440	Speech Pathology	777 Bannock St.	D	CO	Denver
H101007430	Occupational Therapy	777 Bannock St.	D	CO	Denver
H101007420	Physical Therapy	777 Bannock St.	D	CO	Denver
H101007410	Respiratory Therapy	777 Bannock St.	D	CO	Denver
H101007402	Ultrasound	777 Bannock St.	D	CO	Denver
H101007371	Pre-Op Evaluation Center	777 Bannock St.	D	CO	Denver
H101007370	Anesthesiology	777 Bannock St.	D	CO	Denver
H101007360	Operating Room	777 Bannock St.	D	CO	Denver
H101007350	CT Scan	777 Bannock St.	D	CO	Denver
H101007340	Nuclear Medicine	777 Bannock St.	D	CO	Denver
H101007335	Hematology/Oncology	777 Bannock St.	D	CO	Denver
H101007323	Special Procedures	777 Bannock St.	D	CO	Denver
H101007320	X-Ray Diagnostic	777 Bannock St.	D	CO	Denver
H101007300	Laboratory Services	777 Bannock St.	D	CO	Denver
H101007270	Central Supply	777 Bannock St.	D	CO	Denver
H101007253	Pharmacy Outpatient	777 Bannock St.	D	CO	Denver
H101007250	Pharmacy Inpatient	777 Bannock St.	D	CO	Denver
H101006210	9 FL Coronary Care Unit	777 Bannock St.	D	CO	Denver
H101006202	9 FL Med ICU	777 Bannock St.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
H101006201	Surgical ICU	777 Bannock St.	D	CO	Denver
H101006175	Nursery ICU	777 Bannock St.	D	CO	Denver
H101006160	Ambulatory Surgery	777 Bannock St.	D	CO	Denver
H101006070	9 East Med/Surg	777 Bannock St.	D	CO	Denver
H101006060	8 FL Rehab	777 Bannock St.	D	CO	Denver
H101006050	8 East Med/Surg	777 Bannock St.	D	CO	Denver
H101006040	7 East Med/Surg	777 Bannock St.	D	CO	Denver
H101006032	Teen Mom/Baby Unit	777 Bannock St.	D	CO	Denver
H101006030	Mom/Baby Unit	777 Bannock St.	D	CO	Denver
H101006020	5 Fl West Pediatrics	777 Bannock St.	D	CO	Denver
H101006016	Forensic Medical Facility	777 Bannock St.	D	CO	Denver
H101006014	5 East Adolescent Medicine	777 Bannock St.	D	CO	Denver
H101006012	4 West Adult Psych	777 Bannock St.	D	CO	Denver
H101006010	4 East Adult Alc/Drug Psych	777 Bannock St.	D	CO	Denver
CONB	Concourse B	Denver Intl Airport	D		
7040200	PRISF Planning	2300 - 15th St.	D	CO	Denver
7040100	PRISF Administration	2300 - 15th St.	D	CO	Denver
7038000	REC Facilities Services		D		
7037000	Outdoor Education	1705 Gaylord St.	D	CO	Denver
7036000	Recreation - Permitting	1705 Gaylord St.	D	CO	Denver
7035000	Recreation - Aquatics	1705 Gaylord St.	D	CO	Denver
7034000	Recreation Special Needs	1705 Gaylord St.	D	CO	Denver
7033000	Community Recreation	1705 Gaylord St.	D	CO	Denver
7032000	Recreation Centers	1705 Gaylord St.	D	CO	Denver
7031000	REC Administration	1705 Gaylord St.	D	CO	Denver
7029200	Golf Operation		D		
7029100	Golf Administration	1705 Gaylord St.	D	CO	Denver
7027100	Botanical Gardens Admin.	909 York St.	D	CO	Denver
7026100	Zoological Gardens Admin.	2300 Steele St.	D	CO	Denver
7025100	PR Buffalo Bill Museum Adm.	987-1/2 Lookout Mountain Ro	D	CO	Golden
7024100	PR CSU Coop Extension Adm.	110 - 16th Street	D	CO	Denver
7023400	PRM Athletic Fields	4495 Jason St.	D	CO	Denver
7023300	PRM Maintenance	4495 Jason St.	D	CO	Denver
7023200	PRM Warehouse	4495 Jason St.	D	CO	Denver
7023100	PRM Administration	4495 Jason St.	D	CO	Denver
7022100	PR Mountain Parks Admin.	300 Union St.	D	CO	Morrison
7022000MIS	EVERGREEN LAKE OPEN SPACE		D		
7022000M99	GENERAL DISTRICT		D		
7022000M49	UNNAMED & UNDEVELOPED PARCELS (25)		D		
7022000M48	STARBUCK PARK		D		
7022000M47	FOROSBERG PARK		D		
7022000M46	WINTER PARK		D		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
7022000M45	WIDOWS GULCH TRACT		D		
7022000M44	TURKEY CREEK PARK		D		
7022000M43	TABLE MOUNTAIN TRACT		D		
7022000M42	SUMMIT LAKE PARK		D		
7022000M41	STAPLETON DR PARKWAY		D		
7022000M39	RED ROCKS PARK		D		
7022000M37	RAINBOW HILLS PARK		D		
7022000M36	PLANNING OFFICE		D		
7022000M35	PENCE PARK		D		
7022000M34	BUFFALO BILL MUSEUM/PAHASKA. TEPEE		D		
7022000M33	OFALLON PARK		D		
7022000M32	NEWTON PARK		D		
7022000M30	MORRISON PARK		D		
7022000M29	HEADQUARTERS FACILITY		D		
7022000M28	LOOKOUT MOUNTAIN PARK		D		
7022000M27	LITI PARK		D		
7022000M26	LI= GENESEE PARK		D		
7022000M25	CHIEF HOSA LODGE/CAMPGROUND GROUNDS	1-70 EXIT 253	D		
7022000M22	KATHERINE CRAIG (SCOUT CAMP) PARK		D		
7022000M21	GENESEE PARK		D		
7022000M19	FILLIUS PARK		D		
7022000M15	EI HANT BUTTE TRACT		D		
7022000M14	ECHO LAKE PARK		D		
7022000M13	ECHO LAKE LODGE GROUNDS		D		
7022000M12	DEER CREEK PARK		D		
7022000M11	DEDISSE PARK		D		
7022000M10	DANIELS PARK		D		
7022000M09	CUB CREEK & DILLON PARK		D		
7022000M08	CORWINA PARK		D		
7022000M07	COLOROW POINT PARK		D		
7022000M06	BERRIAN PEAK TRACT		D		
7022000M05	BERGEN PARK TRACT		D		
7022000M04	BERGEN PARK		D		
7022000M03	RET T PARK		D		
7022000M02	BEAVER BROOK TRACT		D		
7022000M01	BEAR CREEK CANYON PARK		D		
7021900	GP Planning, Design & Construction		D		
7021830	Maintenance - Trails		D		
7021820	Maintenance - Parks Amenities		D		
7021810	Maintenance - Buildings & Structures		D		
7021700	PRPP Ranger Program		D		
7021600	PR Gen.Parks Volunteer Prog	945 S. Huron St.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
7021500	PR Gen.Parks Greenhouse	945 S. Huron St.	D	CO	Denver
7021400	PRPP Headquarters	945 S. Huron St.	D	CO	Denver
7021300	PRPP Natural Resources	2300 - 15th St.	D	CO	Denver
7021200	PRPP District Operations		D		
7021100	PRPP Administrations	2300 - 15th St.	D	CO	Denver
7011900	PR Permitting		D		
7011800	PRA Marketing & Communications		D		
7011700	PRA Ranger Program	2300 - 15th St.	D	CO	Denver
7011600	PR Management Information Services	2300 - 15th St.	D	CO	Denver
7011500	PR Safety	2300 - 15th St.	D	CO	Denver
7011300	PR Human Resources	2300 - 15th St.	D	CO	Denver
7011200	PR Managers Office	2300 - 15th St.	D	CO	Denver
7011100	PR Accounting/Finance	2300 - 15th St.	D	CO	Denver
7011000	PR Administration Division OLD	2300 - 15th St.	D	CO	Denver
6507200HIV	HIV Programs	1391 Speer Blvd.	D	CO	Denver
6507100HIV	HIV Administration	1391 Speer Blvd.	D	CO	Denver
6507100	COS Administration		D		
6506300	EQD Compliance/Client Services	1391 Speer Blvd.	D	CO	Denver
6506200	EQD Site Restoration/Remediatn	1391 Speer Blvd.	D	CO	Denver
6506100	EQD Administration	1391 Speer Blvd.	D	CO	Denver
6505100	ME Administration	660 Bannock St.	D	CO	Denver
6504500	EQ Enrgy Consvr/Renew Enrgy	1391 Speer Blvd.	D	CO	Denver
6504400	EQ Mobile Sources	1391 Speer Blvd.	D	CO	Denver
6504300	EQ Env Mgmt/Health Protectn	1391 Speer Blvd.	D	CO	Denver
6504200	EQ Multimedia/Pollution Prv	1391 Speer Blvd.	D	CO	Denver
6504100	EQ Administration	1391 Speer Blvd.	D	CO	Denver
6503400	AC Veterinary Services	666 S. Jason St.	D	CO	Denver
6503300	AC Vector Control	666 S. Jason St.	D	CO	Denver
6503200	AC Patrol	666 S. Jason St.	D	CO	Denver
6503100	ACC Administration	666 S. Jason St.	D	CO	Denver
6502200	EH PHI Child Care	1391 Speer Blvd.	D	CO	Denver
6502100	PHI Administration	1391 Speer Blvd.	D	CO	Denver
6501100	ADS Administration	1391 Speer Blvd.	D	CO	Denver
6042000	Aviation - SPS - Support Services		D		
6041000	Aviation - Employee Services		D		
6020000	Aviation - Other City Agencies		D		
6019000	Aviation - Revenue Mgmt & Business Development		D		
6018000	Aviation-Maintenance	Denver Intl Airport	D	CO	Denver
6017000	Aviation - Technologies	Denver Intl Airport	D	CO	Denver
6016000	Aviation - Planning & Development	Denver Intl Airport	D	CO	Denver
6015000	Aviation - Airport Operations	Denver Intl Airport	D	CO	Denver
6013000	Aviation - Finance & Administration	Denver Intl Airport	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
6012000	Aviation - Public Relations/Marketing	Denver Intl Airport	D	CO	Denver
6011000	Aviation - Executive Office	Denver Intl Airport	D	CO	Denver
5552100	HS Office of Community Impact		D		
5532300	HSFC Residential		D		
5532200	Family Crisis Center - School		D		
5532100	Family Crisis Center - Administration		D		
5532050	HSFC Business Office	1200 Federal Blvd.	D	CO	Denver
5532040	HSFC Subsidized Adoption	1200 Federal Blvd.	D	CO	Denver
5532030	HSFC Splcl Circmstnc Child Care	1200 Federal Blvd.	D	CO	Denver
5532020	HSFC Core Services	1200 Federal Blvd.	D	CO	Denver
5532010	HSFC Out-of-Home Placement	1200 Federal Blvd.	D	CO	Denver
5531100	HSFC Case Services		D		
5531090	HSFC Business Office		D		
5531080	HSFC Subsidized Adoption		D		
5531070	HSFC Special Circum Child Care		D		
5531060	HSFC Core Services		D		
5531050	HSFC Out of Home Placement		D		
5531040	HSFCCW Permncy Plng & Adoption	1200 Federal Blvd.	D	CO	Denver
5531030	HSFCCW Youth Services	1200 Federal Blvd.	D	CO	Denver
5531020	HSFCCW Child Protection	1200 Federal Blvd.	D	CO	Denver
5531010	HSFCCW Administration	1200 Federal Blvd.	D	CO	Denver
5524030	HSPACC Child Care Assist Prgm	1200 Federal Blvd.	D	CO	Denver
5524020	HSPACC Child Care Eligibility	1200 Federal Blvd.	D	CO	Denver
5524010	HSPACC Administration	1200 Federal Blvd.	D	CO	Denver
5523070	HSPACW Commodity Suppl Feeding Program		D		
5523060	HSPACW County Programs	1200 Federal Blvd.	D	CO	Denver
5523050	HSPACW Emplmnt Trng & Educ Svc	1200 Federal Blvd.	D	CO	Denver
5523040	HSPACW Medicaid Eligibility	1200 Federal Blvd.	D	CO	Denver
5523030	HSPACW Tanf Eligblty/Case Mgmt	1200 Federal Blvd.	D	CO	Denver
5523020	HSPACW Common Support	1200 Federal Blvd.	D	CO	Denver
5523010	HSPACW Administration	1200 Federal Blvd.	D	CO	Denver
5522020	HSPACS Child Support Enforcement	1200 Federal Blvd.	D	CO	Denver
5522010	HSPACS Administration	1200 Federal Blvd.	D	CO	Denver
5521070	HSFAS Customer Support OLD	1200 Federal Blvd.	D	CO	Denver
5521050	HSFAS Family Services	1200 Federal Blvd.	D	CO	Denver
5521040	HSFAS Community Support & Food Stamps	1200 Federal Blvd.	D	CO	Denver
5521030	HSFAS Adult Services	1200 Federal Blvd.	D	CO	Denver
5521020	HSFAS Customer Support	1200 Federal Blvd.	D	CO	Denver
5521010	HSFAS Administration	1200 Federal Blvd.	D	CO	Denver
5516030	HSAOAFS Financial Services		D		
5516010	HSAOAFS Administration		D		
5515040	HSAOAISt Data Entry	1200 Federal Blvd.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
5515030	HSOAIST Computer Operations	1200 Federal Blvd.	D	CO	Denver
5515020	HSOAIST Planning & Development	1200 Federal Blvd.	D	CO	Denver
5515010	HSOAIST Administration	1200 Federal Blvd.	D	CO	Denver
551410	HSOALS Administration		D		
5514060	HSOALS Claims		D		
5514050	HSOALS Fraud Programs		D		
5514040	HSOALS Adult Services		D		
5514030	HSOALS Child Support Enforcement		D		
5514020	HSOALS Child Welfare		D		
5513060	HSOABM Communications & Clearance	1200 Federal Blvd.	D	CO	Denver
5513050	HSOABM Fraud	1200 Federal Blvd.	D	CO	Denver
5513040	HSOABM Purchasing/Communicatns	1200 Federal Blvd.	D	CO	Denver
5513030	HSOABM Building Maintenance	1200 Federal Blvd.	D	CO	Denver
5513020	HSOABM Mailroom	1200 Federal Blvd.	D	CO	Denver
5513010	HSOABM Administration	1200 Federal Blvd.	D	CO	Denver
5512040	HSOHR Staff Development	1200 Federal Blvd.	D	CO	Denver
5512030	HSOHR Payroll	1200 Federal Blvd.	D	CO	Denver
5512020	HSOHR Personnel OLD	1200 Federal Blvd.	D	CO	Denver
5512010	HSOHR Administration	1200 Federal Blvd.	D	CO	Denver
5511030	HSOAM Financial Services OLD	1200 Federal Blvd.	D	CO	Denver
5511000	HSOAM Executive Management	1200 Federal Blvd.	D	CO	Denver
5066000	PWWMP0 Major Projects Office		D		
5065000	PWCPMW Capital Projects Management		D		
5064000	PWWMRWS Right-of-Way Services		D		
5063000	PWIPPW Infrastructure Planning & Management	2000 W. 3rd Ave.	D	CO	Denver
5062000	PWWMD Operations	2000 W. 3rd Ave.	D	CO	Denver
5061000	PWWMD Executive Office	2000 W. 3rd Ave.	D	CO	Denver
5054200	PWASP Production	5440 Roslyn St.	D	CO	Denver
5054100	PWASP Administration	5440 Roslyn St.	D	CO	Denver
5053400	PWFMD Replacement	5440 Roslyn St.	D	CO	Denver
5053300	PWFMD Materials Handling	5440 Roslyn St.	D	CO	Denver
5053200	PWFMD Maintenance	5440 Roslyn St.	D	CO	Denver
5053100	PWFMD Administration	5440 Roslyn St.	D	CO	Denver
5052600	PWSWM Keep Denver Beautiful	1390 Decatur St.	D	CO	Denver
5052500	PWSWM Denver Partners Against Graffiti	1390 Decatur St.	D	CO	Denver
5052400	PWSWM Recycling	1390 Decatur St.	D	CO	Denver
5052300	PWSWM Large Item Pickup	1390 Decatur St.	D	CO	Denver
5052200	PWSWM Trash Collection	1390 Decatur St.	D	CO	Denver
5052100	PWSWM Administration	1390 Decatur St.	D	CO	Denver
5051000	PWSTM Street Maintenance		D		
5039100	PWSCG Administration		D		
5038400	PWSTL Power		D		



## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
5038300	PWSTL Repair & Maintenance		D		
5038200	PWSTL Construction		D		
5038100	PWSTL Administration		D		
5037100	PWMPO Administration		D		
5036400	PWPKG Facilities Operation-OLD	216 - 16th St.	D	CO	Denver
5036300	PWPKG Enforcement-OLD	216 - 16th St.	D	CO	Denver
5036200	PWPKG Analysis-OLD	216 - 16th St.	D	CO	Denver
5036100	PWPKG Administration-OLD	216 - 16th St.	D	CO	Denver
5034600	PWTES Transportation Mgmt Ctr		D		
5034500	PWTES Parking Operations		D		
5034400	PWTES Safety/ Neighborhood Traffic Management		D		
5034300	PWTES Signs & Pavement Marking		D		
5034200	PWTES Traffic Signals/ITS		D		
5034100	PWTES Administration		D		
5033600	PWTOP Sign Shop OLD	5440 Roslyn St.	D	CO	Denver
5033500	PWTOP Electronic Tech Shop OLD	5440 Roslyn St.	D	CO	Denver
5033400	PWCPM Project Controls	5440 Roslyn St.	D	CO	Denver
5033300	PWCPM Major Projects	5440 Roslyn St.	D	CO	Denver
5033200	PWCPM Project Management	5440 Roslyn St.	D	CO	Denver
5033100	PWCPM Administration	5440 Roslyn St.	D	CO	Denver
5032600	PWRWS Project Control Office	5440 Roslyn St.	D	CO	Denver
5032500	PWRWS Right of Way Permitting & Enforcement	333 W. Colfax Ave.	D	CO	Denver
5032400	PWRWS Development Services	333 W. Colfax Ave.	D	CO	Denver
5032300	PWRWS Inspection	5440 Roslyn St.	D	CO	Denver
5032200	PWRWS Survey	5440 Roslyn St.	D	CO	Denver
5032100	PWRWS Administration	200 W. 14th Ave.	D	CO	Denver
5031500	PWIPP Geographic Information Systems		D		
5031400	PWIPP Special Districts Office	1201 5th St.	D	CO	Denver
5031300	PWIPP Infrastructure Management & Programming	200 W. 14th Ave.	D	CO	Denver
5031200	PWIPP Planning & Project Development	200 W. 14th Ave.	D	CO	Denver
5031100	PWIPP Administration	200 W. 14th Ave.	D	CO	Denver
5021700	PWFIN Collections		D		
5021000	PWDCM Design and Constr Mgmt		D		
5013300	PWPPC Planning		D		
5013200	PWPPC Communication		D		
5013100	PWPPC Administration		D		
5012600	PWFIN Contract Administration	216 - 16th St.	D	CO	Denver
5012500	PWFIN Information Services	216 - 16th St.	D	CO	Denver
5012400	PWFIN Safety and Loss	216 - 16th St.	D	CO	Denver
5012300	PWFIN Human Resources	303 W. Colfax Ave.	D	CO	Denver
5012200	PWFIN Accounting	216 - 16th St.	D	CO	Denver
5012100	PWFIN Administration	216 - 16th St.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
5011102TSL	PWCIF Traffic Signal Loop Repl	5440 Roslyn St.	D	CO	Denver
5011100	PWMAN Administration	1437 Bannock St.	D	CO	Denver
4514600	HSLs Claims		D		
4514500	HSLs Fraud Programs		D		
4514400	HSLs Adult Services		D		
4514300	HSLs Child Support Enforcement		D		
4514200	HSLs Child Welfare		D		
4514100	HSLs Administration	1437 Bannock St.	D	CO	Denver
4513100	CA Airport Legal Services Admin.	Denver Intl Airport	D	CO	Denver
4512000	Liability Claims/ Settlements LC OLD		D		
4511900	CA Special Projects		D		
4511800	CA Mental Health		D		
4511700	CA Prosecution & Code Enforcement		D		
4511600	CA Employment Law		D		
4511500	CA Muni Ops - Muni Legal Services		D		
4511400	CA Municipal Operations		D		
4511300	CA Asset Recovery		D		
4511200	CA Litigation		D		
4511100	CA Administration		D		
4511016	CA Asset Recovery OLD	1445 Cleveland Place	D	CO	Denver
4511015	CA Special Projects OLD	1437 Bannock St.	D	CO	Denver
4511013	CA Revenue (Land Use) OLD	1445 Cleveland Place	D	CO	Denver
4511012	CA Prosecution & Code Enforcmt OLD	303 W. Colfax Ave.	D	CO	Denver
4511010	CA Mental Health OLD	1437 Bannock St.	D	CO	Denver
4511006	CA Employment Law OLD	1445 Cleveland Place	D	CO	Denver
4511004	CA Contracts - OLD	1445 Cleveland Place	D	CO	Denver
4511003	CA Collections OLD	1445 Cleveland Place	D	CO	Denver
4511002	CA Civil Litigation and Claims OLD	1445 Cleveland Place	D	CO	Denver
4511001	CA Administration OLD	1437 Bannock St.	D	CO	Denver
4001300	EXL Alarms	200 W. 14th Ave.	D	CO	Denver
4001200	EXL Business/Inspections	200 W. 14th Ave.	D	CO	Denver
4001100	EXL Admin/Liquor/Hearings	200 W. 14th Ave.	D	CO	Denver
3541400	911EC Law Enforcement Dispatch Center		D		
3541300	911 EC 911 Call Intake Operations		D		
3541200	911EC HR and Training		D		
3541100	911 EC Communications		D		
3532000CSA	Undersheriff Operations - CSA		D		
3532000	Undersheriff Operations		D		
3531000CSA	Undersheriff Admin. - CSA	10500 Smith Road	D	CO	Denver
3531000	Undersheriff Administration	10500 Smith Road	D	CO	Denver
3522000CSA	FD Operations - CSA	745 W. Colfax Ave.	D	CO	Denver
3522000	FD Operations FDO	745 W. Colfax Ave.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3521000CSA	FD Administration - CSA	745 W. Colfax Ave.	D	CO	Denver
3521000	FD Administration	745 W. Colfax Ave.	D	CO	Denver
3518102	Police Department - Projects		D		
3518100	PD Victim Asstc Municpl Surchg	1331 Cherokee St.	D	CO	Denver
3514001	Police Department - Recruits		D		
3513002	Police Department CSA - Photo Radar		D		
3513001	Police Department - Photo Radar		D		
3512002	Police Department Ops CSA		D		
3512001	Police Department - Operations		D		
3511502	Police Department CSA - Combined Comm.		D		
3511402	Police Department CSA - Fleet Maintenance		D		
3511302	Police Department CSA - Technology & Support	1331 Cherokee Street	D		
3511202	Police Department CSA - Deputy Chief Adm		D		
3511102	Police Department CSA - Chief's Staff		D		
3511002	Police Department CSA - Admin		D		
3511001	Police Department - Admin		D		
3511000	Police Department Administration - INACTIVE		D		
3510002P00	PD Chief Of Police-CSA- INACTIVE	1331 Cherokee St.	D	CO	Denver
3510001P00	PD Chief Of Police - INACTIVE	1331 Cherokee St.	D	CO	Denver
3505000	Mayor's Youth Program	1331 Cherokee St.	D	CO	Denver
3504000	Safe City SC	1331 Cherokee St.	D	CO	Denver
3501600	Safety Admin - Recruitment		D		
3501500	Safety Pre-Trial Services	1331 Cherokee St.	D	CO	Denver
3501400	Office of Safety Information	1331 Cherokee St.	D	CO	Denver
3501300	Safety Cadet Program	1331 Cherokee St.	D	CO	Denver
3501200	Safety Office-Policy Analysis	1331 Cherokee St.	D	CO	Denver
3501101UAS	Urban Areas Security Initiative		D		
3501100WDS	Weed and Seed	1331 Cherokee St.	D	CO	Denver
3501100URS	Undersheriff Regional Services	1331 Cherokee St.	D	CO	Denver
3501100HDT	Community Corr Home Detention	1331 Cherokee St.	D	CO	Denver
3501100FRS	Fire Regional Services	1331 Cherokee St.	D	CO	Denver
3501100CPC	Crime Prevention and Control		D		
3501100CCM	Comm Corrections/Mgr Safety	1331 Cherokee St.	D	CO	Denver
3501100	Safety Administration	1331 Cherokee St.	D	CO	Denver
3090000	311 Customer Svc Center CSC		D		
3085000	FPM Project Mgmt & Design Eng.		D		
3083000	FPM Real Estate Management		D		
3082000	FPM Property Management		D		
3074000	TS Applications Development TSA		D		
3072000	Communications Services COMM (OLD)	333 W. Colfax Ave.	D	CO	Denver
3071000	TS Operations	10 Galapago St.	D	CO	Denver
3070100	TS CIO		D		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3060800	CSD Mailroom/Postage	671 S. Jason St.	D	CO	Denver
3060700	CSD Graphic Preparation	671 S. Jason St.	D	CO	Denver
3060600	CSD Copy Machines		D		
3060500	CSD Record Management	671 S. Jason St.	D	CO	Denver
3060400	CSD Printing Production	671 S. Jason St.	D	CO	Denver
3060300	CSD Reproduction Center	671 S. Jason St.	D	CO	Denver
3060200	CSD Stationary Stores	671 S. Jason St.	D	CO	Denver
3060100	CSD Administration	671 S. Jason St.	D	CO	Denver
3053000	TA Denver Perform Arts Complex	950 - 13th St.	D	CO	Denver
3052000	TA Arenas		D		
3051000	TA Denver Convention Complex	700 - 14th St.	D	CO	Denver
3050001	Theatres and Arenas Division	1380 Lawrence St.	D	CO	Denver
3041000	GS Television & Internet Srvc OTIS (OLD)	2390 Syracuse St.	D	CO	Denver
3032100	GS POB Utilities Div. Admin.	333 W. Colfax Ave.	D	CO	Denver
3031400	FPM Building Services	1437 Bannock St.	D	CO	Denver
3031300	FPM Building Systems Managemnt	1437 Bannock St.	D	CO	Denver
3031200	FPM Facility Management	1437 Bannock St.	D	CO	Denver
3031100	FPM Administration	1437 Bannock St.	D	CO	Denver
3020300	Purchasing Surplus Property	303 W. Colfax Ave.	D	CO	Denver
3020200	Purchasing Procurement	303 W. Colfax Ave.	D	CO	Denver
3020100	Purchasing Administration	303 W. Colfax Ave.	D	CO	Denver
3011200	General Services - Financial		D		
3011000	General Services Admin	144 W. Colfax Ave.	D	CO	Denver
2540600	TD Tax Compliance	144 W. Colfax Ave.	D	CO	Denver
2540500	TD Operations	144 W. Colfax Ave.	D	CO	Denver
2540400	TD Information Systems	144 W. Colfax Ave.	D	CO	Denver
2540300	TD Financial Management	144 W. Colfax Ave.	D	CO	Denver
2540200	TD Accounting	144 W. Colfax Ave.	D	CO	Denver
2540100	TD Administration	144 W. Colfax Ave.	D	CO	Denver
2530300	MVD Finance	4685 Peoria St.	D	CO	Denver
2530200	MVD Branch Operations	4685 Peoria St.	D	CO	Denver
2530100	MVD Administration	4685 Peoria St.	D	CO	Denver
2520500	AD Technical Service	1445 Cleveland Place	D	CO	Denver
2520400	AD Records	1445 Cleveland Place	D	CO	Denver
2520300	AD Personal Property	1445 Cleveland Place	D	CO	Denver
2520200	AD Real Estate	1445 Cleveland Place	D	CO	Denver
2520100	AD Administration	1445 Cleveland Place	D	CO	Denver
900200	BAZ Hearings	1445 Cleveland Place	D	CO	Denver
900100	BAZ Administration	1445 Cleveland Place	D	CO	Denver
080110STF	DPL Special Trust Fund		D		
0801100WDI	DPL Western Hist Digitl Imaging	10 W. 14th Ave. Parkway	D	CO	Denver
0801100WAH	DPL Western American History	10 W. 14th Ave. Parkway	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
0801100VIR	DPL Virtual Library	10 W. 14th Ave. Parkway	D	CO	Denver
0801100TEL	DPL 5-Pls Telecommunity Netwrk	10 W. 14th Ave. Parkway	D	CO	Denver
0801100STF	DPL Special Trust Fund	10 W. 14th Ave. Parkway	D	CO	Denver
0801100PPH	DPL Preservation Photodigitzn	10 W. 14th Ave. Parkway	D	CO	Denver
0801100HPD	DPL Historic Parks Documents	10 W. 14th Ave. Parkway	D	CO	Denver
0801100CRC	DPL Colo Resource Center	10 W. 14th Ave. Parkway	D	CO	Denver
0801100ASC	DPL After School is Cool	10 W. 14th Ave. Parkway	D	CO	Denver
801000	Denver Public Library	10 W. 14th Ave. Parkway	D	CO	Denver
701300	EC Election Operations	303 W. Colfax Ave.	D	CO	Denver
701200	EC Records	303 W. Colfax Ave.	D	CO	Denver
701120	EC Election Judges	303 W. Colfax Ave.	D	CO	Denver
701110	EC Elected Commissnrs/Oncalls	303 W. Colfax Ave.	D	CO	Denver
701100	EC Administration	303 W. Colfax Ave.	D	CO	Denver
603000	Hearings Office HO		D		
602000	Salary Redirection	110 - 16th Street	D	CO	Denver
601000	Career Service Authority	110 - 16th Street	D	CO	Denver
402200	DA Computer Services	303 W. Colfax Ave.	D	CO	Denver
402100	DA Drug Court Unit	303 W. Colfax Ave.	D	CO	Denver
401900	DA Gang Unit	303 W. Colfax Ave.	D	CO	Denver
401800	DA Economic Crime Unit	303 W. Colfax Ave.	D	CO	Denver
401700	DA Juvenile/Juvenile Diversion	303 W. Colfax Ave.	D	CO	Denver
401600	DA Domestic Violence	303 W. Colfax Ave.	D	CO	Denver
401500	DA District Court	303 W. Colfax Ave.	D	CO	Denver
401400	DA County Court	303 W. Colfax Ave.	D	CO	Denver
401300	DA Complaints/Intake	303 W. Colfax Ave.	D	CO	Denver
401200	DA Appellate	303 W. Colfax Ave.	D	CO	Denver
401100	DA Administration	303 W. Colfax Ave.	D	CO	Denver
302420	AO Airport Svcs/PrevailingWage	110 - 16th Street	D	CO	Denver
302410	AO Airport Svcs/Internal Audit	110 - 16th Street	D	CO	Denver
301500	AO Communications Information & Records	110 - 16th Street	D	CO	Denver
301400	AO Internal Audit Section (OLD)	110 - 16th Street	D	CO	Denver
301300	AO Accounting, Finance & Policy	110 - 16th Street	D	CO	Denver
301200	AO Administration Section (OLD)	110 - 16th Street	D	CO	Denver
301100	AO Administration & Internal Audit Division	110 - 16th Street	D	CO	Denver
211000	Office of Telecommunication	303 W. Colfax Ave.	D	CO	Denver
201200	City Council Operations	1437 Bannock St.	D	CO	Denver
201100	City Council Administration	1437 Bannock St.	D	CO	Denver
160100	Emergency Management Administration	1437 Bannock St.	D	CO	Denver
157100	IM Administration		D		
156000	HRCR Public Safety Review Comm	303 W. Colfax Ave.	D	CO	Denver
151300	HRCR Women's Commission	303 W. Colfax Ave.	D	CO	Denver
151200	HRCR Commission on Youth	303 W. Colfax Ave.	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
151100	HRCR Commission on Aging	303 W. Colfax Ave.	D	CO	Denver
151000	HRCR Com People W/Disabilities	303 W. Colfax Ave.	D	CO	Denver
150500	HRCR Office of Volunteerism	303 W. Colfax Ave.	D	CO	Denver
150400	HRCR Anti-Discrimination Offic	303 W. Colfax Ave.	D	CO	Denver
150300	HRCR Child Care Initiatives	303 W. Colfax Ave.	D	CO	Denver
150200	HRCR EEO/Affirmative Action	303 W. Colfax Ave.	D	CO	Denver
150100	HRCR Administration/Outreach	303 W. Colfax Ave.	D	CO	Denver
145000	HANDS - Housing & Neighborhood Development Service	200 W. 14th Ave.	D	CO	Denver
143400	CPDPS Plan Implementation	200 W. 14th Ave.	D	CO	Denver
143300	CPDA Comprehensive Planning	200 W. 14th Ave.	D	CO	Denver
143200	CPDA Neighborhood Resp (OLD)	200 W. 14th Ave.	D	CO	Denver
143130	CPDAN NIS Housing (OLD)		D		
143120	CPDAN NIS Zoning & Property Maintenance (OLD)		D		
143110	CPDAN NIS Administration (OLD)		D		
143100	CPDA Neighborhd Insp Serv (OLD)	200 W. 14th Ave.	D	CO	Denver
142500	CPDPIS Zoning Inspection/ Neighborhood Inspection		D		
142400	CPDPIS Zoning Permitting	200 W. 14th Ave.	D	CO	Denver
142300	CPDPIS Building Inspections	200 W. 14th Ave.	D	CO	Denver
142200	CPDPIS Building Permitting	200 W. 14th Ave.	D	CO	Denver
142100	CPDA Zoning & Developmnt Review	200 W. 14th Ave.	D	CO	Denver
141400	CPDOM HR/Support Services	200 W. 14th Ave.	D	CO	Denver
141200	CPDOM Finance/ Accounting	200 W. 14th Ave.	D	CO	Denver
141100	CPDOM Administration	200 W. 14th Ave.	D	CO	Denver
135100	Board of Ethics Administration		D		
128000	Workers' Compensation Division	1437 Bannock St.	D	CO	Denver
127300	RM Insurance		D		
127200	RM Safety		D		
127100	RM Administration	1437 Bannock St.	D	CO	Denver
126100	Projects Office Administration	216 - 16th St.	D	CO	Denver
124100	ASPEN Project Adm.	333 W. Colfax Ave.	D	CO	Denver
122200	AM Asset Management	216 - 16th St.	D	CO	Denver
122100	AM Administration	216 - 16th St.	D	CO	Denver
121560	OC Citywide Accounts Payable		D		
121550	OC Shared Services		D		
121540	OC HR and Payroll		D		
121530	OC Accounting		D		
121520	OC Financial Reporting		D		
121510	OC Administration		D		
121400	BMO Capital Improvement	110 - 16th Street	D	CO	Denver
121300	BMO Performance Initiatives	110 - 16th Street	D	CO	Denver
121200	BMO Budget (Operations)	110 - 16th Street	D	CO	Denver
121100	BMO Administration	110 - 16th Street	D	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
117500	DWD TANF Phase II		D		
0117400EPS	MOWD Employer Srvc's Gen Fund		D		
0117300TAN	MOWD TANF	1200 Federal Blvd.	D	CO	Denver
117300	TANF Employment Training		D		
0117200DEF	MOWD Denver Employment First	1391 Speer Blvd.	D	CO	Denver
117200	MOWD - Employment First		D		
0117101WTW	MOWD Welfare to Work	1391 Speer Blvd.	D	CO	Denver
0117101WAG	MOWD Wagner-Peyser	1391 Speer Blvd.	D	CO	Denver
0117101IIA	MOWD WIA Title 1 Adult	1391 Speer Blvd.	D	CO	Denver
0117101GYO	MOWD WIA Title I Youth		D		
0117101EDW	MOET EDWAA	1391 Speer Blvd.	D	CO	Denver
117101	DWD - Grants		D		
117100	DWD Administration		D		
116100	DOCA Administration	303 W. Colfax Ave.	D	CO	Denver
115500	EDOD Fiscal/IT		D		
115400	EDOD Human Resources		D		
115300	EDOD Marketing & Comm.		D		
115200	EDOD Policy Team		D		
115100	EDOD Administration	280 - 14th St.	D	CO	Denver
114600	DBD Business Assistance Center		D		
114500	DBD Citywide Marketing		D		
114300	DBD International Trade	216 - 16th St.	D	CO	Denver
114200	DBD Business Development	216 - 16th St.	D	CO	Denver
114100	DBD Administration	216 - 16th St.	D	CO	Denver
113100	MO of Employee Assistance Adm.	1625 Broadway	D	CO	Denver
112300	DSBO Airport Concessions Unit	Denver Intl Airport	D	CO	Denver
112200	DSBO Airport Compliance Unit	Denver Intl Airport	D	CO	Denver
112100	DSBO Airport Administration	Denver Intl Airport	D	CO	Denver
112000	Division of Small Business Opportunity - Airport S	Denver Intl Airport	D	CO	Denver
111400	DSBO Business Assistance Center		D		
111300	DSBO Compliance	216 - 16th St.	D	CO	Denver
111200	DSBO Certification	216 - 16th St.	D	CO	Denver
111100	DSBO Administration	216 - 16th St.	D	CO	Denver
105100	DOAR Adm		D		
0104100HDS	Head Start Grant Admin.	1437 Bannock St.	D	CO	Denver
103300	MO Commission on Youth	303 W. Colfax Ave.	D	CO	Denver
103200	MO Child Care Initiative	303 W. Colfax Ave.	D	CO	Denver
103100	MO of Education & Children Adm	1437 Bannock St.	D	CO	Denver
101100	Mayor's Office-Administration	1437 Bannock St.	D	CO	Denver

### Location Level E

BWES	West Side	Denver Intl Airport	E		
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## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
BRAM	Ramp	Denver Intl Airport	E		
BMWW	Moving Walkway, West	Denver Intl Airport	E		
BMWE	Moving Walkway, East	Denver Intl Airport	E		
BESC	Escalators	Denver Intl Airport	E		
BELV	Elevators	Denver Intl Airport	E		
BEAS	East Side	Denver Intl Airport	E		
BCC	Center Core	Denver Intl Airport	E		
7038300	REC Facility Services Maintenance		E		
7038200	REC Facilities Services Warehouse		E		
7038100	REC Facilities Services Admin		E		
7037100	Outdoor Recreation	1705 Gaylord St.	E	CO	Denver
7036100	Recreation - Permitting Adm.	1705 Gaylord St.	E	CO	Denver
7035100	REC Swimming Operations	1705 Gaylord St.	E	CO	Denver
7035080	REC Aquatics - Ruby Hill Outdoor Pool		E		
7035070	REC Aquatics - Mestizo/ Curtis Outdoor Pool		E		
7035060	REC Aquatics - Green Valley Outdoor Pool		E		
7035050	REC Aquatics - Garfield Outdoor Pool		E		
7035040	REC Aquatics - Congress Outdoor Pool		E		
7035030	REC Aquatics - Argo Outdoor Pool		E		
7035020	REC Aquatics Boating		E		
7035010	REC Aquatics Operations		E		
7034100	Recreation Special Needs Adm.	1705 Gaylord St.	E	CO	Denver
7033100	Community Recreation Admin.	1705 Gaylord St.	E	CO	Denver
7032300	REC Green Valley Ranch		E		
7032299	Rec Centers On-call Pool	1705 Gaylord St.	E	CO	Denver
7032290	REC Globeville		E		
7032280	Washington Recreation Center	701 S. Franklin St.	E	CO	Denver
7032270	Twentieth St. Recreation Centr	1011 - 20th St.	E	CO	Denver
7032260	Southwest Recreation Center	9200 W. Saratoga	E	CO	Denver
7032250	Swansea Recreation Center	2650 E. 49th Ave.	E	CO	Denver
7032240	St.Charles Recreation Center	3777 Lafayette St.	E	CO	Denver
7032230	Stapleton Recreation Center	5090 Broadway	E	CO	Denver
7032220	REC Hiawatha Davis	3334 Holly St.	E	CO	Denver
7032210	Rude Recreation Center	2855 W. Holden Pl.	E	CO	Denver
7032200	Platte Park Recreation Center	1500 S. Grant St.	E	CO	Denver
7032190	O. Newton Recreation Center	4430 Navajo St.	E	CO	Denver
7032180	Montclair Recreation Center	729 Ulster St.	E	CO	Denver
7032170	Montbello Recreation Center	4397 Crown Blvd.	E	CO	Denver
7032160	LaFamilia Recreation Center	65 S. Elati St.	E	CO	Denver
7032150	LaAlma Recreation Center	1325 W. 11th Ave.	E	CO	Denver
7032140	ML King Recreation Center	3880 Newport St.	E	CO	Denver
7032130	Johnson Recreation Center	4809 Race St.	E	CO	Denver



## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
7032120	Highland Recreation Center	2880 Osceola St.	E	CO	Denver
7032110	Harvey Park Recreation Center	2120 S. Tennyson St.	E	CO	Denver
7032100	Harvard Gulch Recreation Centr	550 E. Iliff Ave.	E	CO	Denver
7032090	Glenarm Recreation Center	2800 Glenarm St.	E	CO	Denver
7032080	Eisenhower Recreation Center	4300 E. Dartmouth Ave.	E	CO	Denver
7032070	Cook Recreation Center	7100 Cherry Creek Drive S.	E	CO	Denver
7032060	College View Recreation Center	2525 S. Decatur St.	E	CO	Denver
7032050	REC Scheitler @ Berkeley Park	5031 W. 46th Ave.	E	CO	Denver
7032040	Barnum Recreation Center	360 Hooker St.	E	CO	Denver
7032030	Aztlan Recreation Center	4435 Navajo St.	E	CO	Denver
7032020	Alhmar Recreation Center	2680 W. Mexico Ave.	E	CO	Denver
7032011	REC Ashland Pool		E		
7032010	Ashland Recreation Center	2960 Fife Court	E	CO	Denver
7031300	REC Denver Kids Prime Time		E		
7031100	REC Administration/Opns	1705 Gaylord St.	E	CO	Denver
7029300	Park Hill Golf Course		E		
7029290	Aqua Golf	2300 - 15th St.	E	CO	Denver
7029280	Junior Golf	1705 Gaylord St.	E	CO	Denver
7029270	Willis Case Golf Course	4600 W. 50th Ave.	E	CO	Denver
7029260	Wellshire Golf Course	3333 S. Colorado Blvd.	E	CO	Denver
7029250	Overland Golf Course	800 W. Jewell Ave.	E	CO	Denver
7029240	Kennedy Golf Course	10500 E. Hampden Ave.	E	CO	Denver
7029230	Harvard Gulch Golf Course	660 E. Iliff Ave.	E	CO	Denver
7029220	Evergreen Golf Course	29614 Upper Bear Creek Road	E	CO	Evergree
7029210	City Park Golf Course	25th & York St.	E	CO	Denver
7021420	PRPP Mower Shop	945 S. Huron St.	E	CO	Denver
7021410	PRPP Headquarters Operations	945 S. Huron St.	E	CO	Denver
7021370	PRPP Water Conservancy		E		
7021360	PRPP Natural Areas		E		
7021350	PRPP Operations Office	945 S. Huron St.	E	CO	Denver
7021340	PRPP Enforcement/Education	2300 - 15th St.	E	CO	Denver
7021330	PRPP Shop Operation	2300 - 15th St.	E	CO	Denver
7021320	PRPP Tree Trim/Remove	2300 - 15th St.	E	CO	Denver
7021310	PRPP Nursery Operations	2300 - 15th St.	E	CO	Denver
7021211	PRPP Lowry	2300 - 15th St.	E	CO	Denver
7021210	PRPP Rivers & Trails	2300 - 15th St.	E	CO	Denver
7021209	PRPP South	820 S. Humboldt St.	E	CO	Denver
7021208	PRPP Southeast	10300 E. Yale Ave.	E	CO	Denver
7021207	PRPP Northeast	2300 - 15th St.	E	CO	Denver
7021206	PRPP East	998 Monaco St. Pwy.	E	CO	Denver
7021205	PRPP Citywide	2601 E. 9th Ave.	E	CO	Denver
7021204	PR Gen.Parks East Dist. OLD	2100 Steele St.	E	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
7021203	PRPP Southwest	4800 W. Kenyon Ave.	E	CO	Denver
7021202	PRPP Northwest	4700 W. 25th Ave.	E	CO	Denver
7021201	PRPP West	1505 W. Jewell Ave.	E	CO	Denver
7011803	PRA Community Outreach		E		
7011802	PRA Volunteers		E		
7011801	PRA Marketing & Communications		E		
7011400	PR Planning OLD	2300 - 15th St.	E	CO	Denver
7011203	PR Community Relations		E		
7011202	PR Community Relations		E		
7011201	PR Manager's Office		E		
6042200	Aviation - SPS - KRONOS		E		
6042100	Aviation - SPS - Tech Services		E		
6041100	Aviation - EPS - Employee Services		E		
6031000	Aviation - ZZZ - MOWD		E		
6030000	Aviation - ZZZ - OTHER	Denver Intl Airport	E	CO	Denver
6028500	Stapleton Redevelopment Corp.		E		
6025000	Aviation - OPS - FIRE	Denver Intl Airport	E	CO	Denver
6024000	Aviation - OPS - Police		E		
6023000	Aviation - ZZZ - City Auditors		E		
6022000	Aviation - ZZZ - DSO		E		
6021000	Aviation - ZZZ - City Attorney's		E		
6019500	Aviation - RMB-Transportation		E		
6019400	Aviation - RMB - Landside Services		E		
6019300	Aviation - RMB - Concessions		E		
6019200	Aviation - RMB - Properties		E		
6019100	Aviation - RMB - RMB Administration		E		
6018090	Aviation - MAN - High Tech	Denver Intl Airport	E	CO	Denver
6018080	Aviation - MAN -Transportation	Denver Intl Airport	E	CO	Denver
6018070	Aviation - MAN - Janitorial	Denver Intl Airport	E	CO	Denver
6018060	Aviation - MAN - Maintenance Center	Denver Intl Airport	E	CO	Denver
6018050	Aviation - MAN - Fleet	Denver Intl Airport	E	CO	Denver
6018040	Aviation - MAN - Facility	Denver Intl Airport	E	CO	Denver
6018030	Aviation - MAN - Life Safety		E		
6018020	Aviation - MAN - Field	Denver Intl Airport	E	CO	Denver
6018010	Aviation - MAN - MAN Admin	Denver Intl Airport	E	CO	Denver
6017600	Aviation - OPS - Parking	Denver Intl Airport	E	CO	Denver
6017500	Aviation - OPS - Ground Transportation	Denver Intl Airport	E	CO	Denver
6017300	Aviation - PSS - Terminal Operations		E		
6017200	Aviation - PSS - Airport Security	Denver Intl Airport	E	CO	Denver
6017160	Aviation - TEC-Information Assurance		E		
6017150	Aviation - TEC-Business Mgmt.		E		
6017140	Aviation - TEC-Communications		E		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
6017130	Aviation - TEC-Program Mgmt.		E		
6017120	Aviation - TEC-Systems Ops-IT Ops		E		
6017100	Aviation - OPS - Comm	Denver Intl Airport	E	CO	Denver
6016600	Aviation-ENG-Tenant Dev	Denver Intl Airport	E	CO	Denver
6016500	Aviation - ENG - Construction	Denver Intl Airport	E	CO	Denver
6016400	Aviation - ENG - Design	Denver Intl Airport	E	CO	Denver
6016300	Aviation - ENG - Environ	Denver Intl Airport	E	CO	Denver
6016200	Aviation - ENG - Plan/Noise	Denver Intl Airport	E	CO	Denver
6016100	Aviation-ENG-Engineering Administration	Denver Intl Airport	E	CO	Denver
6015300	Aviation - OPS - Terminal Operations		E		
6015200	Aviation - OPS - Airport Security	Denver Intl Airport	E	CO	Denver
6015100	Aviation - OPS - Airside Ops	Denver Intl Airport	E	CO	Denver
6015070	Aviation - OPS - Communication Center		E		
6015060	Aviation - OPS - Maintenance Control		E		
6014400	Aviation - BTD - Landside Operations		E		
6014300	Aviation - BTD - Administration	Denver Intl Airport	E	CO	Denver
6014200	Aviation - BTD - Properties	Denver Intl Airport	E	CO	Denver
6014150	Aviation - BTD-Internal Audit		E		
6014140	Aviation - BTD - Telecomm	Denver Intl Airport	E	CO	Denver
6014130	Aviation - BTD-CIP Planning		E		
6014120	Aviation - BTD - Info Technology	Denver Intl Airport	E	CO	Denver
6014110	Aviation - Accounting		E		
6014100	Aviation - BTD-Fin Planning & Analysis		E		
6014000	Aviation - BTD - Finance	Denver Intl Airport	E	CO	Denver
6013200	Aviation - BTD - Risk Management	Denver Intl Airport	E	CO	Denver
6013100	Aviation - BTD - Tech Services	Denver Intl Airport	E	CO	Denver
6012210	Aviation - PRM - Ambassadors		E		
6012200	Aviation - PRM - Customer Service		E		
6012140	Aviation- PRM - Research & Strategic Pla		E		
6012130	Aviation - PRM-Art Services		E		
6012120	Aviation - PRM - Media Relations		E		
6012110	Aviation - PRM - Administration		E		
6012100	Aviation - PRM - Marketing	Denver Intl Airport	E	CO	Denver
6011070	Aviation EXE Communications Center		E		
6011060	Aviation EXE Maintenance Control		E		
6011050	Aviation EXE- Employee Services	Denver Intl Airport	E	CO	Denver
6011040	Aviation EXE-Government Affairs	Denver Intl Airport	E	CO	Denver
6011030	Aviation EXE-Organizational Effectiveness	Denver Intl Airport	E	CO	Denver
6011020	Aviation EXE-Community Partnership	Denver Intl Airport	E	CO	Denver
6011010	Aviation Executive Office	Denver Intl Airport	E	CO	Denver
5531021	HSFCCW Family Crisis Center	1200 Federal Blvd.	E	CO	Denver
5523071	HSPACW Emerg. Food Assist. Prog.		E		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
5523052	HSPACW ETE Program	1200 Federal Blvd.	E	CO	Denver
5523051	HSPACW ETE Case Management	1200 Federal Blvd.	E	CO	Denver
5523031	HSPACW Tanf Benefits	1200 Federal Blvd.	E	CO	Denver
5521055	FAS-FS Medicaid Montbello		E		
5521054	FAS-FS Medicaid Castro		E		
5521053	FAS-FS TANF Montbello		E		
5521052	FAS-FS TANF Castro		E		
5521051	FAS-FS Administration		E		
5521045	FAS-CSFS LIEAP		E		
5521044	FAS-CSFS Montbello		E		
5521043	FAS-CSFS East		E		
5521042	FAS-CSFS Castro		E		
5521041	FAS-CSFS Administration		E		
5521033	FAS-AS Adult Medical & Financial Asst.		E		
5521032	FAS-AS Long Term Care		E		
5521031	FAS-AS Administration		E		
5521025	FAS-CS Customer Support		E		
5521024	FAS-CS Community Support & Food Stamps		E		
5521023	FAS-CS Lobby		E		
5521022	FAS-CS Common Support		E		
5521021	FAS-CS Administration		E		
5521013	FAS GA		E		
5521012	FAS VA		E		
5521011	FAS Administration		E		
5515022	HSOAIST Support	1200 Federal Blvd.	E	CO	Denver
5515021	HSOAIST Programming	1200 Federal Blvd.	E	CO	Denver
5513062	HSOABM Fileroom	1200 Federal Blvd.	E	CO	Denver
5513061	HSOABM Business Entry	1200 Federal Blvd.	E	CO	Denver
5512050	HSOHR Security OLD	1200 Federal Blvd.	E	CO	Denver
5511060	HSOAEM Contract Unit		E		
5511050	Security		E		
5511040	HSOABM Fraud Program		E		
5511033	HSOAEM Revenue Generation Unit OLD	1200 Federal Blvd.	E	CO	Denver
5511032	HSOAEM Prog Accounts Payable OLD	1200 Federal Blvd.	E	CO	Denver
5511031	HSOAEM Accounting OLD	1200 Federal Blvd.	E	CO	Denver
5511020	HSOAEM Community Services	1200 Federal Blvd.	E	CO	Denver
5511010	HSOAEM Office of the Manager	1200 Federal Blvd.	E	CO	Denver
5066100	PWWMPPO Administration		E		
5065400	PWCPMW Project Controls		E		
5065300	PWCPMW Major Projects		E		
5065200	PWCPMW Project Management		E		
5065100	PWCPMW Administration		E		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
5064600	PWWMRWS Project Control Office		E		
5064500	PWWMRWS Right-of-Way Permitting & Enforcement		E		
5064400	PWWMRWS Development Services		E		
5064300	PWWMRWS Inspection		E		
5064200	PWWMRWS Survey		E		
5064100	PWWMRWS Administration		E		
5063500	PWIPPW Infrastructure Management	2000 W. 3rd Ave.	E	CO	Denver
5063400	PWIPPW Districts Management	2000 W. 3rd Ave.	E	CO	Denver
5063300	PWIPPW Infrastructure Management	2000 W. 3rd Ave.	E	CO	Denver
5063200	PWIPPW Planning & Programming	2000 W. 3rd Ave.	E	CO	Denver
5063100	PWIPPW Administration	2000 W. 3rd Ave.	E	CO	Denver
5062700	PWWMD NPDES		E		
5062600	PWWMD Construction Operations		E		
5062500	PWWMD Laboratory	2000 W. 3rd Ave.	E	CO	Denver
5062400	PWWMD Quality Control	2000 W. 3rd Ave.	E	CO	Denver
5062300	PWWMD Television Crews	2000 W. 3rd Ave.	E	CO	Denver
5062200	PWWMD Systems Maintenance	2000 W. 3rd Ave.	E	CO	Denver
5062100	PWWMD Director of Operations	2000 W. 3rd Ave.	E	CO	Denver
5061900	PWWMD Safety		E		
5061800	PWWMD Support Services	2000 W. 3rd Ave.	E	CO	Denver
5061700	PWWMD Customer Services	2000 W. 3rd Ave.	E	CO	Denver
5061600	PWWMD Accounting Services	2000 W. 3rd Ave.	E	CO	Denver
5061500	PWWMD Information Services	2000 W. 3rd Ave.	E	CO	Denver
5061400	PWWMD Finance	2000 W. 3rd Ave.	E	CO	Denver
5061300	PWWMD Administrative Services	2000 W. 3rd Ave.	E	CO	Denver
5061200	PWWMD Administration/HR	2000 W. 3rd Ave.	E	CO	Denver
5061100	PWWMD Executive Office	2000 W. 3rd Ave.	E	CO	Denver
5051800	PWSTM Snow Removal	1390 Decatur St.	E	CO	Denver
5051700	PWSTM Concrete Repair & Construction	1390 Decatur St.	E	CO	Denver
5051600	PWSTM Street & Alley Sweeping	1390 Decatur St.	E	CO	Denver
5051500	PWSTM Alley Paving and Grading	5440 Roslyn St.	E	CO	Denver
5051400	PWSTM Pothole Patching	5440 Roslyn St.	E	CO	Denver
5051300	PWSTM Street Resurfacing & Reconstruction	5440 Roslyn St.	E	CO	Denver
5051200	PWSTM Customer Service	1390 Decatur St.	E	CO	Denver
5051100	PWSTM Administration	1390 Decatur St.	E	CO	Denver
5021300	PWDCM Team C	303 W. Colfax Ave.	E	CO	Denver
5021200	PWDCM Team A	303 W. Colfax Ave.	E	CO	Denver
5021100	PWDCM Administration	303 W. Colfax Ave.	E	CO	Denver
4512160	LC Human Services		E		
4512140	LC Employment Law		E		
4512130	LC Contracts		E		
4512120	LC Collections		E		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
4512110	LC Claims		E		
4512100	LC Administration		E		
4511820	CA Mental Health		E		
4511810	CA Human Services		E		
4511720	CA Prosecution		E		
4511710	CA Domestic Violence Unit		E		
4511220	CA Collections		E		
4511210	CA Claims		E		
4511110	CA Shared Expenses		E		
3533000	US Community Corrections		E		
3532500CSA	US Vehicle Impound Fac-CSA	5160 York Street	E	CO	Denver
3532500	US Vehicle Impound Fac-Uniform	5160 York Street	E	CO	Denver
3532400CSA	Us Padf - Csa	1351 Cherokee St.	E	CO	Denver
3532400	US Undersheriff Operations Downtown Detention Cent	1351 Cherokee St.	E	CO	Denver
3532300CSA	US Medical Services - CSA	777 Bannock St., Unit 8	E	CO	Denver
3532300	US Medical Services - Uniform	777 Bannock St., Unit 8	E	CO	Denver
3532200CSA	US Court Services - CSA	1437 Bannock St.	E	CO	Denver
3532200	US Court Services - Uniform	1437 Bannock St.	E	CO	Denver
3532100CSA	US County Jail - CSA	10500 Smith Road	E	CO	Denver
3532100	US County Jail - Uniform	10500 Smith Road	E	CO	Denver
3531300CSA	US Resource Developmt - CSA	10500 Smith Road	E	CO	Denver
3531300	US Resource Developmt-Uniform	10500 Smith Road	E	CO	Denver
3531200CSA	US Training - CSA	10500 Smith Road	E	CO	Denver
3531200	US Training - Uniform	10500 Smith Road	E	CO	Denver
3531100CSA	US Administration - CSA	10500 Smith Road	E	CO	Denver
3531100	US Administration - Uniform	10500 Smith Road	E	CO	Denver
3522600	FDO Airport FDOA	8525 Newcastle St.	E	CO	Denver
3522100CSA	FD Suppression - CSA	745 W. Colfax Ave.	E	CO	Denver
3522100	FD Suppression FDOS	745 W. Colfax Ave.	E	CO	Denver
3521700CSA	FD Fleet Management CSA	5440 Roslyn St	E	CO	Denver
3521700	FDA Fleet Management	5440 Roslyn St.	E	CO	Denver
3521500CSA	FD Safety and Training - CSA	5440 Roslyn St.	E	CO	Denver
3521500	FD Safety and Training FDA ST	5440 Roslyn St.	E	CO	Denver
3521400CSA	FD Administration Svcs - CSA	745 W. Colfax Ave.	E	CO	Denver
3521400	FD Administration Services FDA AS	745 W. Colfax Ave.	E	CO	Denver
3521300CSA	FD Technical Services - CSA	745 W. Colfax Ave.	E	CO	Denver
3521300	FD Technical Services FDA TS	745 W. Colfax Ave.	E	CO	Denver
3521200CSA	FD Fire Preventn/Investgn-CSA	745 W. Colfax Ave.	E	CO	Denver
3521200	FD Fire Prevention/Investigation FDA FPI	745 W. Colfax Ave.	E	CO	Denver
3518102SUR	PD Victim Asst Municipal Surcharge		E		
3518102-SUR	PD Victim Asst.		E		
3514201	Police FTO Recruits		E		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3514101	Police Department - Recruits Admin		E		
3513102	Police Department CSA - Photo Radar		E		
3513101	Police Department - Photo Radar		E		
3512502	Police Department Ops CSA - DIA Bureau		E		
3512501	Police Department Ops - DIA Airport Bureau		E		
3512402	Police Department Ops CSA - Investigations		E		
3512401	Police Departments Ops - Investigations		E		
3512302	Police Department Ops CSA - Special Ops		E		
3512301	Police Department Ops - Special Operations		E		
3512202	Police Department Ops CSA - Patrol/Dist		E		
3512201	Police Department Ops - Patrol/Districts		E		
3512102	Police Department Ops CSA - Support		E		
3512101	Police Department Ops - Support Uniform		E		
3512100	PDO Support - INACTIVE		E		
3512002PC0	PD Deputy Chief Of Oprns-CSA	1331 Cherokee St.	E	CO	Denver
3512001PC0	PD Deputy Chief Of Operations	1331 Cherokee St.	E	CO	Denver
3512000	Police Department Operations PDO - INACTIVE		E		
3511501	Police Department - Combined Communicati		E		
3511401	Police Department - Fleet Maintenace		E		
3511301P60	PD Technology & Support Div.	950 Josephine St.	E	CO	Denver
3511301	Police Department - Technology & Support		E		
3511300	PDA Technical & Support PDA TS - INACTIVE		E		
3511201	Police Department - Deputy Chief Admin		E		
3511200	PDA Staff Services (PDA SS) - INACTIVE		E		
3511102PA4	PD Civil Liability Bureau-CSA	1331 Cherokee St.	E	CO	Denver
3511102P01	PD Internal Affairs Bureau-CSA	1331 Cherokee St.	E	CO	Denver
3511101PA7	PD Legislative Unit	1331 Cherokee St.	E	CO	Denver
3511101PA4	PD Civil Liability Bureau	1331 Cherokee St.	E	CO	Denver
3511101PA3	PD Public Affairs Unit	1331 Cherokee St.	E	CO	Denver
3511101P01	PD Internal Affairs Bureau	1331 Cherokee St.	E	CO	Denver
3511101	Police Department - Chiefs Staff		E		
3511002P20	PD Deputy Chief Of Admin-CSA	1331 Cherokee St.	E	CO	Denver
3511001P20	PD Deputy Chief Of Admin	1331 Cherokee St.	E	CO	Denver
3505100	Mayor's Youth Program Adm.	1331 Cherokee St.	E	CO	Denver
3504200	SC Curfew	1331 Cherokee St.	E	CO	Denver
3504100	SC Administration	1331 Cherokee St.	E	CO	Denver
3501102URS	Undersheriff Regnl Svc - CSA	1331 Cherokee St.	E	CO	Denver
3501101URS	Undersheriff Regnl Svc-Uniform	1331 Cherokee St.	E	CO	Denver
3091000	CSC Operations		E		
3085200	FPMPD Design Engineering		E		
3085100	FPMPD Project Management		E		
3083200	FPMRM Real Estate Transactions		E		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3083100	FPMRM Real Estate Planning		E		
3082700	FPMFM Project Management		E		
3082600	FPMFM Team E		E		
3082500	FPMFM Team D		E		
3082400	FPMFM Building Services Team C		E		
3082300	FPMFM Building Systems Management Team B		E		
3082200	FPMFM Facility Management Team A		E		
3082100	FPMFM Administration		E		
3074900	Denver Human Services Apps		E		
3074800	App Dev & Support Svc/ Mainframe		E		
3074700	TSA System Quality Assurance		E		
3074500	TSA Program Management		E		
3074400	TSA Denver GIS		E		
3074300	TSA Enterprise Resource Services		E		
3074200	TSA Applications Support/ Solutions Dev		E		
3074100	TSA Administration		E		
3072300	COMM Data (OLD)	333 W. Colfax Ave.	E	CO	Denver
3072200	COMM Voice OLD	333 W. Colfax Ave.	E	CO	Denver
3072100	COMM Administration (OLD)	333 W. Colfax Ave.	E	CO	Denver
3071900	TSO Denver Human Services Operations		E		
3071800	TSO Network & Telecommunications		E		
3071700	TSO Electronic Engineering Bureau		E		
3071600	TSO Safety Operations - Systems	10 Galapago St.	E	CO	Denver
3071500	ITD Production	10 Galapago St.	E	CO	Denver
3071400	TSO Mainframe Systems & Storage	10 Galapago St.	E	CO	Denver
3071300	TSO Server Technology	10 Galapago St.	E	CO	Denver
3071200	TSO Help Desk/ Desktop Support Services	10 Galapago St.	E	CO	Denver
3071100	TSO Enterprise Licensing & Maintenance	10 Galapago St.	E	CO	Denver
3070140	TSCIO Organizational Development		E		
3070130	TSCIO Security & Identity Management		E		
3070120	TSCIO Budget & Revenue Admins		E		
3070110	TSCIO CIO		E		
3053400	TA Galleria	950 - 13th St.	E	CO	Denver
3053300	TA Auditorium Theatre	950 - 13th St.	E	CO	Denver
3053200	TA Buell Theatre	950 - 13th St.	E	CO	Denver
3053100	TA Boettcher Concert Hall	930 - 13th St.	E	CO	Denver
3053002	TA DPAC/Stagehands	950 - 13th St.	E	CO	Denver
3053001	TA DPAC/Ushers	950 - 13th St.	E	CO	Denver
3052300	TA Red Rocks Amphitheater	1380 Lawrence St.	E	CO	Denver
3052200	TA McNichols Sports Arena	1635 Bryant St.	E	CO	Denver
3052100	TA Coliseum	4655 Humboldt St.	E	CO	Denver
3051200	TA Currigan Hall	700 - 14th St.	E	CO	Denver



## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3051100	TA Colorado Convention Center	700 - 14th St.	E	CO	Denver
3050200	TA Marketing	1380 Lawrence St.	E	CO	Denver
3050100	TA Administration	1380 Lawrence St.	E	CO	Denver
3041400	OTIS Internet Project OLD	2390 Syracuse St.	E	CO	Denver
3041300	OTIS Programming OLD	2390 Syracuse St.	E	CO	Denver
3041200	OTIS Production (old)	2390 Syracuse St.	E	CO	Denver
3041100	OTIS Administration (old)	2390 Syracuse St.	E	CO	Denver
2540610	TD TAX Administration		E		
2540550	TD OP Taxpayer Service		E		
2540540	TD OP Special Accounts		E		
2540530	TD OP Payments		E		
2540520	TD OP Cashier		E		
2540510	TD OP Administration		E		
801800	DPL General	10 W. 14th Ave. Parkway	E	CO	Denver
801700	DPL Human Resources	10 W. 14th Ave. Parkway	E	CO	Denver
801600	DPL Finance	10 W. 14th Ave. Parkway	E	CO	Denver
801500	DPL Technical Services OLD	10 W. 14th Ave. Parkway	E	CO	Denver
801400	DPL Advancement & Communications	10 W. 14th Ave. Parkway	E	CO	Denver
801300	DPL Access & Technology	10 W. 14th Ave. Parkway	E	CO	Denver
801200	DPL Branch Libraries		E		
801100	DPL Administration & Support	10 W. 14th Ave. Parkway	E	CO	Denver
603100	HO Administration		E		
602100	Salary Redirection Administration.	110 - 16th Street	E	CO	Denver
601800	CSA Employee Relations & Communications		E		
601700	CSA Records		E		
601500	CSA Classification & Compensation	110 - 16th Street	E	CO	Denver
601400	CSA Human Resource Services	110 - 16th Street	E	CO	Denver
601300	CSA Benefits	110 - 16th Street	E	CO	Denver
601200	CSA Training	110 - 16th Street	E	CO	Denver
601100	CSA Administration	110 - 16th Street	E	CO	Denver
0601000TAP	CSA Trades Apprentice Program		E		
301520	AO Data Processing Operation		E		
301510	AO Records		E		
301340	AO Voucher		E		
301330	AO Contracts		E		
301320	AO Payroll		E		
301310	AO General Accounting		E		
211100	Telecommunication - Admin	303 W. Colfax Ave.	E	CO	Denver
201213	CC District 13		E		
201212	CC District 12		E		
201211	CC District 11		E		
201210	CC District 10		E		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
201209	CC District 9		E		
201208	CC District 8		E		
201207	CC District 7		E		
201206	CC District 6		E		
201205	CC District 5		E		
201204	CC District 4		E		
201203	CC District 3		E		
201202	CC District 2		E		
201201	CC District 1		E		
201116	CC Tier 3 Funds		E		
201115	CC Lobbyists		E		
201114	CC Central Office		E		
0145200CED	CDA Economic Development	200 W. 14th Ave.	E	CO	Denver
145103	H&NDS - Special Projects		E		
145102	H&NDS Projects		E		
145101	H&NDS Grants		E		
0145100CDA	CDA Administration	200 W. 14th Ave.	E	CO	Denver
145100	H&NDS Administration		E		
128100	WC Administration	1437 Bannock St.	E	CO	Denver
117320	TANF-Summer Youth Employment		E		
117310	TANF Admin		E		
117210	MOWD Empl First Admin		E		

### Location Level F

7029301	Park Hill Maintenance		F		
7029273	Willis Case Restaurant		F		
7029272	Willis Case Golf Course ProShp	4600 W. 50th Ave.	F	CO	Denver
7029271	Willis Case Golf Course Mtc.	4600 W. 50th Ave.	F	CO	Denver
7029262	Wellshire Golf Course Pro Shop	3333 S. Colorado Blvd.	F	CO	Denver
7029261	Wellshire Golf Course Mtc.	3333 S. Colorado Blvd.	F	CO	Denver
7029253	Overland Restaurant		F		
7029251	Overland Maintenance		F		
7029241	Kennedy Golf Course Maintenance		F		
7029231	Harvard Gulch Maintenance		F		
7029222	Evergreen Pro Shop		F		
7029221	Evergreen Maintenance		F		
7029212	City Park Golf Course Pro Shop	25th & York St.	F	CO	Denver
7029211	City Park Golf Course Mtc.	25th & York St.	F	CO	Denver
70212099	GENERAL DISTRICT		F		
70212050	HEADQUARTERS FACILITY (CENTRAL)	25TH AVE & WOLFF ST	F		
70212049	38TH AVE PARKWAY	38TH AVE & PARK AVE WEST	F		
70212048	SPEER ISLANDS	SPEER BLVD-IRVING & MONCRIEF	F		

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Fund Org #	Name	Street 1	Loc. Level	State	City
70212047	COLFAX ISLANDS	COLFAX-FEDERAL TO IRVING	F		
70212046	FHIGHLAND GATEWAY PARK	20TH ST, 33RD AVE & OSAGE	F		
70212043	ST PATRICKS PARK	33RD AVE & PECOS ST	F		
70212042	COMMUNITY PLAZA PARK	33RD AVE & OSAGE ST	F		
70212035	ALCOTT PARK	41ST AVE & TENNYSON	F		
70212034	HIGHLAND SENIOR CENTER	29TH AVE & OSCEOLA	F		
70212033	NEWTON REC CENTER	4430 NAVAJO ST	F		
70212032	AZTLAN PARK	44TH AVE & NAVAJO ST	F		
70212031	ASHLAND PARK	2960 FIFE CT	F		
70212030	LAKEWOOD AND DRY GULCH PARK	10TH AVE & PERRY ST	F		
70212029	MARTINEZ PARK	9TH AVE & TENNYSON ST	F		
70212028	SANCHEZ PARK	13TH AVE & KNOX CT	F		
70212027	CIANCIO PARK	41ST AVE & LIPAN ST	F		
70212025	UNNAMED PECOS PARK	4TH AVE & PECOS	F		
70212024	RUDE PARK	13TH AVE & DECATUR	F		
70212023	BARNUM NORTH PARK	6TH AVE & FEDERAL	F		
70212022	FRANCO PARK	37TH AVE & LIPAN ST	F		
70212021	UNNAMED BERKLEY/BURLINGTON PK	BERKELY PL & BURLINGTON PL	F		
70212020	VIKING PARK	29TH AVE & SPEER BLVD	F		
70212019	SLOANS LAKE PARK	26TH AVE & STUART	F		
70212018	HALLACK PARK	20TH AVE & IRVING ST	F		
70212017	PFERDESTELLER PARK	33RD AVE & YATES ST	F		
70212016	JEFFERSON PARK	22ND AVE & CLAY ST	F		
70212014	HIRSHORN PARK	16TH ST & ERIE ST	F		
70212013	HIGHLAND PARK	32ND AVE & FEDERAL	F		
70212012	CLEAR CREEK DRIVE PARKWAY	CLEAR CREEK DR-GRAY TO 52ND	F		
70212011	50TH AVE PARKWAY	50TH AVE-FEDERAL TO LOWELL	F		
70212010	FEDERAL BLVD PARKWAY	FEDERAL- 6TH AVE TO N CITY LIMITS	F		
7021200999	GENERAL DISTRICT (NW)		F		
7021200988	NATURAL AREAS OPEN SPACE	ALONG S PLATTE RIVER CORRIDOR	F		
7021200950	HEADQUARTERS FACILITY (NW)	38TH AV & FOX ST	F		
7021200922	RIVERFRONT PARK	20TH AV & PLATTE RIVER	F		
7021200921	PLATTE RIVER (E) BIKEWAY/TRAIL	FRANKLIN ST SPEER BLVD TO 52ND AV	F		
7021200920	PLATTE RIVER (NW) BIKEWAY/TRAIL	PLATTE RIVER 1ST AV TO 21ST AV	F		
7021200919	PLATTE RIVER (W) BIKEWAY/TRAIL	PLATTE RIVER 1ST AV TO YALE AV	F		
7021200918	FRONTIER WEST PARK	PLATTE RIVER DR & WESLEY AV	F		
7021200917	WEIR GULCH MARINA PARK	9TH AV & PLATTE RIVER	F		
7021200916	OVERLAND LAKE OPEN SPACE	FLORIDA AV & PLATTE RIVER DR	F		
7021200915	OVERLAND BIKEWAY/TRAIL	PLATTE RIVER TO SANTA FE	F		
7021200914	PASQUINELS LANDING PARK	EVANS AV & PLATTE RIVER DR	F		
7021200913	OVERLAND POND PARK	FLORIDA AV & SANTA FE DR	F		
7021200912	UNNAMED 51ST AV & DOWNING ST PARK	51ST & DOWNING ST	F		

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Fund Org #	Name	Street 1	Loc. Level	State	City
7021200911	MILSTEIN (PHIL) PARK	6TH AV & PLATTE RIVER	F		
7021200910	HABITAT PARK	EXPOSITION AV & PLATTE RIVER DR	F		
7021200909	FRONTIER GRANI-IPIONEER) PARK	PLATTE RIVER DR & WARREN AV	F		
7021200908	GLOBEVILLE LANDING PARK	1-70 & PLATTE RIVER DR	F		
7021200907	GATES CRESCENT PARK	1-25 & PLATTE RIVER DR	F		
7021200906	FROG HOLLOW PARK	STH AV & PLATTE RIVER	F		
7021200905	FISHBACK PARK	PLATTE RIVER & WATER ST	F		
7021200904	CITY OF CUERNAVACA PARK	1-25 EXIT 19TH AV	F		
7021200903	CONFLUENCE PARK	CHERRY CREEK & PLATTE RIVER (EAST	F		
7021200902	COMMONS PARK	GRINNELL CT 15TH ST TO 20TH ST	F		
7021200901	CENTENNIAL PARK	CHERRY CREEK & PLATTE RIVER	F		
70212009	ZUNI UNNAMED PARK	51ST AVE & ZUNI	F		
7021200835	VANDERBILT PARK	PLATTE RIVER DR & TENNESSEE AV	F		
7021200804	BARNUM SOUTH PARK	3RD AV TO 6TH AV/GROVE ST TO JULIAN	F		
70212008	46TH AVE PARKWAY	46TH AVE-FEDERAL TO SHERIDAN	F		
7021200799	GENERAL DISTRICT (EAST)		F		
7021200765	HEADQUARTERS FACILITY (EAST)	820 S HUMBOLDT ST	F		
7021200763	COOK (JUDGE JOSEPH E) PARK	FLORIDA AV & MONACO PKWY	F		
7021200762	CITY OF POTENZA PARK	CHERRY CREEK DR & HOLLY ST	F		
7021200760	HEADQUARTERS SATELLITE FACILITY	7301 E JEWELL	F		
7021200759	OLD CAVALCADE BIKEWAY/TRAIL	CHERRY CREEK DR HOLLY ST TO MONACO	F		
7021200756	FOUR MILE HOUSE HISTORIC PARK	EXPOSITION AV & FOREST ST	F		
7021200752	MONACO ST PARKWAY	MONACO ST PKWY EVANS AV TO	F		
7021200751	ASH GROVE PARK	HOLLY ST & MEXICO AV	F		
7021200750	COLORADO BLVD PARKWAY	COLORADO BLVD EXPOSITION AV TO 1-25	F		
7021200749	BELCARO PARK TRIANGLE(S)	BEICARO DR ADAMS ST & MADISON ST	F		
7021200748	LA FAMILIA RECREATION CTR GROUNDS	65 S ELATI ST	F		
7021200747	BROADWAY & OHIO ISLAND(S)	BROADWAY & OHIO AV	F		
7021200745	CHERRY allM BIKEWAY/TRAIL	CHERRY CREEK COLORADO BLVD TO	F		
7021200732	CHERRY CREEK DR PARKWAY	CHERRY CREEK DR HOLLY ST TO	F		
7021200728	GARLAND (DAVID T) PARK	HOLLY ST & MISSISSIPPI AV	F		
7021200720	VETERANS PARK	IOWA AV & VINE ST	F		
7021200713	DAILEY (JOHN L) PARK	ARCHER PL & ELLSWORTH AV	F		
7021200712	PLACE MIDDLE SCHOOL (SOCCER)	E FLORIDA AV & S QUEBEC ST	F		
7021200711	WASHINGTON PARK	DOWNING ST & LOUISIANA AV	F		
7021200710	BUCHTEL CENTENNIAL PARK	BUCHTEL BLVD & JOSEPHINE ST	F		
7021200709	UNIVERSITY BLVD PARKWAY	UNIVERSITY BLVD ALAMEDA AV TO ILIFF	F		
7021200708	LOGAN ST PARKWAY	LOGAN ST 1ST AV TO VIRGINIA AV	F		
7021200707	JACOBS (FRANCES WISEBART) PARK	MISSISSIPPI AV & QUEBEC ST	F		
7021200706	MARION ST PARKWAY	MARION ST PKWY BAYAUD AV TO	F		
7021200705	BONNIE BRAE PARKWAY	BONNIE BRAE BLVD UNIVERSITY BLVD TO	F		
7021200704	DOWNING ST (COUNTRY CLUB) PARKWAY	DOWNING ST BAYAUD AV TO SPEER BLVD	F		

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Fund Org #	Name	Street 1	Loc. Level	State	City
7021200703	BUCHTEL BLVD PARKWAY	BUCHTEL BLVD LOGAN ST TO COLORADO	F		
7021200702	BONNIE BRAE PARK	BONNIE BRAE BLVD & KENTUCKY AV	F		
7021200701	ARIZONA AV PARKWAY	ARIZONA AV FRANKLIN ST TO	F		
70212007	ROCKY MOUNTAIN LAKE PARK	46TH AVE 7 HOOKER	F		
7021200669	GENERAL DISTRICT (SE)		F		
7021200660	CITY OF MADRAS PARK	CHERRY ST & QUEBEC ST	F		
7021200650	HEADQUARTERS FACILITY (SE)	10300 E YALE AVE	F		
7021200641	SYRACUSE ST PARKWAY	YOSEMITE ST TO YALE AVE	F		
7021200640	YOSEMITE ST NORTH PARKWAY	HAMPDEN AVE TO YOSEMITE ST	F		
7021200639	SOUTHMOOR ISLAND(S)	IVANHOE ST AT HAMPDEN AV &	F		
7021200638	CHERRY CREEK DAM OPEN SPACE	1-225 & DAYTON ST	F		
7021200637	CHERRY CREEK BIKEWAY/TRAIL	CHERRY CREEK HIGHLINE CANAL TO	F		
7021200636	QUINCY AV ISLAND(S)	QUINCY AV 1-25 TO 1-225	F		
7021200635	UNNAMED COLORADO & CORNELL PARK	COLORADO BLVD & CORNELL AV	F		
7021200634	HAMPDEN HEIGHTS NORTH OPEN SPACE	DARTMOUTH AV & HAVANA ST	F		
7021200633	UNNAMED FLORIDA & QUEBEC WAY PARK	FLORIDA AV & QUEBEC WAY	F		
7021200632	HILLCREST ISLAND(S)	HILLCREST DR HAMPDEN AV & IVANHOE	F		
7021200631	MAGNA CARTA PARK	COLORADO BLVD & HAMPDEN AV	F		
7021200630	EISENHOWER (MAMIE DOUD) PARK	COLORADO BLVD & DARTMOUTH AV	F		
7021200629	JEFFERSON SQUARE PARK	HAPPY CANYON RD & IVY WAY	F		
7021200628	SYRACUSE & YALE BIKEWAY/TRAIL	SYRACUSE WAY & YALE AV	F		
7021200627	QUEBEC ST & TAMARAC ST PARKWAY	LEETSDALE DR/DARTMOUTH AV/QUINCY ST	F		
7021200626	HIGHLINE CANAL BIKEWAY/TRAIL	HIGHLINE CANAL COLORADO BLVD TO	F		
7021200625	KENNEDY (JOHN F) (SOCCER) PARK	DAYTON ST & HAMPDEN AV	F		
7021200624	BEZOFF (BEN) PARK	EXPOSITION AV & FULTON ST	F		
7021200623	YOSEMITE ST PARKWAY	YOSEMITE ST BE=IEW AV TO HAMPDEN	F		
7021200622	SOUTHMOOR PARK	ONEIDA WAY & PEACH WAY	F		
7021200621	ROSAMOND PARK	TAMARAC DR MANSFIELD AV TO QUINCY	F		
7021200620	PRINCETON PARKWAY	PRINCETON AV EASTMOOR TO ROSP14OND	F		
7021200619	UNNAMED QUEBEC & WESLEY PARK	QUEBEC ST & WESLEY AV	F		
7021200618	MONACO ST PARKWAY	MONACO ST PKWY EVANS AV & MONACO ST	F		
7021200617	KENNEDY (JOHN F) (SOFTBALL &	1-225 & PARKER RD	F		
7021200616	HUTCHINSON (THEODORE) PARK	GOLDSMITH GULCH & HAMPDEN AV	F		
7021200615	HAMPDEN HEIGHTS WEST PARK	EASTMAN AV & XANTHIA CT	F		
7021200614	HAMPDEN HEIGHTS PARK	CORNELL AV & DAYTON ST	F		
7021200613	HAMPDEN HEIGHTS ISLAND(S)	AKRON ST & HAMPDEN AV	F		
7021200612	WALLACE (GEORGE M) PARK	GOLDSMITH GULCH BELLEVIEW AV TO	F		
7021200611	WALLACE (GEORGE M) NORTH PARK	GOLDSMITH GULCH 1-225 TO UNION AV	F		
7021200610	GOLDSMITH GULCH NORTH/MIDDLE OPEN,	GOLDSMITH GULCH 1-225 TO QUINCY ST	F		
7021200609	GOLDSMITH GULCH -NORTH OPEN SPACE	GOLDSMITH GULCH HAMPDEN AV TO	F		
7021200608	GOLDSMITH GULCH OPEN SPACE	GOLDSMITH GULCH GIRARD AV TO	F		
7021200607	GOLDEN KEY PARK	SYRACUSE WAY & XERIC, CT	F		

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Fund Org #	Name	Street 1	Loc. Level	State	City
7021200606	EASTMOOR PARK	1-25 & QUINCY AV	F		
7021200605	HUTCHINSON EAST PARK	ULSTER ST DARTMOUTH AV & TAMARAC DR	F		
7021200604	DENVER TECH CENTER PARKWAY	TA14ARAC DR BELLEVIEW AV TO 1-225	F		
7021200603	HENTZELL (PAUL A) PARK	CHERRY CREEK & HAVANA ST	F		
7021200602	BIBLE (JAMES A) PARK	NEWPORT ST & YALE AV	F		
7021200601	BABI-YAR/GROVE OF REMEMBRANCE PARK	HAVANA ST & PARKER RD	F		
70212006	MCDONOUGH PARK	41ST AVE 7 FEDERAL	F		
7021200599	GENERAL DISTRICT (MONTBELLO)		F		
7021200555	HEADQUARTERS FACILITY (MONTBELLO)	10450 SMITH RD	F		
7021200550	GREEN VALLEY EAST RANCH PARK	47TH AV & JEBEL	F		
7021200549	GREEN VALLEY WEST RANCH PARK	45TH AV & ARGONNE	F		
7021200546	56TH AV (RESIDENTIAL) PARKWAY	56TH AV PEORIA ST TO CHAMBERS RD	F		
7021200545	HAVANA ST (INDUSTRIAL) PARKWAY	HAVANA ST 1-70 TO 56TH AV	F		
7021200544	PEORIA ST (RESIDENTIAL) PARKWAY	PEORIA ST TO 1-70 TO 56TH AV	F		
7021200541	MONTBELLO CENTRAL PARK	ANDREWS DR & CROWN BLVD	F		
7021200540	VILLAGE PLACE (SE#5) PARK	ANAHEIM CT & ALBROOK DR	F		
7021200538	FORD (BARNEY) (NE#4) PARK	MAXWELL ST & SABLE ST	F		
7021200537	FALCON(N#3) PARK	MAXWELL PL & XANADU ST	F		
7021200536	ELMENDORF (NW#2) PARK	ELMENDORF PL & SCRANTON ST	F		
7021200535	MONTBELLO CIVIC CENTER PARK	AT ROOK DR & TULSA ST	F		
7021200534	SILVERMAN (MELVIN F) PARK	ANDREWS DR & TITAN CT	F		
7021200525	38TH AV PARKWAY	38TH AV HIMALAYA PKWY TO PICCADILLY	F		
7021200524	UNNAMED 41ST AV & ENSENADA ST OPEN	41ST AV & ENSENADA ST	F		
7021200523	UNNAMED 42ND AV & PERTH CIRCLE OPEN	42ND AV & PERTH CIRCLE	F		
7021200522	UNNAMED 42ND AV & LISBON ST OPEN	42ND AV & LISBON ST	F		
7021200521	FIRST CREEK OPEN SPACE	FIRST CREEK 48TH AV & PICCADILLY RD	F		
7021200520	HIMALAYA PARKWAY	HIMALAYA PKWY HIGHLINE CANAL TO	F		
7021200519	MARUYAMA PARK	43RD AV & CEYLON CT	F		
7021200518	SAND HIEK BIKEWAY/TRAIL	PEORIA ST TO CITY LIMITS	F		
7021200517	BLUFF LAKE OPEN SPACE	HAVANA AT 32ND AV	F		
7021200516	PARKFIELD OPEN SPACE	DIA GATEWAY CHAMBERS N OF 1-70	F		
7021200515	46TH AV (RESIDENTIAL) PARKWAY	46TH AV ANDREWS DR TO CHAMBER S RD	F		
7021200514	UVALDA ST (RESIDENTIAL) PARKWAY	UVALDA ST 51ST AV TO 56TH AV	F		
7021200513	TULSA CT (RESIDENTIAL) PARKWAY	TULSA CT ALBROOK DR TO ANDREWS DR	F		
7021200512	NOME ST (INDUSTRIAL) PARKWAY	NOME ST 49TH AV TO 51ST AV	F		
7021200511	MAXWELL PL (RESIDENTIAL) PARKWAY	MAXWELL PL UVALDA ST TO SABLE ST	F		
7021200510	CHAMBERS RD (RESIDENTIAL) PARKWAY	CHAMBERS RD 1-70 TO 56TH AV	F		
7021200509	ANDREWS DR (P-IDENTIAL) PARKWAY	ANDREWS DR PEORIA ST TO 46TH AV	F		
7021200508	53RD AV (RESIDENTIAL) PARKWAY	53RD AV DURHAM CT TO CHAMBERS RD	F		
7021200507	51ST AV (RESIDENTIAL) PARKWAY	51ST AV UVALDA ST TO DURHAM CT	F		
7021200506	51ST AV (INDUSTRIAL) PARKWAY	51ST AV HAVANA ST TO NOME ST	F		
7021200505	49TH AV (INDUSTRIAL) PARKWAY	49TH AV NOME ST TO PEORIA ST	F		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
7021200504	47TH AV (INDUSTRIAL) PARKWAY	47TH AV HAVANA ST TO KINGSTON ST	F		
7021200503	45TH AV (INDUSTRIAL) PARKWAY	45TH AV HAVANA ST TO LIMA ST	F		
7021200502	NURSERY FACILITY	10450 SMITH RD	F		
7021200501	HIGHLINE CANAL BIKEWAY/TRAIL	HIGHLINE CANAL TOWER RD TO N CITY	F		
70212005	INSPIRATION POINT PARK	50TH AVE & SHERIDAN	F		
7021200499	499 GENERAL DISTRICT (MONTCLAIR)		F		
7021200471	471 MONTCLAIR RECREATION CENTER GROUNDS	650 N ULSTER WAY	F		
7021200470	470 HEIAXQUARTERS FACILITY	99 S MONACO ST	F		
7021200469	469 UNNAMED 35TH & ALBION PARK	35TH AV & ALBION ST	F		
7021200467	467 RICHTHOFEN MEMORIAL FOUNTAIN PARK	ONEIDA ST & ONEIDA PL	F		
7021200466	466 3RD AV PARKWAY	3RD AV COLORADO BLVD TO CLERMONT ST	F		
7021200465	465 ALAMEDA AV BIKEWAY/TRAIL	ALAMEDA AV COLORADO BLVD TO HAVANA	F		
7021200464	THOMAS (FRED N) PARK	26TH AV & QUEBEC ST	F		
7021200463	MCCLAIN (THOMAS ERNEST) PARK	M L KING JR BLVD & QUEBEC ST	F		
7021200461	KITTREDGE PARK	STH AV & ONEIDA ST	F		
7021200458	DENISON PARK	11TH AV & QUEBEC ST	F		
7021200454	MAGNOLIA ST PARKWAY	MAGNOLIA ST 6TH AV TO MONTVIEW BLVD	F		
7021200450	ALAMEDA AV PARKWAY	ALAMEDA AV COLORADO BLVD TO HAVANA	F		
7021200440	KELLY-OPEN SPACE	11TH AV & UINTA WAY	F		
7021200439	WESTERLY CREEK PARK		F		
7021200438	YOSEMITE ST PARKWAY	FAIRMONT DR ALAMEDA AV TO LOWRY	F		
7021200437	FAIRMONT DR PARKWAY	BAYAUD, AV QUEBEC ST PKWY TO	F		
7021200436	BAYAUD AV PARKWAY	LOWRY BLVD PKWY & YOSEMITE ST PKWY	F		
7021200435	GREAT LAWN PARK	QUEBEC PKWY 3RD AV TO 6TH AV	F		
7021200433	BARNES (JOHN W) ISLAND(S)	10TH AV & IVY ST	F		
7021200432	MAYFAIR PARK	11TH AV & VERBENA ST	F		
7021200431	VERBENA PARK	M L KING JR PKY ELIZABETH ST TO	F		
7021200430	MARTIN LUTHER KING JR PARKWAY	33RD AV & HOLLY ST	F		
7021200429	SKYLAND PARK	LOWRY BLVD PKWY & UINTA WAY	F		
7021200428	LOWRY SPORTS COMPLEX PARK	QUEBEC ST ALAMEDA AV TO 6TH AV	F		
7021200427	QUEBEC ST PARKWAY	LOWRY BLVD QUEBEC ST TO DAYTON ST	F		
7021200426	LOWRY BLVD PARKWAY	8540 E LOWRY BLVD	F		
7021200425	HEADQUARTERS LOWRY FACILITY	MONTVIEW BLVD COLORADO BLVD TO	F		
7021200424	MONTVIEW BLVD PARKWAY	23RD AV & DE= ST	F		
7021200421	FERGUSON (W H) PARK	CLERMONT ST 3RD AV TO 6TH AV	F		
7021200419	CLERMONT ST PARKWAY	ALAMEDA AV & COLORADO BLVD	F		
7021200418	BURNS (DC) PARK	32ND AV & CHERRY ST	F		
7021200417	CITY OF AXUM PARK	MONACO ST PKWY 38TH AV TO =SDALE	F		
7021200416	MONACO ST PARKWAY	39TH AV & NEWPORT ST	F		
7021200415	MARTIN LUTHER KING JR PARK	3RD AV & FAIRFAX ST	F		
7021200414	ROBINSON PARK	.1.67TH AV & SYRACUSE ST	F		
7021200413	MCNICHOLS (WILLIAM H) PARK	17TH AV COLORADO BLVD TO MONACO	F		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
7021200412	17TH AV PARKWAY	6TH AV COLORADO BLVD TO UINTA WY	F		
7021200411	6TH AV PARKWAY	HALE PKWY ALBION ST TO 8TH AikI &	F		
7021200410	HALE PARKWAY	RICHTOFEN PKWY MONACO ST TO ONEIDA	F		
7021200409	RICHTHOFEN PARKWAY	12TH AV & ONEIDA ST	F		
7021200408	MONTCLAIR PARK	2ND AV & CHERRY ST	F		
7021200407	CP-AIRAER PARK	FOREST ST 17TH AV TO MONTVIDI BLVD	F		
7021200406	FOREST ST PARKWAY	5TH AV QUEBEC ST TO LOWRY REC CTR	F		
7021200405	STH AV PARKWAY	QUEBEC ST 11TH AV TO 12TH AV	F		
7021200404	MONTCLAIR WATER RESERVOIR PARK	1ST AV & MONACO ST	F		
7021200403	CRESTMOR PARK		F		
7021200402	CRESTMOR ISLAND(S)	12TH AV & DEXTER ST	F		
7021200401	LINDSIEY (HENRY S) PARK	YOSE24ITE ST 11TH AV TO LOWRY BLVD	F		
70212004	COLUMBUS PARK	38TH AVE & OSAGE	F		
7021200354	DOWNING ST PARKWAY	DOWNING ST 3RD AV TO SPEER BLVD	F		
7021200352	HEADQUARTERS FACILITY (CENTRAL)	2601 E 9TH AV	F		
7021200350	CREE M ONT PARK	LARIMER ST & SPEER BLVD	F		
7021200347	AURARIA PARKWAY	SPEER BLVD TO 7TH ST	F		
7021200346	CHERRY CREEK BOTTOM BIKEWAY/TRAIL	CONFLUENCE PARK TO COLORADO BLVD	F		
7021200345	6TH AV & JOSEPHINE ST TRIANGLE(S)	6TH AV & JOSEPHINE ST	F		
7021200343	QUALITY HILL PARK	10TH AV & PENNSYLVANIA ST	F		
7021200342	DENVER BOTANIC GARDENS PARK		F		
7021200341	CITY OF KAPTIHEL PARK	CHERRY CREEK DR N STEELE ST TO	F		
7021200340	DENVER CENTER FOR PERFORMING ARTS	ARAPAHOE ST & SPEER BLVD	F		
7021200339	14TH & KALAMATH STS/SANTA FE DR	14TH ST & KALAMATH ST/SANTA FE DR	F		
7021200338	GRANT-HUMPHREYS MANSION PARK	PENNSYLVANIA ST 7TH AV TO STH AV	F		
7021200337	MANLEY PARK	4TH AV & JOSEPHINE ST	F		
7021200336	STEELE ST PARKWAY	ST EELE ST CHERRY CREEK DR N TO 1ST	F		
7021200335	ZECKENDORF PL PARK	BROADWAY & SPEER BLVD	F		
7021200334	ALAMEDA AV PARKWAY	ALAMEDA AV COLORADO BLVD TO STEELE	F		
7021200333	CONVENTION CENTER PARK	SPEER BLVD & CHAMPA ST	F		
7021200332	SKYLINE PARK	ARAPAHOE ST 15TH ST TO 18TH ST	F		
7021200331	CITY OF TAKAYAMA PARK	CHERRY CREEK DR N ALAMEDA AVE TO	F		
7021200330	CHERRY CREEK PARK	CHERRY CREEK DR N UNIVERSITY TO	F		
7021200329	CHERRY CREEK DR SOUTH PARKWAY	CHERRY CREEK DR S COLORADO BLVD TO	F		
7021200328	UNIVERSITY BLVD PARKWAY	UNIVERSITY BLVD 2ND AV TO ALAMEDA	F		
7021200327	COLFAX ISLAND(S)	COLFAX AV SPEER BLVD TO OSAGE ST	F		
7021200326	STEELE ST BIKEWAY/TRAIL	EXPOSITION AV & STEELE ST	F		
7021200325	1ST AV PARKWAY	1ST AV LAFAYETTE ST TO UNIVERSITY,	F		
7021200323	DISTRICT ATTORNEYS OFFICE GROUNDS	COLFAX AV & SPEER BLVD	F		
7021200322	FLORES (HECTOR) PARK	4TH AV & GALAPAGO ST	F		
7021200321	COLORADO BLVD PARKWAY	COLORADO BLVD EXPOSITION AV TO	F		
7021200320	CITY OF BREST PARK	COLORADO BLVD TO CHERRY CREEK DR S	F		



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Fund Org #	Name	Street 1	Loc. Level	State	City
7021200319	PULASKI PARK	BAYAUD AV & STE = ST	F		
7021200318	SUNKEN GARDENS PARK	STH AV & DELAWARE ST	F		
7021200317	PARK AV TRIANGLE(S)	PARK AV COLFAX AV TO 20M AV	F		
7021200316	GOVERNORS PARK	7TH AV & PENNSYLVANIA ST	F		
7021200315	LINCOLN PARK	11TH AV & MARIPOSA ST	F		
7021200314	CONGRESS PARK	9TH AV & ELIZABETH ST	F		
7021200313	CHEESMAN PARK ESPLANADE	WILLIAMS ST 7TH AV TO 8TH AV	F		
7021200312	CHEESMAN PARK	8TH AV & FRANKLIN ST	F		
7021200311	BROADWAY TRIANGLE(S)	BROADWAY BLAKE ST TO 18TH ST	F		
7021200310	BENEDICT (J J)-FOUNTAIN/EASTSIDE	20TH ST & COURT PL	F		
7021200309	WILLIAMS ST PARKWAY	WILLIAMS ST 3RD AV TO 8TH AV	F		
7021200308	3RD AV (COUNTRY CLUB) PARKWAY	3RD AV GILPIN ST TO DOWNING ST	F		
7021200307	SPEER BLVD PARKWAY	SPEER BLVD LAFAYE TTE ST TO WAZEE ST	F		
7021200306	7TH AV PARKWAY	AV WILLIAMS ST TO COLORADO BLVD	F		
7021200305	AURARIA TRIANGLE(S)	COLFAX/STOUT/SPEER	F		
7021200304	COUNTRY CLUB PARKWAY	SPEER BLVD 1ST AV TO 4TH AV	F		
7021200303	CAPITOL HILL RESERVOIR FACILITY	9TH AV & ELIZABETH ST	F		
7021200302	HUNGARIAN FREEDOM PARK	CLARKSON ST & SPEER BLVD	F		
7021200301	ALAMO PLACITA PARK	3RD AV & EMERSON ST	F		
70212003	CHAFEE PARK	43RD AVE & TEJON	F		
7021200281	17TH AV & YORK ST		F		
7021200280	280 CITY PARK HISTORIC DISTRICT	17TH AV & YORK ST (PAVILION,	F		
7021200260	260 HEADQUARTERS FACILITY (NE)	2100 STEELE ST	F		
7021200257	257 PLANNING & PERMITTING BLDG GROUNDS	14TH AV & BANNOCK ST	F		
7021200256	256 UNITED NATIONS TRIANGLE(S)	16TH ST & CLEVELAND PL	F		
7021200255	255 NORTHEAST COMMUNITY PARK	M L KING JR BLVD & COLORADO BLVD	F		
7021200253	253 26TH AV PARKWAY	26TH AV COLORADO BLVD TO YORK ST	F		
7021200252	252 DOWNING ST (36TH/MARION) ISLAND(S)	DOWNING ST 36TH AV & MARION ST	F		
7021200251	DOWNING ST (32ND/CHAMPA) ISLAND(S)	DOWNING ST 32ND AV & CHAMPA ST	F		
7021200248	DENVER ART MUSEUM GROUNDS	14TH AV & ACOMA ST	F		
7021200247	DENVER CENTRAL LIBRARY GROUNDS	14TH AV & BROADWAY	F		
7021200246	CITY & COUNTY BLDG GROUNDS	14TH AV & BANNOCK ST	F		
7021200244	CITY PARK ROSE GARDENS GROUNDS	21ST AV EAST OF STEELE ST	F		
7021200243	CALDWELL (ELVIN) COMMUNITY SERVICE	26TH AV & EMERSON ST	F		
7021200242	DENVER POLICE DEPT GROUNDS	14TH AV & CHEROKEE ST	F		
7021200241	18TH ST ISLAND(S)	18TH ST BROADWAY & TREMONT ST	F		
7021200240	17TH ST ISLAND(S)	17TH ST BROADWAY & TREMONT ST	F		
7021200239	MESTIZO-CURTIS PARK COMMUNITY Ctr	30TH AV & CURTIS ST	F		
7021200238	UNNAMED 28TH & CALIFORNIA PARK	28TH AV & CALIFORNIA ST	F		
7021200237	COLFAX AV ISLAND(S)	COLFAX AV GRANT ST TO SPEER BLVD	F		
7021200236	MACINTOSH (KENNETH M) PARK	14TH AV & CLEVELAND PL	F		
7021200234	TWENTIETH ST RECREATION CTR GROUNDS	1011 20TH ST	F		

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Fund Org #	Name	Street 1	Loc. Level	State	City
7021200233	PIONEER MONUMENT PARK	BROADWAY & COLFAX AV	F		
7021200232	COLORADO BLVD PARK	COLORADO-BLVD 38TH AV TO 40TH AV	F		
7021200231	RECREATION AD14IN BLDG GROUNDS	1705 GAYLORD ST	F		
7021200230	UNNAMED 51ST & BROADWAY (STAPLETON)	51ST AV & BROADWAY	F		
7021200229	GLOBEVILLE SENIOR CTR GROUNDS	4400 LINCOLN ST	F		
7021200228	GLOBEVILLE RECREATION CTR GROUNDS	4496 GRANT ST	F		
7021200227	THUNDERBOLT COMMUNITY PARK	30TH AV & HIGH ST	F		
7021200226	DOUGLASS (FREDERICK) PARK	30TH AV & FRANKLIN ST	F		
7021200225	WILLIAMS (DR DANIEL HALE) PARK	30TH AV & LAFAYETTE ST	F		
7021200224	MORRISON (GEORGE SR) PARK	32ND AV LAFAYETTE ST TO HIGH ST	F		
7021200223	GLENARM RECREATION CTR GROUNDS	2800 GLENAR1-1 PL	F		
7021200222	CITY PARK BURNS GARDENS GROUNDS	21ST AV WEST OF STEELE ST	F		
7021200221	STOUT ST CHILDRENS PARK	25TH ST & STOUT ST	F		
7021200220	QUICK (LENORE B) PARK	26TH AV & OGDEN ST	F		
7021200219	COLORADO BLVD PARKWAY	COLORADO BLVD COLFAX AV TO N CITY	F		
7021200218	SCHAFER (MARTIN J) PARK	37TH AV & CLAYTON ST	F		
7021200217	CITY OF NAIROBI PARK	35TH AV & COOK ST	F		
7021200215	DENVER METRO CONVENTION & VISITORS	225 W COLFAX	F		
7021200214	DENVER MUSEUM OF NATURAL HISTORY	2001 COLORADO BLVD	F		
7021200213	CIVIC CENTER PARK	BROADWAY & COLFAX AV	F		
7021200212	ARGO PARK	47TH AV & LOGAN ST	F		
7021200211	WHITTIER (27TH/MARION) ISLAND(S)	27TH AV & MARION ST	F		
7021200210	SWANSEA PARK	49TH AV & CLAYTON ST	F		
7021200209	DUNHAM (-) PARK	44TH AV & CLAYTON ST	F		
7021200208	LAWSON (SONNY) PARK	23RD ST & WELTON ST	F		
7021200207	ST CHARLES PL PARK	38TH AV & LAFAYETTE ST	F		
7021200206	RUSSELL SQUARE PARK	36TH AV & VINE ST	F		
7021200205	FULLER (HORACE) PARK	28TH AV & GILPIN ST	F		
7021200204	ELYRIA (JOHNSON CTR) PARK	48TH AV & HIGH ST	F		
7021200203	MESTIZO-CURTIS PARK	31ST AV & CURTIS ST	F		
7021200202	CITY PARK ESPLANADE	17TH AV TO COLFAX AV	F		
7021200201	CITY PARK	17TH AV & YORK ST	F		
70212002	BERKLEY LAKE PARK	46th AVE & TENNYSON	F		
7021200199	GENERAL DISTRICT (SW)		F		
7021200184	DUDLEY ISLAND(S)	DUDLEY ST & BELLEVIEW AV	F		
7021200183	ZENOBIA ST PARKWAY	ZENOBIA ST & QUINCY AV	F		
7021200180	SOUTHWEST AUTO PARK	AMMONS ST/BALSAM ST/STANFORD	F		
7021200178	DARTMOUTH GULCH PARK	BRYANT ST & DARTMOUTH AV	F		
7021200177	VILLAGE WEST (WAGON TRAIL)	LAYTON AV & BELLEVIEW AVE	F		
7021200176	UNNAMED BEAR CREEK & WADSWORTH PARK BEAR		F		
7021200172	HEADQUARTERS FACILITY (SW)	4100 W NASSAU AV	F		
7021200166	UNNAMED GARLAND & SARATOGA PARK	GARLAND ST & SARATOGA PL	F		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
7021200165	OXFORD ISLAND(S)	OXFORD AV & SHERIDAN BLVD	F		
7021200164	QUINCY AV ISLAND(S)	QUINCY AV SHERIDAN BLVD TO WOLFF ST	F		
7021200163	LORETT'O HEIGHTS PARK	ALLIHERST AV & LOWELL BLVD	F		
7021200161	PINECREST PARK	CHASE ST & LEHIGH AV	F		
7021200159	PINEHURST PARK	QUINCY AV & WOLFF ST	F		
7021200158	UNNAMED GARRISON & UNION PARK	GARRISON ST & UNION AV	F		
7021200157	LAKE OF LAKES PARK	CARR ST & QUINCY AV	F		
7021200156	UNNAMED JEFFERSON & KENDALL PARK	JERSON AV & KENDALL BLVD	F		
7021200155	SHERIDAN BLVD ISLAND(S)	SHERIDAN BLVD HAMPDEN AV TO QUINCY	F		
7021200151	BOW MAR HEIGHTS PARK	NEWTON ST & RUTGERS PL	F		
7021200145	HARVARD GULCH WEST PARK	HARVARD GULCH FEDERAL BLVD TO ZUNI	F		
7021200142	UNNAMED BATES & HOBART PARK	BATES AV & HOBART WAY	F		
7021200140	BEAR VALLEY PARK	LAMAR ST & WADSWORTH BLVD	F		
7021200139	BEAR CP= PARK	HAMPDEN AV & SHERIDAN BLVD	F		
7021200130	HARVEY PARK	EVANS AV & TENNYSON ST	F		
7021200127	FEDERAL BLVD PARKWAY	FEDERAL BLVD JEWELL AV TO S CITY	F		
7021200126	IRVING ST PARKWAY	IRVING ST EVANS AV TO JEWELL AV	F		
5521060	HSPAAS Comdty Supl Feeding Pgm OLD	1200 Federal Blvd.	F	CO	Denver
5513070	HSAOBM Fraud Program OLD	1200 Federal Blvd.	F	CO	Denver
5511042	HSAOBM Fraud Control & Recovery		F		
5511041	HSAOBM Investigations		F		
3522650	FDOA Fuel Inspection	8525 Newcastle St.	F	CO	Denver
3522640	FDOA Structural Fire Fighting	8525 Newcastle St.	F	CO	Denver
3522630	FDOA Airport Rescue Fire Fighting	8525 Newcastle St.	F	CO	Denver
3522620	FDOA Airport Command	8525 Newcastle St.	F	CO	Denver
3522610	FDOA Office of Div. Chief	8525 Newcastle St.	F	CO	Denver
3522170	FDOS District 7	850 S. Federal Blvd.	F	CO	Denver
3522160	FDOS District 6	2575 Federal Blvd.	F	CO	Denver
3522150	FDOS District 5	12927 E. Albrook Dr.	F	CO	Denver
3522140	FDOS District 4	1375 Harrison St.	F	CO	Denver
3522130	FDOS District 3	1601 S. Ogden St.	F	CO	Denver
3522120	FDOS District 2	745 W. Colfax Ave.	F	CO	Denver
3522110CSA	FD Office/Div. Chief Div.1 CSA	745 W. Colfax Ave.	F	CO	Denver
3522110	FDOS Office of Div. Chief	745 W. Colfax Ave.	F	CO	Denver
3521540	FDA ST Rocky Mountain Fire Academy		F		
3521530	FDA ST Recruit Class	5440 Roslyn St.	F	CO	Denver
3521520	FDA ST Training	5440 Roslyn St.	F	CO	Denver
3521510CSA	FD Office/Div. Chief Div.5 CSA	5440 Roslyn St.	F	CO	Denver
3521510	FDS ST Office of Div. Chief	5440 Roslyn St.	F	CO	Denver
3521475	FDA AS Career Development	5440 Roslyn St.	F	CO	Denver
3521474	FDA AS Program Development	5440 Roslyn St.	F	CO	Denver
3521473	FDA AS Public Education	5440 Roslyn St.	F	CO	Denver

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Fund Org #	Name	Street 1	Loc. Level	State	City
3521472	FDA AS Public Affairs	5440 Roslyn St.	F	CO	Denver
3521471	FDA AS Administration	745 W. Colfax Ave.	F	CO	Denver
3521470	FDA AS Community Services	5440 Roslyn St.	F	CO	Denver
3521460CSA	FD Warehouse CSA	20 E. Center Ave.	F	CO	Denver
3521460	FDA AS Warehouse	20 E. Center Ave.	F	CO	Denver
3521453CSA	FD Accounts Payable CSA	745 W. Colfax Ave.	F	CO	Denver
3521453	FDA AS Accounts Payable	745 W. Colfax Ave.	F	CO	Denver
3521452CSA	FD Payroll CSA	745 W. Colfax Ave.	F	CO	Denver
3521452	FDA AS Payroll	745 W. Colfax Ave.	F	CO	Denver
3521451CSA	FD Budget CSA	745 W. Colfax Ave.	F	CO	Denver
3521451	FDA AS Budget	745 W. Colfax Ave.	F	CO	Denver
3521450	FDA AS Finance	745 W. Colfax Ave.	F	CO	Denver
3521440CSA	FD Human Resources CSA	745 W. Colfax Ave.	F	CO	Denver
3521440	FDA AS Human Resources	745 W. Colfax Ave.	F	CO	Denver
3521430CSA	FD Psychological Services CSA	745 W. Colfax Ave.	F	CO	Denver
3521430	FDA AS Psychological Services	745 W. Colfax Ave.	F	CO	Denver
3521420CSA	FD Office/Div. Chief Div.4 CSA	745 W. Colfax Ave.	F	CO	Denver
3521420	FDA AS Office of Div. Chief	745 W. Colfax Ave.	F	CO	Denver
3521410CSA	FD Office of the Chief CSA	745 W. Colfax Ave.	F	CO	Denver
3521410	FDA AS Office of the Chief	745 W. Colfax Ave.	F	CO	Denver
3521330CSA	FD Facility Maintenance CSA	5440 Roslyn St	F	CO	Denver
3521330	FDA TS Facility Maintenance	5440 Roslyn St.	F	CO	Denver
3521323CSA	FD Data CSA	950 Josephine St	F	CO	Denver
3521323	FDA TS Data	950 Josephine St.	F	CO	Denver
3521322	FDA TS Dispatch	950 Josephine St.	F	CO	Denver
3521321CSA	FD Electronics CSA	1331 - 19th St	F	CO	Denver
3521321	FDA TS Electronics	1331 - 19th St.	F	CO	Denver
3521320	FDA TS Communications	950 Josephine St.	F	CO	Denver
3521310CSA	FD Office/Div. Chief Div.3 CSA	745 W. Colfax Ave.	F	CO	Denver
3521310	FDA TS Office of Division Chief	745 W. Colfax Ave.	F	CO	Denver
3521250	FDA FPI Inspection		F		
3521240	FDA FPI Hazardous Materials	745 W. Colfax Ave.	F	CO	Denver
3521230CSA	FD Fire Investigation CSA	745 W. Colfax Ave.	F	CO	Denver
3521230	FDA FPI Fire Investigation	745 W. Colfax Ave.	F	CO	Denver
3521220CSA	FD Fire Prevention CSA	745 W. Colfax Ave.	F	CO	Denver
3521220	FDA FPI Fire Prevention	745 W. Colfax Ave.	F	CO	Denver
3521210CSA	FD Office/Div. Chief Div.2 CSA	745 W. Colfax Ave.	F	CO	Denver
3521210	FDA FPI Office of Division Chief	745 W. Colfax Ave.	F	CO	Denver
3512902P40	PD Criminal Investigations-CSA	1331 Cherokee St.	F	CO	Denver
3512901PFR	PD Front Range Task Force	1331 Cherokee St.	F	CO	Denver
3512901P40	PD Criminal Investigations	1331 Cherokee St.	F	CO	Denver
3512802P50	PD Special Operations Div.-CSA	1331 Cherokee St.	F	CO	Denver

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Fund Org #	Name	Street 1	Loc. Level	State	City
3512801PJB	PD Juvenile Bureau	1331 Cherokee St.	F	CO	Denver
3512801P50	PD Special Operations Division	1331 Cherokee St.	F	CO	Denver
3512702P30	PD Patrol Division-CSA	1331 Cherokee St.	F	CO	Denver
3512701P30	PD Patrol Division	1331 Cherokee St.	F	CO	Denver
3512601PSB	PD Operations Support Bureau	1331 Cherokee St.	F	CO	Denver
3512601PEM	PD Office Emergency Management	1331 Cherokee St.	F	CO	Denver
3512601P04	PD Intelligence Bureau	1331 Cherokee St.	F	CO	Denver
3512420	PDO Investigations-CSA - INACTIVE		F		
3512400	PDO Investigations - INACTIVE		F		
3512310	PDO Special Ops - Uniform - INACTIVE		F		
3512300	PDO Special Operations Division - INACTIVE		F		
3512220	PDO Patrol/ Districts - CSA - INACTIVE		F		
3512200	PDO Patrol/ Districts - INACTIVE		F		
3512120	PDO Support - CSA - INACTIVE		F		
3511401PS7	PD Support Services Bureau	950 Josephine St.	F	CO	Denver
3511401PS2	PD Communications Bureau	950 Josephine St.	F	CO	Denver
3511401PR1	PD Communications-Detail	950 Josephine St.	F	CO	Denver
3511401P98	PD Communications Trng. Sectn.	950 Josephine St.	F	CO	Denver
3511302P60	PD Technology & Supprt Div.-CSA	950 Josephine St.	F	CO	Denver
3511301PS7	PD Support Services	1331 Cherokee St.	F	CO	Denver
3511301PS3	PD Identification/Recrd Bureau	1331 Cherokee St.	F	CO	Denver
3511301PRS	PD Records Section	1331 Cherokee St.	F	CO	Denver
3511301PR7	Pd Id Ncic/Ccic	1331 Cherokee St.	F	CO	Denver
3511301PR4	PD ID-Detail	1331 Cherokee St.	F	CO	Denver
3511301PP7	PD Data Entry Unit	1331 Cherokee St.	F	CO	Denver
3511301PJ5	PD Training Bureau	8895 Montview Blvd.	F	CO	Denver
3511301PFA	PD Firearms Section	8895 Montview Blvd.	F	CO	Denver
3511301PEE	PD Electronic Eng. Bureau	1930 - 35th St.	F	CO	Denver
3511301PDS	PD Identification Section	1331 Cherokee St.	F	CO	Denver
3511301PCC	PD CCIC Coordinator	1331 Cherokee St.	F	CO	Denver
3511301P95	PD Records-Detail	1331 Cherokee St.	F	CO	Denver
3511301P75	PD Academy Section	8895 Montview Blvd.	F	CO	Denver
3511301P65	PD Property Bureau	1331 Cherokee St.	F	CO	Denver
3511220	PDA SS - CSA - INACTIVE		F		
3511202PER	PD Human Resrc Mgmt Bureau-CSA	1331 Cherokee St.	F	CO	Denver
3511202PA5	PD Finance Bureau-CSA	1331 Cherokee St.	F	CO	Denver
3511201PJ7	PD Research/Development Bureau	1331 Cherokee St.	F	CO	Denver
3511201PER	PD Human Resource Mgmt. Bureau	1331 Cherokee St.	F	CO	Denver
3511201PA5	PD Finance Bureau	1331 Cherokee St.	F	CO	Denver
3511201P02	PD Admin. Support Bureau	1331 Cherokee St.	F	CO	Denver
3511101PSL	PD Secondary Employment	1331 Cherokee St.	F	CO	Denver
3511101P68	PD Court Liaison Unit	1331 Cherokee St.	F	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3504210	SC Community Div OLD	1331 Cherokee St.	F	CO	Denver
3071290	Cellular Support		F		
3071280	ISCS Desktop Scvs WMB		F		
3071260	ISCS Desktop Scvs Safety		F		
3071250	Helpdesk Police		F		
3071240	Helpdesk Fire		F		
3071230	Helpdesk Sheriff		F		
3071220	Helpdesk Manager of Safety		F		
801810	DPL General/Development	10 W. 14th Ave. Parkway	F	CO	Denver
801640	DPL Finance/DPL Net Support	10 W. 14th Ave. Parkway	F	CO	Denver
801630	DPL Finance/Purchasing	10 W. 14th Ave. Parkway	F	CO	Denver
801620	DPL Finance/Accounting	10 W. 14th Ave. Parkway	F	CO	Denver
801520	DPL Tech/Materials Access SvcOLD	10 W. 14th Ave. Parkway	F	CO	Denver
801513	DPL Custodian		F		
801510	DPL Tech/Bibliogrphc AccessSvcOLD	10 W. 14th Ave. Parkway	F	CO	Denver
801405	DPL Marketing/Print Shop OLD	10 W. 14th Ave. Parkway	F	CO	Denver
801404	DPL Marketing/Publicatns-Design OLD	10 W. 14th Ave. Parkway	F	CO	Denver
801403	DPL Marketing/Friends Foundatn OLD	10 W. 14th Ave. Parkway	F	CO	Denver
801402	DPL Marketing/Volunteer Ofc OLD	10 W. 14th Ave. Parkway	F	CO	Denver
801401	DPL Advancement & Communications Admin	10 W. 14th Ave. Parkway	F	CO	Denver
801330	DPL Data Network Support	10 W. 14th Ave. Parkway	F	CO	Denver
801329	DPL Central/Circulation & Reg.	10 W. 14th Ave. Parkway	F	CO	Denver
801328	DPL Central/Westrn Hist/Genlgy	10 W. 14th Ave. Parkway	F	CO	Denver
801327	DPL Central/Magazine Center	10 W. 14th Ave. Parkway	F	CO	Denver
801326	DPL Central/Collection Dev.	10 W. 14th Ave. Parkway	F	CO	Denver
801325	DPL Central/Burnham Hoyt	10 W. 14th Ave. Parkway	F	CO	Denver
801324	DPL Central/Interlibrary Loan OLD	10 W. 14th Ave. Parkway	F	CO	Denver
801323	DPL Interlibrary Loan	10 W. 14th Ave. Parkway	F	CO	Denver
801322	Library without Walls	10 W. 14th Ave. Parkway	F	CO	Denver
801321	DPL Web Info Services - Admin	10 W. 14th Ave. Parkway	F	CO	Denver
801320	DPL Web Information Services	10 W. 14th Ave. Parkway	F	CO	Denver
801314	Vendor Relations/ Outsourcing		F		
801313	Material Support / Cataloging		F		
801312	Content Services		F		
801311	DPL Content Services - Admin		F		
801310	DPL Content Services		F		
801305	DPL Access & Technology	10 W. 14th Ave. Parkway	F	CO	Denver
801304	DPL Central/Maintenance	10 W. 14th Ave. Parkway	F	CO	Denver
801303	DPL Central/Custodial	10 W. 14th Ave. Parkway	F	CO	Denver
801302	DPL Central/Facilities Mgmt	10 W. 14th Ave. Parkway	F	CO	Denver
801301	DPL Central/Asst to City Librn	10 W. 14th Ave. Parkway	F	CO	Denver
801276	Westwood Branch Library		F		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
801255	Hadley Branch Library		F		
801247	Ross-Univ Hills Branch Library		F		
801245	Schlessman Branch Library		F		
801224	Blair-Caldwell African Am Research	2401 Welton Street	F	CO	Denver
801223	Lowery/Schlessman Branch Library	101 Poplar Street	F	CO	Denver
801222	Woodbury Branch Library	3265 Federal Blvd.	F	CO	Denver
801221	Westwood Branch Library	1000 S. Lowell Blvd.	F	CO	Denver
801220	Virginia Village Brnch Library	1500 S. Dahlia St.	F	CO	Denver
801219	Valdez-Perry Branch Library	4690 Vine St.	F	CO	Denver
801218	Smiley Branch Library	4501 W. 46th Ave.	F	CO	Denver
801217	Ross-Univ Hills Branch Library	4310 E. Amherst Ave.	F	CO	Denver
801216	Ross-Cherry Creek Brnch Libry	305 Milwaukee St.	F	CO	Denver
801215	Ross-Broadway Branch Library	33 E. Bayaud Ave.	F	CO	Denver
801214	Ross-Barnum Branch Library	3570 W. 1st Ave.	F	CO	Denver
801213	Pauline Robinson Brnch Library	5575 E. 33rd Ave.	F	CO	Denver
801212	Park Hill Branch Library	4705 Montview Blvd.	F	CO	Denver
801211	Montclair Branch Library	932 Jersey St.	F	CO	Denver
801210	Montbello Branch Library	12965 Albrook Dr.	F	CO	Denver
801209	Hampden Branch Library	9755 E. Girard Ave.	F	CO	Denver
801208	Hadley Branch Library	1890 S. Grove St.	F	CO	Denver
801207	Ford Warren Branch Library	2825 High St.	F	CO	Denver
801206	Five Points Branch Library	2855 Tremont Place	F	CO	Denver
801205	Eugene Field Branch Library	810 S. University Blvd.	F	CO	Denver
801204	Decker Branch Library	1501 S. Logan St.	F	CO	Denver
801203	Byers Branch Library	675 Santa Fe Dr.	F	CO	Denver
801202	Bear Valley Branch Library	5171 W. Dartmouth Ave.	F	CO	Denver
801201	Althmar Park Branch Library	1055 S. Tejon St.	F	CO	Denver
801172	DPL Docents & Volunteers		F		
801171	DPL HR Admins		F		
801170	DPL Human Resources		F		
801160	DPL Security		F		
801150	DPL Print & Design		F		
801143	DPL Custodial		F		
801142	DPL Maintenance		F		
801141	DPL Facilities Operations		F		
801140	DPL Facilities		F		
801131	DPL Purchasing		F		
801130	DPL Finance & Administration		F		
801121	DPL Dir of Finance & Administration		F		
801120	DPL Finance & Administration		F		
801110	City Librarian's Office		F		

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
<b>Location Level G</b>					
5521061	HSPAAS Emrgncy Food Assist Pgm	1200 Federal Blvd.	G	CO	Denver
5513072	HSOABM Fraud Contrl & Recovery OLD	1200 Federal Blvd.	G	CO	Denver
5513071	HSOABM Investigations OLD	1200 Federal Blvd.	G	CO	Denver
3522160217	Fire Station #17	4500 Tennyson Street	G		
3522160212	Fire Station # 12	2576 North Federal Boulevard	G		
3522160209	Fire Station # 9	4600 N. Franklin St.	G		
3522160207	Fire Station # 7	2195 W. 38th Ave.	G		
3522150228	Fire Station # 29	56th and Himalaya	G		
3522150226	Fire Station # 27	12927 East Albrook Drive	G		
3522150225	Fire Station #26	7045 East 38th Avenue	G		
3522150214	Fire Station # 14	1426 Oneida Street	G		
3522140218	Fire Station # 19	300 South Ivy Street	G		
3522140215	Fire Station #15	1375 Harrison Street	G		
35221402101	Station House #10	3201 Curtis Street	G		
3522140210	Fire Station #10	3200 Steele Street	G		
3522140208	Fire Station # 8	1616 Park Ave.	G		
3522130223	Fire Station #24	2695 South Colorado Boulevard	G		
3522130221	Fire Station #22	3530 South Monaco Boulevard	G		
3522130220	Fire Station #21	1580 East Virginia Avenue	G		
3522130216	Fire Station # 16	1601 South Ogden Street	G		
3522130213	Fire Station #13	3683 South Yosemite	G		
3522120211	Fire Station #11	40 West Second Avenue	G		
3522120206	Fire Station # 06	1515 13th St.	G		
3522120204	Fire Station # 04	1890 Lawrence St.	G		
3522120202	Fire Station # 03	2500 N. Washington St.	G		
3522120201	Fire Station # 01	745 W. Colfax Ave.	G		
3522110200	Fire Station # 00	5440 Roslyn St.	G		
3512902PX5	PD CrimesAgainstPrsnsBreau-CSA	1331 Cherokee St.	G	CO	Denver
3512902PI7	PD Vice/Drug ControlBureau-CSA	1331 Cherokee St.	G	CO	Denver
3512902PI6	PD Property Crimes Bureau-CSA	1331 Cherokee St.	G	CO	Denver
3512901PX5	PD CrimesAgainstPersons Bureau	1331 Cherokee St.	G	CO	Denver
3512901PVS	PD Street Narc Enforcement Uni	1331 Cherokee St.	G	CO	Denver
3512901PV7	PD Major Peddler Unit	1331 Cherokee St.	G	CO	Denver
3512901PV6	PD Street Enforcement Section	1331 Cherokee St.	G	CO	Denver
3512901PTF	PD Theft Investigations	1331 Cherokee St.	G	CO	Denver
3512901PSV	PD Street Vice Enforcemnt Unit	1331 Cherokee St.	G	CO	Denver
3512901PRU	PD Pawmshop Investigations	1331 Cherokee St.	G	CO	Denver
3512901PLG	PD Crime Scene Inv Unit-Dettl	1331 Cherokee St.	G	CO	Denver
3512901PLF	PD Document Examination Unit	1331 Cherokee St.	G	CO	Denver
3512901PLE	PD Latent Fingerprint Unit	1331 Cherokee St.	G	CO	Denver
3512901PLD	PD Firearms Unit	1331 Cherokee St.	G	CO	Denver



## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3512901PLA	PD Crime Scene Investigtn Unit	1331 Cherokee St.	G	CO	Denver
3512901PL2	PD Forensic Science Unit	1331 Cherokee St.	G	CO	Denver
3512901PL1	PD Criminalistic Section	1331 Cherokee St.	G	CO	Denver
3512901PIS	PD Investigative Support Unit	1331 Cherokee St.	G	CO	Denver
3512901PI9	PD Crime Laboratory Bureau	1331 Cherokee St.	G	CO	Denver
3512901PI7	PD Vice/Drug Control Bureau	1331 Cherokee St.	G	CO	Denver
3512901PI6	PD Property Crimes Bureau	1331 Cherokee St.	G	CO	Denver
3512901PI5	PD Major Peddler Team - 10	1331 Cherokee St.	G	CO	Denver
3512901PI2	PD District Attorney's Inv. Un	1331 Cherokee St.	G	CO	Denver
3512901PI1	PD DHMC Investigation Unit	1331 Cherokee St.	G	CO	Denver
3512901PGF	PD Graffiti Investigations	1331 Cherokee St.	G	CO	Denver
3512901PDV	PD Domestic Violence InvstUnit	1331 Cherokee St.	G	CO	Denver
3512901PCS	PD Crime Stoppers	1331 Cherokee St.	G	CO	Denver
3512901PBU	PD BicycleTheft Investigations	1331 Cherokee St.	G	CO	Denver
3512901PBS	PD Burglary/Theft Section	1331 Cherokee St.	G	CO	Denver
3512901PB6	PD Dist 6 Burglary/Theft Unit	1566 Washington St.	G	CO	Denver
3512901PB4	PD Dist 4 Burglary/Theft Unit	2100 S. Clay St.	G	CO	Denver
3512901PB3	PD Dist 3 Burglary/Theft Unit	1625 S. University Blvd.	G	CO	Denver
3512901PB2	PD Dist 2 Burglary/Theft Unit	3555 Colorado Blvd.	G	CO	Denver
3512901PB1	PD Dist 1 Burglary/Theft Unit	2195 Decatur St.	G	CO	Denver
3512901PAT	PD AutoTheft Investigatn Unit	1331 Cherokee St.	G	CO	Denver
3512901P8V	PD DEA Task Force	721 - 19th St.	G	CO	Denver
3512901P6V	PD Street Narc Team - 50	1331 Cherokee St.	G	CO	Denver
3512901P6H	PD Family Protection Section	1331 Cherokee St.	G	CO	Denver
3512901P5V	PD Complex Investigation Sectn	1331 Cherokee St.	G	CO	Denver
3512901P5H	PD Homicide/Assault Section	1331 Cherokee St.	G	CO	Denver
3512901P5B	PD Highway/Rail Interdiction	1331 Cherokee St.	G	CO	Denver
3512901P5A	PD DIA Interdiction	1331 Cherokee St.	G	CO	Denver
3512901P58	PD Drug Interdiction Unit	1331 Cherokee St.	G	CO	Denver
3512901P56	PD Anti-Fencing Unit	1331 Cherokee St.	G	CO	Denver
3512901P4V	PD Street Narc Team - 40	1331 Cherokee St.	G	CO	Denver
3512901P4R	PD Check/Fraud Unit	1331 Cherokee St.	G	CO	Denver
3512901P4N	PD Major Peddler Team - 20	1331 Cherokee St.	G	CO	Denver
3512901P4H	PD Missing Persons Unit	1331 Cherokee St.	G	CO	Denver
3512901P49	PD Fugitive/Bomb Unit	1331 Cherokee St.	G	CO	Denver
3512901P3V	PD Excise And License	1331 Cherokee St.	G	CO	Denver
3512901P3T	PD Complex Veh Investigtn Unit	1331 Cherokee St.	G	CO	Denver
3512901P3R	PD Child Abuse Unit	1331 Cherokee St.	G	CO	Denver
3512901P3N	PD Street Narc Team - 30	1331 Cherokee St.	G	CO	Denver
3512901P3H	PD Homicide Unit	1331 Cherokee St.	G	CO	Denver
3512901P2V	PD Vice Team - 90	1331 Cherokee St.	G	CO	Denver
3512901P2T	PD Auto Theft Section	1331 Cherokee St.	G	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3512901P2R	PD Sex Crimes Unit	1331 Cherokee St.	G	CO	Denver
3512901P2N	PD Gen Assign/Polygraph	1331 Cherokee St.	G	CO	Denver
3512901P2H	PD Assault Unit	1331 Cherokee St.	G	CO	Denver
3512901P1V	PD Vice Team - 80	1331 Cherokee St.	G	CO	Denver
3512901P1R	PD Robbery Unit	1331 Cherokee St.	G	CO	Denver
3512901P1I	PD CID Support Unit	1331 Cherokee St.	G	CO	Denver
3512901P1H	PD Robbery/Sex Crimes Section	1331 Cherokee St.	G	CO	Denver
3512802PT3	PD Traffic Operatns Bureau-CSA	1390 Decatur St.	G	CO	Denver
3512801PZZ	PD Photo Radar Enforce	1390 Decatur St.	G	CO	Denver
3512801PTE	PD Traffic Safety Unit	1390 Decatur St.	G	CO	Denver
3512801PT8	PD Traffic Investigation Burea	1331 Cherokee St.	G	CO	Denver
3512801PT3	PD Traffic Operations Bureau	1390 Decatur St.	G	CO	Denver
3512801PT1	PD Traffic Investigation Sec.	1331 Cherokee St.	G	CO	Denver
3512801PID	PD Juvenile Intake Desk	1331 Cherokee St.	G	CO	Denver
3512801PDE	PD Highway & DUI/DRE UnitDetail	1390 Decatur St.	G	CO	Denver
3512801PA6	PD Executive Security Unit	1331 Cherokee St.	G	CO	Denver
3512801P99	PD Selective Enforcmnt Detail	1390 Decatur St.	G	CO	Denver
3512801P88	PD Special Events Unit	1390 Decatur St.	G	CO	Denver
3512801P85	PD Highway Hazmat Unit-Detail 1	1390 Decatur St.	G	CO	Denver
3512801P84	PD Traffic Motorcycles-Detail	1390 Decatur St.	G	CO	Denver
3512801P83	PD Traffic Cars Detail	1390 Decatur St.	G	CO	Denver
3512801P80	PD Traffic Service Section	1390 Decatur St.	G	CO	Denver
3512801P67	PD HQ Security/Informatn Desk	1331 Cherokee St.	G	CO	Denver
3512801P35	PD Reserve Police Unit	1390 Decatur St.	G	CO	Denver
3512751PT2	PD Airport Bureau	Denver Intl Airport	G	CO	Denver
3512751PA1	PD DIA Airport Bureau - Detail	Denver Intl Airport	G	CO	Denver
3512702PUS	PD Gang Bureau-CSA	2205 Colorado Blvd.	G	CO	Denver
3512702PD4	PD District 4-CSA	2100 S. Clay St.	G	CO	Denver
3512702PD3	PD District 3-CSA	1625 S. University Blvd.	G	CO	Denver
3512702PD1	PD District 1-CSA	2195 Decatur St.	G	CO	Denver
3512701PY6	PD School Resource Offcrrs Dst6	1566 Washington St.	G	CO	Denver
3512701PY5	PD School Resource Offcrrs Dst5	4685 Peoria St.	G	CO	Denver
3512701PY4	PD School Resource Offcrrs Dst4	2100 S. Clay St.	G	CO	Denver
3512701PY2	PD School Resource Offcrrs Dst2	3555 Colorado Blvd.	G	CO	Denver
3512701PY1	PD School Resource Offcrrs Dst1	2195 Decatur St.	G	CO	Denver
3512701PW5	PD Nhbrhood Pol. Unit 5/Dist 5	4685 Peoria St.	G	CO	Denver
3512701PW4	PD Nhbrhood Pol. Unit 4/Dist 4	2100 S. Clay St.	G	CO	Denver
3512701PW2	PD Nhbrhood Pol. Unit 2/Dist 2	3555 Colorado Blvd.	G	CO	Denver
3512701PW1	PD Nhbrhood Pol. Unit 1/Dist 1	2195 Decatur St.	G	CO	Denver
3512701PUW	PD Nhbrhood Pol. Unit 6/Dist 6	1566 Washington St.	G	CO	Denver
3512701PUS	PD Gang Bureau	2205 Colorado Blvd.	G	CO	Denver
3512701PUH	PD Mounted Horse Patrol Unit	4350 S. Pierce St.	G	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3512701PUG	PD Gang-Detail	2205 Colorado Blvd.	G	CO	Denver
3512701PTC	PD Training Coordinator	1566 Washington St.	G	CO	Denver
3512701PSU	PD Air Support Unit	1331 Cherokee St.	G	CO	Denver
3512701PSP	PD Special Projects	1566 Washington St.	G	CO	Denver
3512701PP1	PD Admin Support Bureau/Patrol	1331 Cherokee St.	G	CO	Denver
3512701PNP	PD Nhbhood Pol. Unit 3/Dist 3	1625 S. University Blvd.	G	CO	Denver
3512701PMS	PD Metro/Swat Bureau	550 E. Iliff Ave.	G	CO	Denver
3512701PM3	PD Metro/Swat-Detail	550 E. Iliff Ave.	G	CO	Denver
3512701PM1	PD Mall Motorcycle Unit	1566 Washington St.	G	CO	Denver
3512701PK9	PD Canine Unit	550 E. Iliff Ave.	G	CO	Denver
3512701PJ1	PD Police Activities League	27 Federal Blvd.	G	CO	Denver
3512701PD6	PD District 6	1566 Washington St.	G	CO	Denver
3512701PD5	PD District 5	4685 Peoria St.	G	CO	Denver
3512701PD4	PD District 4	2100 S. Clay St.	G	CO	Denver
3512701PD3	PD District 3	1625 S. University Blvd.	G	CO	Denver
3512701PD2	PD District 2	3555 Colorado Blvd.	G	CO	Denver
3512701PD1	PD District 1	2195 Decatur St.	G	CO	Denver
3512701PC6	PD Comm Resource Offcrs Dist 6	1566 Washington St.	G	CO	Denver
3512701PC5	PD Comm Resource Offcrs Dist 5	4685 Peoria St.	G	CO	Denver
3512701PC4	PD Comm Resource Offcrs Dist 4	2100 S. Clay St.	G	CO	Denver
3512701PC3	PD Comm Resource Offcrs Dist 3	1625 S. University Blvd.	G	CO	Denver
3512701PC2	PD Comm Resource Offcrs Dist 2	3555 Colorado Blvd.	G	CO	Denver
3512701PC1	PD Comm Resource Offcrs Dist 1	2195 Decatur St.	G	CO	Denver
3512701P73	PD School Resource Offcrs Dst3	1625 S. University Blvd.	G	CO	Denver
3512701P61	PD District 6-Detail	1566 Washington St.	G	CO	Denver
3512701P51	PD District 5-Detail	4685 Peoria St.	G	CO	Denver
3512701P4I	PD District 4 - Investigations	2100 S. Clay St.	G	CO	Denver
3512701P41	PD District 4-Detail	2100 S. Clay St.	G	CO	Denver
3512701P31	PD District 3-Detail	1625 S. University Blvd.	G	CO	Denver
3512701P21	PD District 2-Detail	3555 Colorado Blvd.	G	CO	Denver
3512701P11	PD District 1-Detail	1311 West 46th Ave	G	CO	Denver
3512701P03	PD Nuisance Abatement Unit	1331 Cherokee St.	G	CO	Denver
3512510	DIA Airport Bureau		G		
3512410	PDO Investigations - Uniform - INACTIVE		G		
3512210	PDO Patrol/Districts Uniform - INACTIVE		G		
3511402P98	PD Communic. Trng. Section-CSA	950 Josephine St.	G	CO	Denver
3511351PGA	PD Police Garage	5440 Roslyn St	G	CO	Denver
3511201PUU	PD Uniform Supply	1331 Cherokee St.	G	CO	Denver
3511201PSS	PD Supply Section	1331 Cherokee St.	G	CO	Denver
3511201PS1	PD Fleet Management	5440 Roslyn St	G	CO	Denver
3511201PPD	PD DPD OSI Representative	1331 Cherokee St.	G	CO	Denver
3511201PIC	PD Inventory Control Unit	1331 Cherokee St.	G	CO	Denver

## Appendix D - STARS Location Hierarchy

Fund Org #	Name	Street 1	Loc. Level	State	City
3511201PH2	PD Limited Duty Section	1331 Cherokee St.	G	CO	Denver
3511201PH1	PD Recruitment Unit	1331 Cherokee St.	G	CO	Denver
3511201PCI	Pd C. H. I. P. S.	1331 Cherokee St.	G	CO	Denver
3511201P4Q	PD Safety Cadet Coordinator	1331 Cherokee St.	G	CO	Denver
0801212BKM	Bookmobile	4705 Montview Blvd.	G	CO	Denver

## Appendix E - System Integrations

### EMPLOYEE INFORMATION

FIELD	PEOPLESOFT	To STARS	CATEGORY	DESCRIPTION
Budget Location			Claim Info	The financial code which links claim costs to the employee's payroll and employment unit.
Claimant Address 1			Claimant Info	Address or Post Office Box of the employee.
Claimant City			Claimant Info	City where employee resides.
Claimant Postal			Claimant Info	Zip code where employee resides.
Claimant State			Claimant Info	State where employee resides.
Date of Birth			Claimant Info	Date employee was born
Date of Hire			Claimant Info	Date employee was hired with employer
Emp Work Phone			Claimant Info	Employees work telephone number
Employee ID			Claimant Info	Identification number assigned by PeopleSoft (Payroll Database)
Employee Status			Claimant Info	Employees work status at time of alleged injury, illness or accident
FLSA Status			Wage/Lost Time	Exempt or Non-Exempt ie, salary or hourly pay.
Home Phone Number			Claimant Info	Employees home telephone number.
Hourly Wage			Wage/Lost Time	Wages earned hourly to employee at time of alleged injury, illness or accident
Monthly Salary			Wage/Lost Time	Wages earned monthly to employee at time of alleged injury, illness or accident
Occupation			Claimant Info	Occupation of employee at the time of alleged injury, illness or accident
Pay Group			Wage/Lost Time	The category for payroll timing indicating the interval associated with specific employee groups.
Rehire Date			Claimant Info	Date employee was rehired with employer after a break in service
Risk Code			Claimant Info	This code identifies the job or labor type which is used to rate and track loss costs associated with occupation types. It is used exclusively for agency Worker's Compensation premium billing.
SS#			Claimant Info	Social security number of the alleged injured employee .

### NEW CLAIM / INJURY ACTIVITY INFORMATION

FIELD	PEOPLESOFT	To STARS	CATEGORY	DESCRIPTION
--			--	--

### MEDICAL BILLING INFORMATION

FIELD	PEOPLESOFT	To STARS	CATEGORY	DESCRIPTION
--			--	--

## Appendix F - Regulatory and External Reporting

CMS Legend

<span style="display: inline-block; width: 15px; height: 10px; background-color: #f4a460; border: 1px solid black;"></span> CMS/Gould and Lamb	<span style="display: inline-block; width: 15px; height: 10px; background-color: #e06666; border: 1px solid black;"></span> Auto-filled - STARS	<span style="display: inline-block; width: 15px; height: 10px; background-color: #ffff00; border: 1px solid black;"></span> CMS/STARS fields	<span style="display: inline-block; width: 15px; height: 10px; background-color: #cccccc; border: 1px solid black;"></span> Additional CMS only fields
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DATA ELEMENT	ORIGIN	DESCRIPTION
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### Workers Compensation Experience Rating for Self-Insureds

Sent to NCCI Experience Rating Department.

Coverage Period Effective Month/Day/Year	Peoplesoft	
Coverage Period Expiration Month/Day/Year	Peoplesoft	
Class Code	Peoplesoft	Same as Risk Code - See Appendix C
Payroll	Peoplesoft	
Claim Identification Number Assigned	STARS	Claim Number
Injury Type Code	STARS	Injury Type Code
Open/Closed Status	STARS	Status Code
Incurred Losses	STARS	Incurred Loss

### Bi-annual State Self-Insured Report

State of Colorado

Risk Code	Peoplesoft	See Appendix C
Dollar amounts	Peoplesoft	Payroll
Year-to-Date	Peoplesoft	Total Payroll - not including overtime
Overtime	Peoplesoft	Overtime Payroll
Count	Peoplesoft	# of Employees

### CMS

CMS Eligibility Determination - Data Elements

Climnt 1 Last Name	STARS	Claimant Last Name
Climnt 1 First Name	STARS	Claimant First Initial or Name
SS #	STARS	Claimant Social Security Number
Date of Birth	STARS	Claimant Date of Birth
Sex	STARS	Claimant Gender

### CMS

CMS Eligibility Determination - Data Elements

Applied Compliance Flag 1		
Applied Compliance Flag 10		
Applied Compliance Flag 2		

# Appendix F - Regulatory and External Reporting



DATA ELEMENT	ORIGIN	DESCRIPTION
Applied Compliance Flag 3		
Applied Compliance Flag 4		
Applied Compliance Flag 5		
Applied Compliance Flag 6		
Applied Compliance Flag 7		
Applied Compliance Flag 8		
Applied Compliance Flag 9		
Applied Disposition Code		
Applied Error Code 1		
Applied Error Code 10		
Applied Error Code 2		
Applied Error Code 3		
Applied Error Code 4		
Applied Error Code 5		
Applied Error Code 6		
Applied Error Code 7		
Applied Error Code 8		
Applied Error Code 9		
Claim Number	STARS	Claim Number
Claim Status	STARS	Status
Claimant 1 City	STARS	Claimant 1 City
Claimant 1 Entity/Organization Name	STARS	Claimant 1 Entity/Organization Name
Claimant 1 First Name	STARS	Claimant 1 First Name
Claimant 1 Last Name	STARS	Claimant 1 Last Name
Claimant 1 Mailing Address Line 1	STARS	Claimant 1 Mailing Address Line 1
Claimant 1 Mailing Address Line 2	STARS	Claimant 1 Mailing Address Line 2
Claimant 1 Middle Initial	STARS	Claimant 1 Middle Initial
Claimant 1 Phone	STARS	Claimant 1 Phone
Claimant 1 Phone Extension	STARS	Claimant 1 Phone Extension
Claimant 1 Relationship	STARS	Claimant 1 Relationship
Claimant 1 Representative City		
Claimant 1 Representative Firm Name		
Claimant 1 Representative First Name		
Claimant 1 Representative Indicator		
Claimant 1 Representative Last Name		
Claimant 1 Representative Mailing Address 1		
Claimant 1 Representative Mailing Address 2		
Claimant 1 Representative Phone		
Claimant 1 Representative Phone Extension		
Claimant 1 Representative State		
Claimant 1 Representative TIN		
Claimant 1 Representative Zip		
Claimant 1 Size	STARS	Claimant 1 Size
Claimant 1 TIN	STARS	Claimant 1 TIN

# Appendix F - Regulatory and External Reporting

**CMS Legend**

- CMS/Gould and Lamb
- Auto-filled - STARS
- CMS/STARS fields
- Additional CMS only fields

DATA ELEMENT	ORIGIN	DESCRIPTION
Claimant 1 Zip	STARS	Claimant 1 Zip
Claimant 2 City		
Claimant 2 Entity/Organization Name		
Claimant 2 First Name		
Claimant 2 Last Name		
Claimant 2 Mailing Address Line 2		
Claimant 2 Mailing Address Line1		
Claimant 2 Middle Initial		
Claimant 2 Phone		
Claimant 2 Phone Extension		
Claimant 2 Representative City		
Claimant 2 Representative Firm Name		
Claimant 2 Representative First Name		
Claimant 2 Representative Indicator		
Claimant 2 Representative Last Name		
Claimant 2 Representative Mailing Address 1		
Claimant 2 Representative Mailing Address 2		
Claimant 2 Representative Phone		
Claimant 2 Representative Phone Extension		
Claimant 2 Representative State		
Claimant 2 Representative TIN		
Claimant 2 Representative Zip		
Claimant 2 Size		
Claimant 2 TIN		
Claimant 2 Zip		
Claimant 3 City		
Claimant 3 Entity/Organization Name		
Claimant 3 First Name		
Claimant 3 Last Name		
Claimant 3 Mailing Address Line 2		
Claimant 3 Mailing Address Line1		
Claimant 3 Middle Initial		
Claimant 3 Phone		
Claimant 3 Phone Extension		
Claimant 3 Representative City		
Claimant 3 Representative Firm Name		
Claimant 3 Representative First Name		
Claimant 3 Representative Indicator		
Claimant 3 Representative Last Name		
Claimant 3 Representative Mailing Address 1		
Claimant 3 Representative Mailing Address 2		
Claimant 3 Representative Phone		
Claimant 3 Representative Phone Extension		
Claimant 3 Representative State		



# Appendix F - Regulatory and External Reporting

**CMS Legend**

CMS/Gould and Lamb
  Auto-filled - STARS
  CMS/STARS fields
  Additional CMS only fields

DATA ELEMENT	ORIGIN	DESCRIPTION
Claimant 3 Representative TIN		
Claimant 3 Representative Zip		
Claimant 3 Size		
Claimant 3 TIN		
Claimant 3 Zip		
Claimant 4 City		
Claimant 4 Entity/Organization Name		
Claimant 4 First Name		
Claimant 4 Last Name		
Claimant 4 Mailing Address Line 2		
Claimant 4 Mailing Address Line1		
Claimant 4 Middle Initial		
Claimant 4 Phone		
Claimant 4 Phone Extension		
Claimant 4 Representative City		
Claimant 4 Representative Firm Name		
Claimant 4 Representative First Name		
Claimant 4 Representative Indicator		
Claimant 4 Representative Last Name		
Claimant 4 Representative Mailing Address 1		
Claimant 4 Representative Mailing Address 2		
Claimant 4 Representative Phone		
Claimant 4 Representative Phone Extension		
Claimant 4 Representative State		
Claimant 4 Representative TIN		
Claimant 4 Representative Zip		
Claimant 4 Size		
Claimant 4 TIN		
Claimant 4 Zip		
Closing Future Medicals		
CMS Date of Incident	STARS	Date of Incident
DBA Name	STARS	DBA Name
Description of Illness/Injury	STARS	Desc of Loss
Eligibility Override Flag		
Exhaust Date for Dollar Limit for No-Fault		
First Eligibility Check Date		
First MIR Report Date		
Foreign RRE Address Line 1		
Foreign RRE Address Line 2		
Foreign RRE Address Line 3		
Foreign RRE Address Line 4		
Funding Delayed Beyond TPOC Start Date 1		
Funding Delayed Beyond TPOC Start Date 2		
Funding Delayed Beyond TPOC Start Date 3		

# Appendix F - Regulatory and External Reporting

**CMS Legend**

- CMS/Gould and Lamb
- Auto-filled - STARS
- CMS/STARS fields
- Additional CMS only fields

DATA ELEMENT	ORIGIN	DESCRIPTION
Funding Delayed Beyond TPOC Start Date 4		
Funding Delayed Beyond TPOC Start Date 5		
G&L Error Code		
G&L Error Description		
G&L Validation Description		
G&L Validation Status		
ICD-9 Diagnosis Code 1		
ICD-9 Diagnosis Code 10		
ICD-9 Diagnosis Code 11		
ICD-9 Diagnosis Code 12		
ICD-9 Diagnosis Code 13		
ICD-9 Diagnosis Code 14		
ICD-9 Diagnosis Code 15		
ICD-9 Diagnosis Code 16		
ICD-9 Diagnosis Code 17		
ICD-9 Diagnosis Code 18		
ICD-9 Diagnosis Code 19		
ICD-9 Diagnosis Code 2		
ICD-9 Diagnosis Code 3		
ICD-9 Diagnosis Code 4		
ICD-9 Diagnosis Code 5		
ICD-9 Diagnosis Code 6		
ICD-9 Diagnosis Code 7		
ICD-9 Diagnosis Code 8		
ICD-9 Diagnosis Code 9		
Industry Date of Incident	STARS	Day of Incident
Injured Party DOB	STARS	Date of Birth
Injured Party First Name	STARS	Claimant Name
Injured Party Gender	STARS	Sex
Injured Party HICN	STARS	Medicare HICN#
Injured Party Last Name	STARS	Claimant Name
Injured Party Middle Initial		
Injured Party Representative Indicator		
Injured Party SSN	STARS	SS #
Legal Name		
Medicare Eligibility		
Medicare Eligibility Flagged Date		
MIR Reportable		
No-Fault Insurance Limit		
Office Code/Site ID		
Plan Contact Dept Nm	STARS	Plan Contact Dept Nm
Plan Contact Email Address		
Plan Contact Fst Nm	STARS	Plan Contact Fst Nm
Plan Contact Lst Nm	STARS	Plan Contact Lst Nm

# Appendix F - Regulatory and External Reporting

CMS Legend

- CMS/Gould and Lamb
- Auto-filled - STARS
- CMS/STARS fields
- Additional CMS only fields

DATA ELEMENT	ORIGIN	DESCRIPTION
Plan Contact Phone	STARS	Plan Contact Phone
Plan Contact Phone Extension		
Plan Insurance Type	STARS	Plan Insurance Type
Policy #	STARS	Policy #
Policyholder First Name	STARS	Policyholder First Name
Policyholder First Name	STARS	Policyholder First Name
Policyholder Last Name	STARS	Policyholder Last Name
Policyholder Last Name	STARS	Policyholder Last Name
Product Alleged Harm		
Product Generic Name		
Product Liability Indicator	STARS	Product Liability Indicator
Product Manufacturer		
Representative City		
Representative Firm Name		
Representative First Name		
Representative Last Name		
Representative Mail Zip Code		
Representative Mailing Address Line 1		
Representative Mailing Address Line 2		
Representative Phone		
Representative Phone Extension	STARS	Representative Phone Extension
Representative State		
Representative TIN		
Section 111 Reporter ID		
Self-Insured Indicator	STARS	Self Insured Type
Self-Insured Type	STARS	Self Insured Ind
State of Venue		
TIN	STARS	TIN
TIN/Office Code City		
TIN/Office Code Mailing Address Line 1		
TIN/Office Code Mailing Address Line 2		
TIN/Office Code Mailing Name		
TIN/Office Code State		
TIN/Office Code Zip		
Total Proposed Settlement Amount		
TPOC Amount 1		
TPOC Amount 2		
TPOC Amount 3		
TPOC Amount 4		
TPOC Amount 5		
TPOC Date 1		
TPOC Date 2		
TPOC Date 3		
TPOC Date 4		

# Appendix F - Regulatory and External Reporting

CMS Legend

- CMS/Gould and Lamb
- Auto-filled - STARS
- CMS/STARS fields
- Additional CMS only fields

DATA ELEMENT	ORIGIN	DESCRIPTION
TPOC Date 5		
Transfer Date		
Transfer Error Code		
Transfer Error Code		
Transfer Error Description		
Transfer Error Description		
Transfer Flag		
Transfer Sent Date		
Transfer Sent Date		

# Appendix G

## Potential Future System Integrations

Each of the data integrations identified below should be evaluated as to the amount of time that can be saved by reduced data entry, improved data accuracy, and additional reporting capabilities obtained from the integration. These savings should be compared to the cost of developing and maintaining the integration. Integrations that are determined to be cost-effective should be implemented.

If integrations are developed, they should be as comprehensive as possible to minimize future changes, and should eliminate as much manual intervention as possible. Integrations should also be made system independent by using interim files or tables for the storage of transmitted data between systems.

The following integrations have been identified for evaluation:

**Functional Area:** Time and Attendance      **System(s):** Kronos      **Type:** To RMIS/CMIS  
**Information:** Time-off, leave, medical appointments, shift information, etc.  
**Benefits:** Avoid duplication of entry into the RMIS/CMIS, improve accuracy, additional reporting capabilities, improve workflow, and improve response time.

**Functional Area:** Fleet Management      **System(s):** FASTER      **Type:** To RMIS/CMIS  
**Information:** Vehicle information, mileage, dates of operation, estimated and actual damage costs.  
**Benefits:** Avoid duplicate entry, improve accuracy, reporting capability and improve workflow.

**Functional Area:** Payroll      **System(s):** PeopleSoft™      **Type:** To RMIS/CMIS  
**Information:** Salary continuation payments.  
**Benefits:** Avoid duplicate entry and improve accuracy.

**Functional Area:** Human Resources      **System(s):** PeopleSoft™      **Type:** To RMIS/CMIS  
**Information:** Employee information.  
**Benefits:** Improve workflow, avoid duplicate entry, and improve accuracy.

**Functional Area:** Pharmacy and Medications      **System(s):** myMatrixx      **Type:** To RMIS/CMIS  
**Information:** Pharmacy payments.  
**Benefits:** Avoid duplicate entry and improve accuracy.

**Functional Area:** Pharmacy and Medications      **System(s):** myMatrixx      **Type:** To RMIS/CMIS  
**Information:** Detailed medication information.  
**Benefits:** Additional reporting capabilities.

**Functional Area:** Cost Containment      **System(s):** Care<sup>MC</sup>      **Type:** To RMIS/CMIS  
**Information:** Detail treatment information (line item billing).  
**Benefits:** Additional reporting capabilities.

Potential Future System Integrations (Continued).

**Functional Area:** Controller's Office                      **System(s):** PeopleSoft™      **Type:** From RMIS/CMIS  
**Information:**                      Claim payments.  
**Benefits:**                      Eliminate manual processes and improve financial controls.

**Functional Area:** Controller's Office                      **System(s):** PeopleSoft™      **Type:** To RMIS/CMIS  
**Information:**                      Check numbers.  
**Benefits:**                      Linkage of RMIS/CMIS and PeopleSoft™ and improve financial controls.

**Functional Area:** Property Management                      **System(s):** INFOR                      **Type:** To RMIS/CMIS  
**Information:**                      Property information including property ID and value.  
**Benefits:**                      Additional reporting capabilities.